

CITY OF ALTA SHELTER HOUSE AGREEMENT



Rental Date: _____

Rental is from 7:00AM to 10:00PM the day of the rental only.

Rental Agreement between the City of Alta and:

Name: _____ (Here after known as renter)

Address: _____ City: _____

State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email: _____

Renter Signature: _____

All Daily Rentals (Monday-Sunday) - **\$100.00**, refundable damage/reservation deposit - **\$100.00**

Deposit/Rental Fee Paid: \$ _____ Date Paid: _____ cash/check # _____

Security Deposit Paid: \$ _____ Date Paid: _____ cash/check # _____

Administrative Use Only

Key Exchange: Date: _____ Location: _____ Key #: _____

Key Returned: Yes No Cleaning Time in Hours: _____

Additional Damages Noted: _____

Deposit: Amount Returned: _____ Date Returned: _____

Signature: _____

Alta Shelter House Rental Agreement

Renter hereby agrees that they are renting the Alta Shelter House on the above date from the City of Alta and that in doing so they have read and understand the rules and regulations that are required of persons and groups who rent the Alta Shelter House. The renter agrees to the following rules and regulations:

- I will not allow vehicles, including trailers to be driven within the City Park system including the area around the Alta Shelter House. Vehicles shall remain only on the parking area provided and shall not be driven on or over any grass or sidewalks within the park system.
- I agree to clean up and remove any trash from the facility at the end of my rental period including the removal of tape, banners, and streamers that I may hang. (Trash may be placed in the Park Dumpster located in the parking lot.)
- I understand that I will be issued a key to the Alta Shelter House, and that I am responsible for returning the key ASAP, or I will be charged for the cost of re-keying the facility. Arrangements may be made with the Shelter House Manager, or key may be put in outside drop slot at the Alta City Hall.
- I understand and agree that I am not to enter the shelter house for any purpose, including the early decorating or late clean up, outside of the hours of my rental agreement, unless prior approval has been given.
- I understand that I am responsible for reporting any damages that are present prior to my rental period immediately upon entry of the facility for the first time by calling the Alta City Hall at 712-200-2105.
- I understand that I am responsible for any damage that occurs during my rental, including any previous damage that was not reported. The City of Alta has the right to retain the \$100 damage deposit due to damage.
- I understand that the rental date is not booked until this form has been completed, including my signature, and the rental fee has been paid to the City of Alta. If I cancel my reservation **less than 5 days before the event**, the City of Alta will retain my \$100 deposit.
- I agree to hold the City of Alta harmless for any injuries that happen as a result of my rental of the Alta Shelter House.

In consideration of the fee paid by the renter to the City of Alta, the City agrees to provide the shelter house on the stated date during the hours of 7:00AM to 10:00PM for use by the renter.
