



LOCATION OF MEETING: 96 RUSSELL DR

Meeting Minutes

1. **Call to Order, Roll Call:** President Urbanski called the meeting to order at 6:00 pm. Village Trustees present included Barbara Ruege, Blaine Werner, Jamie Vorpahl, Duane Urbanski, Chuck Mueller, and Rachel Fuller. Trustee Dave Borchardt attended virtually. Village employees present were Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer.
2. **Pledge of Allegiance**
3. **Discussion and Possible Action on the following:**
 - a. **Consent Agenda – items within the consent agenda can be considered individually if the Village Board chooses to do so:**
 1. **January 19, 2026, meeting minutes**
 2. **January 28, 2026, General Checks**
 3. **January 28, 2026, Utility Checks**
 4. **February 3, 2026, General Checks**
 5. **February 3, 2026, Utility Checks**
 6. **February 3, 2026, Fire/Ambulance Checks**

Trustee Werner made a motion to approve as submitted, motion was seconded by Trustee Vorpahl. Motion carried 7-0.
4. **Staff and committee reports:**
 - a. **Village Hall:** updating the website; researching information related to the Beautification RFP; researching current savings accounts and their origins; attended training at Fox Valley Technical College; finished collecting taxes; closed out record requests. Upcoming – processing the February Tax Settlement and payments; updates to the website.
 - b. **Public Works:** snow events; working on equipment; working with new employee; LED light conversion at shop; working on utility audit; equipment repair; sent out letters for clearing sidewalks; hauled wood chips to Orth Dr property. Upcoming – LED light conversion; equipment repair; utility audit; submitting end of year water reports to DNR; generator repairs at Well 1; RBC bearing repairs.

c. Committees:

- Public Works – met and working on road projects
- Lake, Parks, and Recreation – meeting tomorrow
- Beautification/Lake, Parks, and Recreation/Chamber of Commerce – meeting February 10th for CORP kickoff and wayfinding initiative.

d. President – everyone should make sure they are getting notifications from the new website.

5. Public Comments on non-agenda items (limit 3 minutes per speaker, please state your name and address)(no back and forth commentary is allowed during this item as the public comment item being addressed is not listed on the agenda).

None.

6. Discussion on future agenda items.

None.

7. Adjourned at 6:18 pm.

Items on the Agenda may be taken out of order as listed. Created by Clerk/Treasurer Stephanie Waala on 02/09/2026.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.