

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
 P. O. Box 168
 YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:
 APRIL 18, 1854

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Board of Trustees meeting agenda- February 25, 2026

Village attendees	Present	Absent	Village attendees	Present	Absent
Mayor Rob Reisman			DPW Supt. Greg Quarantillo	X	
Deputy Mayor Rick Stortecky	X		Police Chief Shawn Bosi		X
Trustee Catherine Stella	X		Recreation Director Jeff Gruarin		X
Trustee Kristel Stevens	X		Attorney Chris Trapp	X	
Trustee Nicole Quarantillo	X		Historian Peter Pfohl		X
Village Clerk Alexandra Long	X		Building Inspector VACANT		
Village Treasurer Kristin Larson		X	Deputy-Clerk Treasurer Kim Winning		X
Estimated Attendance			Grant Writer Shana DiCamillo		X

Reminder to all Trustees and Department Heads: Use the microphone closest to you while speaking. Turn the microphone off when not speaking.

QUORUM ANNOUNCEMENT:

CALL TO ORDER:

DEPARTMENTAL REPORTS: *A copy of all written reports submitted prior to the meeting are available for public viewing on the table with agenda and the sign in sheet in the board room.*

- Police:
- Department of Public Works:
- Clerk's Office: Website/.Gov Domain Update
- Recreation:
- Grant Writer:
- Building Inspector:
- Attorney:
- Village Historian:

FINANCIAL INFORMATION:

Sales Tax:

November 2025 monthly Sales Tax distribution to the Village of Youngstown was received on December 26, 2025, in the amount of \$43,253.59 from Niagara County. Year-to-date sales tax revenue for this fiscal year totals \$ 341,998.91.

December 2025 monthly Sales Tax distribution to the Village of Youngstown was received on January 23, 2026, in the amount of \$61,004.58 from Niagara County. Year-to-date sales tax revenue for this fiscal year totals \$403,003.49.

January 2026 monthly Sales Tax distribution to the Village of Youngstown will be received on February 20, 2026 in the amount of \$41,597.21.

Abstract of Audited Vouchers:

Vouchers for the period from through February 19, 2026:

General:	\$	42,874.47
Water:	\$	24,159.48
Sewer:	\$	34,805.19
H-Cap	\$	0.00
<u>Trust:</u>	<u>\$</u>	<u>0.00</u>
Total	\$	101,839.14

A motion is needed to approve the Abstract of Audited Vouchers.

Budget Amendment: DPW Dump Truck

A budget amendment in the amount of \$213,748.00 is needed to facilitate the transfer of funds from NYCLASS to the General Fund for the purchase of a DPW dump truck. Funds will be transferred from NYCLASS General Checking to A5110.4 Street Maintenance.

Determination needed on the budget amendment.

CONTRACTS/AUTHORIZATIONS:

Youngstown Volunteer Fire Company membership:

Pursuant to New York Village Law Section 10-1006, the Youngstown Volunteer Fire Co., Inc. has notified the Village that its membership has accepted Brandon Campbell as a probationary member, subject to approval by the Village Board.

The applicant has satisfactorily completed the required background check and physical examination, with no negative findings. The applicant has met with the review board, received recommendation to the full company membership at the monthly meeting, and has been approved by the membership for probationary status.

Name: Brandon Campbell
Date of Birth: 05/06/1997
Address: 1074 Cain Road
Youngstown, NY 14174

Motion to approve Brandon Campbell as a probationary member of the Youngstown Volunteer Fire Co., Inc., and authorize issuance of a resolution confirming such approval.

Park Use and Road Closure Request – Nancy Price 5K Run

Request for review and approval of a Park Reservation Form submitted by Friends of Youngstown, Inc., a 501(c)(3) nonprofit organization, to host the Nancy Price 5K Run. The event is scheduled for Friday, May 8, 2026, from 6:00 p.m. to 8:00 p.m. at Falkner Park, with an estimated attendance of approximately 150 participants.

In addition to use of Falkner Park, the organization is requesting closure of 2nd Street from Lockport Street to William Street for the duration of the event. Assistance from the Department of Public Works will be needed for placement of barricades, and Village Police presence is requested to monitor the race route and ensure public safety.

Proof of insurance is on file. As a registered 501(c)(3) nonprofit organization, no park use fee or cleaning deposit is required. The event will operate under a carry in, carry out policy for all garbage. The applicant has agreed to indemnify and hold the Village of Youngstown harmless from any and all claims associated with the event.

Board review and approval are requested.

