

# **SUPERVISORS NOTEBOOK**

*A Digest of Legislative Activities*

For the Month of

***September 2019***

*The following minutes were not available at the time this packet was published:*

*Planning, Economic Development, Environmental and Intergovernmental Affairs – 8/16/19*

*Highway, Buildings, and Grounds – 8/28/19*

*Government Operations – 8/29/19*

*Finance, Ways and Means – 9/28/17, 10/26/17, 11/16/17, 12/5/17, 12/19/17, 8/29/19*

*Administration and Oversight – 8/22/19*

*Criminal Justice, Public Safety and Emergency Communications – 8/22/19*

*Solid Waste and Recycling – 8/27/19*

*Health and Human Services – 8/27/19*

*Public Utility Service – 4/18/19, 5/21/19, 5/22/19, 6/20/19, 8/22/19*

**HIGHWAY, BUILDINGS AND GROUNDS**  
Special Committee Meeting Minutes  
June 11, 2019

Committee: Chairman Ron Bono  
Supervisor William Zupan  
Supervisor Roger Bradstreet  
Supervisor Rocky DiVeronica

Others: County Administrator Mark Scimone  
Facilities Director John Regan  
Highway Superintendent Joe Wisinski  
Supervisor Pete Walrod  
County Attorney Tina Wayland-Smith  
1<sup>st</sup> Assistant County Attorney Jeff Aumell  
Public Information Officer Samantha Field  
James E. Hughes, Hancock Estabrook, LLP

Absent: Vice Chairman Alex Stepanski

Chairman Ron Bono called the meeting to order at 11:30 a.m. in the Supervisor's large conference room.

Chairman Bono stated that the committee interviewed two engineering firms, Weston & Sampson and C&S Companies, following their presentations to provide the new Highway Garage Design Services.

**Executive Session:**

A motion was made by Supervisor Rocky DiVeronica to enter into executive session at 11:31 a.m. to seek legal advice of counsel. Supervisor Zupan seconded the motion and it was unanimously carried.

A motion was made by Supervisor Bill Zupan to exit executive session at 11:35 a.m. Supervisor Rocky DiVeronica seconded the motion and it was unanimously carried.

The Committee adjourned at 11:35 p.m. on the motion of Supervisor Bradstreet and second of Supervisor Zupan.

*Respectfully submitted by Christine Coe for Chairman Ron Bono.*

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL  
AND INTERGOVERNMENTAL AFFAIRS  
MEETING MINUTES

June 20, 2019– 11:14 A.M.- Conference Room #250

Supervisor	Present	Absent	Late	Time In
MOSES	X			
Jones	X			
Magliocca	X			
Reinhardt		X		
Zupan	X			

PRESENT:

Committee: Cliff Moses, Dave Jones, Joe Magliocca, and Bill Zupan

Supervisors:

Staff: Cindy Edick, Rebecca Marsala, Kipp Hicks, Scott Flaherty, Sarah Krisch, Scott Ingmire, Tom Reichel, Melissa Martel-Felton, Samantha Fields, Joe Mallick, Mark Scimone

Meeting called to order at 11:14 A.M. by Moses.

A-1: The Committee unanimously approved the May 2019 meeting minutes on a **MOTION** by Magliocca and seconded by Zupan 4/0/0

A-2: Cindy Edick presented the Sales Tax Update. The 2019 receipts exceed the 2018 receipts by 6.22% and despite a slight dip, the positive trend continues.

A-3 a) Becky Marsala discussed a request by supervisor Stepanski for the acquisition of a parcel (82.8-1-51) from the tax sale in the Village of Munnsville, for use as a park/park entrance for their existing park in the Village. \$3,358.39 is due on back taxes. The Committee expressed interest in only trying to recoup what is owed in school, Town, and Village taxes. Becky will reach out to Supervisor Stepanski to find out what the Town is willing to pay and the matter will be discussed again at the July meeting.

b) A letter from Keith Peavey to the Board of Supervisors was included in the handouts this month. The Bankruptcy has been resolved regarding the parcel (73.15-1-1) which they purchased at auction. He purchased the property for \$17,000 (the County made about \$12,000 on the sale) but wasn't able to take title until April, 2019 due to the pending bankruptcy. He has requested reimbursement of taxes from October to April since he technically didn't own the property for those months. The Committee agreed to reimburse/forgive the October to April taxes on a motion by Magliocca and a 2<sup>nd</sup> by Zupan. 4/0/0. A Resolution will be presented at the July meeting to that end.

A-4: Tom Reichel presented the Career Center Update. Unemployment rates are at historic lows and though the May data wasn't out yet, it is expected to remain low. BOCES will start hosting the High School Equivalency (HES) classes at the Career Center starting very soon. The Summer Youth Employment program currently has 91 kids signed up, which is almost at the target goal of 100. Training options being planned or taking place at the Center include MVCC manufacturing incumbent worker training through August and possible mobile lab training this fall.

A-5: Kipp Hick provided an IDA update which included information on All-Seasoning's expansion that the IDA has assisted with as well as mention of the DRI proposals that are being presented today to the Regional Council. It is believed that 6 proposals have been submitted, including Cazenovia, Hamilton, Oneida, and the City of Syracuse.

A-6: Karin Bump was unable to attend today's meeting, but some discussion did ensue regarding Empire Farm Brewery's sewer issues with the Town of Cazenovia. Despite many attempts by the Town, Empire continues to be out of compliance with sewer regulations.

A-7: Scott Flaherty presented the Tourism Update. Site visit messages and leads are being sent as outreach. Scott recently attended a meeting planner trade show where they used "geo-fencing" as a tool to contact potential interested attendees. Scott also discussed the CNY Cheese trail partnership which is being launched in July and include Jewett's Cheese store and Kriemhild Dairy.

A-8: Scott Ingmire presented the Planning Department Update which focused on trail work and a grand opening for Delphi Falls. It was mentioned that perhaps a "no climbing" sign should be placed somewhere near the base of the lower falls to prevent kids (and adults) from attempting to scale portions of the falls. Also, in light of occupancy issues with State codes enforcement regarding use of the house, an architectural study was discussed. The study would identify tasks and costs to bring the house up to code for use as a non-residential County facility. With uncertainty about how the house will be used or if it will be retained, spending money to make State codes happy was not popular. Scott was to ask John Regan what would happen if we just stopped allowing the house to be used until a longer term decision could be made?

#### RESOLUTIONS:

A-9: The Committee approved a resolution authorizing the issuance of bonds for Cazenovia College on a **MOTION** by Zupan and seconded by Jones 4/0/0.

A-10: The Committee approved the appointment of Roger Bradstreet to the Soil and Water Conservation District board on a **MOTION** by Jones and seconded by Magliocca 4/0/0.

A-11: The Committee approved a resolution authorizing a contract modification with State Parks on a **MOTION** by Magliocca and seconded by Zupan 4/0/0.

A-12: All Resolutions to be submitted for preferred agenda were approved on a **MOTION** by Zupan and a second by Jones 4/0/0.

A-17: New Business: No new business was presented.

A-18: The next scheduled Planning Committee meeting will be July 18, 2019 at 10:30 A.M. in the Supervisor's conference Room #250.

A-19: The meeting was adjourned on a **MOTION** by Zupan and seconded by Magliocca at 12:25 P.M.

Respectfully submitted: Scott Ingmire



**MADISON COUNTY BOARD OF HEALTH**  
**Monday, June 24, 2019**  
**Madison County Health Department, Wampsville, NY**

**BOARD OF HEALTH MEMBERS PRESENT**

Rachel Elder, MD  
Jennifer Meyers, MD  
Sam Barr, DMD  
Wendy Cary – Vice President  
Travis Hall, Clinical Psychologist  
John Endres, DVM – President  
Alex Stepanski, Board of Supervisors Representative  
Gerry Edwards, MD

**OTHERS PRESENT**

Eric Faisst, Public Health Director  
Katie Mungari, Director of Community Health  
Dr. R. Seelan Newton, Medical Consultant  
Aaron Lazzara, Assistant Director of Environmental Health  
Rosanne Lewis, Director of Children with Special Health Care Needs  
Deanna Matt, Confidential Secretary to the Director of Public Health

Wendy Cary called the meeting to order at 6:29pm indicating that there was a quorum. The Board reviewed the May 2019 minutes. Motion to approve the minutes was made by Dr. Barr, seconded by Dr. Hall, and approved by all.

