

**Martinsville Board of
Works & Safety
Meeting Agenda
Monday, April 28,
2025
6:30 PM - Council
Chambers**

THE CITY OF
Martinsville
INDIANA



Call to Order

Roll Call

Consideration of the Minutes

Documents:

[APRIL 14, 2025, BOARD OF WORKS AND SAFETY MEETING MINUTES.PDF](#)

Unfinished Business

A. Tabled Sewer Adjustment Application from April 14, 2025

Documents:

[TABLED ADJUSTMENT APPLICATIONS FROM APRIL 14, 2025.PDF](#)

New Business

Sewer Adjustment Applications

Documents:

[SEWER ADJUSTMENT APPLICATIONS FOR APRIL 28, 2025.PDF](#)

Next Regular Meeting

The next regular meeting of the Board of Works and Safety will be on Monday, May 12, 2024, 2025, at 6:30 PM in the Council Chambers.

Adjournment

Any individual who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Martinsville, IN contact Ben Merida, ADA Coordinator, 995 Rogers Road, Martinsville, IN 46151, 765-342-6012, as soon as possible, but no later than 48 hours before the scheduled event.

**MARTINSVILLE BOARD OF WORKS & SAFETY
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
MONDAY APRIL 14, 2025**

CALL TO ORDER

Mayor Costin called the meeting to order.

ROLL CALL

Kenny Costin, Mayor - Present
Kelly Bray, Board Member - Absent
John Lillywhite, Board Member - Present
Ben Merida, Clerk Treasurer - Present
Dale Coffey, Attorney - Present

MINUTES

Mayor Costin presented the Minutes from the Board of Works meeting of Monday, March 24, 2025. A motion to approve the minutes as presented was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

UNFINISHED BUSINESS

Consideration of Agreement for services – Generator Maintenance – Jeff’s Sales and Service -
City Superintendent Mac Dunn presented the proposal to the board for their consideration. A discussion ensued regarding the annual fee amount. The agreement presented was a two year term for a total of \$21,052.00. A motion to approve the agreement as presented was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

NEW BUSINESS

Consideration of Special Event/Street Closing Application – Fall Foliage Festival - Executive Assistant Mack Porter presented the application to the board for their consideration. A motion to approve the application as presented was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

Consideration of Easement for Parcels 55-09-32-400-001.006-021 and 55-09-32-400-001.001.02
- Director of Planning Gary Oakes presented the easement proposal to the board for their consideration. A motion to approve the easement agreement as presented was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

Consideration of Request for No Parking Signs on North Wayne Street - The recommendation was to make the section of Wayne Street and the alleyway and to mark the area accordingly. A motion to approve the request as presented was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

**MARTINSVILLE BOARD OF WORKS & SAFETY
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
MONDAY APRIL 14, 2025**

Consideration of Change Order No 2 – Banning Engineering - Director of Planning Gary Oakes presented the change order to the board for their consideration. The change order was to add a swale to the levee for the amount of \$290,871.90. A motion to approve the change order as presented was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

Consideration of Change Order - Reed & Sons Construction - Director of Planning Gary Oakes presented the change order to the board for their consideration. The change order was to add a was for the amount of \$22,766.67. A motion to approve the change order as presented was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

Consideration of Professional Services Agreement - Landstory - Executive Assistant Mack Porter presented the agreement to the board for their consideration. A motion to approve the agreement as presented was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

Consideration of Send Notice of Lawsuit to Insurance Carrier - City Attorney Dale Coffey presented the notice to the board for their consideration. A motion to approve sending the lawsuit notice to the insurance carrier was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

SEWER ADJUSTMENT APPLICATIONS

- A. 459 South Sycamore Street - \$370.45
- B. 309 East Sumner Street - \$41.66
- C. 522 Eric Court - \$859.14
- D. 640 North Mulberry Street - \$689.11
- E. 1402 Crabapple Court - \$50.67
- F. 589 South State Road 39 - \$10,895.17

A motion to approve the applications A-E was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0. A motion to table application F was made by John Lillywhite. The motion was seconded by Mayor Costin. The motion passed 2-0.

ADJOURNMENT

There being no further business, Mayor Costin declared the meeting adjourned.