Seasonal Park Use Permit – Farmers Market at Falkner Park

Request for approval of a seasonal park use permit for Joy Bolster to host a Farmers Market event series at Falkner Park from May 2026 through October 2026.

Following a site walkthrough with DPW Superintendent Quarantillo, specific locations within the park have been identified to accommodate vendors with minimal impact to park grounds and without interfering with previously scheduled events.

Based on a staff review conducted by the DPW, Recreation, and Treasury Departments, it is proposed that vendors be permitted to participate for the full season at a fee of \$125 per vendor. The Board will need to determine whether this fee appropriately reflects the scope and nature of the request, as that determination will serve as the final approval of the permit terms.

At this time, the Village has not been provided with the names of individual vendors. Background checks will not be required; however, the Village will retain the right to cancel any scheduled event due to emergencies, unsafe conditions, or damage to park property.

Clerk Alexandra Long notes that this presents a positive opportunity to increase foot traffic and encourage greater use of Falkner Park, while maintaining appropriate oversight and protection of Village property.

Board discussion and approval are requested

Resolution Approving Adjustments to Municipally Owned Facilities – NYSDOT:

Village of Youngstown

Resolution #002-2026

**Resolution Approving Adjustments to Municipally Owned Facilities – NYSDOT Project
PIN 5011.37**

WHEREAS, the New York State Department of Transportation (hereinafter referred to as "NYSDOT") is proposing a capital project identified as:

**FULL DEPTH RECONSTRUCTION OF YOUNGSTOWN-LOCKPORT, S.H. 800
NY ROUTE 93, LOCKPORT STREET
VILLAGE OF YOUNGSTOWN AND TOWN OF PORTER
PIN 5011.37, D265609**

(hereinafter referred to as the "Project"); and

WHEREAS, the Board of the Village of Youngstown in Niagara County (hereinafter referred to as the "Municipality") owns the existing facilities to be adjusted within the right-of-way of NY 93 (Lockport Street) within the geographical jurisdiction of the Municipality; and

WHEREAS, pursuant to Section 10, Subdivision 24, of the State Highway Law, NYSDOT will include as part of their capital project adjustments to municipally owned facilities as shown on the contract plans and satisfying the requirements of the Municipality, at the expense of NYSDOT; and

WHEREAS, the Municipality's involvement in the Project is adjustment of water valve box and manhole cover elevations to be performed by NYSDOT; and

WHEREAS, the service life of the facilities adjusted by NYSDOT will not be extended;
NOW, THEREFORE, BE IT RESOLVED, that the Municipality approves the adjustment to its facilities by NYSDOT, at the expense of NYSDOT; and

BE IT FURTHER RESOLVED, that the Municipality will operate and maintain, or cause to be maintained, at the Municipality's expense, the facilities adjusted by NYSDOT; and

BE IT FURTHER RESOLVED, that the DPW Superintendent and/or Deputy Mayor/Attorney are hereby authorized to sign, with the concurrence of the Board of the Municipality, all documentation that may become necessary as a result of this Project as it relates to the Municipality; and

BE IT FURTHER RESOLVED, that the Clerk of this Board is hereby directed to transmit two (2) certified copies of the foregoing resolution to:

**Regional Utility Unit
NYSDOT – Region 5
100 Seneca Street
Buffalo, New York 14203**

Roll Call Vote:

Trustee Stevens
Trustee Stella
Trustee Quarantillo
Deputy Mayor Stortecky

Resolution to Secure Installation of Highway Lighting – NYSDOT:

**Village of Youngstown
Resolution #003-2026**

Resolution to Secure Installation of Highway Lighting – NYSDOT Project PIN 5011.37

WHEREAS, the New York State Department of Transportation (hereinafter referred to as "NYSDOT") is proposing a capital project identified as:

**FULL DEPTH RECONSTRUCTION OF YOUNGSTOWN-LOCKPORT, S.H. 800
NY ROUTE 93, LOCKPORT STREET
VILLAGE OF YOUNGSTOWN AND TOWN OF PORTER
PIN 5011.37, D265609**

(hereinafter referred to as the "Project"); and

WHEREAS, the Board of the Village of Youngstown in Niagara County (hereinafter referred to as the "Municipality") desires to include highway street lighting in the Project within the right-of-way of NY 93 (Lockport Street) within the geographical jurisdiction of the Municipality; and

WHEREAS, pursuant to Section 10, Subdivision 23, 24, and/or 27 of the State Highway Law, NYSDOT may include as part of their capital project installation and/or replacement of highway street lighting system(s) as shown on the contract plans and satisfying the requirements of the Municipality, at the expense of NYSDOT; and