**Audit of Claims**

The record of claims was distributed for review and discussion.

- June claims are to be expected
- Water testing is a bit high due to a vendor catching up on back invoices

Motion to approve the Audit of Claims made by Dr. Meyers, seconded by Supervisor Stepanski, and approved by all

**Strategic Items**

- Healthy Workplace
  - Resolution going to HHS tomorrow to add us as an affiliate with the National Institute for Occupational Safety and Health (NIOSH). This will allow NIOSH to provide us with resources and technical support only available to members.
  - Conference Planning
    - Flyer provided
    - Keynotes secured: Dr. Jack Dennerlein from Harvard TH Chan School of Public Health and David Freund of Manufacturer's Association of Central New York (MACNY)
    - 9 additional speakers confirmed

- 3 tracks: Leadership, Safety, and Wellness – overarching theme of Integrated Worker Health
  - Pilot sites are still in assessment phase
- Dental Health
  - Work groups will be meeting in 2 weeks
    - Putting together work plans
    - We have been awarded a grant for \$7500 – to expire June 2020
      - Will cover a community campaign
      - We were one of 15 grant recipients out of 250 applicants nationwide – press release will be sent out as soon as able
      - Materials need to be identified by December
      - The Oral Health profile will be used for the baseline data
    - Focus on 3 interventions throughout the county:
      - Promote preventative dental issues
      - Fluoride varnish in office
      - Community fluoridated water
  - We are working with NYS to have the Feds designate us as a low provider area (health provider shortage area)
- Individual Water Systems
  - Specialist was hired, and started mid-May.
  - 10 well assessments have been done since may 16<sup>th</sup>, 3 tested to positive for contaminants
  - Press release will go out soon to promote well testing
- Community Health Assessment (CHA)/Community Health Improvement Plan (CHIP)
  - July 8<sup>th</sup> the Community Themes & Strengths assessment survey will be launching through Zogby – phone survey
  - Work groups will be put together for community focus groups of those without phone accessibility
  - Public Information Officer will be helping with community reach out via press release and social media
  - The survey consists of 11 questions, and takes around 10 minutes
  - Once completed we will begin writing the CHIP

### **Reports**

- County – No report
- Director's Report
  - Report on new staff:
    - Chuck Eggert started 2 weeks ago as an Environmental Health (EH) Specialist
    - Public Health (PH) Nurse starting on 7/15. She comes to us from Oneida County where she was a Disease Specialist. She will be our nurse for Lead, Immunizations, Rabies, and TB.
    - Approval granted to convert a nurse position to another Community Health Worker for MCH

- We are working from the Civil Service list of applicants, and will be interviewing soon; restructuring has been underway with the visiting nursing component as well.
  - Reviewing and Revising the PH Emergency Plan
  - Working on the audit of the County's Corporate Compliance policies
  - Continuing trainings in Excel to enhance proficiency
  - Involved in the Accreditation process as a board member of Upstate's MPH program
  - Opioid Task Force met recently to discuss current status and identify initiatives going forward.
    - working on strategies to decrease overdoses, with more focus on heroin and fentanyl related overdoses, which are on the rise.
    - PH detailing – trauma-informed care
    - Targeted Outreach and education
      - We now have access to overdose (OD) mapping
        - Real-time data
        - Target outreach at hotspots
        - Katie is writing a grant application to the Community Foundation of CNY for Opioid mapping – due 7/12
  - Currently using a business process analysis methodology to map out the processes for Early Intervention (EI) and Emergency Preparedness (EP)
    - EI – mapping out billing and service coordination processes. Will identify opportunities for improvements in both service delivery and corporate compliance.
    - EP – we are employing a performance based approach to emergency response and will use the BPA methodology –to outline the related processes to make our response efforts more efficient and effective. By using a performance based approach we should be able to gauge our overall performance in our response efforts.
    - Ties into our department's overall Performance Management (PM) and Quality Improvement (QI) program.
  - Gun locks
    - Community Health Worker noticed a need for gun locks during a home visit, and made arrangement with the Sheriff. Now looking into establishing an agreement with the Sheriff to provide gun locks in homes via our home visiting staff. We are waiting on feedback from the Sheriff.
  - ACEs profile is at the printer – electronic copy has been sent, as well as on the website at the following link: <https://www.madisoncounty.ny.gov/2316/Madison-County-Health-Profiles>
    - This data will be used in the CHA/CHIP
- City of Oneida – No Report
- Medical Director's Report
  - Flu is no longer prevalent in Madison County
    - 584 total cases reported in the county; 5/25 – 22 weeks of widespread flu

- QA meeting July 25th
- President's Report
  - What tick-borne diseases are reportable for humans? Info requested by Dr. Endres
  - Madison County reports 1 case of tick-borne illness – patient is ill, so not much information is available.
  - No reports of lone-star tick
  - Lyme disease is tracked through disease surveillance – state system
  - Discussion occurred regarding capturing diagnosis data and Lyme disease/tick information.
  - NYS lowered lead levels effective for EH in October
    - Results will be a significant effort increase to PH
  - Chlamydia strategies – prevention
    - Looking at programs for schools
    - Self-swab walk ins at Morrisville State are available
    - Awareness campaign for STD awareness month (March) will be launched next year
    - Will be applying for an intern to help Disease Specialist with Chlamydia reporting and surveillance.

### **Old Business**

- Non-Medical Vaccine Exemptions was passed by New York State
  - Met with School superintendents last week – to review new law and answer questions
- The state did not pass recreational marijuana bill
- Tobacco 21 (T21) was passed by both House and Senate - anticipate it being signed soon by the Governor (who is in support of the bill).

### **New Business**

- Email from Supervisor Jim Goldstein requesting a letter of support from the Board of Health (BOH) for H.R. 945/S. 286 going to the Senate and House of Representatives that will “provide the coverage for marriage and family therapist services and mental health counselor services under part B of the Medicare program, and for other purpose.”
- Discussion followed. BOH decided to offer support of this bill, Eric will draft letter.

Motion to adjourn made by Dr. Elder, 2<sup>nd</sup> by Dr. Meyers, All in Favor – 7:28 pm

**Next Meeting July 22, 2019 @ 6:30 pm**  
**Madison County Department of Health – Large Conference Room**

*Respectfully submitted by Deanna Matt*



**Solid Waste and Recycling Committee Meeting  
June 25, 2019 – Supervisors Conference Room,  
County Office Building**

The meeting was called to order by Chairman James Goldstein at 9:12 am.

*Those attending were Chairman James Goldstein, Solid Waste Committee Members, Eve Ann Shwartz, Richard Bargabos, Mary Cavanagh and Solid Waste Director Amy Miller. Others present were County Attorney Tina Wayland-Smith; County Administrator Mark Scimone; Public Information Officer Samantha Field; and Solid Waste Office Assistant Sarah Gaudin.*

Approve Minutes

**Motion** by E. Shwartz to approve the May 28, 2019 Solid Waste & Recycling Committee meeting minutes as presented, seconded by J. Goldstein and carried.

Shredding/Textile Collection Event

A. Miller reported that nearly three tons of paper from about 175 households was shredded at the June 8<sup>th</sup> Shredding and Textile Collection Event held at the Buyea Road Transfer Station. Approximately 45% found out about the event in the newspaper, 35% saw it on Facebook, and some folks just attend every year. For the fall event, hours will likely be 8 to 11 am.

