

MINUTES OF THE DECEMBER 4, 2024, REGULAR MEETING BOARD MINUTES COVINGTON UTILITIES AUTHORITY

Pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes 25, and Sections 301-314 and in accordance with the posted agenda, the Members of the Board of the Covington Utilities Authority held the regular scheduled meeting December 4, 2024, in the Municipal Building, Covington, Oklahoma.

1. Chairman Snyder called the meeting to order at 7:35 p.m.
2. Roll call indicated the following trustees present declaring a quorum: Chairman Jack Snyder, Presiding. Vice Chairman, Mistie Thayer. Members: Reanna Moore, and Zach Chartier. Others present: Mike Schram, Utility Superintendent; Krystle Winters, Utilities Secretary; Randy West, Police Chief; Kasey Prince, Treasurer. Absent: Neil Kirk, Member.
3. Chartier made a motion and seconded by Thayer to approve the November 6, 2024 regular meeting minutes. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
4. Thayer made a motion to approve the treasurer's report subject to audit, seconded by Moore. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
5. Thayer made a motion, seconded by Chartier to approve the CUA purchase orders in the amount of \$18,823.52. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
6. Discussion and possible action on past due accounts.
7. Public Forum.
8. Thayer made a motion, seconded by Chartier to approve the 2025 Monthly Meeting Schedule. Thayer yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
9. Thayer made a motion, seconded by Chartier to approve the 2025 Holiday Leave. Thayer yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
10. Thayer made a motion to approve a Christmas bonus for employees in the amount of \$100, seconded by Chartier. Thayer yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.
11. Report of Department Heads:
 1. Utility Superintendent
12. Other New Business.
13. Remarks and Inquiries by Governing Body Members.
14. At 7:47 p.m. Chartier made the motion to adjourn, seconded by Moore. Thayer, yes; Moore, yes; Snyder, yes; Chartier, yes; Kirk, absent.