

**ISANTI COUNTY
PARKS AND RECREATION COMMISSION
MEETING AGENDA
5:00 P.M. Tuesday, March 24th, 2026
ISANTI COUNTY GOVERNMENT CENTER
555 18th AVE SW, CAMBRIDGE, MN 55008**

Proposed Agenda

- A.** Call to Order
- B.** Public Comment
- C.** Approval of Agenda
- D.** Approve Minutes of February 24th, 2026 Meeting
- E.** Up-to-Date Budget Report through February 2026
- F.** Bills & Invoices
- G.** Director's Report
 - 1. Programs & Events
 - 2. Rules & Regulations Signs
 - 3. Emerald Ash Borer Infestations
 - 4. John Deere Lawn Mower Leases
 - 5. Nyman Park Trail Layout
 - 6. Park Visitor Counts
- H.** Other Business
 - 1. Becklin Park – Paved Access Agreement
 - 2. Maple Ridge Park Preserve – Potential Addition
 - 3. Per Diems
- I.** Next Meeting – April 28th, 2026 – 5:00 pm
- J.** Adjourn

DRAFT – THESE MINUTES HAVE NOT BEEN APPROVED

PARKS & RECREATION COMMISSION MINUTES – February 24th, 2025 - 5:00 P.M.

**ISANTI COUNTY GOVERNMENT CENTER
555 18th AVE SW, CAMBRIDGE, MN 55008**

Voting Members Present: Adam Curtis (virtual), Susan Blom, Hazel Erikson, Carol Urness, Tom Schibilla, Luke Merrill, Bob Shogren, Bob Betsinger, Amy Peterson

Voting Members Absent: Bill Berg, Kathy Bowlin

Staff Present: Barry Wendorf

A. The meeting was called to order at 5:00 p.m. by Chair Blom

B. Public Comment – None

D. Agenda – Peterson motioned, Erikson seconded to approve the amended agenda. **Motion carried.**

E. Minutes – Peterson motioned, Shogren seconded to approve the January 27th Park Board Minutes. **Motion carried.**

F. Budget Report – Shogren motioned, Peterson seconded to approve January 2026 Budget Report. **Motion carried.** Peterson stated she would like to see the Admin Position broken out to get a clear picture of the Park Department Budget.

G. Bills & Invoices – Shogren motioned, Merrill seconded to approve bills & invoices for the month of February (\$4,852.95). **Motion carried.**

H. Director's Report

1. Programs & Events – Parks Director led local Home School Group on nature walks at Becklin Park on Feb 3 and at Wayside Park on Feb 17. Winter Trail Day is scheduled for Feb 28 at Springvale County Park. Nomadlund Outfitters is planning on holding a kayak race on August 8 starting at Becklin Park and ending at Cambridge City Park. No permit is needed as they are not planning on staying at Becklin Park. The Springvale Showdown Disc Golf Tournament has been scheduled for August 29th.
2. Spring Burn Schedule – There are 14 burn units on the schedule at 6 different parks. Volunteers are needed throughout the season.
3. Becklin Park Bench Donation – NEO Electrical Solutions donated a bench in the memory of Paul Becklin to be located at Becklin Park.
4. Friends of Anderson Park Grant Application – the friends group was successful in obtaining a grant in the amount of \$500 to install 5 black tern nesting platforms and one loon nest platform at Anderson Park.
5. Special Use Permit – A SUP was issued to the Rum River Camera Club to take photographs outside of regular park hours.
6. Park Visitor Numbers were reported.

