

**BELLE PLAINE PARKS COMMISSION  
REGULAR SESSION  
JUNE 16, 2025**

**1. CALL TO ORDER. 1.1. Roll Call.**

The Belle Plaine Parks Commission met in Work Session on Monday, June 16, 2025 at City Hall 218 North Meridian Street, Belle Plaine, MN. Vice Chair Moonen called the meeting to order at 5:02 PM with Commissioners Lawler and Crosby present.

Also present was Council Liaison Otto and City Administrator Meyer. Council Liaison Hartmann was absent.

**2. OATH OF OFFICE.**

2.1. Lynette Koepf

City Administrator Meyer administered the Oath of Office to Lynette Koepf.

**3. APPROVAL OF AGENDA.**

MOTION by Commissioner Lawler, second by Commissioner Crosby, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**4. APPROVAL OF MINUTES.**

4.1. Regular Session Minutes of February 18, 2025.

4.2. Work Session Minutes of March 17, 2025.

MOTION by Commissioner Crosby, second by Commissioner Lawler, to approve the Regular Session Minutes of February 18, 2025 and Work Session Minutes of March 17, 2025. ALL VOTED AYE. MOTION CARRIED.

**5. TREASURERS REPORT. 5.1. Park Fund 205 Budget Update.**

City Administrator Meyer reviewed the treasurers report.

MOTION by Commissioner Lawler, second by Commissioner Crosby, to approve the Treasurers Report. ALL VOTED AYE. MOTION CARRIED.

**6. DISCUSSION ITEMS.**

**6.1. Trail Map Final Approval.**

City Administrator Meyer reviewed the final map noting that the Council removed the addition of sidewalk along Park Street from the 2025 Improvement Project.

The Commission held discussion on the map.

MOTION by Commissioner Lawler, second by Commissioner Crosby, to approve the Trail Map. ALL VOTED AYE. MOTION CARRIED.

City Administrator Meyer explained the map will be brought to the Council for final review and approval.

**6.2. Art Pieces Along Trail.**

City Administrator Meyer explained Commissioner Mork has resigned from the Committee. Meyer explained Mork brought forward the art pieces along the trail and inquired if the Commission wanted to continue or revisit the item in the future.

MOTION by Commissioner Crosby, second by Commissioner Lawler to table the Art Pieces Along the Trail. ALL VOTED AYE. MOTION CARRIED.

**6.3. Next Upcoming Meeting Agenda Items:**

City Administrator Meyer reviewed the upcoming agenda items for August brought forward by Council Liaison Hartmann. Meyer noted the election of a new chair will be held in August.

Commissioner Moonen requested signage on the trails be discussed at an upcoming meeting. City Administrator Meyer explained the Commission can discuss and make recommendations.

The Commission held discussion on current parks. City Administrator Meyer explained Arrowhead park is not on the 5-year plan and noted the Parks Commission Goals will come back in the spring of 2026 for review.

**7. Adjourn.**

MOTION by Commissioner Lawler, second by Commissioner Crosby, to adjourn the meeting at 5:26 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich  
Recording Secretary