

Thayne Town Council Meeting
July 17, 2024
FINAL

Council in attendance: Mayor Simpson, Councilmember Passey, Councilmember Pelletier, Councilmember Heward, Councilmember Woolley and Rebecca Hutchinson

Welcome: Mayor Devin Simpson

Pledge of Allegiance: Councilmember

Prayer: Councilmember Pelletier

Agenda Change

Add Travel and Tourism Board item under Joe Heward.

Approval of June 12, 2024 Council Meeting Minutes and the Adoption of the July 17, 2024 Agenda as Finalized

Motion- Councilmember

Seconded- Councilmember

Motion Carried

Public Comments

Sharon Woolley – Asked the council what additional costs Hemmert Ranch will be for the Town and how the Town plans to cover these costs. Mayor asked if he could address the question when Hemmert Ranch was discussed.

McKay Erickson-House of Representatives

Candidate for Wyoming House of Representatives District 21. Introduced himself and shared items that he believes are important for the state of Wyoming.

Jake Berdar – Building Permits

Applications are complete and fees have been paid. Mayor asked if there was any objection to make one motion for both building permits. No objections were given.

Motion to approve Building Permit #2024-07009 and #2024-07008 for Jake Berdar

Motion- Councilmember Woolley

Seconded- Councilmember Pelletier

Motion Carried

Hemmert Ranch Addition Subdivision

There will be additional costs to the Town with growth and with a new subdivision. Once the infrastructure is turned over to the Town. The Town will be responsible for plowing and upkeep of the roads, and the upkeep of sewer and water (booster pump). Water and sewer will be paid for by the collection fees. Roads will need to be maintained from the Town's budget. Subdivision can form an HOA to gather fees to maintain the property that will not be turned over to the Town. This will be submitted in the Developers Agreement to the Town.

Marlowe Scherbel addressed the question that was brought up at the Public Hearing regarding the traffic study. The study was not done by the number of cars per household but by the average daily trips.

Mathew (Butch) Roberts asked about 150ft - 300ft vehicle storage behind stop sign to turn onto highway and how that was going to be addressed.

All zoning variances will be done in the PUD. There will be a stop sign on Hemmert Drive so the major road will be a continuous road all the way up to the highway the 150ft-300 ft will not be an issue. Lorell Woolley has had a lot of concerns and feels that the council should listen to the concerns of the citizens and those residents who are most affected by this decision, which are those that live on Hemmert Drive. All the residents on Hemmert Drive are concerned about the cul-de-sac becoming a collector road where traffic can go through Hemmert Drive. The residents on Hemmert Drive would be open to making the road a service road that would only be used for emergencies. Can post a sign on the road and possibly put chains across the road with keys. Mayor has a concern about plowing the service road and having to take the chain down each time to plow. Councilmember Heward expressed concern that by not allowing access through Hemmert Drive but then putting access all the way through Franklin Ave. would be unfair to the Franklin Ave. residents. How does the council draw the line of where the traffic will be able to go and where we won't allow it. Councilmember Passey's concern was about the width of Hemmert Drive. Mayor clarified that Hemmert Drive is only 3ft narrower than Dana Street. Councilmember Woolley pointed out that Franklin will have 60ft easement and there is a second access off Wright Street. Councilmember Pelletier does not believe that there will be much traffic that will come onto Hemmert Drive because of the current design of roads which was designed with Hemmert Drive in mind. Councilmember Woolley also expressed the concern of having so many lots for duplexes and the potential of having the majority become rental properties. Councilmember Wooley also expressed his concern with the amount of hammer head driveways and maintaining them in the wintertime well enough to get emergency vehicles in and out of them. Councilmember Pelletier expressed his opinion that he feels that Thayne needs to grow. Town of Thayne is a small Town and yet services a lot of people outside the Town. He understands the concerns of growing but also sees the need to have more affordable housing. With growth it gives more opportunity for businesses to come to the valley and generate more jobs so more people can work in the valley and not have to commute to Jackson to work.