**MARTINSVILLE BOARD OF WORKS & SAFETY
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
MONDAY APRIL 14, 2025**

Name		Signature
Kelly Bray, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Lillywhite, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kenny Costin, Mayor	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
ATTEST		
Name	Signature	Date
Benjamin K. Merida, Clerk-Treasurer		

Online Form Submittal: Sewer Adjustment Application

From noreply@civicplus.com <noreply@civicplus.com>

Date Fri 4/4/2025 12:46 PM

To Katelynn Brummett <kbrummett@Martinsville.in.gov>; Jamie Kenworthy <jkenworthy@Martinsville.in.gov>; Heather Staggs <hstaggs@Martinsville.in.gov>

Sewer Adjustment Application

Account Number	120151002
Date	4/4/2025
Name	Hardees
Phone Number	7653425811
Email Address	PCarter@falconholdings.com
Service Address	589 S. SR 39
City	Martinsville
State	Indiana
Zip Code	46151
Month of Excessive Bill	3-21-25
Excessive Bill Amount	8829.40
Did the water pass through the sewer?	No
Detailed description of leak	new water line from meter to the building

Repair Company Information

Name	Gordon plumbing inc
Phone	3178411400
Address	8711 castle park dr
City	Indianapolis
State	Indiana
Zip Code	46256

Please attach copy of repair [Invoice 310853.pdf](#)
bill

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months 1

Excessive Usage ^{1/25 1653} 2/25 3281 Excessive Sewer Amount ^{1/25 \$1868.05; 2/25 \$3645.48;} 3/25 \$6504.39

Average Usage ^{3/25 5770} 326 Average Sewer Amount \$374.45

Requested Adjustment Amount \$10,895.17

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date _____

Kelly M. Bray, Member Date _____

John Lillywhite, Member Date _____

Email not displaying correctly? [View it in your browser.](#)

- Caution: This is an External Email -

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstagg@martinsville.in.gov
Questions, call 765.342.2449

Account Number 3 16700 01 Date _____
Name Clay Weidlich Phone 765-341-1150
Email Address weidlich@comcast.net
Service Address 460 E Columbus St Martinsville
Month of Excessive Bill 3/03/25 - 4-01/25 Excessive Bill Amount 297⁷⁰
Did the water pass through the sewer? _____ Yes No
Detailed description of leak Water pipe into water heater sprung a pin hole leak. It is located in the basement and until we kept running out of hot water. Of course it was on the dirt side. Ugh!
Repair Company Information (Please attach a copy of repair bill.)
Name We replaced it ourselves Phone _____
Address _____

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 0
Excessive Usage 153 Excessive Sewer Amount \$179.65
Average Usage 38 Average Sewer Amount \$50.16

Requested Adjustment Amount \$129.49

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor

Date

Kelly M. Bray, Member

Date

John Lillywhite, Member

Date

Online Form Submittal: Sewer Adjustment Application

From noreply@civicplus.com <noreply@civicplus.com>

Date Mon 4/14/2025 1:31 PM

To Katelynn Brummett <kbrummett@Martinsville.in.gov>; Jamie Kenworthy <jkenworthy@Martinsville.in.gov>; Heather Staggs <hstaggs@Martinsville.in.gov>

Sewer Adjustment Application

Account Number	44980003
Date	4/14/2025
Name	olivia harmon
Phone Number	7653463060
Email Address	harmonolivia70@gmail.com
Service Address	859 s. lincoln st.
City	martinsville
State	in
Zip Code	46151
Month of Excessive Bill	march
Excessive Bill Amount	411.88
Did the water pass through the sewer?	Yes
Detailed description of leak	water heater was pretty old and had a major leak. landlord bought new water heater and installed.

Repair Company Information

Name	david derossett
Phone	7653460901
Address	<i>Field not completed.</i>
City	martinsville
State	in

Zip Code 46151

Please attach copy of repair water bill.jpg
bill

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months 0

Excessive Usage 225 Excessive Sewer Amount \$210.72

Average Usage 22 Average Sewer Amount \$32.14

Requested Adjustment Amount \$228.58

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date _____

Kelly M. Bray, Member Date _____

John Lillywhite, Member Date _____

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- Caution: This is an External Email -