



YATES COUNTY LEGISLATURE
417 Liberty Street
Penn Yan, New York 14527
Phone 315-536-5150
Fax 315-536-5166

Leslie Church
Chairwoman
Emilee D. Miller
Clerk

PUBLIC SAFETY COMMITTEE AGENDA
Location: Yates County Legislative Chambers
Date: January 6, 2026 at 12:30 p.m.

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/86517311594?pwd=v700j0tIQOwzbr4KbNFbJwydmaUIXU.1>

Webinar ID: 865 1731 1594

Passcode:397930

Phone one-tap:

+16465588656,,86517311594# US (New York) 16469313860,,86517311594# US

Join via audio:

+1 646 558 8656 US (New York)

+1 646 931 3860 US

International numbers available: <https://us02web.zoom.us/j/86517311594?pwd=v700j0tIQOwzbr4KbNFbJwydmaUIXU.1>

2025 COMMITTEE MEMBERS: Rick Willson, Patrick Killen, Doug Paddock, Sarah Purdy, Leigh MacKerchar

- Rick & Pat will do the audit this month
- Zoom Attendees/Attendance
- Approve minutes from the December 2nd meeting
- Public Comment

DISTRICT ATTORNEY: Todd Casella

- Statistics
- Current Events
- 2025 Q4 Goal Status
- 2026 Goals

PROBATION: Alyssa Palmer

- Monthly Statistics
- 2025 Q4 Goal Status
- 2026 Goals

EMERGENCY SERVICES: Brian Winslow & David Dowdle

Resolutions:

- Appoint Members to the Yates County EMS Advisory Board
- Authorize Chair to Sign Memorandum of Understanding for Ambulance Housing

OEM & Fire

- Meetings
- Trainings
- General
- Response

EMS

- Meetings
- Trainings
- General
- Response
- Reports
- YCEMS
- 2025 Q4 Goal Status
- 2026 Goals

SHERIFF: Frank Ryan

- General Agency Statistics –November 2025
- Corrections
- Sheriff/Law Enforcement/Administrative
- E911 Dispatch
- Public Safety Communications
- Animal Control
- STOP-DWI Program
- Coroner
- Miscellaneous
- 2025 Q4 Goal Status
- 2026 Goals