Motion to approve a Preliminary Plat Master Plan for Hemmert Ranch Addition Subdivision with the findings that the subdivision is complete and consistent with the procedural requirements outlined in Town of Thayne Chapter 11 Subdivision of Land Ordinance with the following conditions of approval;

- 1. Any development on a lot with any slopes greater than 30%, a grading plan and site specific geotechnical report prepared and signed by a Wyoming licensed professional engineer will be required to be submitted with the building permit application. This statement will be recorded on plot map.**
- 2. Developer shall extend Franklin Avenue from Dana Street to the subdivision and construct it to Town standards including the already existing road.**
- 3. The shared 20' driveways for the multi-family lots are private driveways with a hammerhead turnaround and are not Town streets or rights-of-way. These will meet the International Fire Code.**
- 4. Phase 1 will include the extension of Franklin Avenue from Dana Street to the main collector road and the main collector road to Hemmert Drive, including the installation of water lines along the same pathway.**

Motion- Councilmember Pelletier

Seconded- Councilmember Heward

Opposed – Councilmember Woolley

Motion Carried

Deannexation- Titensor

Terry and Pamela Titensor have petitioned to be deannexed from the Town of Thayne. Town of Thayne has advertised and sent the petition to the County. The County has 60 days to respond to the request. The Town will only be able to discuss after hearing back from the County.

Engineering Report – Kade Smith

Town Streets Project– One bid from Avail Valley Construction for the amount of \$369,740.00. Engineers estimated the cost at \$400,000.00.

Thayne Irrigation Project – Has reached substantial completion. Did a final walkthrough and had a couple items that need to be worked through. One item is that the pressure does not stay the same. To keep the same amount of pressure a VFD (Variable-Frequency Drive) is required to regulate the pressure. The VFD has been ordered. After the installation, the contractor will do some fine tuning of the system to make sure everything is being covered. Councilmember Heward expressed concerns about the VFD affecting the power in the Community Center and watching for any problems that may be related to it. There will be some warranty issues, mainly grass died during installation of the system. Dependent on how it looks next spring may need to plant new grass. In-Line Plumbing proposed putting topsoil and reseeding any other areas that are needed in the park in exchange for the Town taking care of patching the asphalt in the bike path where it was cut to install the irrigation line.

East Booster Pump Backup Generator-Awarded \$134,625.00 from the Mineral Royalty Grant for the purchase of the Generator. Already has engineered plans. Need to check DEQ approval. Sunrise will get ready for bids.

Motion to approve in the final agreement with In-Line Plumbing the pathway patch is turned back to the Town in exchange for In-Line Plumbing doing the topsoil and seeding in the park.

Motion- Councilmember Heward

Seconded- Councilmember Passey

Motion Carried

Motion to approve payment #2 to In-Line Plumbing for the amount of \$135,812.00.

Motion- Councilmember Heward

Seconded- Councilmember Passey

Motion Carried

Motion to approve Avail Valley Construction's bid for the Town of Thayne Street Improvement Project in the amount of \$369,740.00.

Motion- Councilmember Woolley

Seconded- Councilmember Pelletier

Motion Carried

Judge Lawton

Delivered Bond to the Town. Verifying the addresses of those that have not paid their fines before issuing an arrest warrant. State Statute states that the detained person needs to reimburse the jail fee to the Town, but cannot put a person in jail for not paying a debt.

Councilmember Heward-

Parks- Excited to see the irrigation done in the park. Movie in the Park on Friday nights. Cody Crocker is setting up a screen. Using the Town speaker system. Free to the public. Need to use backhoe and foam to straighten the far northwest light pole in the park.

Recreation- Football signups, over 300 kids participating in soccer.

Tourism Board – Movie in the Park screen, trees blocking the Flag lights on the canal, need to be cut back. At the meeting in October, they would like to discuss having a skijoring event on the same dates that

Snow Days used to be, which is the first weekend in February. Discussion of if the site preparation is our responsibility would the Town support the event.

