

# Penn Yan/Yates County Airport Council Minutes

Monday September 29, 2025 7:30 AM EST

Held at Seneca Flight Operations, 2262 Airport Drive, Penn Yan, NY



**CALL TO ORDER:** 7:34 by RL

**PRESENT:** Rich Leppert (Seneca Flight / FBO), Doug Marchionda (Flying Club), Bill Middlebrook (Penn Yan Aero), Paul Middlebrook (Council Advisor), Tim Dennis (Community Representative), Taylor Fitch (Marketing), Leslie Church (Chair of Legislature), Dick Harper (Yates County Legislature)

**GUESTS:** Pat Hludzinski (C&S), Emilee Miller (Clerk of Legislature), Leigh Battin (Director of Finance)

## **READ & ACCEPT MINUTES OF PREVIOUS MEETING**

- RL motioned to accept / TD 2<sup>nd</sup>. Accepted unanimously.

## **REVIEW AND ACCEPT FINANCIAL REPORT**

- TD motioned to accept / BM 2<sup>nd</sup>. Accepted unanimously.
- Leigh presented and reviews the 2026 budget summary. Budget workshop scheduled for 10/28 at 9 am.

## **CORRESPONDENCE & COMMUNICATIONS**

- Nothing addition that is not covered below

## **SAFETY COMMITTEE REPORT:**

- No new SMS reports
- Trees obstructing view of taxiway 10/28 - Safety Report will remain open until County removes final larger trees on Friendly Dodge property

## **MARKETING COMMITTEE REPORT:**

- Council is recommending per acre prices which DH will discuss with Scott Falvey and Legislature

## **C&S REPORT:**

1. Taxiway B Extension
  - Closing out process continues
2. 2023 NYSDOT 8 bay hangar Grant
  - Discussion on proposed T hanger drawings.
    - We should consider splitting end storage areas into additional spaces for larger T hangers.
    - Discussion on construction and impact on taxiway to older T hangers as it will require some down time.
3. Airport Pavement Maintenance System
  - This has been submitted to FAA for review but unknown how long it will take for review to be completed.

4. Purchase Snow Removal Equipment (SRE) Project update / ETA
  - With County for review and signature
5. ACIP
  - ACIP package submitted to NYADO for review.
  - Anticipate eligibility determinations in October
6. Obstructions
  - C&S is working with Seneca Flight to update obstruction information in ADIP.
7. Runway 10-28 Rehabilitation Design
  - Anticipating quotes for survey in November 2025.
8. Fence Improvement
  - Start design process in spring 2026 but weather depending C&S may start some field evaluation work in Nov

**PASSERO REP-ORT:**

1. 100LL fuel trailer
  - Replacement tank received and installed by Seneca. Tested and is not leaking.
  - Need to arrange pick up of leaking tank

**SENECA FBO REPORT:**

1. Fence Clearing / cutting / general condition
  - RL indicates that they had been spraying regularly to keep up with weed growth
2. Revenue, occupancy and condition of T hangars and T Hangar waiting list
  - 1 will be available at the end of the month.
  - Discussion on new T hangar project and if we should consider halting if there is no waiting list. Will address with Legislature but if we stop, we will need to pay for the design work completed to date which will be over \$100,000.
3. Altaport report / Airport Activity Report
  - Still seems to be large discrepancy in April payment versus normal. RL to download report.
4. NASCAR discussion. Do get some traffic but should we be promoting PEO more t that group.

**OLD BUSINESS (ALL):**

1. Brush clearing outside the perimeter fence by County
  - County to address when they slow down on road and bridge work.
2. FAA Airport Audit (08/2024)
  - No update
3. T hanger door repair was completed by Cedar Lane

**NEW BUSINESS:**

1. Government mandates
  - New electrical mandates are going into effect in January. Any impact to the airport?
2. Millings
  - After some discussion on potential airport use, the Airport Council agreed to sell the millings accumulated on Auctions International.

**ADJOURNMENT:** 8:45 (TD motioned / RL 2nd)

**MINUTES SUBMITTED BY:** Richard Harper 10/27/2025