

Nortonville Public Library
Board Meeting Minutes
August 26, 2020

Members Present: Sarah Diehl, President, Marian Nolting, Vice-president, Vernon Kraxner, Treasurer, Nancy Belveal, Secretary, Dave Sharp, Pete Scott, Mayor, Greta Funk, Library Director

Absent: Levi Harris, Jessica Barnes

Public Patrons present: Barb Polson, City Clerk

Call To Order: 6:39 p.m.

Minutes :

The June 24 were reviewed

Marian made the motion to accept the minutes

Nancy seconded the motion

Motion passed

The July 29th minutes were reviewed and it was noted that Levi Harris name was listed wrong, and in addition he was in fact present at the meeting. An amendment will be made to approve corrections at the next meeting.

Sarah made the motion to accept the minutes with pending approval of corrections to be made

Marian seconded the motion

Motion passed

Treasurer's Report: Barb reported that staff are cashing their checks before the date the checks were written for, which makes it an accounting issue. Changing the pay date to the last of the month would eliminate any issues.

Sarah moved to change the pay date to the last day of the month

Dave seconded the motion

Motion passed

Library Director's Report:

Greta reported an ongoing process of weeding out old, unused items and has been replacing DVD's, books and games through Amazon using the account that Jordan set up. She also reports there is one computer without a cord/and, or a problem with the monitor. Sarah asked her to get quotes for any repairs for the Board approval. She reported through tinkering, and cleaning, the 3D printer is working, and the copier is functional using black ink. The Board's plan is to use the printer in this capacity until it will need to be replaced due to the cost of repairing it.

Vernon made the motion that Greta's name be put on the debit card to facilitate purchases

Dave seconded the motion

Motion passed

Discussed making changes to the COVID procedures presently in place, but Greta felt that the staff were able to continue all procedures without any problem. The Board were all in agreement to leave them in place for the time being. Greta related that Gavin has been volunteering and that he has been a great help, however, he is not eligible to work scheduled hours due to his age, and she would like to hire someone to work the Saturday hours as Amy has tended her resignation. Barb will place an advertisement for someone for those hours.

Greta would also like to spruce the Library up with new paint, and for additional carpet squares to those that were installed when an incident in the Library left glass shards embedded in the carpet. She also would like to reinstate Story Time to the agenda and to start a Book Club. She will research what needs to be done to get it started. The Board were in agreement with her suggestions and requests pending the quotes for improvements.

Unfinished Business:

New Business:

Adjourn: 7:50 p.m.

Marian made a motion to adjourn

Sarah seconded

Motion passed