



LOCATION OF MEETING: 96 RUSSELL DR

Meeting Minutes

1. **Call to Order, Roll Call:** President Urbanski called the meeting to order at 6:00 pm. Village Trustees present included Barbara Ruege, Blaine Werner, Jamie Vorpahl, Duane Urbanski, Dave Borchardt, and Rachel Fuller. Village employees present were Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer.
2. **Pledge of Allegiance**
3. **Discussion and Possible Action on the following:**
 - a. **Request of Jennifer Hoffer-Johnson, 303 Franzen St.**

Property owner Jennifer Hoffer-Johnson was present and informed the board that she received a citation for snow removal. It originally snowed on January 22nd, and she contracts with Max Laumann for snow removal, and he cleared her snow on the 22nd. From the 22nd the snow must have drifted and the five feet that was cleared by the village is not visible from her home. She would not have noticed it until Monday evening when she returned from work.

Director Lederer informed the board that it was more than five feet of sidewalk and the individual who did the removal said that this section of sidewalk was the worst sidewalk to be cleared. Mrs. Hoffer-Johnson informed the board of the correction from five feet to five sidewalk section blocks.

Director Lederer informed the board that the pictures in their packets are not the best before and after pictures, and the individual who did the snow removal was instructed to ensure they do the same angle of before and after pictures in the future. Mrs. Hoffer-Johnson presented to the board the billing received by Max Laumann and additional photographs of the sidewalk. She reiterated that this section of the sidewalk is not visible from her home.

Director Lederer informed the board that he received multiple complaints and waited more than the required 24 hours before clearing the sidewalks. Trustee Fuller informed the board that the concern is if we waive for one, we will have to waive for all.

Trustee Borchardt inquired as to how many sidewalks and citations were issued. Director Lederer informed the board that after the January 22nd snow event there were nine clearings done and citations given.

Trustee Fuller inquired as to if the board is looking to compromise and charge just the labor but waive the citation. Trustee Werner informed the board that the weather forecast during this timeframe was to stay inside. Trustee Ruege informed the board that no matter the weather forecast she still saw

walkers out after this snowfall.

Trustee Fuller inquired as to would the compromise not be met because she showed proof that it was originally cleared during the snow event and this citation is a result of the drifting. Trustee Ruege informed the board that the issue is the ordinance would need to be changed to state the difference. Director Lederer informed the board that homeowners need to be responsible and know that this could happen and ensure they are always clear.

Trustee Borchardt inquired as to how many citations have been issued in total for the year. Director Lederer informed the board that between the two times they have had to go out and do these clearing this year there have been a total of 15 citations issued.

Trustee Werner informed the board that the roads that do not have sidewalks had some drifting. Residents still walked on those streets and the village did not come back until 3-4 days later to plow away those drifts.

Trustee Werner made a motion to remove the \$75 citation due to lack of proof by the DPW as the snow was cleared after the January 22nd snow event proven by presentation of the bill and the photos show minor accumulation and not neglect but drifting on the 24th, motion was seconded by Trustee Fuller. Motion did not pass as there was a vote of 2-4, nays – Borchardt, Urbanski, Vorpahl, and Ruege.

b. Request of Kaleb Tuimala, 538 Western Ave.

Property owner Kaleb Tuimala was present and inquired as to what starts the 24-hour time clock. He understands there is limited manpower but when they do their daily rounds, they can note sidewalks that are not clear. They can create a log so they can have more proof. Trustee Ruege informed the board that she supports the staff and believes they never want to go out there and do this when they have other things to do.

Trustee Werner made a motion to remove the \$75 citation, motion was seconded by Trustee Fuller. Motion did not pass as there was a vote of 2-4, nays – Borchardt, Urbanski, Vorpahl, and Ruege.

c. Request of Between the Lakes Chapter of Muskies Inc. Chapter 20.

President Urbanski informed the board that this is an annual request for two season boat launch passes for their raffle prizes.