Plastics-to-Energy RFP

A. Miller reported that she reviewed the proposals for the Plastics-to-Energy RFP. Gen2, LLC and Synstainable Energy Systems (SUNY Cobleskill) sent comprehensive proposals. A. Miller summarized the proposals for the Committee. The next step will be for A. Miller to follow up with questions to Gen2 and Synstainable Energy Systems.

HP Hood Request Letter

A. Miller reported to the committee that she met with the HP Hood Oneida Plant Manager regarding their request to send their waste to a waste-to-energy facility. HP Hood has corporate sustainability goals for zero waste-to-landfill. A. Miller advised that HP Hood would still be required to pay the County's waste disposal fees to support the local solid waste management system. A copy of HP Hood's request letter was provided to the Committee. The discussion will continue at the July Committee meeting.

Transfer Station Paving

A. Miller reported that the County issued a Request for Bids for paving the Hamilton and Cazenovia Transfer Stations. Results will be discussed at the July Committee meeting.

## Resolutions

**Motion** by R. Bargabos to approve the contracts for Emergency Equipment Repair with: Mid-Country Machinery, Five Star, and Milton CAT, seconded by M. Cavanagh and carried.

**Motion** by M. Cavanagh to approve the Vacuum Truck Service Contract with Eggan Excavating and Equipment Company, seconded by E. Shwartz and carried.

**Motion** by J. Goldstein to approve entering into the Business Convenience Agreement with Blair Carpentry Ltd. and Mid York dba Reliable Products, seconded by E. Shwartz and carried.

**Motion** by M. Cavanagh to have the above resolutions put on the preferred agenda, seconded by R. Bargabos and carried.

## Miscellaneous Landfill Updates

A. Miller reported that there was a complaint from a farmer about discontinuing ag plastic collection at the Cazenovia Transfer Station. She would present additional information at a future meeting on the cost to provide this service at all transfer stations.

A. Miller reported that the Solid Waste Operations Supervisor position was filled, but that the mechanic resigned and that the Solid Waste Department is currently advertising to fill that position.

**Motion** by M. Cavanagh to enter into executive session at 10:13 am for the purpose of discussing a personnel matter; seconded by E. Shwartz and passed.

**Motion** by M. Cavanagh to come out of executive session at 10:29 am; seconded by E. Shwartz and passed.

## Next Meeting Date

9 am Tuesday, July 23, 2019 in the Supervisors Conference Room, County Office Building.

## Adjourn

**Motion** to adjourn made by M. Cavanagh, seconded by R. Bargabos and carried. The meeting was adjourned at 10:30 am.

*Respectfully submitted by Amy Miller, Director Solid Waste Management.*

# Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes  
July 18, 2019*

PRESENT: Chairman Pete Walrod  
Supervisor Dan Degear  
Supervisor Loren Corbin

ALSO: County Administrator Mark Scimone  
Emergency Management Director Ted Halpin  
EMS Coordinator John Barattini  
Undersheriff RJ Lenhart  
First Assistant County Attorney Jeff Aumell  
County Attorney Tina Wayland-Smith  
County Attorney Intern Joseph Mallek  
Public Information Officer Samantha Field  
Treasurer Cindy Edick  
Supervisor Cliff Moses  
North Chittenango Fire Department Member Dennis Simmons

ABSENT: Vice Chairman Roger Bradstreet  
Supervisor Tom Boylan

The meeting was called to order by Chairman Pete Walrod at 9:01 a.m. in the Supervisors Large Conference Room.

## **Minutes:**

The minutes of the June 20, 2019 meeting and the June 28, 2019 special meeting were unanimously approved on the motion of Supervisor Dan Degear and second of Supervisor Loren Corbin.

## **Emergency Management:**

Emergency Management Director Ted Halpin presented the following resolution to the Committee:

### **Authorizing the Chairman to Enter into an Agreement with the NYS Division of Homeland Security and Emergency Services and Modify the 2019 County Budget**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

Emergency Management Director Ted Halpin shared a handout on the excessive heat watch that was issued for the weekend of July 19<sup>th</sup>.

Halpin informed the Committee that the department's inflatable shelter had been deployed and was going to Morrisville for their Bicentennial event on July 20<sup>th</sup>.

Director Halpin stated that they had advertised for an additional Assistant 911 Director and that he had received one application and would make a decision within the day.

EMS Coordinator John Barattini had the EMS Coordinator of Essex County share their information regarding their success with response times with the Committee via conference call.

Chairman Walrod inquired on the animal response team. Halpin stated that there was a working group regarding this that was working to bring structure around this matter. Scimone said that the SPCA has reached out, and it was agreed that we need to have a plan and have something set in place.

**Sheriff's Office:**

Undersheriff R.J. Lenhart presented the following resolutions to the Committee:

**Authorizing Modification of the 2019 Adopted County Budget – 3 New Deputy Positions**

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

**Authorizing Modification of the 2019 Adopted County Budget – Court Ordered Commitments**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

**Authorizing Participation in a Federal Grant and Modifying the 2019 County Budget – Police Traffic Services**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

**Authorizing Participation in a Federal Grant and Modifying the 2019 County Budget – Madison County Traffic Safety Plan**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

**Authorizing Modification of the 2019 Adopted County Budget – MDT Grant**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

**Authorizing Chairman to Enter into Agreement – MDT Grant with Amherst Alarm**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

**Authorizing Chairman to Renew an Agreement with Health Direct Institutional Pharmacy Services**

The Committee unanimously approved the resolution on the motion of Degear and second of Walrod.

**Authorizing the Chairman of the Board of Supervisors to Enter into an Agreement with Dove's Nest**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

**Authorizing the Chairman of the Board of Supervisors to Enter into an Agreement with Zero Abuse Project**

The Committee unanimously approved the resolution on the motion of Degear and second of Corbin.

Undersheriff Lenhart informed the Committee that he was asked to sit on the panel for the Force Science Conference in Chicago in October.

**Preferred Agenda:**

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Degear and second of Corbin.

**Adjournment:**

The Committee adjourned at 10:48 a.m. on the motion of Supervisor Corbin and second of Chairman Walrod.

**Next Meeting Date:**

Thursday, August 22, 2019 at 9:00 a.m.

*Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.*

# Administration and Oversight Committee

*Meeting Minutes*

*July 18, 2019*

COMMITTEE: Chairwoman Yvonne Nirelli  
Vice Chairman Pete Walrod  
Supervisor Ron Bono  
Supervisor David Jones

OTHERS: County Administrator Mark Scimone  
Board Vice Chairman Daniel Degear  
Purchasing Agent Laurie Winters  
Elections Commissioner Kelley Hood  
Elections Commissioner Laura Costello  
Public Information Officer Samantha Field

ABSENT: Supervisor Thomas Boylan

Chairwoman Yvonne Nirelli called the meeting to order at 11:34 a.m. in the Supervisors large conference room.

## **Approve Minutes:**

The minutes of the July 9, 2019 special meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Ron Bono.

## **Purchasing:**

Purchasing Agent Laurie Winters reported that the PCard activity has increased significantly. Since September 2018, over \$2 Million in purchases have been paid with the PCard, earning the County a 1% rebate. With two months remaining in the rebate cycle, this amounts to \$21,810.68. We are ahead of the past three prior years combined. This program has become a great benefit for the County.

County Administrator Mark Scimone informed the Committee that the Purchasing Office has been extremely busy with the continuous construction projects, emergency order and meeting department needs. Laurie has been working to increase efficiencies with the help of piggybacking and State bids, but would benefit from the hiring of an intern. The intern they had through WIA the past three years helped out significantly; however, she has aged out of the program and is now a college student. Scimone proposed creating a paid internship position for Purchasing, two days per week at \$5,700 annually. Walrod stated that it would be a small expense compared to the money that the Purchasing Office is saving the County and bringing in with PCard rebates. It is the consensus of the Committee to create a paid intern position for the Purchasing Office. Scimone will bring their recommendation to the Finance, Ways and Means Committee.