I. Other Business

1. Becklin Park – Paved Access Agreement – Peterson motioned, Urness seconded to recommend to enter into a cooperative agreement with the state of MN to construct a paved road and parking area to improve ADA access at the park. **Motion carried.** Merrill voted no due to concern about long term cost of maintenance.
2. Per Diems

J. Next Meeting Scheduled for Tuesday, March 24th, 2026 – 5:00 p.m. at **Isanti County Government Center**

K. Adjourn - Peterson motioned, Merrill seconded to adjourn meeting at 5:56 pm. **Motion carried.**

Submitted by, Barry Wendorf - Isanti County Parks Director

PARKS & RECREATION FINANCIAL REPORT - FEBRUARY 2026

EXPENDITURES:	<u>Year to Date</u>	<u>Budgeted</u>	<u>Balance</u>	<u>Proj. Exp.</u>	<u>Proj. Balance</u>	
6103 Salaries & Wages - Permanent	36,367.36	239,306.00	202,939	239,306.00	0	Div Lead/Maint Lead/Admin/Ditch
6105 Salaries & Wages - Part Time	2,872.67	49,406.00	46,533	49,406.00	0	Maintenance - 1000 hrs
6151 Life Insurance	12.64	68.00	55	68.00	0	
6153 Health Insurance	5,883.76	35,302.00	29,418	35,302.00	0	
6154 Dental Insurance	253.32	1,013.00	760	1,013.00	0	
6157 Cash In Lieu of Insurance	666.72	2,000.00	1,333	2,000.00	0	
6163 PERA	2,942.98	21,623.00	18,680	21,623.00	0	
6175 FICA	2,916.78	22,056.00	19,139	22,056.00	0	
6178 MN Paid Leave	177.26	1,269.00	1,092	1,269.00	0	
6180 Per Diem	540.00	6,600.00	6,060	6,600.00	0	Park Board - \$60/meeting
6201 Internet Service	40.01	500.00	460	500.00	0	Hot Spot
6205 Postage & Shipping	2.96	500.00	497	500.00	0	400 + 2,500 (E News Letter)
6208 Cell Phones	130.00	780.00	650	780.00	0	\$65 / mo
6241 Training / Registration	0.00	4,850.00	4,850	4,850.00	0	MADI
6245 Membership Dues	0.00	400.00	400	400.00	0	GMPT / MADI
6246 Advertising & Employment Ads	0.00	500.00	500	500.00	0	Social Media / Videos
6247 Subscriptions	41.47	500.00	459	500.00	0	
6250 Electricity	364.08	3,000.00	2,636	3,000.00	0	Shop/Anderson/Becklin Shelters
6254 Refuse Removal	0.00	3,000.00	3,000	3,000.00	0	Mattresses/Dumpster/Tires/TV
6260 Professional & Technical Services	163.60	35,850.00	35,686	35,850.00	0	Nyman/Stamm/Security
6262 Computer Software Licences	0.00	250.00	250	250.00	0.00	GPS License
6283 Conservation Services	0.00	19,700.00	19700	19,700.00	0	Invasives / Prairie Mgt
6303 Vehicle Repairs	0.00	0.00	0	0.00	0	
6304 Vehicle Maintenance	9.00	150.00	141	150.00	0	Oil Changes, Car Washes
6307 Equipment Repair & Maintenance	334.70	5,650.00	5,315	5,650.00	0	Tractor/mower/UTV/plow/snoomb
6333 Travel Expenses - Mileage	69.18	1,000.00	931	1,000.00	0	Park Board Meetings
6334 Travel Expenses - Room & Board	0.00	150.00	150	150.00	0	
6343 Rent - Machinery & Equipment	1,000.00	9,680.00	8,680	9,680.00	0	Lavatory rental
6344 Vehicle Leases	1,390.92	10,420.00	9,029	10,420.00	0	T(847)
6378 Regulatory Charges	0.00	200.00	200	200.00	0	House Demo Permit / Drone Reg
6379 Vehicle Registration	0.00	400.00	400	400.00	0	License Tabs
6401 Furniture	295.03	2,000.00	1,705	2,000.00	0	
6402 Printed Materials	0.00	2,000.00	2,000	2,000.00	0	Brochures
6403 Office Supplies	76.51	500.00	423	500.00	0	paper/supplies/envelopes
6405 Computer Supplies	0.00	2,500.00	2,500	2,500.00	0	Laptop / monitor
6410 Program Supplies	1,657.93	20,000.00	18,342	20,000.00	0	Operations/Signs/Gravel/Mulch
6411 Heating Fuel Oil	0.00	1,500.00	1,500	1,500.00	0	Propane Tank @ Shop
6450 Uniforms	411.00	700.00	289	700.00	0	Boot Allowance
6560 Fuel	388.87	8,600.00	8,211	8,600.00	0	Park Trucks / Equipment
6562 Tires	0.00	500.00	500	500.00	0	Truck Tire
6565 Machinery & Vehicle Parts	106.32	2,000.00	1,894	2,000.00	0	Blades/Chains/Oil/Filters/Batteries
6843 Taxes & Special Assessments	0.00	0.00	0	0.00	0	
6680 Equipment & Machinery	0.00	1,000	1,000	1,000	0	Stamm Farm Development Grant
TOTAL	59,115	517,423	458,308	517,423	0	
REVENUES:						
5301 State Grants	154,027.59			116-5011 Forfeited Prop.	0.00	
5503 Shelter Reservation Fees				116-5114 Building Permits	2,000.00	
5860 Refunds & Reimbursement (truck)				118-5751 Donations	800.00	
TOTAL REVENUES INTO BUDGET	0	TOTAL REVENUES INTO RESERVE FUND		2,000.00		

