

Minutes for Special Meeting held on February 25, 2025

Andrew Duarte, Acting Mayor

Anita Shelton, Trustee

Melissa Melton, Trustee

Minda Emswiler, Town Clerk

Tom Talley, Town Attorney

1. **Quorum present. Meeting called to order at 7:00 pm.**
2. Public Participation: none
3. Anita made the motion to accept the minutes from January regular meeting, Melissa 2nd.
 - a. Anita made the motion to accept the January/February encumbrances, Melissa 2nd.
 - b. Anita made the motion to accept January treasurer's report, Melissa 2nd.
4. Andrew made the motion to accept the purchase orders for FD, GF, and ST & Alley
5. Reports from officers and boards:
 - a. Fire Chief, Denton Ervin: Snyder had a close call, a fire started from a overloaded dryer cord but was extinguished before any damage was done.
 - b. Police Chief was not present at the meeting. Typed out police report states 180 total citations were issued, with 9 criminal citations for the month of January.
6. Andrew made the motion to accept the Resolution 2025-1 establishing the filing period for special election, Anita 2nd.
7. Melissa made the motion to accept and sign the Inter-local agreement from the Kiowa County Board of Commissioners to assist in maintaining and constructing, and repairing the streets within the municipality. Andrew signed the agreement, Anita 2nd.
8. The acceptance of the Resolution Agreement approving the State of Oklahoma Department of Transportation School Zone Speed Limit Modification was tabled. The Fire Department and the town wanted more details as to why the speed limit times were chosen, and to possibly get a state traffic trooper's report on the activity on the roads. The town is concerned with all the speeding semi-trucks posing a danger for those leaving and entering the school which is on the main highway.
9. Noted to update the wording, as the town is not getting a code enforcer. Instead, Andrew proposed the idea of creating a contract between residents and the city to allow the town's workers to help clean and clear out trash on their property. The junk accumulated poses a fire hazard, but the town acknowledges residents may struggle with cleaning it due to disabilities and no access to equipment to do so. But until the contract is completed, the minute was tabled, Anita made the motion, Anita 2nd.
10. The salaries for the board members have not been changed since about 1987. The ordinance states that the town clerk earns \$50.00 per meeting, but that was decided when the town clerk was an elected position. Since it is no longer an elected position, the town clerk has not received the \$50.00 since the change because the town clerk's position is on a payroll. With guidance from the town attorney, it was agreed upon to amend the ordinance to take out the

salary for the town treasurer, and the \$50.00 to be split between the board members and the mayo positions. The updated salary amounts are \$30.00 per trustee, and 125.00 for the mayor. Anita made the motion to accept to amend town ordinance *Chapter 1, Article 11, Section 1-171 Compensation: Change of Salaries*. The change will go the effect after the election.

11. Melissa made the motion to convene into executive session, Anita 2nd.
12. Executive session lasted 8:14-8:20
13. In the executive session it was discussed that since the current billing clerk is expecting a baby, it would be best to start looking to hire a part-time billing clerk. Anita made the motion to begin advertising a part-time billing clerk position, Melissa 2nd.
14. Report from Misty Neese, the manager of Tom Steed Lake. Misty Neese expressed that she wanted to unite a community again to bring more events to the lake. She wants to bring back the fishing tournament but needs assistance hosting it. She says she is willing to help with the town's park events by providing food trucks and letting us borrow their large screen for movie nights. Tom Lake next event is on March 15th, for spring break she invites those to make seed balls to grow flowers for pollinators returning in spring. The Board of Trustees looks forward to collaborating with Lake Tom Steed in the future.
15. The Glenwood Pioneer Park Beautification Committee was not present during the discussion of this minute. The board of trustees agreed that they did want to bring back the Old Settler's reunion, however felt that the Beautification Committee was not fit to host the event. The event will require funds to host, and in the past was a team effort between the Fire Department and volunteers. Anita made the motion to table for the next meeting to discuss how to run the meeting, Melissa 2nd.
16. Tom Talley went to the meeting the Kiowa County held that month. In the meeting it was discussed that the tax revenue isn't sufficient to sustain the EMS, so there won't be ambulance services for about a year.
17. No Comments from Trustees.

Adjourned 8:50 pm.

Approve _____

Date _____