

PLANNING, ZONING & BUILDING COMMISSION

CITY HALL

December 13, 21

The City of Cortland Planning, Zoning & Building Commission met on Monday, December 13, 2021 at 7:00 P.M. at the City Administration Building, 400 N. High Street, Cortland, Ohio. In attendance were the following board members: Chairman Curt Moll, Sally Lane, Don Bell, Don Fatobene and Brian Hodor. Also present were Mayor Deidre Petrosky, Law Director Patrick Wilson, Service Director Kim Blasco and the following individuals:

Kevin Piros	Council President	Cortland
Richard McClain	Council Member	Cortland

Curt Moll: I'd like to call to order the Cortland Planning, Zoning & Building Commission meeting for, Monday, December 13, 2021, 7:00. Can I have a roll call please?

Roll Call: Brian Hodor, here; Sally Lane, here; Curt Moll, here; Don Bell, here; Don Fatobene, here.

Curt Moll: The first action on our agenda is to approve Commission minutes from November 8, 2021. Could I have a motion for that please?

A motion was made by **Don Fatobene** and seconded by **Don Bell**.

Curt Moll: Any corrections on those minutes? Okay, Thank you. Can we have a roll call please?

Roll Call: Don Fatobene, yes; Sally Lane, yes; Brian Hodor, yes; Curt Moll, yes; Don Bell, yes. **MOTION APPROVED.**

Curt Moll: Next on the agenda is approval of minutes from November 22, 2021, a motion for that please.

A motion was made by **Don Bell** and seconded by **Don Fatobene**.

Roll Call: Sally Lane, abstain; Brian Hodor, yes; Don Fatobene, yes; Curt Moll, yes; Don Bell, yes. **MOTION APPROVED.**

Curt Moll: No old business, we will go right to new business. I need a motion for **43-21 - Set Public Hearing-** The purpose of this hearing is to consider a variance request at 203 Golf Drive to allow the encroachment of 4.5 ft to the 30-foot rear set back requirement. **Hearing to be set for January 10th, 2022 at 6:50 p.m.** Can I have a motion please?

A motion was made for **43-21** by **Don Fatobene** and seconded by **Don Bell**.

Curt Moll: Any discussion or background on this?

Kim Blasco: They are doing an addition to the back of their house and it encroaches on that 30 foot rear yard requirement.

Curt Moll: It backs up to what is golf course property now?

Kim Blasco: It does, yes.

Curt Moll: And we will notify the adjacent property owners?

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Kim Blasco: Yes, there will be a mailing.

Curt Moll: Very good, any questions? Roll call please.

Roll Call: Curt Moll, yes; Don Bell, yes; Sally Lane, yes; Don Fatobene, yes; Brian Hodor, yes. **MOTION APPROVED.**

Curt Moll: The next item is **44-21 Updated Strategic Plan of Planning, Zoning, and Land Use section**. I'd like a motion to approve this section only.

A motion was made for 44-21 by **Don Bell** and seconded by **Don Fatobene**.

Curt Moll: Thank you.

Mayor Petrosky: Let me make a correction quick. It's really only the goals and objectives section. It's chapter 9 for clarification.

Curt Moll: Only the Planning and Zoning section of the goals and objectives?

Patrick Wilson: I don't think that they have the authority to adopt the whole document.

Curt Moll: No, I don't think so. All we are reviewing is the Planning and Zoning part.

Patrick Wilson: Right, they are charged with just that section.

Mayor Petrosky: Planning, Zoning and Land Use. You are correct, sorry.

Kevin Piro: You all have the background to that, you have the preliminary copy to provide some feedback. This is what is going to allow us to present it as a resolution to Council for final approval and then we will start to implement it in 2022 by creating committees. Many of them will fall under some of the existing Council Committees and then we will come up with tasks and goals.

Curt Moll: To make this a little clearer, it's on page 9-4 and 9-5 under the Planning, Zoning and Land Use title to the City Services and Infrastructure title. So, that's all we are dealing with tonight.

Kevin Piro: Right, that's all for Planning and Zoning. Basically, we are just asking for approval so we can then move forward and get Council's approval.

Curt Moll: We had this to review before the meeting for about a week and we've seen some of it turn around a few times in the past year. Any concerns that we have moving forward? I was telling the gentlemen from Council before the meeting, that the only concern that I have is, who is going to do the work? There is a lot of work here. They explained to me that they were going to have some committees or task teams set up, similar to what we did last time. I think that strategy will be fine, there just needs to be consideration for things that might go on long term. Make sure that we have resources in place for those kinds of things. That would be the only comments that I would make. The rest of it; I would like to see a lot of this done.

Kevin Piro: We may ask for some volunteers from these members...

Curt Moll: That is to be expected. I think that you should go to the populous, as well, the population of the city. It's an opportunity for people to get involved.

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Kevin Piro: We have a lot of folks who did fill out the on-line survey and did provide their emails for additional feedback and opportunities to volunteer. I think that we have a good data base. Also, a lot of people who came to our community involvement meeting at the fire station are those key stakeholders.

Curt Moll: Good, anything else? I guess that we could have a roll call.

Roll Call: **Curt Moll, yes; Don Fatobene, yes; Sally Lane, yes; Don Bell, yes; Brian Hodor, yes. MOTION APPROVED.**

Curt Moll: There is nothing else on the agenda. Does anyone have anything else to bring to the board? Okay, I will ask for a motion to adjourn.

Adjournment moved for by **Don Fatobene** and seconded by **Don Bell**.

Roll Call: **Brian Hodor, yes; Sally Lane, yes; Don Bell, yes; Don Fatobene, yes; Curt Moll, yes. MOTION APPROVED.**

Meeting Adjourned: 7:08 pm

Chairman

Date

Secretary