



City of Hill City Agenda
Fee Schedule Review
April 14, 2026 at 5:30 PM
Hill City Community Room

Note: Please silence your electronic devices during the meeting. Thank you.

- 1. Call to Order**
- 2. Additions or Corrections to the Agenda**
- 3. Business**
 - a.** Review the fee schedule resolution
- 4. Adjourn**

**RESOLUTION 2026 -
CITY OF HILL CITY
COUNTY OF AITKIN
STATE OF MINNESOTA**

Section 3, Item a.

A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES, AND PERMITS FOR THE CITY OF HILL CITY, MINNEOSTA

Whereas, the City Council of the City of Hill City has adopted the Minnesota Basic Code as it has been amended and supplemented to be its city code and that code permits the city to adopt by resolution a schedule of fees and charges for various services, licenses and permits,

Now Therefore, the City Council of the City of Hill City, Minnesota, ordains:

This resolution repeals any and all previous schedule of fees and charges for various services, licenses, and permits for the City of Hill City, Minneosta:

All fees and charges in effect as of the date of the adoption of the city code for the city shall remian in effect unless otherwise modified by the provisions of this resolution. All citations below are to various sections of the city code which authorizes their establishment:

The following are the fees and charges for the permits, licenses and services listed below which are referenced to the section of the city code which authorizes their establishment:

Description	Fee	Comments/Notes
Wages		
Mayor	\$175/month	Can only increase on election years
Council Member	\$125/month	Can only increase on election years
Special Council Meeting	\$30/meeting	Can only increase on election years
Head Election Judge	\$20/hour	
Election Judge	\$15/hour	
Fire Department Member	\$20/meeting and or call	
First Responder Member	\$15/meeting and or call	
Fire Chief	\$125/month	
Assistant Fire Chief	\$100/month	
Fire Department Secretary	\$50/month	
Fire Department Captains	\$50/month	
City clean-up, demolition, mowing etc.	\$150.00	Taxable, Plus labor with 1 hour minimum
Street Clean-up (yard waste)	\$50.00	Taxable, Plus labor with 1 hour minimum
Animal Pickup	\$100.00	Plus pound fee
Affidavit of Candidacy	\$2.00	
Minutes of the Council Meetings	\$6.00	per month (pre-paid) If Mailed
Audio recording of Council Meetings	\$30.00	
Fax (incoming and/or outgoing)	\$1.00	per page
Non-sufficient Funds Check	\$30.00	
Community Sign	\$20/Business - \$10/Non-profit & Individual	
Postage	Prevailing Rate	
Notary	\$10 non-residents, Free to residents	
Vehicle Storage	\$20 per day \$1,600 Maximum	
	\$800.00	???? Maximum
Dump Station	\$10.00	\$8 to the City \$2 to Sunny's
Photocopy - Black and White	\$0.25	per page
Photocopy - Color	\$0.50	per page

Description	Fee	Comments/Notes
Camping:		
Full Hook-up (water, sewer & electric)	\$45.00	per night
	\$1,000.00	per month
	\$3,200.00	Seasonal (May 15th - Oct. 15th)
Partial Hook-up (water & electric)	\$35.00	per night
	\$800.00	per month
	\$2,400.00	Seasonal (May 15th - Oct. 15th)
Tent	\$20.00	per night
Primitive Cabins	\$40/night	
Fire Wood	\$5.00 or Current Rate	per bundle
Boat Slips	\$10/day - \$1,000/season	4 daily and 2 seasonal
Community Room		
Rental*	\$40.00	
Refundable Deposit	\$75.00	
Multiple Consecutive Week Rental		
4 weeks and under	\$75.00	
5 weeks and over	\$150.00	
NO Consecutive weeks on a weekend - * If a community development group is using the room there is no charge.		
Pavilion Rental		
Lake Ave. or Beach	\$25.00	per day \$75/deposit
Special Event for Commercial Use	\$275.00	per day
Licensing		
Animal License (Annual)	\$7.50	
Animal License (Lifetime)	\$75.00	With documented vaccination each year
Replacement Tag	\$7.50	
Chicken Permit	\$15.00	per calendar year
Temporary Gambling Permit	\$25.00	
Alcohol		
		MN State Statute 340A
On-Sale Intoxicating - Annual (5-licenses)	\$2,500.00	
On-Sale Sunday (Annual)	\$100.00	
On-Sale Wine (Annual)	\$1,250.00	
Off-Sale Intoxicating - Annual (4 licenses)	\$240.00	\$140.00 if licensee adopts program to reduce underage drinking
3.2% On-Sale (Annual)	\$100.00	
3.2% Off-Sale (Annual)	\$100.00	
Retail Cannabis Registration	\$240.00	
Public Works		
Road Grader	\$180.00	Taxable, Per Hour
Sweeper	\$100.00	Taxable, Per Hour
Backhoe	\$150.00	Taxable, Per Hour
Small Mower	\$75.00	Taxable, Per Hour
Tractor Mower	\$125.00	Taxable, Per Hour
Brushing	\$135.00	Taxable, Per Hour
Salt & Sand Truck	\$100.00	Taxable, per hour - 1/2 hour increments
Snow plow Truck	\$125.00	Taxable, per hour - 1/2 hour increments
Jetter	\$125.00	Taxable, per hour - 1/2 hour increments
Additional operator/laborer	\$75.00	Taxable, Per Hour
Salt & Sand	Current Rate of Product Plus 10%	????