WHEREAS, the Municipality's involvement in the Project includes the installation of new pull boxes and conduit for future lighting to be performed by NYSDOT; and

WHEREAS, NYSDOT has agreed to provide as part of the Project the installation of highway street lighting system(s) at NYSDOT's expense, as described in Schedule A, provided the Municipality agrees to operate and maintain, or cause to be maintained, the highway lighting system for a period of not less than twenty-five (25) years at the Municipality's expense;

NOW, THEREFORE, BE IT RESOLVED, that the Municipality approves the plans for the highway street lighting work and desires to have this work included as part of the Project; and

BE IT FURTHER RESOLVED, that the Municipality approves the “Agreement for Installation, Maintenance, Repair and Energizing of Lighting System for State Highway SH 800”; and

BE IT FURTHER RESOLVED, that the Municipality will operate and maintain, or cause to be maintained, at the Municipality’s expense, the highway street lighting facilities provided by NYSDOT; and

BE IT FURTHER RESOLVED, that the **DPW Superintendent and/or Deputy Mayor and/or Village Attorney** are hereby authorized to sign, with the concurrence of the Board of the Municipality, all documentation necessary to secure the installation of highway lighting as part of this Project; and

BE IT FURTHER RESOLVED, that the Clerk of this Board is hereby directed to transmit two (2) certified copies of the foregoing resolution to:

**Regional Utility Unit
NYSDOT – Region 5
100 Seneca Street
Buffalo, New York 14203**

Roll Call Vote:

Trustee Stevens
Trustee Stella
Trustee Quarantillo
Deputy Mayor Stortecky

ITEMS / DISCUSSION/ CORRESPONDENCE:

Water Billing:

Review and determination of water billing classifications for vacant parcels with access to municipal water service in the Village of Youngstown.

The Richard Lohr parcels (SBL 45.18-1-36 and SBL 45.18-1-37.1) require board discussion to determine billing. The active water meter at 347 Main Street (SBL 45.18-1-36) exclusively serves the adjacent Eldorado Marina LLC parcel (SBL 45.18-1-37.2), and the board needs to resolve how the two Lohr parcels will be billed.

Additional parcels proposed for review:

- 45.18-4-28.1 –Murphy
- Cemeteries on Oak Street and Church Street – Town of Porter
- 59.0-2-3 – Waz
- 59.07-2-26.111 –Adamson
- 59.10-1-35 –Battaglia

Determination is also needed regarding a potential policy change to charge all vacant parcels for water only instead of both water and sewer.

Resignation and Staffing – Senior Van Driver:

Resignation of Norm Papaj, Senior Van Driver, effective end of day March 19, 2026. Norm states he has enjoyed working with and for everyone associated with the Village of Youngstown, as well as the many seniors he has driven. He is willing to assist in training a successor to help make the transition as smooth as possible.

Notification: Facility Use – Porter GOP Republican Caucus

The Board is being notified of a facility use request submitted by Duffy Johnston on behalf of the Porter GOP for use of the Village Center Gym.

The organization is requesting the facility on Wednesday, March 25, 2026, from 6:00 p.m. to 7:00 p.m. for a Republican Caucus. This is a one time event with an estimated attendance of approximately 80 individuals.

Per the application, the organization has agreed to assume full responsibility for supervision of the event and to indemnify and hold the Village of Youngstown harmless from any and all claims arising during its use of the facility.

This item is presented for Board notification. So noted.

PUBLIC HEARING:

Continuation of Short-Term Rental:

The Public Hearing on short-term rentals, originally opened on July 17, 2025, will be continued to receive comments and hear from all interested parties regarding matters related to short-term rentals within the Village of Youngstown.

Public Hearing Public Comment:

All comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Determination needed to close the public hearing and accept Short Term Rental Local Law 001-2026.

BOARD REPORTS:

- Trustee Stella
- Trustee Stevens
- Trustee Quarantillo
- Deputy Mayor Stortecky
- Mayor Reisman

PUBLIC COMMENTS:

Comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

ANNOUNCEMENTS:

The next Village Board meeting will be held on March 19, 2026, at 6:00 p.m. Additionally, meetings are scheduled for April 9th at 6:00 p.m. for the budget public hearing and April 30th at 6:00 p.m. for the budget adoption.

ADJOURNMENT:

Motion to enter into Executive Session to discuss employment of a particular person.