

Finance Committee Meeting Report  
303C, February 12, 2026, 4:00 p.m.

Members Present: Mark Burton, Dale Stiles, Rex Kiser, Lynn Sutton, Kippy Breeden, and Ray Elliott  
Members Absent: Shannon Bumann

Others Present: Erin Knackstedt, Clerk Link, Treasurer Vincent, Director Rathjen

The meeting was called to order by Chair Burton at approximately 4:00 p.m.

Member Elliott moved to approve the agenda, Member Kiser seconded the agenda, all were in favor and the motion carried.

There were no guest introductions.

There was no public comment.

Member Kiser moved to approve the January 15, 2026 minutes, Member Sutton seconded, all were in favor and the motion carried.

The committee reviewed the report provided by Sheriff Verscheure which included public safety tax info, jail totals.

The committee reviewed the report on the activities of Assessor Vinavich which included, BOR update, assessments, and the tax cycle is on schedule.

Clerk Link reported on the activities of County Clerk/Recorder which included Hillcrest time clock, elections, tax levy entry, Public Officials Act, overtime reporting prepared, audit, and code of ordinances are online.

Treasurer Vincent reported on the activities of the Treasurer's office which included taxes, interest, CD rates, mobile home bills out, audit, and a brief recap of investments.

The Hillcrest financial report was reviewed. They committee briefly discussed the different rates that the facility receives from different payer sources, ie. medicare, private pay.

The committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Dept. report. Member Breeden moved to recommend the County Board place on file the Treasurer's monthly Bank Balance reports and monthly interest report, and the County Clerk's monthly Department report, Member Stiles seconded, all were in favor and the motion carried.

The committee reviewed the January 2026 Revenue and Expenditure Accumulated Transaction report and Budget Performance Reports.

Member Sutton moved to recommend the County Board approve the monthly County Accounts in the amount of \$2,753,352.65 Member Kiser seconded, all were in favor and the motion carried.

Under old business the committee briefly discussed fund balances.

Under new business,

Member Stiles moved to approve the treasurer and assessor salary resolution, and Member Sutton seconded, there was a roll call vote, Member Elliott was a no, Member Breeden abstained, all others were in favor and the motion carried. Treasurer Vincent made a statement regarding her feelings on the salary proposed. The committee discussed the past salary study, position duties, comps, and the reasoning for position classifications.

The next regular meeting was scheduled for Thursday, March 12, 2026 at 5:00 p.m., 303C conference room.

Member Sutton moved to adjourn, and Member Kiser seconded, all were in favor and the meeting adjourned

Respectfully submitted,  
Erin Knackstedt, County Administrator