

**BELLE PLAINE ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
DECEMBER 8, 2025**

PLEDGE OF ALLEGIANCE.

Vice President Evans led those present in the Pledge of Allegiance.

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Economic Development Authority met in Regular Session at 5:00 PM on Monday, December 8, 2025 at City Hall, 218 North Meridian Street, Belle Plaine, MN. Vice President Evans called the meeting to order with Commissioners Krant, Stacey and Fahey present. Commissioner Duklet and Cox were absent. Commissioner Buck arrived at 5:30 PM.

Also present was Community Development Director Smith Strack.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Krant, second by Commissioner Stacey, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of November 10, 2025.

MOTION by Commissioner Fahey, second by Commissioner Stacey, to approve the Regular Session Minutes of November 10, 2025. ALL VOTED AYE. MOTION CARRIED.

4. TREASURERS REPORT. 4.1. Approval of Bills.

MOTION by Councilmember Evans, second by Councilmember Krant, to approve the Treasurers Report. ALL VOTED AYE. MOTION CARRIED.

5. BUSINESS.

5.1. Resolution 25-09: ROSE Loan Request: 106 Main Street East

Community Development Director Smith Strack reviewed the ROSE Loan request for the expansion of a storefront window. Smith Strack explained additional unmarked funds are available to fund the project at the eligible amount of \$1,500.00.

MOTION by Commissioner Stacey, second by Councilmember Krant, to approve Resolution 25-09: ROSE Loan for 106 Main Street East. ALL VOTED AYE. MOTION CARRIED.

5.2. HRA Residential Rehabilitation and Energy Efficiency Improvement Grant Program Guidelines Interpretation.

Community Development Director Smith Strack explained the EDA administers the HRA Residential Rehabilitation and Energy Efficiency Improvement Grant Program and Guidelines interpretation. Smith Strack reviewed the resident question pertaining to eligibility of single family rentals for reforestation grant. and requested discussion and direction.

The Commission held a lengthy discussion.

After discussion it was the consensus of the Commission to move forward with considering a program policy update providing an allowance of one \$500 grant per year, per applicant allowing owners of rental properties to access reforestation grant providing owners are income qualified. It was the direction of the Commission to tailor language for the adjustment.

5.3. 2026 Budget.

Community Development Director Smith Strack explained under applicable laws the EDA's legal status is separate political subdivision in State of Minnesota. Smith Strack explained the difference between a levy and a budget and noted the Council did not adopt a levy meaning if nothing is approved it will revert back to the 2025 levy. Smith Strack reviewed the Commission's options for setting their own levy and noted the Council still sets the EDA/HRA budget.

The Commission held lengthy discussion.

It was the consensus of the Commission to request the \$169,000.00 levy and noted if not approved the Commission would come back for a meeting to consider their own levy.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

No comments.

6.2. Director's Update.

Community Development Director Smith Strack reviewed her report and noted the Draft EDA report will be held in January requesting goals.

Commissioner Buck stated a goal of continuing to have an EDA.

Commissioner Evans stated a goal of maintaining ROSE Loan options and getting some additional businesses to use it.

6.3. Upcoming Meetings.

1. Regular Session, 5:00 pm, **Monday, January 12, 2026.**

The Commission was reminded of the upcoming tentative meetings as listed.

7. ADJOURN.

MOTION by Commissioner Krant, second by Commissioner Fahey, to adjourn the meeting at 5:53 PM.
ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary