



Beautification Committee Meeting
Tuesday, January 27, 2026
5:30 pm

Location of Meeting: 96 Russell Drive

Meeting Minutes

1. **Call to Order, Roll Call:** Chairman Rachel Fuller called the meeting to order at 5:31 pm. Committee members present included Erik Buchelt, Blaine Werner, and Rachel Fuller. Village employees present were Clerk/Treasurer Stephanie Waala.

2. **Discussion and Possible Action on the following:**
 - a. **Approval of the December 9, 2025, meeting minutes.**

Member Buchelt made a motion to approve as submitted, motion was seconded by Member Werner. Motion carried 3-0.

 - b. **February 10, 2026, joint meeting with Lake, Parks, and Recreation Committee.**

Chairman Fuller informed the committee that she would like to schedule a meeting for February 10th with the Random Lake Chamber of Commerce and the Lake, Parks, and Recreation Committee. This item is just to inform the committee members and ensure they are able to attend.

 - c. **Library Bay Project**
 - **Fundraising Campaign**

Chairman Fuller informed the committee that they are looking for advice on types of fundraising. Member Werner informed the committee that they could look into the Lake Trust to see if funding is available through that.

 - **Donation Campaign**

Member Buchelt informed the committee that to approach people we should have a timeline and costs we need to hit listed. Show the designs on the website and recognize donors. Chairman Fuller informed the committee that they can put articles in the newspaper with progress ads and ads on Facebook, the website, and the Chamber billboard.

Member Buchelt informed the committee that he will look for websites to collect funds and they could use the village logo “R” as the thermometer. Duane Urbanski informed the committee that he can speak with Collins State Bank about a partnership.

John Rassel informed the committee that they should do community engagement and open houses similar to when they did the Master Plan. Meeting even as frequently as once a week to really engage individuals more.

Kelly Killian informed the committee that they really need to put it out there that no taxpayer funds will be used for the project as well as suggested a direct mailing.

- **Engineering RFQ**

Chairman Fuller informed the committee that they has received approval from the village board to move forward in the request for an engineer. The village engineers gave a rough estimate of cost for the projects:

- Boardwalk - \$275,000 cost of construction; \$16,000 engineering; \$5,000 DNR; \$18,000 inspections.
- ADA path - \$150,000 cost of construction; \$34,000 engineering

Clerk Waala informed the committee that there are sample templates that would just need to be completed and then the RFP can be sent out by the end of the week.

Chairman Fuller informed the committee that the RFP will include sections about design, engineering, permits, and grant opportunities.

Member Werner inquired as to if they could bid on just one section or all three.

Chairman Fuller informed the committee that the request would be for all three.

d. Memorial Park

- **Finalized park plan/visual rendering.**

Chairman Fuller informed the committee that she does not have much of an update and just needs to meet with Karen and Eric to get finalized drawings and locations of trees and structures.

- **Railroad right of way**

Chairman Fuller informed the committee that the railroad will likely be signing off on the plans when presented and suggested a hedge to boarder the railroad tracks.

- **Fundraising Campaign**

Chairman Fuller informed the committee that the DNR grant is only for \$5,000 and they still need \$6,000 for the trees.

- **Donation Campaign**

Mrs. Killian suggested to committee contact the American Legion Auxiliary. Karen Schmitz informed the committee that the Garden Club is just awaiting the final proposal.

e. Downtown Façade Grant Program

Chairman Fuller informed the committee that she is still looking into this and now that we are finalizing other projects we can start working on this project for downtown.

3. Discussion on future agenda items.

None

4. Adjourned at 6:57 pm.

Items on the Agenda may be taken out of order as listed. Created by Clerk Stephanie Waala on 02/02/2026.

WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.