## **Board of Elections:**

With the new election law reform and early voting, \$36,549 in grant money has been approved for electronic poll books. An additional \$50K in funding will be available next year to fully implement. The poll books will need to be purchased and then we will be reimbursed. Despite the funding provided and vendor negotiations, Elections will likely be \$30K short to get the number of poll books needed. Once implemented, the electronic poll books will save a lot of man hours. Elections Commissioners Kelley Hood and Laura Costello would like to purchase the

poll books this year as they will need to train 300 inspectors before the April 2020 Primary. They will bring their request to the Finance, Ways and Means Committee.

**Resolutions:**

**Designating Disposal of Obsolete and/or Surplus County Personal Property (Facilities/Highway/Sheriff Vehicles)**

The Committee unanimously approved the resolution on the motion of Walrod and second of Bono.

**Authorizing the Madison County Board of Elections to contract for Poll Site Usage**

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

**Authorizing the Chairman to enter into an agreement with Unifirst Corporation and awarding piggybacking of Onondaga County Bid 0010285 to provide Industrial Laundry Service**

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

**Next Meeting:** Thursday, August 22, 2019 at 11:30 a.m.

**Motion to Adjourn:** The Committee adjourned at 11:55 a.m. on the motion of Vice Chairman Walrod and second of Supervisor Bono.

*Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on August 22, 2019.*

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL  
AND INTERGOVERNMENTAL AFFAIRS  
MEETING MINUTES

July 18, 2019– 10:30 A.M.

Supervisor	Present	Absent	Late	Time In
MOSES	X			
Jones			X	10:48
Magliocca		X		
Reinhardt	X			
Zupan	X			

**PRESENT:**

**Committee:** Cliff Moses, Dave Jones (10:48), John Reinhardt and Bill Zupan

**Absent:** : Joe Magliocca

**Supervisors:** Ron Bono (10:50), Dan Degear (11:37)

**County Staff:** Karin Bump via phone, Cindy Edick, Melissa Martel Felton, Samantha Field, Scott Flaherty, KippHicks, Becky Marsala, Tom Reichel, Tine Wayland-Smith, Jamie Kowalczk, and Gwen Williamson

**Additional Present:** From CCE: Elaina Alzaibak, Alden DeBouter, and Tess Southern

Meeting called to order at 10:32A.M. by Moses.

A-1: The June 20 and July 9 2019 minutes were unanimously approved on a **MOTION** by Zupan and seconded by Reinhardt at 10:33 A.M. 3/0/0

A-2: Cindy Edick presented the Sales Tax Update. The update includes receipts for the first half of the year. The last few distributions have been less than anticipated but the total is still ahead of last year. Cindy looked for possible reasons for the decreased amounts but did not find anything specific. She said that it is NOT being impacted by the distributions to the towns. She explained that those payments will come directly to the towns from New York State.

A-3: Becky Marsala presented the Tax Sale Update. Becky provided a brief update on a certain property (82.8-1-51) in the Town of Stockbridge which is deficient on payment of taxes. The Town of Stockbridge is interested in, and has submitted funding for acquiring this parcel. A minor adjustment was made to the 4<sup>th</sup> WHEREAS of the proposed resolution eliminating the word “at” and replacing it with the words “on or about”. Becky will make the adjustment to the resolution and provide the updated one for the Board meeting.

Marsala reported that there are about 70 parcels left for auction.

A-4: Tom Reichel presented the Career Center Update. The Center Usage Report was distributed to those in attendance.

The BOCES HSE (High School Equivalency) classes began meeting at the center on July 1<sup>st</sup>.

The Summer Youth Employment program is going very well. They started with 95 youth and are down to 90. Tom is pleased with the way things are running.

A meeting with MO BOCES was held recently to facilitate a new training program for CDL-A licensing. More information will be forthcoming soon.

The HR representative for Green Empire Farms (GEF) met with Workforce Development regarding upcoming employee requirements. GEF is anticipating hiring 80 persons by the end of September and another 80 by the end of the year. There will be a recruitment event at the Career Center in August. The company will train the new hires. Kipp noted that Green Empire is planning to start planting in September and Phase II of construction is anticipated to be done by January 2020. Moses suggested a tour of the facility for the Supervisors and Kipp said he would see if he could make that happen.

A-5: Kipp Hicks presented the IDA Update.

There were 7 applications received for the Downtown Revitalization Grant, including 3 from Madison County (Oneida, Cazenovia and Hamilton). There will be one winner for 10 million dollars.

The CFA applications are due by next week on Friday. If anyone needs a letter of support from IDA, feel free to contact Kipp.

The RFPS have been received for Plastics & Tires to Energy Project. These will be reviewed and contact made back to the companies as soon as possible.

A-6: Tess Southern presented the CCE Update. Two of the five Colgate interns introduced themselves to the Committee and shared a brief explanation of their projects and goals while interning at the CCE-MC. Elaina Alzaibak is working on creating a climate adaptation workbook for farmers. Alden DeBouter is working on videos to help farmers communicate their stories effectively and to help them develop skills needed in this digital age. A handout was shared with short bios of all 5 interns.

The County Fair went well. The number of 4-H animals being shown was up, the CCE building traffic was about the same and the revamped trivia game with free t-shirt prizes was a great opportunity to spread good info about the County. The Dairy of Distinction was awarded to the Conklin Family of Munnsville.

Two of the seven ladies who completed Annie's Project this spring were recognized during the Ag Appreciation Celebration. Annie's Project focuses on supporting and educating female farmers through 6 sessions covering areas of risk in agriculture including financial, human resource, legal, marketing, and production risks.

Ten farms participated in the Madison County Marketing Initiative (funded by a competitive grant through the Chobani Foundation Community Impact Fund). Upon completing the targeted educational program, up to \$1500.00 is available toward development and marketing for their businesses. The education portion has been completed and now plans are being developed for the funding. A survey tool ranked the value of the program sessions at an average of 6.5 (relatively high score for this type of scoring).

CCE recently submitted an application and are among the 12 finalists to submit an expanded application to Chobani for the development of an Agricultural Support and Launch Center for Business Enhancement and Entrepreneurship.

CCE is helping Morrisville celebrate their bicentennial this weekend with a petting zoo and farmers' market!

Open Farm Day is July 27<sup>th</sup> with 38 farms participating. Passports were distributed to the Committee.

A-4: Scott Flaherty presented the Tourism Update. Cortland is considering a 3% Occupancy Tax increase, which when added to the city tax will be 8%. MC Tourism is not in favor of this precedent since it will likely chase away potential business, particularly in the cities. Scott will be watching to see how this unfolds.

MC Tourism is applying to the REDC for a tourism marketing app.

The website is now using a "listing algorithm tool". This tool prioritizes the most robust and photo inclusive profiles first, where they were once prioritized alphabetically. Listing profiles by what they have to offer results in the user's searches being more efficient and successful.

There was much discussion about website compliancy for photo text on all County and municipal sites. This is text that very specifically identifies the contents of a photo for persons with vision impairments. This is a significant issue and many law suits have resulted from non-compliancy.

Empire Farms is booked solid through November!

A-8: Jamie Kowalczyk presented the Planning Update. Jamie led the discussion regarding the proposed 140 megawatt solar array project that Cypress Creek Renewables (CCR) is proposing to site in the town of Fenner. Jamie, Tina Wayland-Smith, Scott Ingmire and Sarah Krisch had a meeting with representatives for the project recently to better understand the scope and intention. Tina explained that approximately 5 acres is needed per megawatt (a minimum of 700-800 acres and likely to be more). A project of this size is called a "transmission scale array". This project would require NYS Article 10, which CCR has not yet started but do plan to start by the fall of 2019. The Article 10 involves many specific areas of study and will take 1 ½ to 2 years to process. Tina explained that the project seemed less daunting after the meeting considering that CCR would be leasing the land through private leases, and there could potentially be renewable energy benefits for up to 600 residents. Dave Jones has significant concerns regarding the preservation of farm land for the future, the size of the project as compared to the size of the entire town and the decommissioning issue. Tina noted that some of these concerns will be addressed to some degree during the Article 10 process. Jamie said that they did raise the concern to CCR about siting these projects on prime farmland. They also raised the question of how the Article 10 process would handle a local law that prohibits solar projects being located on prime farmland. Jones has consulted with 3 attorneys and is concerned about the numerous restrictions within the leases that have been presented to the landowners that would potentially reduce any benefit to them down to little or no value. Jones is determined to represent and support the views of the majority of his town. Jones indicated that Fenner is strongly considering a moratorium. Tina advised that a moratorium is a good start, but law would have to be passed at the conclusion of that moratorium. Jamie mentioned that several model ordinances are available to assist with developing the law. Article 10 could take up to two or more years from now and a moratorium would be expired long before then. If a law was in place at the time, it would have to be considered in the Article 10 process. Tina also noted that participation in the Article 10 process is our best move even if we don't have much control over what happens. It was suggested that CCR talk to the Farmland Protection Board. Karin emphasized the importance of the County Farmland Protection Plan. Jamie told Dave that roughly ½ of the area is in an Agricultural District and there could potentially be more considerations put into place on those parcels through Ag and Markets if an array was allowed to move forward. CCR will be asked to present to the Board of the Whole, perhaps as early as September to get everyone informed. Jones noted that Fenner has a strong Amish community that he anticipates will not be supportive of this project. Tina mentioned that there are many issues to think about; things like road use agreements and such. Zupan encouraged giving Fenner as much help as possible in this process. Moses asked if Jamie and Scott Ingmire would prepare a synopsis for the Board to bring them up to speed on the issue in advance of CCR coming out to present. Becky said that she was told that because of the power lines, CCR can take the land whether folks decide to lease it or not – it is unknown if that is true. Degear in, Tina  
out 11:37

A-9: The Committee unanimously approved a resolution authorizing the Chairman of the Board to enter into an agreement for environmental services with GHD Consulting Services on a task order basis, on a **MOTION** by Zupan and seconded by Jones at 11:39 A.M. 4/0/0

The Committee unanimously approved a resolution accepting the purchase offer and directing the conveyance of County owned land to the Town of Stockbridge – (as modified above) on a **MOTION** by Jones and seconded by Zupan at 11:40 A.M. 4/0/0

A-10: Zupan made the **MOTION** and Jones seconded, with all in favor of including the above two resolutions in the preferred agenda at 11:40 A.M. 4/0/0

A-11& 12: New Business/Next Meeting. Following discussion it was determined that the August 15<sup>th</sup> Planning Committee meeting will be held at 10:30 A.M at the Delphi Falls Park, followed by a picnic style luncheon coordinated by certain members of the Planning Department staff. It was suggested to bring your own outdoor chairs.

A-12: The meeting was adjourned on a **MOTION** by Jones and seconded by Zupan at 11:43 A.M.

Respectfully submitted: Gwen Williamson

### Sign in Sheet

<b>Planning, Eco. Dev., Environ. &amp; Intergov. Affairs</b>	
Date of Meeting:	7/19/2019
Cliff Moses	<i>Cliff Moses</i>
Dave Jones	<i>Dave Jones</i>
Joe Magliocca	
John Reinhardt	<i>John Reinhardt</i>
Bill Zupan	<i>Bill Zupan</i>

**Others Present:**

NAME AND AFFILIATION

- Stina Williams - Planning*
- Una Nayland-Smith - City Atty*
- Melissa Morgan - Planning*
- Don Resick - Workforce Development*
- Chris Hill*
- Clay Edick*
- Robert S. Masata*
- Miss Southern - CCE*
- Elaine N. Baker*
- Allen DeBeater - CCE*
- Jamie Kowalik*
- Samantha Field - PIO*
- Scott Flaherty - MET*
- Lisa Gore*



**Solid Waste and Recycling Committee Meeting  
July 23, 2019 – Supervisors Conference Room,  
County Office Building**

The meeting was called to order by Chairman James Goldstein at 9:05 am.

*Those attending were Chairman James Goldstein, Solid Waste Committee Members Yvonne Nirelli, Eve Ann Shwartz, Richard Bargabos, and Mary Cavanagh, Solid Waste Director Amy Miller, County Attorney Tina Wayland-Smith, Second Assistant County Attorney Melissa Martel Felton, County Attorney Intern Joseph Mallek, County Administrator Mark Scimone, Public Information Officer Samantha Field, Executive Director of the Madison County Industrial Development Agency (IDA) Kipp Hicks, and Solid Waste Office Assistant Sarah Gaudin.*

Approve Minutes

**Motion** by M. Cavanagh to approve the June 25, 2019 Solid Waste & Recycling Committee meeting minutes as presented, seconded by R. Bargabos and carried.

Resolutions

**Motion** by E. Shwartz to approve Dolomite Products Company Inc. for Hamilton and Cazenovia Transfer Stations Paving pursuant to Madison County RFB 1931, seconded by M. Cavanagh and carried.

**Motion** by E. Shwartz to approve the Vacuum Truck Service Contracts with Egan Excavating and Equipment Company, NRC, and Jamko Technical Solutions, Inc, seconded by M. Cavanagh and carried.

Roll-off Container Request

A. Miller explained that many of the Department's roll-off containers are in disrepair. A. Miller is requesting that the Dept. of Solid Waste purchase four new open top containers and two recycling containers. A Miller pointed out that three containers are included in the 2019 budget. A budget modification will be presented for the other three. The Department will apply for NYSDEC grants that provide 50% reimbursement on the containers used for recycling.

Resolutions

**Motion** by R. Bargabos to approve the 2019 Budget Modification for Transfer Station Paving and Roll-off Containers, seconded by E. Shwartz and carried.

**Motion** by Y. Nirelli to approve a punch card vendor agreement with Fastrac EG LLC at the Canastota location, seconded by R. Bargabos and carried.

Roll-off Truck

A. Miller explained that the current roll-off trucks are beginning to show their age. A. Miller would like to place an order for a new truck in September 2019, such that the truck will be delivered in the

first quarter of the year. Otherwise, if we wait until January / February to order, we will not have the truck until the end of 2019. More information will be presented at the August meeting.

#### Resolutions

**Motion** by Y. Nirelli to approve HP Hood's Request, seconded by M. Cavanagh and carried.

**Motion** by Y. Nirelli to have the above resolutions put on the preferred agenda with the exemption of the HP Hood resolution, seconded by E. Shwartz and carried.

#### Miscellaneous Landfill Updates

Kipp Hicks asked the Committee about the next step in the RFP process for Plastics-to-Energy. After discussion, the Committee requested that A. Miller and K. Hicks work together to send out a list of questions to each of the responsive companies.

A. Miller read an email from Waste Management asking Madison County if they would be interested in purchasing the landfill gas-to-energy plant located at the Madison County Landfill site. The County has a 20 year contract with Waste Management and we are at about the 10 year mark. After some discussion, the Committee requested additional information from Waste Management regarding the operating expenses.

A. Miller informed the Solid Waste Committee that she is working with Barton and Loguidice on the Solid Waste Permit Modification for soil borrow areas and tire processing. The SEQR process will begin at next month's meeting with a resolution requesting lead agency status for the permit modification.

#### Next Meeting Date

9 am Tuesday, August 27, 2019 in the Supervisors Conference Room, County Office Building.

