



ALBERTVILLE CITY COUNCIL

REGULAR MEETING MINUTES

March 16, 2026 – 7pm
Council Chambers
Albertville City Hall

1. Call to Order

Mayor Hendrickson called the meeting to order at 7 pm.

2. Pledge of Allegiance – Roll Call

Present: Mayor Hendrickson, Councilmembers Cocking, Hayden, Olson, and Zagorski

Staff Present: City Administrator Nafstad, Fire Chief Bullen, City Attorney Couri, Finance Director Lannes and City Clerk Luedke.

3. Recognitions – Presentations – Introductions

Senator Lucero provided a legislative update, noting that fraud and illegal immigration have been dominate topics among the bills being heard in committees this year, with fraud being the primary concern communicated by residents, many of whom are struggling to pay their own bills. He also shared information on additional legislation being discussed, including gun-control measures, and reported on a recent town hall meeting held for adult foster care providers. Senator Lucero responded to questions from Council regarding potential movement on transportation funding and the status of the zoning bill related to allowing apartments in commercial zoning areas.

The Council thanked Senator Lucero for attending the meeting and providing a legislative update.

4. Public Forum

There was no one present for the public forum

5. Amendments to the Agenda

There were no amendments to the agenda.

MOTION made by Councilmember Olson, seconded by Councilmember Zagorski to approve the March 16, 2026 Agenda as submitted. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the February 17, 2026, regular City Council Meeting minutes as presented.
- B. Authorize the Monday, March 16, 2026, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request.

- C. Approve renewal of liquor license for licensee listed in the staff report for the period of April 15, 2026 through April 14, 2027, contingent upon successful Wright County Sheriff's Department review for liquor law violations.
- D. Approve Lower-Potency Hemp Retail Registration for BJ's Sports Tavern, 5788 Main Avenue NE, Albertville.
- E. Approve revisions to the Albertville Fire Department's Standard Operating Policies and Procedures.

MOTION made by Councilmember Cocking, seconded by Councilmember Hayden to approve the March 16, 2026, Consent Agenda as submitted. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

1. Public Hearing

A. Public Hearing – Outlet Mall East Side Tax Increment Financing (TIF) Request – continued from the February 17, 2026, City Council meeting.

City Administrator Nafstad reported this item was a continuation for the public hearing from the February 17 Council meeting.

Mayor Hendrickson opened the public hearing and called for public comments; no one came forward to speak.

MOTION made by Councilmember Olson, seconded by Councilmember Zagorski to close the public hearing. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

City Administrator Nafstad reported that it was the City's understanding the development was not proceeding, at least in the form originally applied for; therefore, the City Attorney and City's Bond Counsel recommended not establishing the TIF pursuant to the application.

MOTION made by Councilmember Olson, seconded by Councilmember Cocking to not establish the TIF pursuant to the application. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

City Administrator Nafstad responded to questions from Council regarding why the TIF was not moving forward, citing the deed restrictions on the land by the property owner. City Attorney Couri responded to questions from Council and provided additional information regarding the item.

2. Wright County Sheriff's Office – Updates, reports, etc.

The Wright County Sheriff Deputy who was present provided an update on events happening within the City.

3. Department Business

A. City Council

1. Committee Updates (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

Councilmember Zagorski provided an update from the Planning Commission meeting, which included a report from Commissioner Holland on activities within the City. He noted the

Commission also heard from a group requesting a zoning amendment to allow for a community center and he responded to questions from the other Councilmembers.

Councilmember Cocking provided an update From the STMA Ice Arena meeting, which included discussion of the budget, noting that rates had been increased by \$5 per hour, as well as upcoming capital expenditures.

B. Building – None

C. City Clerk – None

D. Finance

1. City Server Software Upgrade and Storage Area Network Replacement

Finance Director Lannes presented the staff report, including background information on the City's servers and the hardware, noting the current system was nearing capacity and was not expandable. She also reviewed the upcoming expiration of the server license in January and the changes in licensing costs. Director Lannes responded to Council questions regarding licensing, storage needs, and expandability of the new equipment.

There was Council discussion regarding the City's servers, including the amount of storage being requested.

MOTION made by Councilmember Cocking, seconded by Councilmember Hayden to authorize staff to accept quote from Marco for Server Hardware Storage (SAN) and software upgrades not to exceed \$71,000. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

E. Fire

1. Fire Department Standard Operating Policies and Procedures Update

Fire Chief Bullen presented the staff report and provided background on the current Response Company Standard Operating Policies and Procedure (SOP). He explained that the Response Company was presently responsible for responding to all calls for service between 10 pm and 5 am, from Sunday night through Friday morning, including Holidays based on monthly rotation calendar. Chief Bullen reported that the Fire Department members and the Board of Officers have requested consideration of changing the schedule to a bi-weekly rotation. He added that Company Officers would be responsible for notifying their companies of the schedule and answered questions from Council.

MOTION made by Councilmember Cocking, seconded by Councilmember Hayden to approve a revision to the Albertville Fire Department's Standard Operating Policies and Procedures. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

F. Planning and Zoning – None

G. Public Works/Engineering – None

H. Legal – None

I. Administration

1. Fire Chief Position

City Administrator Nafstad provided background information regarding the Fire Chief job description, noting that the Board of Officers reviewed it and that it was similar to the previous one with some updates. He stated staff was ready to advertise the position unless the Council would like further information. Administrator Nafstad also reviewed the proposed timeline for interviewing and hiring, including possible interview panel members, and he responded to Council questions.

There was Council discussion regarding the upcoming Fire Chief opening, including the timeline and potential interview panel and reached the consensus to move forward with posting the position.

2. FYCC Scheduling/Field Fees Discussion

City Administrator Nafstad stated that there were three entities involved - the school district and the two cities - and that FYCC schedules parks and fields for both cities. He noted that while other cities usually have a parks and rec department to schedule athletic fields, FYCC has been handling that role, but it may be more logical for the school district to schedule all the fields. Administrator Nafstad added that if the Council agreed, he would place a consent agenda item on the next Council meeting agenda to consider amendments to the fee schedule, including field fees.

3. City administrator's Update

City Administrator Nafstad presented the City Administrator's Update, highlighting upcoming City events. He noted the City has met multiple times with MetroNet Fiber regarding their plan to extend high-speed fiber internet services to all properties within Albertville over a two-year period.

Announcements and/or Upcoming Meetings

March 23	Joint Power Water Board, 6 pm Parks Committee, 7 pm
April 6	City Council, 7 pm
April 13	STMA Arena Board, 6 pm
April 14	Planning Commission, 7 pm
April 20	City Council, 7 pm

4. Adjournment

MOTION made by Councilmember Cocking, second by Councilmember Hayden to adjourn the meeting at 8:05 pm. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

Respectfully submitted,



Kristine A. Luedke, City Clerk