Councilmember Pelletier

Community Center-Exterior Community Center painting is complete. Councilmember Pelletier did a walkthrough to check that everything was done to our completion standards. Believes that it is done well, and the council agrees and likes the color choice. Cliff commented that a vent was broken during painting.

Camera system is currently working but a couple cameras that need to be replaced. Remote access is not set up at the Town Hall.

Butch Roberts asked if it is possible to have the VF breakfast this coming November from 7am-11am on Veterans Day in the Community Center.

Councilmember Woolley

Streets Report

Dana Street looks good and see people using the bike path. Getting a proposal to resurface VanNoy and Community Center parking lot possibly for next year to stay up on the maintenance. Will be striping the crosswalks on Dana Street and Wright Street. Need to order the crosswalk signs and flags. Has asked Cliff to fill the pothole on Hokanson and Dana Street.

Sewer Report – Jetting and camera another section of the sewer lines will be happening in the next month. Cliff advised the council that it would be beneficial to the Town to require Hemmert Ranch to have the same reports that are currently being done for our existing lines be done on the new lines before the Town takes them over.

Service Truck- For safety, need to investigate getting a service truck for Cliff with lights on it.

Councilmember Passey

Fire Department Report- None

Water- Graffiti on the water tank. Summer help painted. Discussion about putting a trail camera to watch the water tank to make sure it doesn't happen again and that no one gets into the tank.

Events- Fourth of July went well.

Mayor Updates

Food Truck Permit -Councilmember Heward asked the Travel and Tourism Board, which consists of one food truck owner and one restaurant owner, their thoughts of what would be a fair price to charge for a Food Truck Permit. The restaurant owner believed that having food trucks in the Town pulls in more business for his business. Their suggestion was to do a flat fee for the year and not based on months. Their suggestion was \$75.00 for a year in addition to a \$75.00 Business License Fee.

Discussion of changing Business License term from end of June to beginning of July to the calendar year and using the same term for Food Truck License.

Special Purpose Tax – Violet Sanderson and Brian Muir met with the County Commissioners regarding the Special Purpose Tax which they approved without adding a County project to the proposition.

A.D. Lainhart Place- Presented road signs to family for the dedication of road.

Heart of Star Valley – Dedication on Monday.

Mayor will be meeting with all the mayors in Lincoln County to discuss the Economic Board.

WYGAP-New State program to help Towns apply for grants. To go after grants we need to have a Town Master Plan. The Mayor presented a draft of a Master Plan and asked the council to look through the plan and make changes and additions and it would be discussed at next council meeting. A survey will need to be sent to the residents to learn the direction they want the Town to go.

EV Grant- Federal Grant for fast charging stations to be put in the Town. May not be a need now but believes the need will come. Will bring people to the Town to charge and while their car is being charged, they will patronize our businesses in Town. Will be charged for using the stations. A minimum of 6

charging stations. Grant is due on August 28, 2024. 5% of the funds can go to buy an electric vehicle that could be used by employees. Possibility that the START bus would be able to come to Thayne for a pickup point. Town would need to come up with 20% to match what is awarded. Will also be applying for a T-Mobile Grant.

Motion to Charge Mobile Food Truck \$75.00 for an Annual Permit.

Motion- Councilmember Heward

Seconded- Councilmember Passey

Motion Carried

Motion to approve the commitment to contribute Town Funds to match for the EV Grant.

Motion- Councilmember Heward

Seconded- Councilmember Passey

Motion Carried

Motion to approve the transfer of \$380,000.00 out of WYOSTAR II to the Thayne General Fund to cover Street Project.

Motion- Councilmember Passey

Seconded- Councilmember Heward

Motion Carried

Advertised for a Town police officer. Will be interviewing three applicants.

Motion to Adjourn into Executive Session at 8:12p.m.

