

Coe Memorial Park Committee
February 18, 2026
Minutes

Mission Statement:

To create the downtown area of Torrington a first class horticultural oasis in accordance with and with strict adherence to the intent of the Coe Godfrey benefactors and the Coe Family Trust

Present:

Chairman Marc Trivella, Kathy Renzullo, Mima Zbell, Mark McEachern, Fran Ducotey, Tom Fillippini

Absent: Karen MacDonald

Meeting was called to order at 5:30pm

Approval of Previous Minutes:

Unanimously approved

Park Operations:

1. Chairman Marc Trivella to invite Mike Zaherek to the March meeting for update on 2026 maintenance and replantings
2. It has been discovered that lawn maintenance and snow removal has been expensed from the CMP Budget for the past 3 years. \$10,000 in 2024, \$15,000 in 2025 and \$45,000 has been budgeted for 2026. The CMP Committee is still waiting from 2025 requests for an explanation of these details in account 5245 Bldg Maintenance (November 2025 minutes) that have NOT been approved by the Committee

Old Business:

1. Mark McEachern to invite TSB to our May meeting for a Performance Summary and update on the Coe Trust. ***the CMP Committee is requesting further information on CMP Building rentals, specifically rental fees and to which account these fees are deposited
2. Carriage House Finials: Mike Boe to get back to us in March with update
3. Parking lot pavers: waiting for an update from Motion made at the August 2025 meeting for repair or replacement of deteriorated pavers.
4. Chairmen Marc Trivella and Kathy Renzullo have left several phone messages and emails for Jamie Sykora regarding updates from 2025 regarding CMP Building roof leaks, interior painting and window blinds. No responses to date.... *** the CMP Committee is aware of Jamie's 2026 appointment to Director of Public Works but these

requests fall under Jamie's previous position as Facilities Manager and our point of contact

New Business:

1. Chairman Marc Trivella to invite Still River Gardens for a presentation of 2026 gardens - to be scheduled on an evening other than a CMP meeting or a P&R Commission meeting
2. 3. Update requested for a commercial cleaning service and pest control for the CMP Building. Please note that the CMP has had no communication regarding pests and was unaware that pest control was needed until it was added as a line item to the January CMP Agenda without our knowledge
4. The CMP Committee approved the purchase of a printer and miscellaneous office supplies as needed for records and documentation. Purchase Orders attached to our February packet indicate available funds of approximately \$1500.

Other Business:

The February CMP Meeting packet contained a December Memorandum signed by RD Bobby Pentino to Mayor Carbone to extend the Still River Garden contract. The contract extends thru 2029 and contains yearly increases that the CMP Committee is not aware of. This Memorandum was signed without any knowledge of the CMP Committee. Why was there no communication with the CMP Committee of the gardens contract as noted in the CMP Committee By-Laws under duties: "Consult with the Parks and Recreation Commission in regards to service contracts for the care and maintenance of Coe Memorial Park"

Motion: to adjourn at 7:00 pm. Unanimous approval

Respectfully submitted,
Kathy Renzullo