#### Adjourn

**Motion** to adjourn made by R. Bargabos, seconded by Y. Nirelli and carried. The meeting was adjourned at 10:21 am.

*Respectfully submitted by Amy Miller, Director Solid Waste Management.*

## HEALTH AND HUMAN SERVICES COMMITTEE

Tuesday July 23, 2019

Large Conference Room

### **Committee Members Present**

James Goldstein, Vice-Chairman, Town of Lebanon

Loren Corbin, Town of Brookfield

Eve Ann Shwartz, Town of Hamilton

Joe Magliocca, City of Oneida

Dan Degear, Vice-Chairman, Board of Supervisors

### **Others Present**

Eric Faisst, Director, Public Health Services

Katie Mungari, Director of Community Health, Public Health Services

Shawn Prieto, Director of Administrative Services, Public Health Services

Michael Fitzgerald, Commissioner, Social Services

Tina Louis, Director, Madison County Youth Bureau

Tricia Platt, Deputy Commissioner for Financial Assistance, Social Services

Bailey Larson, Colgate Upstate Institute Summer Intern

Bob Napoli, Stoneleigh Housing, Inc.

Mark Scimone, County Administrator

Tina Wayland-Smith, County Attorney

Joe Malleck, Intern, County Attorney's office

Samantha Field, Public Information Officer

Ron Raymer, Director, Veterans Agency

Antara Mitra, Executive Director, Community Action Partnership

Teisha Cook, Director, Mental Health Services

Beth Piersall, Confidential Secretary, Mental Health Services

### **Call Meeting to Order**

Vice Chairman Goldstein called the meeting to order at 10:30 a.m., indicating that there was a quorum for the Health and Human Services Committee.

### **Approve Minutes**

The Health and Human Services Committee reviewed the meeting minutes for June 25, 2019. A motion to approve the minutes as written was made by Supervisor Magliocca seconded by Supervisor Corbin and carried unanimously.

### **Veterans Agency**

Director Ron Raymer reported that the Veterans Agency attended the following events for the month of July - Behavioral Health Summit with the Department of Veterans Affairs at MVCC in Rome, Madison County Fair in Brookfield, this is the first time in many years that there was a booth and the first time staff were available to assist people. Director Raymer met with Matt Rose, the Mobility Manager from Madison County Rural Health Council, to discuss transportation concerns and possible solutions for veterans. Staff attended Congressman

Brindisi's Veterans Advisory Committee meeting that was held on July 22<sup>nd</sup> at Herkimer Community College.

Office Updates - Requisitions have been submitted for American Legion Accreditation for new staff and American Legion Continued Accreditation for Director Raymer. Director Raymer will be meeting with Cindy Edick, County Treasurer, for assistance regarding budget entry. The Veterans Agency received a donation of personal hygiene products from the Church of the Nazarene Sunday school class. Director Raymer will be meeting with the new Director at Clear Path for Veterans.

Upcoming Events - The Veterans Agency will be hosting Congressman Brindisi's Deputy District Director Jason Phelps on August 2<sup>nd</sup>. Deputy District Director Phelps will provide assistance to veterans and other residents who may be experiencing difficulty with a federal agency. The County Veterans Service Officers Association Annual Meeting will be held on August 9<sup>th</sup>. On August 29<sup>th</sup> - The Veterans agency will be hosting Congressman Brindisi and staff as he honors Vietnam Veterans in Madison County with a ceremony at the WAVEM War Memorial located in front of the Court House.

### **Social Services**

Commissioner Fitzgerald presented the Expenditure and Refund Summary. At this point Social Services is within limits at 50%. The USDA has proposed changing the eligibility process for individuals to receive SNAP benefits.

Commissioner Fitzgerald presented the following resolution to the Committee:

#### **Authorizing the Chairman to enter into an Agreement with Trauma Institute & Child Trauma Institute**

A motion was made by Supervisor Magliocca to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Director Tina Louis presented the following resolution to the Committee:

#### **Authorizing the Chairman to enter into an Agreement with New York State Office of Children and Family Services**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Magliocca and carried unanimously.

Colgate Upstate Institute Summer Intern, Bailey Larson, provided a PowerPoint presentation outlining the recommendations for her housing project. There is a lack of emergency, temporary and permanent housing in Madison County. Madison County has 8-15 homeless individuals each month. From Bailey's research and interviews, the best locations for a supportive housing project would be the Oneida or Canastota areas due to access to services, stores and employment. The ideal project would be a mixed unit, consisting of emergency, temporary and permanent housing. Next steps would include securing location, developer, prospective partnership to the run facility and applying for grant funding, including HHAP - Homeless Housing and Assistance Program, ESSHI - Empire State Supportive Housing Initiative and tax credits.

## **Mental Health**

Director Teisha Cook presented the following resolution to the Committee:

### **Appointing Member of the Community Services Board**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Director Cook noted that Family Counseling Services was awarded the RFP to provide substance abuse services in the jail and they have started providing this service. Jail personnel are very pleased with this service.

## **Public Health**

Director Eric Faisst presented the following resolutions to the Committee:

### **Accepting Grant Funds from PHS Commissioned Officers Foundation for Advancement in Public Health and Modifying the 2019 Adopted County Budget**

A motion was made by Supervisor Magliocca to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

### **Authorizing the Chairman to enter into an Agreement with White Eagle Conference Center**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Magliocca and carried unanimously.

### **Authorizing the Chairman to enter into an Agreement with Auburn Limousine Inc.**

A motion was made by Supervisor Corbin to approve the resolution, seconded by Shwartz and carried unanimously.

### **Accepting Grant Funds from Health Foundation for Western & Central New York for the Madison County Health Department Professional Development/Pyramid Model Training Program**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

## **Preferred Agenda**

The Committee unanimously agreed to include all resolutions in their Preferred Agenda, upon motion by Supervisor Magliocca and seconded by Supervisor Corbin.

## **Executive Session**

A motion was made by Supervisor Magliocca to enter into executive session to discuss advice of counsel regarding the delivery of services at the Public Health Department. Supervisor Corbin seconded this motion and it was unanimously carried. A motion was made by Supervisor Shwartz to exit executive session; Supervisor Corbin seconded the motion and it was carried unanimously.

A motion was made by Supervisor Shwartz in support of Nascentia Health submitting a certificate of need to provide home health care services in Madison County. Supervisor Corbin seconded the motion and it was carried unanimously.

**Motion to Adjourn**

There being no further business to discuss, a motion to adjourn the meeting was made by Supervisor Shwartz at 11:50 a.m., seconded by Supervisor Corbin and carried unanimously.

**Next meeting:** August 27, 2019 at 10:30 a.m.

*Respectfully submitted by Beth Piersall for Vice-Chairman James Goldstein*

# Highway, Buildings and Grounds Committee

*Minutes, July 24, 2019 Regular Meeting*

**PRESENT:** Chairman Ron Bono, Supervisors Rocco DiVeronica & Bill Zupan

**ABSENT:** Vice Chairman Alexander Stepanski, Supervisor Roger Bradstreet

**ALSO:** Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Jeff Aumell, County Attorney Intern Joseph Mallek, County Administrator Mark Scimone, Director of Planning Scott Ingmire, Planning Dept Jim Petreszyn & Sarah Kirsch

**Call to Order:** The meeting was called to order at 2:01 p.m. in the Supervisors Large Conference Room by Chairman Ron Bono.

The minutes for the June 26, 2019 Regular Meeting minutes were unanimously approved on the motion of Supervisor Bill Zupan and second of Supervisor Rocco DiVeronica.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Energy Efficient project close-out on the motion of Zupan and second of DiVeronica.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Public Safety Radio project close-out on the motion of Zupan and second of DiVeronica.

## **HIGHWAY**

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Highway Facility Capital Project on the motion of DiVeronica and second of Zupan.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Road Machinery on the motion of DiVeronica and second of Zupan.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.32 and enter into an agreement JC Smith Inc. for the auto flagger device on the motion of Zupan and second of DiVeronica.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Road Machinery on the motion of DiVeronica and second of Zupan.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County Road Fund on the motion of Zupan and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to authorize the BRIDGE NY funds projects on the motion of DiVeronica and second of Zupan.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Madison County Towns for snow & ice control on the motion of DiVeronica and second of Zupan.

