

MCOD Minutes – January 15, 2026

1. Call to Order – 7:05 p.m.

- Vote on the new officers for 2026:
- Nominate Mr. Gosselin to be the chair, motion by Ms. Lee, 2nd by Ms. Santone. Motion passes.
- Nominate Ms. Santos to be co-chair, motion Mr. McCormack, 2nd Ms. Lee. Motion passes.
- Nominate Ms. Gonzalez to be secretary, motion by Ms. Lee, 2nd by Mr. Gosselin. Motion passed.
- Nominate Mr. Hatch for treasurer, motion by Mr. Gosselin, 2nd by Mr. McCormack. Motion passed.

2. Motion to Approve the Agenda: Motion Ms. Santone, 2nd Ms. Gonzalez

3. Attendance: Ms. Lee, Ms. Santone, Mr. Hatch, Ms. Gachohu, Ms. Gonzalez, Mr. McCormack, Ms. Santos and Mr. Gosselin

Absent: Ms. Almonte, Ms. Blood

4. Public Participation (Maximum 5 Minutes) – None

5. Approval of Minutes from previous meeting – Amendment to the minutes to add Mr. McCormack, as he was present at the last meeting and to correct the spelling of Ms. Gachohu's name. Motion to accept the minutes from the previous meeting with the amendment, motion Ms. Santone, 2nd Mr. McCormack. Motion passes.

6. Treasurer's Report – Mr. Hatch informed the commission that nothing has changed since the previous meeting. \$155,052.05 in the account. Motion to accept the treasurer's report, motion Ms. Lee, 2nd Ms. Santone. Motion passes.
7. ADA Coordinator's Report Click Fix Reports – Ms. Lee said that Ms. Almonte said that there were no new Click Fix Reports. Ms. Lee said that Ms. Almonte said that no one has reached back out regarding the sign for a Deaf/Blind child on Pitman Street.
8. Update from the Methuen D.P.W. – The issues that were discussed at the previous meeting with the DPW will have to wait until spring to be completed.
9. Old Business – The commission discussed the proposed flyer that Ms. Gonzalez created. Ms. Santone suggested changing some of the language to make it consistent throughout. The commission decided to release the flyer to the community to receive feedback regarding any changes. Ms. Gonzalez is going to make sure there are 2 sizes available so that they are easier to read. The flyer will also eventually be available in Spanish. Ms. Santone suggested that the picture on the front be changed as the puzzle pieces are not representative of the Autism community. Ms. Gonzalez asked the commission for more up to date accomplishments than what is on the website.
10. New Business – Ms. Gonzalez said that July is Disability Pride Month. The YMCA offered to host a fair on their property to celebrate. After discussion, Ms. Gonzalez is going to ask for July 25th as a potential date. Mr. Gosselin suggested that we also reach out to the veteran's affairs officer for the city to make sure that the city's disabled veterans are represented as well. Ms. Santos gave a brief update on the city's planned St. Patrick's Day parade and said that she will keep the commission up to date on the progress of the discussions. Ms. Gonzalez gave information on the Blue Envelope Program in the city. Mr. Gosselin said he would follow up with City Councilors Santos and Valley to see where we are with the program since they came to the commission with that idea. Mr. McCormack and Ms. Lee met with Methuen the Methuen Fire Chief Toto, Captain Valeria and Ms. Susan Riccio, Director of the Senior Center at the Methuen Senior Center regarding the Emergency Preparedness Workshop planned by the commission. The chief felt that the end of March and early

April would be the best time for this event. Some of the topics discussed would be emergency evacuation and preparedness, emergency calling, see something/say something and other topics.

11. Any Business for the Good and Welfare of the Community – Mr. Hatch is going to share the Commission’s Facebook page login, so that other commission members can post and update it. Ms. Gonzalez brought up the issue of illegal parking in handicapped parking spots around the city. She wanted to see better enforcement. Ms. Lee said that there used to be an app that would automatically send a picture to the police so that they would see the issue and could respond. Ms. Lee is going to follow up with the police department to see if that is still active.

12. Motion to Adjourn: Motion to adjourn Ms. Gonzalez, 2nd Ms. Santone. Motion passed.

13. Meeting Adjourned: Meeting adjourned at 8:36 p.m.