Trustee Vorpahl made a motion to approve as submitted, motion was seconded by Trustee Ruege. Motion carried 5-0, President Urbanski abstained.

d. Becoming members of the Random Lake Chamber of Commerce.

President Urbanski informed the board that the Beautification Committee is currently collaborating with the Chamber of Commerce and believes being a member of the chamber would benefit the village.

Trustee Werner made a motion to approve as submitted, motion was seconded by Trustee Borchardt. Motion carried 6-0.

e. **Operator Licenses for:**

1. **Dipendra KC**
2. **Nabin Rokaya**

Trustee Fuller made a motion to approve as submitted, motion was seconded by Trustee Borchardt. Motion carried 6-0.

f. **Ordinance 2026-06, Attachment of Territory Pursuant to Intergovernmental Boundary Agreement Between Village of Random Lake and Town of Sherman.**

President Urbanski informed the board that this is just the next step in the process for the purchasing of the property for the WWTP.

Trustee Borchardt made a motion to approve as submitted, motion was seconded by Trustee Ruege. Motion carried 6-0.

g. **Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:**

1. **January 2026 Sheriff's Department Report**
2. **February 2, 2026, meeting minutes**
3. **February 17, 2026, General Checks**
4. **February 17, 2026, Restricted Savings Checks**
5. **February 17, 2026, Utility Checks**
6. **February 17, 2026, Fire/Ambulance Checks**
7. **February Newsletter and Inserts**

Trustee Fuller made a motion to approve items 1 – 6 as submitted, motion was seconded by Trustee Borchardt. Motion carried 6-0.

Clerk Waala presented alternative options for the newsletter insert and the consensus was option 3.

President Urbanski made a motion to approve item 7, option 3 as submitted, motion was seconded by Trustee Ruege. Motion carried 6-0.

4. **Staff and committee reports:**

- a. **Village Hall:** working on projects and tasks for the committees; Carissa attended the Ehlers annual conference last week; have been receiving phone calls related to the Beautification RFP and have been fielding those questions; processed the February Tax Settlement with the county. Upcoming – Auditors are coming on Wednesday; purchase of the WWTP property scheduled for the 27th; annual conference schedules are coming out, so we are trying to coordinate schedules for attendances; preparation for April elections.
- b. **Public Works:** LED light conversion at DPW shop; snow events; cleaning sidewalks; finished reports

for auditors; vehicle maintenance; prepping for spring; power issues at water tower; cut down hedges in front of Aurora clinic; fire hydrant repair; meter readings; repainted piping in Well 1. Upcoming – working on equipment; two employee attending water credit classes this week; shop cleaning; Well 2 cleaning; generator maintenance; put new speed limit signs up March 1st.

c. Committees:

- **Lake, Parks, and Recreation** – meeting tomorrow at the park about donation of a bandstand; discussion about the remounting of the RL Lions Club sign on the concession building; boys scouts have been contacted about mulch out at Orth Dr property and there is an expected completion date of June 1.
- **Public Works** – awaiting word from the engineers to move forward with this year’s road projects.
- **Beautification** – met with the Chamber of Commerce and Bay Lakes Regional to go over the CORP plan; meeting again on March 10th; Chamber is working on wayfinding signs and parking passes; Working on Jacoby Memorial and Memorial Park updates; kicking off campaign for the Library Bay project.

d. Fire Department: written report.

e. President: careful on the ice; parking restrictions still in place.

5. Public Comments on non-agenda items (limit 3 minutes per speaker, please state your name and address)(no back and forth commentary is allowed during this item as the public comment item being addressed is not listed on the agenda).

Bill Goehring, Sheboygan County Representative, informed the board that the UW-Extension will be hiring a new county planning agent, more news to come later.

6. Discussion on future agenda items.

None.

7. Adjourned at 7:14 pm.

Items on the Agenda may be taken out of order as listed. Created by Clerk/Treasurer Stephanie Waala on 02/24/2026.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body’s meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.