Description	Fee	Comments/Notes
Code Enforcement		
Curfew, Blight, Dog & Cat at large/fail to register, Physical address not on building or in front yard, Unreasonable Acceleration Prohibited/ Noise Prohibited, non-permit able items.		
A new citation will be given every 30 days until the offense is taken care of.		
1st Offense	\$100.00	Section 3, Item a.
2nd Offense	\$150.00	
3rd Offense	\$200.00	
4th Offense	\$400.00	

Permitting - fees due at time of application

Building Permits:

Residential:

All Construction*:

up to 120 sq. ft.	\$25.00
121 to 1,000 sq. ft.	\$100.00
1,001 to 3,000 sq. ft.	\$225.00
3,001 to 6,000 sq. ft.	\$500.00
over 6,000 sq. ft.	\$750.00

Commercial:

All Construction*:

up to 120 sq. ft.	\$50.00
121 to 1,000 sq. ft.	\$175.00
1,001 to 3,000 sq. ft.	\$450.00
3,001 to 6,000 sq. ft.	\$750.00
over 6,000 sq. ft.	\$1,000.00

*All construction includes all first floor, second or above floor, **basement, deck, accessory structure, porch/screen porch** or other usable area being constructed.

Fence	\$25.00	
Penalty for not getting a permit	3 times actual permit cost	PLUS the original cost
Sign	\$25.00	
Demolition	\$25.00	
Special Meeting of City Council *	\$300.00	postage, publishing & recording costs included
Annexation Request**	\$400.00	postage, publishing & recording costs included
Variance**	\$300.00	postage, publishing & recording costs included
Conditional Use Permit**	\$300.00	postage, publishing & recording costs included
Rezoning**	\$300.00	postage, publishing & recording costs included
Easement **	\$300.00	postage, publishing & recording costs included
Vacation**	\$300.00	Plus the taxable land value

* If the Applicant cancels the special meeting PRIOR to 3 business days they will get 50% of the fee returned.

** If the actual cost exceeds the Fee Amount the property owner will reimburse the City.

Solicitor/Peddler Permit

\$20/day or \$20 annually

Description	Fee	Comments/Notes
Public Utilities		
Water		
Water Administrative Fee	\$300.00	???? Plus the cost of a meter
Residential Water Base Rate	\$30.60	\$36.72 20% increase was approved 8/15/2024
Residential TWP Water Base Rate	\$39.00	\$46.80 20% increase was approved 8/15/2024
Commercial Water Base Rate	\$30.60	\$36.72 20% increase was approved 8/15/2024
Commercial TWP Water Base Rate	\$130.00	\$156.00 20% increase was approved 8/15/2024
Metered Water per 1,000 gallons	\$4.92	
Bulk Water	\$50.00	Plus the Meter Rate
Water Turn Off - Voluntary	\$50.00	
Water Turn On - Voluntary	\$50.00	
Water Turn Off - Involuntary	\$100.00	fee includes turning back on
Water Tower Rehab	\$3.42	
New meter or replacement meter parts	due to negelect	????
Sewer		
Sewer Administrative Fee	\$200.00	????
Residential Basic Sewer Rate	\$30.90	
Residential TWP Sewer Base Rate	\$36.05	
Commercial Base Sewer Rate	\$30.90	
Commercial TWP Base Sewer Rate	\$100.00	
Metered Sewer per 1,000 gallons	\$3.30	
Residential Flat Sewer	\$15.45	
Commercial Flat Sewer	\$20.60	
Storm Sewer	\$1.50	Per Utility Service Connection - Monthly
Utility Bill Late Fee	\$25.00	for balance of \$10 or more

Section 3, Item a.

All sewer only accounts get charged the base sewer charge and the surcharge.

Trail's Inn at Quadna and Whitetail Inn - for every 5 units it is considered 1 unit for Base Rate Only

Trail's Inn at Quadna

***Motel 20 units (4) Campground 31 units (6) -

Motel - Base Rate is charge at 4 units

Motel - has metered water

Campground - Base Rate is charged at 6 units - Summer Months

Campground - Flat Sewer is charged at 31 units - Summer Months

Whitetail Inn

***Motel 5 units (1) and Residence 1 unit

Motel - Base Rates are charged 2 Unit

Motel and Residents have metered water

ADOTPTED BY THE CITY COUNCIL OF THE CITY OF HILL CITY, MINNESOTA

THIS ____ DAY OF _____, 2026

Dave Lange, Mayor

ATTEST:

Tami Meyer, Clerk/Treasurer

Drafted by Tami Meyer, Clerk/Treasurer City of Hill City, 125 Lake Ave, PO Box 160, Hill City, MN 55748