

**BELLE PLAINE PLANNING & ZONING COMMISSION  
REGULAR MEETING  
JUNE 9, 2025**

**PLEDGE OF ALLEGIANCE**

Chair Romness led those present in the Pledge of Allegiance.

**1. CALL TO ORDER. 1.1. Roll Call.**

The Planning and Zoning Commission met in Regular Session on Monday, June 9, 2025 at City Hall 218 North Meridian Street, Belle Plaine, MN. Chair Romness called the meeting to order at 6:00 PM with Commissioners Crosby, Schmitz and Petersen present. Commissioner Duklet was absent.

Also present were Council Liaison Otto and Community Development Director Smith Strack.

**2. APPROVAL OF AGENDA.**

MOTION by Commissioner Schmitz, second by Commissioner Petersen, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of May 12, 2025.**

MOTION by Commissioner Schmitz, second by Commissioner Petersen, to approve the Regular Session Minutes of May 12, 2025. ALL VOTED AYE. MOTION CARRIED.

**4. RECOGNITION OF INVOLVED CITIZENS.**

*Persons may make statements to the Planning Commission pertaining to items **not** on the agenda. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

**5. PUBLIC HEARINGS.** None.

**6. BUSINESS.**

**6.1. Resolution PZ 25-07 Resolution Finding Sale Of City Owned Property Lot 1, Block 1 Emma Krumbees Fourth Addition is Consistent with 2040 Comprehensive Plan Planned Use of Mixed Commercial and Residential.**

Community Development Director Smith Strack reviewed the memo explaining the comprehensive plan calls for any purchase or sale of property come before the Planning Commission. Smith Strack explained the property is currently zoned mixed commercial/residential and the building is proposed to be leased for commercial space.

Commissioner Romness inquired if the purchase was for the whole 11.6 acres owned by the City. Community Development Director Smith Strack explained the sale is only for the North portion.

MOTION by Commissioner Petersen, second by Commissioner Schmitz, to approve Resolution PZ 25-07 Resolution Finding Sale of City Owned Property Lot 1, Block 1 Emma Krumbees Fourth Addition is Consistent with 2040 Comprehensive Plan Planned Use of Mixed Commercial and Residential. ALL VOTED AYE. MOTION CARRIED.

**6.2. Ordinance 25-10 Ordinance Amending Section 1104.12 of the City Code Pertaining to Accessory Structures.**

Community Development Director Smith Strack reviewed Ordinance 25-10 Accessory Structures as reviewed and updated by Council. Smith Strack explained the updates will move forward to a public hearing in July.

**6.3. Ordinance 25-11 Ordinance Amending Section 1104.04 Building Type and Construction**

Community Development Director Smith Strack reviewed Ordinance 25-11 an Ordinance Amending Section 1104.04 Building Type and Construction as reviewed and updated by Council. Smith Strack explained the updates will move forward to a public hearing in July.

**6.4. Ordinance 25-12 Ordinance Amending Section 1107.07 of the City Code Pertaining to Pole Buildings.**

Community Development Director Smith Strack reviewed Ordinance 25-12 An Ordinance Amending Section 1107.07 of the City Code Pertaining to Pole Buildings as reviewed and updated by Council. Smith Strack explained the updates will move forward to a public hearing in July.

**7. ADMINISTRATIVE REPORTS.**

**7.1. Commissioner Comments.**

Commissioner Schmitz inquired what went into the old dental office. Community Development Director Smith Strack explained it is a cabinet shop noting the owner plans on having a retail and show room space.

**7.2. Director's Report.**

Community Development Director Smith Strack noted her report is in the packet for review.

Commissioner Romness inquired on the legislation. Smith Strack explained no action was taken yet noting it is not if but rather when action will be taken.

**7.3. Upcoming Tentative Meetings.**

1. Regular Meeting, 6:00 p.m., Monday, July 14, 2025.

The Commission was reminded of the next upcoming tentative meeting as listed.

**8. ADJOURNMENT.**

MOTION by Commissioner Petersen, second by Commissioner Schmitz, to adjourn the meeting at 6:24 PM.  
ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich  
Recording Secretary