**Discussion:** The Committee reviewed the listing of surplus county property. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

**Highway Highlights:** Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

At 2:15 p.m., on the motion of Zupan and second of DiVeronica the committee voted unanimously to enter into executive session.

At 2:20 p.m., on the motion of DiVeronica and second of Zupan the committee voted unanimously to exit executive session.

## **BUILDINGS & GROUNDS:**

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with King & King Architects to combine the Public Health Projects on the motion of Zupan and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Murnane Building Contractors for the COB flooring project on the motion of DiVeronica and second of Zupan.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County Buildings on the motion of DiVeronica and second of Zupan.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement Argus Engineering for PSB Hot Water system modification design on the motion of Zupan and second of DiVeronica.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County Buildings on the motion of DiVeronica and second of Zupan.

**Buildings & Grounds Highlights:** Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

**CENTRAL SERVICE:** Monthly report was reviewed.

**DISCUSSION:** The planning department presented a power point presentation showing an overview of Delphi Falls park and the options that have been discussed for the park. A grant is being secured to put in trails, parking areas, restrooms, and a bridge.

**PREFERRED AGENDA:** The Committee unanimously approved all resolutions as amended on the motion of DiVeronica and second of Zupan.

**NEXT MEETING:** Wednesday, August 28, 2019 @ 2:00 p.m.

**ADJOURNMENT:** The meeting was adjourned at 3:50 p.m. on the motion of Zupan and second of Bradstreet

***Respectfully submitted August 28, 2019, by Holly R. Fleming for Chairman Ronald Bono.***

# Finance, Ways and Means Committee

Meeting Minutes

August 1, 2019

- PRESENT: Chairman John A. Reinhardt  
Vice Chairman Yvonne Nirelli (9:07)  
Supervisor Clifford Moses  
Supervisor Mary Cavanagh  
Supervisor Richard Bargabos
- ALSO: Treasurer Cindy Edick  
Assistant Director of Finance Keith Lummis  
County Attorney Tina Wayland-Smith  
First Assistant County Attorney Jeff Aumell  
Public Information Officer Samantha Field  
County Attorney's Office Intern Joe Mallek  
County Clerk Michael Keville (9:05)  
County Administrator Mark Scimone (9:20)  
Second Assistant County Attorney Melissa Martel Felton (9:20)  
Supervisor Pete Walrod (9:40)

Chairman John Reinhardt called the meeting to order at 9:00 a.m. in the Supervisors Large Conference Room.

*I.* Approval of Minutes:

Motion by C. Moses to approve the minutes of the June 27, 2019 meeting; seconded by M. Cavanagh. Motion unanimously carried.

*II.* County Treasurer:

Sales Tax Report

Year-to-date sales tax receipts are up 3.30% compared to last year. The most recent sales tax distribution was down 12.61%, with no specific reason. NYS has yet to withhold the amount of the AIM payment for towns and villages. Theoretically we should be seeing an increase due to newly enforced internet sales tax collections, but there could be a timing issue causing those collections to not be reflected in our distributions just yet. It is possible that not many sales are occurring with on-line vendors (i.e. third party resellers) that weren't already collecting and remitting sales tax.

Contingency Fund Activity

Birnie Bus unexpectedly took advantage of an out clause in a contract which could cause more modifications within the Contingency Fund.

Real property

The foreclosure and land sale is scheduled to take place on September 21, 2019. There are fifty-eight parcels currently subject to foreclosure.

Other

Treasurer Edick thanked the committee for allowing her the opportunity to attend the 2019 New York State County Treasurers' and Finance Officers' Association conference in Penn Yan, NY. The conference was a great source of information and allowed for networking among colleagues.

III. County Clerk:

Department Update

County Clerk Keville shared an uplifting compliment from a recent DMV customer with the Committee. Future staffing goals include 1 Deputy, 1 Senior Supervisor, 2 Senior Motor Vehicle Representatives, and 10 Motor Vehicle Representatives, three part time permanent and one part time temporary. Currently there is 1 Deputy, 3 Senior Motor Vehicle Representatives and 7 Motor Vehicle Representatives, two part time permanent and one part time temporary. These personnel updates would put the County's DMV in a position to handle imminent state wide DMV changes with ease. Extended hours on Tuesdays, Wednesdays, and Thursdays are being considered to alleviate wait lines.

A handicapped accessible counter is one of many considerations being given to the updated layout of the department. A rearrangement and reduction in the size of the testing room space will ease the flow of customer wait lines as well as provide better access to MVR's when customers enter the DMV. Security cameras are in place that will allow customer wait times to be tracked if necessary.

July 2019 transactions were up 27% from July 2018. DMV representatives are now processing transactions from Carbone Auto Group that total up to \$500/day in retention to the County. Dealer transactions are processed separately from the general public's transactions and have no effect on the time a customer waits when the DMV is fully staffed.

County Clerk Keville reported that the County Clerk's Office, along with County Attorney and Sheriff Offices will soon start administering the Extreme Risk Protection Order Act. This Act allows family members, law enforcement officers, school administrators or their designee to petition a court order to remove fire arms from someone they believe is a threat to themselves or others.

IV. Finance Director:

Department Update

Assistant Director of Finance Keith Lummis informed the Committee that the Auditor's report revealed fair presentation of the County's financial statements. The County is in good shape financially.

V. Resolutions:

TABLED RESOLUTION (from June 27, 2019 Finance Committee Meeting)

Authorizing the Chairman to execute an agreement with the Town of Fenner for Tax Collection

Motion by C. Moses to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.

1. Authorizing the Chairman to execute an agreement with the Town of Hamilton for Tax Collection  
Motion by R. Bargabos to approve the resolution; seconded by C. Moses. Motion unanimously approved.
2. Adopting Local Law No. 2 for the Year 2019  
Motion by C. Moses to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
3. Approval of Application for Refund and Credit under Section 550 of the Real Property Tax Law for 2018 and 2019 Taxes with Corresponding School Relievs  
Motion by Y. Nirelli to approve the resolution; seconded by C. Moses. Motion unanimously approved.
4. Accepting Grant Funds From Health Foundation for Western & Central New York for the Madison County Health Department Professional Development/Pyramid Model Training Program  
Motion by R. Bargabos to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
5. Authorizing the modification of the 2019 adopted County Budget
6. Authorizing the modification of the 2019 Adopted county Budget (Information Technology)

7. Authorizing the Modification of the 2019 Adopted County Budget (Sheriff's)
  8. Authorizing the Chairman to enter into an Agreement with NYS Division of Homeland Security and Emergency Services and Modify the 2019 County Budget
  9. Authorizing the Modification of the 2019 Adopted County Budget (Grant-Multidisciplinary Teams)
  10. Authorizing Participation in a Federal Traffic Safety Grant and Modifying the 2019 County Budget
  11. Authorizing Participation in a Federal Grant and Modifying the 2019 County Budget
  12. Authorizing the Modification of the 2019 Adopted County Budget (Landfill)
  13. Authorizing the modification of the 2019 Adopted County Budget (Construction Projects)
  14. Authorizing the Modification of the 2019 Adopted County Budget (Road Machinery)
  15. Authorizing the Modification of the 2019 Adopted County Budget (Road Machinery Fund)
  16. Authorizing the Modification of the 2019 Adopted County Budget (County Buildings)
  17. Authorizing the Modification of the 2019 Adopted County Budget (Capital Projects Fund)
  18. Authorizing the Modification of the 2019 Adopted County Budget (Capital Projects –Highway)
  19. Authorizing the Modification of the 2019 Adopted County Budget (Energy Efficiency Project 2016)
  20. Authorizing the Modification of the 2019 Adopted County Budget (General Fund)
  21. Authorizing the Modification of the 2019 Adopted County Budget (Contingent Fund)
  22. Authorizing the Modification of the 2019 Adopted County Budget (Finance)
  23. Authorizing the modification of the 2019 Adopted County Budget (Purchasing)
- After review of resolutions 5-23, C. Moses motioned to approve; seconded by R. Bargabos.  
Motion unanimously approved.

