



Kenneth W. Jenkins
County Executive

Department of Community Mental Health

Michael Orth, M.S.W.
Commissioner

113562

Date: April 23, 2026

To: Honorable Members of the Board of Acquisition and Contract

From: Michael Orth, M.S.W.
Commissioner, Department of Community Mental Health

SUBJECT: Request authority for the County of Westchester to enter into an agreement with Coordinated Care Services, Inc., to provide regulation readiness and staffing configuration, financial modeling and Electronic Medical Record (EMR)/ Electronic Health Record (EHR) configuration and continued effective program development in order for the County to evaluate and improve the performance and fiscal sustainability of the Mobile Crisis Response Teams under the County's Project Alliance Initiative, for a term retroactively commencing on January 1, 2026 through December 31, 2026, for an amount not to exceed \$56,000, pursuant to an approved budget.

Authority is hereby requested from your Honorable Board for the County of Westchester ("County"), acting by and through its Department of Community Mental Health ("DCMH"), to enter into a consulting agreement ("Agreement") with Coordinated Care Services, Inc. ("CCSI"), pursuant to which CCSI will provide regulation readiness and staffing configuration, financial modeling and Electronic Medical Record (EMR)/ Electronic Health Record (EHR) configuration and continued effective program development in order for the County to evaluate and improve the performance and fiscal sustainability of the Mobile Crisis Response Teams ("MCRTs") under the County's Project Alliance. The County's Project Alliance Initiative is a multifaceted, cross-department initiative which includes implementing training opportunities, accessing mental health and substance use services, expanding the use of specialized teams to respond to county-wide behavioral/mental health crisis calls and exploration of co-response initiatives. The proposed Agreement will be for a period commencing retroactively on January 1, 2026 through December 31, 2026, a contract amount not to exceed \$56,000, pursuant to an approved budget.

The goal of the Agreement is to enhance the effectiveness, efficiency, and quality of Mobile Crisis services in Westchester County while ensuring compliance with any regulation changes by integrating the 2025 regulation changes throughout the program in order for the County to monitor the MCRTs, for access to services, rapid response timelines, trauma informed response, access to immediate assessment of mental health needs, early intervention and diversion, effective engagement in care, effective care coordination and fiscal sustainability through commercial

billing requirements. Through targeted technical assistance, fiscal and clinical integration analysis, and ongoing performance monitoring, this work is intended to translate strategy into action, improve care coordination, and support data-informed decision-making across agencies.

The proposed Agreement will serve a public purpose by continuing to strengthen the MCRT team's regulation readiness and required staffing configurations, support County and agencies in modelling impact of new guidelines and provide configuration guidance for EMR/EHR systems to align with the 2025 regulation updates and prepare for 2026 Commercial Billing requirements.

The goal and objective of the proposed Agreement will be tracked and monitored by the DCMH. CCSI will provide progress updates and developments on a monthly/project phase basis.

A Resolution has been submitted to exempt the procurement of the proposed Agreement from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)xxi thereof as compliance with such policy would not be in the best interests of the County.

An appropriate Resolution is herewith attached for your Honorable Board's consideration.

MO/aja/cmc
Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Community Mental Health, is hereby authorized to enter into a consulting agreement (the “Agreement”) with Coordinated Care Services, Inc. (“CCSI”), pursuant to which CCSI will provide regulation readiness and staffing configuration, financial modeling and EMR/EHR configuration and continued effective program development in order for the County to evaluate and improve the performance and fiscal sustainability of the Mobile Crisis Response Teams (MCRTs), under the County’s Project Alliance Initiative. The proposed Agreement will be for a period commencing retroactively on January 1, 2026 through December 31, 2026, in an amount not to exceed \$56,000, payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to CCSI, then CCSI shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Funding Year(s)	Fund	Dept.	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars
2026	101	26	2000	4380		\$56,000

Budget Funding Year(s) 2026 **Start Date:** 01/01/2026 **End Date:** 12/31/2026

(must match resolution)

<u>\$56,000</u>	Funding Source:	Tax Levy <u>\$56,000</u>
		State Aid _____
		Federal Aid _____
		Other _____

(must match resolution)