Bills & Invoices / March 26	Amount	Account
Per Diems - February / Park Board - 8	\$480.00	PD
Mileage - February / Park Board	\$46.41	M
Sweep Compound, Fittings for Fire Hose / Menards	\$52.84	PS
Burn Skid Hardware / Menards	\$7.79	PS
Hot Spot Service / Verizon	\$80.02	IS
Security System Monitoring - Shop / WH Security	\$81.80	PTS
Postage	\$2.22	PO
QR Code Generator / QR.IO Generator	\$35.00	S
Cell Camera / Black Gate	\$6.47	S
Water Pump Plugs / Jacks Small Engine	\$79.26	MVP
Nozzle & Hose Line / Ag Spray	\$245.78	MVP
Trailer Locks / Northern Tool & Equipment	\$87.08	PS
Fuel – truck / WEX	\$279.75	F
Mower Blades, Oil, Filters / Midwest Machinery Co.	\$222.57	MVP
John Deere Z930M Lease Payment / Deere Credit, Inc.	\$5,428.74	VL
Screws & Hose Fittings / Menards	\$12.48	PS
Portable Restroom Rental & Service / LRS	\$500.00	R
Bench Plaque - Becklin / St. Paul Engraving, Inc.	\$130.00	DD
Electricity Springvale / East Central Energy	\$182.09	E
Electricity Becklin / East Central Energy	\$46.24	E
Electricity Anderson / East Central Energy	\$53.17	E
Electricity Dog Park / East Central Energy	\$50.30	E
Clamps & Fittings for Fire Skid / Menards	\$36.60	PS
Water Pump Repair / Isanti Rental	\$112.17	ERM
Grand Total of Bills & Invoices =	\$8,258.78	
Shelter Reservtaion / Anderson Park - Cynthia Livingston	\$80.00	
Donation / Becklin Bench & Plaque - NEO Electrical Solutions	\$800.00	

Park Reserve Fund Balance (Acquisition & Development) **3/13/2026 Update**

End of '19 Auditor's Reserve Fund Balance	\$352,540.16
End of '20 Auditor's Reserve Fund Balance	\$390,493.57
End of '21 Auditor's Reserve Fund Balance	\$365,491.04
End of '22 Auditor's Reserve Fund Balance	\$426,038.68
End of '23 Auditor's Reserve Fund Balance	(\$49,638.47)
End of '24 Auditor's Reserve Fund Balance	\$148,063.33
End of '25 Auditor's Reserve Fund Balance	\$120,826.72
Springvale Phase I Development (\$84,200 match)	\$0.00
	Reimbursed \$154,027.59
Nyman Property Taxes	\$0.00
2025 Building Permit Fees	\$2,000.00
Reserve Fund Balance available 2025	\$276,854.31