*VI. Other Business:*

County Attorney Tina Wayland Smith requested input from the Committee regarding the creation of a general PILOT policy for the County. Discussion will continue at the next meeting on how PILOT agreements can be reviewed on a case by case basis and how Article 10 and section 487 of Real Property Tax Law may affect the County's standing in future PILOT agreement

*VII. Preferred Agenda:*

A motion was made by C Moses to include resolutions 1, 2, 3 and 12 on the Committee's Preferred Agenda; seconded by R. Bargabos. Motion unanimously approved

*VIII. Next Meeting Date: Thursday, August 29, 2019 @ 9:00 a.m.*

*IX. Adjournment:*

The Committee adjourned at 10:29 a.m. on the motion of R. Bargabos and second of Y. Nirelli. Motion unanimously approved.

*Respectfully submitted by Heidi LaSalle on behalf of Chairman John A. Reinhardt and approved on August 29, 2019.*

# **MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE**

COUNTY OFFICE BUILDING

P.O. BOX 636

WAMPSVILLE, NY 13163

(315) 366-2341 (Phone)

(315) 366-2725 (Fax)



**Eileen M. Zehr**

Personnel Officer

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**Ryan D. Aylward**

Director of Labor Relations

ryan.aylward@madisoncounty.ny.gov

## **GOVERNMENT OPERATIONS COMMITTEE**

**August 1, 2019**

### **MINUTES**

Present: M. Cavanagh, D. Degear, C. Moses and P. Walrod

Absent: R. Bono

Also Present: J. Aumell, J. Becker, D. Curtis, C. Edick, S. Field, J. Hughes (via phone), J. Mallek, M. Martell, Y. Nirelli, M. Scimone, T. Wayland-Smith and E. Zehr.

D. Degear called the meeting to order at 10:33 a.m.

**I. MINUTES** – Motion by C. Moses to approve June 27, 2019 and July 9, 2019 meeting minutes. Second by M. Cavanagh. The motion was unanimously approved.

#### **II. RESOLUTIONS**

- A. Retiree Recognition - Motion by M. Cavanagh. Second by C. Moses. The motion was unanimously approved.
- B. Authorizing the Chairman to Enter into an Agreement - Motion by C. Moses. Second by M. Cavanagh. The motion was unanimously approved.
- C. Authorizing the Chairman to Enter into an Enterprise Agreement with Day Automation - Motion by M. Cavanagh. Second by D. Degear. C. Moses abstained. The motion was approved.
- D. Authorizing the Modification of the 2019 Adopted County Budget - IT - Motion by J. Becker. Second by C. Moses. The motion was unanimously approved.
- E. Authorizing the Chairman to Enter into an Agreement for Professional Auditing Services - Motion by P. Walrod. Second by M. Cavanagh. The motion was unanimously approved.
- F. Authorizing the Chairman to Enter into an Agreement with BenefitScape and Awarding RFP P1019-Affordable Care Act - Motion by D. Degear. Second by M. Cavanagh. The motion was unanimously approved.
- G. Authorizing the Modification of the 2019 Adopted County Budget – Finance - Motion by P. Walrod. Second by M. Cavanagh. The motion was unanimously approved.
- H. Authorizing the Chairman to Enter into an Agreement with New York State Association of Counties for On-Demand Training - Motion by J. Becker. Second by M. Cavanagh. The motion was unanimously approved.

- I. Authorizing the Chairman to Enter into an Agreement with BOCES Consortium of Continuing Education - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.
- J. Abolishing a Registered Professional Nurse Position and Creating a Supervising Jail Nurse Position in the Office of the Sheriff - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.
- K. Acknowledging the Retired Public Employees Association Fifty Year Anniversary - Motion by J. Becker. Second by C. Moses. The motion was unanimously approved.
- L. Establishing the Salaries of County Officers and Managerial/Confidential Employees for 2020 – Tabled to revisit next month by D. Degear. Second by P. Walrod.
- M. Acknowledging Introduction of Proposed Local Law No. 3 for the Year 2019 and Calling for a Public Hearing - Motion by M. Cavanagh. Second by C. Moses. The motion was unanimously approved.
- N. Adopting Local Law No. 3 for the Year 2019 - Motion by M. Cavanagh. Second by C. Moses. The motion was unanimously approved.
- O. Amending the Travel and Expense Reimbursement Policy - Motion by J. Becker. Second by M. Cavanagh. The motion was unanimously approved.
- P. Authorizing the Chairman to Enter into a Payment in Lieu of Taxes Agreement (PILOT) with Canastota Windpower LLC - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.
- Q. Resolution in Support of Federal Legislation to Repeal the Medicaid Inmate Exclusion Policy (MIEP) for Pre-Trial Inmates. - Motion by D. Degear. Second by C. Moses. The motion was unanimously approved.
- R. Amending the Travel and Expense Reimbursement Policy - Motion by J. Becker. Second by M. Cavanagh. The motion was unanimously approved.

**III. PREFERRED AGENDA VOTE** - Motion by P. Walrod to include resolutions B, D, E, F, G, H, I, J, M, N, O, P, Q and R as the Government Operations Committee Preferred Agenda. Second by C. Moses. The motion was unanimously approved.

**IV. OTHER**

A. Insurance Matter - The Health Plan Administrator is recommending that Lifetime Benefit Solutions change the county's health insurance plan to allow for greater coverage of chiropractic care. It was the consensus of the committee to change the plan for 2020.

**V. MOTION TO ENTER EXECUTIVE SESSION** - Motion by M. Cavanagh to enter executive session. Second by P. Walrod. The motion was unanimously approved.

A. Labor Relations

B. Personnel Matter

Motion by P. Walrod to exit executive session. Second by M. Cavanagh. The motion was unanimously approved.

**VI. NEXT MEETING:** August 29, 2019, Immediately following  
Finance, Ways and Means Committee

Motion by P. Walrod to adjourn. Second by M. Cavanagh.

HEALTH AND HUMAN SERVICES COMMITTEE  
Special Meeting  
Tuesday August 13, 2019  
Small Conference Room

**Committee Members Present**

Alex Stepanski, Chairman, Town of Stockbridge  
Jim Goldstein, Vice-Chairman, Town of Lebanon  
Joe Magliocca, City of Oneida  
Loren Corbin, Town of Brookfield

**Others Present**

Michael Fitzgerald, Commissioner, Social Services  
Tina Louis, Director, Madison County Youth Bureau  
Elizabeth Garofalo, Madison-Oneida BOCES  
Eric Faisst, Director, Public Health Services  
Jeffrey Aumell, First Assistant County Attorney  
Joe Malleck, Intern, County Attorney's office  
Samantha Field, Public Information Officer  
Beth Piersall, Confidential Secretary, Mental Health Services

**Call Meeting to Order**

Chairman Alex Stepanski called the meeting to order at 12:45 p.m., indicating that there was a quorum for the Health and Human Services Committee.

**Social Services**

Director Tina Louis presented the following resolution to the Committee:

**Authorizing the Chairman to enter into an Agreement with Madison-Oneida BOCES for the New Visions Law, Government and Public Administration Program**

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Magliocca and carried unanimously.

Director Louis introduced Elizabeth Garofalo who will be the instructor for the New Visions Law, Government and Public Administration Program. Madison-Oneida BOCES will cover all expenses for the program. Madison County is allocating in-kind use of space in the Human Services Building. Seven students will be participating in this program during the upcoming school year. Students were required to submit an application and go through interview process for the program.

**Motion to Adjourn**

There being no further business to discuss, a motion to adjourn the meeting was made by Vice Chairman Goldstein at 12:55 p.m., seconded by Supervisor Corbin and carried unanimously.

**Next meeting:** August 27, 2019 at 10:30 a.m.

*Respectfully submitted by Beth Piersall for Chairman Alexander R. Stepanski*