Motion- Councilmember Passey

Seconded- Councilmember Woolley

Motion Carried

(Discuss the hiring of Town Police Officer)

Motion to authorize Councilmember Woolley and Councilmember Passey to Hire a Police Officer at their Discretion

Motion- Councilmember Passey

Seconded- Councilmember Pelletier

Motion Carried

Motion to approve sending Mayor Devin Simpson to the Wyoming Economic Development Association training in Utah on September 17th-19th.

Motion- Councilmember Passey

Seconded- Councilmember Heward

Motion Carried

September Council Meeting will need to be moved to September 11, 2024.

Motion to issue checks to be ratified at the next council meeting.

Motion- Councilmember Passey

Seconded- Councilmember Woolley

Motion Carried

Motion to pay bills.

Motion- Councilmember Passey

Seconded- Councilmember Pelletier
Motion Carried

Motion to Adjourn.

Motion- Councilmember Passey
Seconded- Councilmember Woolley
Motion Carried

Meeting Adjourned at 8:25 P.M.

General Bills:

Alsco	Uniforms	\$108.95
Andersen Asphalt LLC	Repairs and Maintenance	\$82,404.18
AT&T Mobility	Phone	\$88.12
BISCO	Repairs and Maintenance	\$28.27
Broulim's	4 th of July	\$160.60
C & V LLC	Repairs and Maintenance	\$225.00
Carpets Plus Colortile	Capital Outlay	\$300.00
Caselle	Caselle Maintenance and Support	\$1564.00
CASH	Parade Prizes/Grass Volleyball Prizes	\$1000.00
Dearborn Group	Life Insurance	\$41.91
Deyholos, Sheryl	Spin Instructor	\$250.00
Double Eagle Partners	Repairs and Maintenance Tennis Courts	\$516.96
Dry Creek Enterprises	4 th of July	\$100.00
Ferguson Waterworks	Supplies	\$5383.88
Flud, Aubree	Baseball Coach Appreciation	\$72.00
Gem State Paper and Supply	Paper Products	\$504.58
Hutchinson, Mia	Volleyball	\$566.61
In-Line Plumbing	Thayne Irrigation System	\$58,938.00
Jenkins Lumber & Hardware	CC Capital Outlay	\$210.27
Lampshade Studio	Thayne Star Plaque	\$166.00
Lincoln County Sheriff	Communication	\$743.00
Lincoln Self Reliance	Cleaning	\$630.00
Lower Valley Energy	Electricity	\$4518.58
NAPA Auto Parts	Repairs and Maintenance	\$268.09
One-Call of Wyoming	Maintenance	\$78.00
Pro Finish Painting	Repairs and Maintenance Streets	\$36040.00
Quezada, Javier	Parks Outlay	\$6400.00
Riverside Greenhouse & Graphics	Beautification	\$2000.00
Salaries		\$20155.71
Silo Floral	4 th of July	\$125.75
Silver Star Communications	Telephone/Internet	\$427.04
Star Valley Disposal	Waste Removal	\$477.00
Star Valley Insurance	4 th of July	\$1439.29
Star Valley Quick Stop	Fuel	\$1062.84
Sterling Codifiers	Code and Ordinance Updates	\$2767.65
Sunrise Engineering	Engineering	\$6736.50
SVI Media	Advertising	\$3581.25
TGB Landscaping & Irrigation	Parks	\$8334.25
Thayne True Value	Repairs and Maintenance	\$660.81

The Local Grind	Gift Certificates	\$45.00
Town of Thayne	Travel and Tourism	\$4500.00
Valley Wide COOP	Propane	\$157.49
Vinylart	Signs	\$125.30
WAMCAT	Membership	\$508.82
WS Construction LLC	East Booster Pump	\$9016.40
Wyoming Association of Municipalities	WAM Membership	\$508.82
Wyoming Department of Transportation	Report	\$10.00
Wyoming Office of State Lands and Investment	Loans	\$32,887.81
Wyoming Retirement System	Retirement	\$2275.06
Wyoming Signs	Street Signs	\$520.38