



# Borough of Middlesex

## Mayor and Council Special Meeting

### Agenda

Kelsey Meixner  
Borough Clerk  
732 356-7400 x236  
[www.middlesexboro-nj.gov](http://www.middlesexboro-nj.gov)

Friday, March 6, 2026

10:00 AM

Remote

- I. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. **SALUTE TO FLAG**
- III. **ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor Jack Mikolajczyk				
Council President Michael Conahan				
Councilwoman Jennifer Clock				
Councilman Joseph DeScenza				
Councilman Kevin Dotey				
Councilman Kenneth Griggs				
Councilwoman Shannon Quinn				
Interim Administrator Matthew Geist				
Borough Attorney Christopher Corsini				

- IV. **PRIVILEGE OF THE FLOOR**  

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held and individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.
- V. **NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Consent

Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1.       **Resolution 78-2026** APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN MIDDLESEX BOROUGH AND USWU LOCAL 255 (DPW UNIT), USWU LOCAL 255 (WHITE COLLAR UNIT), AND PBA LOCAL 181
2.       **Resolution 79-2026** APPOINTING EB EMPLOYEE SOLUTIONS, LLC, DBA AS THE DIFFERENCE CARD TO PROVIDE HRA SERVICES FOR MIDDLESEX BOROUGH
3.       **Resolution 80-2026** AUTHORIZING THE MAYOR TO EXECUTE THE HRA PLAN DOCUMENT EFFECTIVE JUNE 1, 2026
4.       **Resolution 81-2026** AUTHORIZING THE MAYOR TO EXECUTE THE BUSINESS ASSOCIATE AGREEMENT BETWEEN EB EMPLOYEE SOLUTIONS, LLC, AND MIDDLESEX BOROUGH
5.       **Resolution 82-2026** AUTHORIZING THE MAYOR TO EXECUTE THE ACCOUNT SERVICE AGREEMENT BETWEEN EB EMPLOYEE SOLUTIONS, LLC AND MIDDLESEX BOROUGH

## **VI. ADJOURNMENT**

1.       The next Regular Meeting will be March 10, 2026



**Be it Resolved**, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

**Resolution # 78-2026**

**Resolution 78-2026** APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN MIDDLESEX BOROUGH AND USWU LOCAL 255 (DPW UNIT), USWU LOCAL 255 (WHITE COLLAR UNIT), AND PBA LOCAL 181

The Governing Body Hereby authorizes Mayor Mikolajczyk to execute the Memorandum of Agreement between Middlesex Borough and USWU Local 255 (DPW Unit), USWU Local 255 (White Collar Unit) and PBA Local 181, to implement the NJD HDHigh Plan and Difference Card with fully funded Health Reimbursement Account (HRA) effective June 1, 2026.

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I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on March 6, 2026

**RESULT:**

**MOVER:** None

**SECONDER:** None

**AYES:** None

Kelsey Meixner, Municipal Clerk



**Be it Resolved**, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

**Resolution # 79-2026**

**Resolution 79-2026** APPOINTING EB EMPLOYEE SOLUTIONS, LLC, DBA AS THE DIFFERENCE CARD TO PROVIDE HRA SERVICES FOR MIDDLESEX BOROUGH

**WHEREAS**, the Employer Insurance Commission (hereinafter the “COMMISSION” or “COMMISSIONERS” as appropriate) is an agency of the **Middlesex Borough** and is subject to certain requirements of the Local Public Contracts Law; and

**WHEREAS** it is the intention of the Borough of Middlesex to offer our employees the opportunity to enroll in NJD HDHigh plan and Difference Card with a fully funded Health Reimbursement Account (HRA) in the amount of \$12,400 for each employee regardless of level of coverage (single, member/spouse, parent/child and family) to be effective June 1, 2026, and

**NOW THEREFORE BE IT RESOLVED THAT:**

1. EB Employee Solutions, LLC dba as The Difference Card (hereinafter the **VENDOR**) with a business address of 200 Business Park Drive, Suite 311, Armonk, NY 10504 is appointed to provide HRA Services for the period of June 1, 2026, through December 31, 2026.

**BE IT FURTHER RESOLVED THAT:** All associated fees due to the **VENDOR** will be paid by the Borough directly to the **VENDOR**.

**BE IT FURTHER RESOLVED THAT:** The Borough is hereby authorized to execute contracts between the Borough and the **VENDOR** set forth in this resolution with terms and conditions as required by the Borough.

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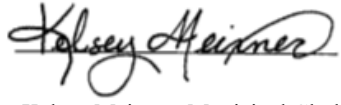
I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on March 6, 2026

**RESULT:**

**MOVER:** None

**SECONDER:** None

**AYES:** None

A handwritten signature in black ink, reading "Kelsey Meixner". The signature is written in a cursive style with a horizontal line underneath the text.

Kelsey Meixner, Municipal Clerk



**Be it Resolved**, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

**Resolution # 80-2026**

**Resolution 80-2026 AUTHORIZING THE MAYOR TO EXECUTE THE HRA PLAN DOCUMENT EFFECTIVE JUNE 1, 2026**

The Governing Body hereby authorizes the mayor to execute the HRA Plan Document effective June 1, 2026.

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I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on March 6, 2026

**RESULT:**

**MOVER:** None

**SECONDER:** None

**AYES:** None

Kelsey Meixner, Municipal Clerk



**Be it Resolved**, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

**Resolution # 81-2026**

**Resolution 81-2026 AUTHORIZING THE MAYOR TO EXECUTE THE BUSINESS ASSOCIATE AGREEMENT BETWEEN EB EMPLOYEE SOLUTIONS, LLC, AND MIDDLESEX BOROUGH**

The Governing Body authorizes the Mayor to execute the Annual Business Associate Agreement between Middlesex Borough and EB Employee Solutions, LLC for the term of January 1, 2026 through December 31, 2026 in order to provide services to Covered Entity (Middlesex Borough) and provide EB Employee Solutions, LLC access to Protected Health Information and Electronic Protected Health Information.

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I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on March 6, 2026

**RESULT:**

**MOVER:** None

**SECONDER:** None

**AYES:** None

Kelsey Meixner, Municipal Clerk



**Be it Resolved**, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

**Resolution # 82-2026**

**Resolution 82-2026 AUTHORIZING THE MAYOR TO EXECUTE THE ACCOUNT SERVICE AGREEMENT BETWEEN EB EMPLOYEE SOLUTIONS, LLC AND MIDDLESEX BOROUGH**

The Governing Body authorizes the Mayor to execute the Account Service Agreement between Middlesex Borough and EB Employee Solutions, LLC in order to utilize the Difference Card Program effective January 1, 2026.

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I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on March 6, 2026

**RESULT:**

**MOVER:** None

**SECONDER:** None

**AYES:** None

Kelsey Meixner, Municipal Clerk