

Essex County Airport Authority Meeting
February 12, 2026
9:00 am

Call to Order and Welcome

Attendees

Mike Maurer-by call
Sara West
John McDonald
Alvin Lynn
Jim Evans, Airport Manager
Jeff Tarkington, Talbert & Bright

Invocation

Pledge of Allegiance

Request for Changes to and/or approval of the agenda

A motion was made, seconded and passed to approve the agenda as presented.

Executive Session

None

Approval of Minutes of the January 8, 2026 meeting

A motion was made, seconded and passed to approve the January 8, 2026 minutes as presented.

Public Comment

None

Presentations

None

Consultant's Report

Jeff Tarkington, Consultant, updated on the hangar construction progress.
Working on footer/slab process. Building kits should be delivered by end of May.
Completed project is hopefully by end of July. Updates will continue month to month.

Airport Manager's Report

Mr. Evans discussed his monthly report. He stated he had applied for SAM approval again, which would allow the airport to continue to receive Federal grants.

The new fuel tank installation is finished and, with one or two small items corrected, is working well.

Treasurer's Report

Mrs. West discussed the budget report and financial items for January 2026.

One state grant reimbursement was received for \$3,008 and a Federal reimbursement for \$3,998. A new hangar construction invoice was received and will be paid when the DOAV reimbursement is received by end of February.

The annual audit is continuing with completion stated as finishing with Essex County by March 31. The airport audit should be completed prior to that date.

The report was approved as presented.

Old Business

Hangar project update

Addressed in the consultant's report.

Fuel Farm update

Updated in the Manager's report

New Business

Soil purchase discussion

A couple of inquiries were made as to the hangar construction soil purchase possibility.

Mr. Tarkington was asked to provide a measurement of soil available for one entire sale and potential cost by the next meeting.

An update will be provided at the March meeting and a plan for potential sale will be discussed then as well.

Adjournment

With no other business to conduct, a motion was made, seconded and carried to adjourn the Board meeting at 9:35 am.

The Next Authority Monthly Meeting is scheduled for March 12, 2026 at 9:00 am.

Respectfully submitted,
Sara West
Secretary/Treasurer
February 12, 2026