

**Bellaire Village Council
Meeting Minutes
June 4, 2025**

1). **Call to Order:** President Bennett called the meeting to order at 7:00 PM.

2). **Roll Call Attendance:**

Present: President Dan Bennett, Council Trustees Patrick Boyd, Trish Drollinger, Eldon McPherson, Helen Schuckel, and Andrew Turner.

Absent: Bryan Hardy

Staff Present: Bill Drollinger, Chief of Police; Bradley Keiser, DPW Supervisor; and Angela St. Pierre, Clerk

Staff Absent: Nora Stead, Treasurer

Also Present: Shelly Dayton, Margie Boyd, Christine Langdon, Terry VanAlstine, Tammy Lockwood, Ed Niepoth, Libby Hiser, Lee Curr, and two other unidentified.

3). **Approval of Agenda:** The agenda was approved as presented.

Motion by Schuckel, seconded by Turner, to approve the agenda as presented. Motion carried by voice vote.

4). **Conflict of Interest:** None presented.

5). **Consent Agenda:** The consent agenda was approved as presented.

Motion by Schuckel, seconded by Boyd, to approve the consent agenda as presented. Motion carried by voice vote.

6). **Public Comment on Agenda Items:** None Presented.

7). **Old Business**

a) **County Update:** Terry VanAlstine was present to give an update on the County. There was a recent training session with the National Guard at the airport. The Grass River Natural Area ribbon cutting started last week to open up the boardwalk. The Sheriff's office entered into an agreement to lease vehicles. There was a release of funds to get another vehicle for the veterans to help them get to appointments. They are looking for volunteers to help with this service for the veterans.

b) **DDA Update:** Shelly Dayton was present to give an update on the DDA.

a. **Village Treasurer as DDA Accountant:** The DDA is requesting Nora Stead, Village Treasurer, to act as the accountant for the DDA. They would still have their Treasurer but would give some duties to Mrs. Stead to lessen the workload on their Treasurer. This would be done on personal time and not during office hours.

Motion by Boyd, seconded by Schuckel to allow Nora Stead to act as the accountant for the DDA. Motion carried by voice vote.

- b. **New DDA Member:** Libby Hiser was selected and is recommended by the DDA to sit in their open position.

Motion by Boyd, seconded by Turner to allow them to bring Libby on. Motion carried by voice vote.

Ms. Dayton continued to speak about how Jamie Creason is the new Vice-Chair. The artwork exhibit has been installed and banners installed. The piano is planned to be downtown this summer.

- c) **Public Works- Amend Chapter 123 to Reflect State Code:** A recent issue with a resident brought forth our current penalties for tampering with municipal waterworks systems and the possibility of amending our ordinance to reflect State Code regarding penalties. Amending our ordinance to reflect state code would mean that the offenders would be prosecuted by the State and would be handled by State representatives during the legal process. This would eliminate the need for the Villages attorneys from being involved in the case.

Motion by Public Works, seconded by Boyd to amend Chapter 123 to reflect State code. Motion carried by voice vote.

8). New Business

- a) **Resolution #12 of 2025- Local Governing Body Resolution for Charitable Gaming Licenses:** Tammy Lockwood from The Antrim County High Tea for Breast Cancer Prevention was present to speak on behalf of their request. This year they have a trip to Paris that they are auctioning off and they need a resolution to allow for this auction.

Motion by McPherson, seconded by Drollinger to approve the gaming license and for a roll call vote on Resolution #12 of 2025.

Yes: McPherson, Drollinger, Boyd, Schuckel, Turner, Bennett

No:

Abstain:

- b) **Historical Society Signs and Key Request:** The volunteers at the Historical Society are requesting an additional key to the front door to access the Village Hall to have the museum open. They currently have two keys but would like another.

Motion by Drollinger, seconded by Turner to give the Historical Society another key. Motion carried by voice vote.

- c) **Craven Park Rules:** The rules were updated by the Parks Committee and changes are being recommended to council for approval.

Motion by McPherson, seconded by Turner to accept the new park rules. Motion carried by voice vote.

- d) **Resolution #13 of 2025- Millage Rates:** This resolution needs to be approved before tax bills can be sent out.

Motion by Drollinger, seconded by Turner to accept and for a roll call vote on Resolution #13 of 2025.

Yes: Drollinger, Turner, Boyd, McPherson, Schuckel, Bennett

No:

Abstain:

- e) **Short Term Rental Draft Ordinance Review:** Trustee Boyd spoke on behalf of the Planning Commission. Boyd spoke about the difficulties for enforcing the ordinance and the concerns related to short term rentals are already enforced by current ordinances such as noise, trash, and parking. The draft ordinance was tabled and can be brought back at a later date if necessary.

No action was taken.

- f) **Chapter 70- Nuisances Review:** Trustee Turner requested this agenda item be added. The rationale for the proposed amendment is to allow residents to not mow during the month of May.

Motion by Turner that the Village of Bellaire proceed with the next steps to amend and update Chapter 70-Nuisances within the codebook, specifically 70-2 Section Q, to provide a time period of enforcement only between June 1st and September 30th. Motion dies due to lack of support.

- g) **Chapter 86- Salaries and Compensation Review:** Trustee Turner requested this agenda item be added.

Motion by Turner that the Village of Bellaire proceed with the next steps to amend and modify Chapter 86-Salaries and Compensation, specifically within Sections 86-1, 86-2, 86-3 to include a reduced per diem fee in the amount of \$25.00 for any meeting lasting shorter than one hour in length, to be retroactive for any meeting not yet compensated. Motion dies due to lack of support.

- 9). **Discussion Items:** President Bennett stated that any concerns regarding staff members needs to be directed to the Administration and Personnel Committee.

10). Department/Committee Reports:

- a) **Committee Reports:** None Presented.
- b) **Clerk/Zoning Administrator:** Angela St. Pierre was present to give a report. She spoke with the attorneys about the amendments to the tree ordinance and those updates should be available for the next council meeting.
- c) **Treasurer/Deputy Clerk:** Nora Stead provided a written report.
- d) **Department of Public Works:** Bradley Keiser was present to give a report. The paving for Broad Street will be starting June 11th, the office is going to do social media post about it to notify residents. The road will be open to through traffic. The treatment plant project is going well. Our new mower started this week.
- e) **Police Department:** Bill Drollinger was present to give a report. Jesse Fisher should be starting mid-June.

- f) **Planning Commission:** Trustee Boyd gave a report for the Planning Commission. The public hearing regarding the zoning ordinance amendment to incorporate retail marihuana will be held June 10th at 5:00pm.

11. Closing Member/Public Comment:

12. Adjourn: Meeting adjourned at 7:45 P.M.
Compiled by Angela St. Pierre.
Minutes are subject to approval.

Approved: _____

Date: _____