PUBLIC SAFETY FACILITY PROJECT: Doug Paddock

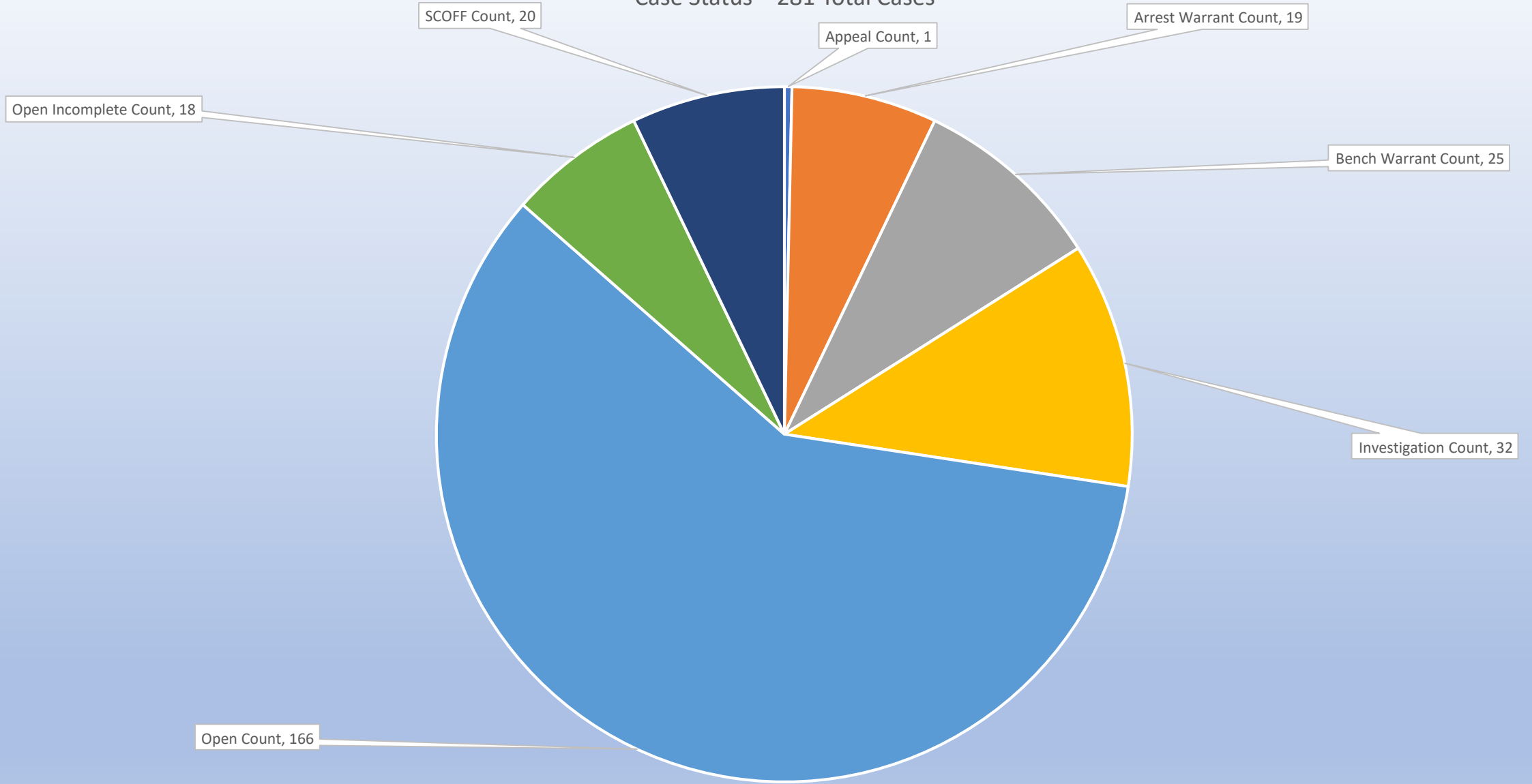
- Verbal Update as needed

COUNTY ADMINISTRATOR: Jessica Mullins

- Nothing to report

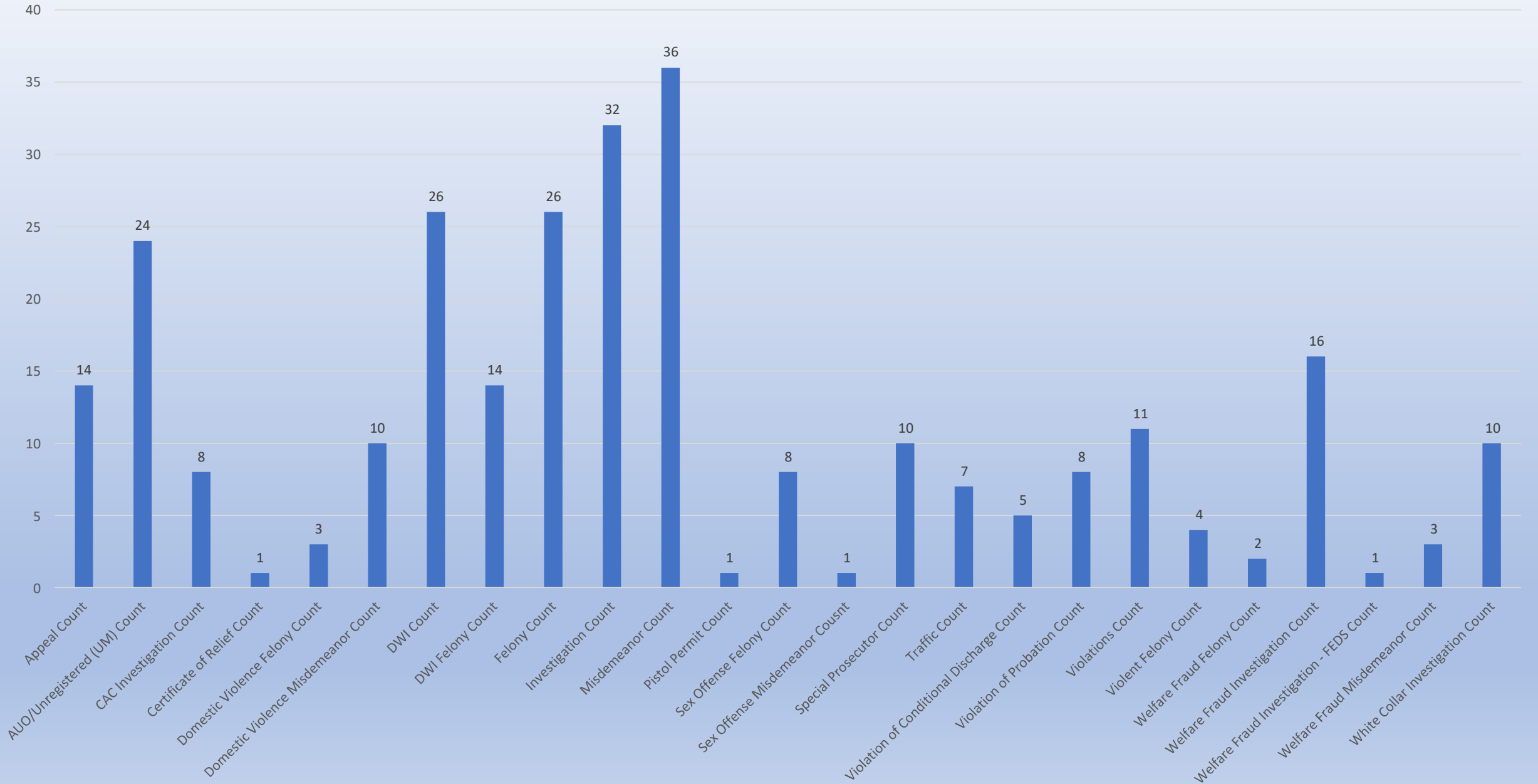
Executive Session – if needed

Case Status – 281 Total Cases

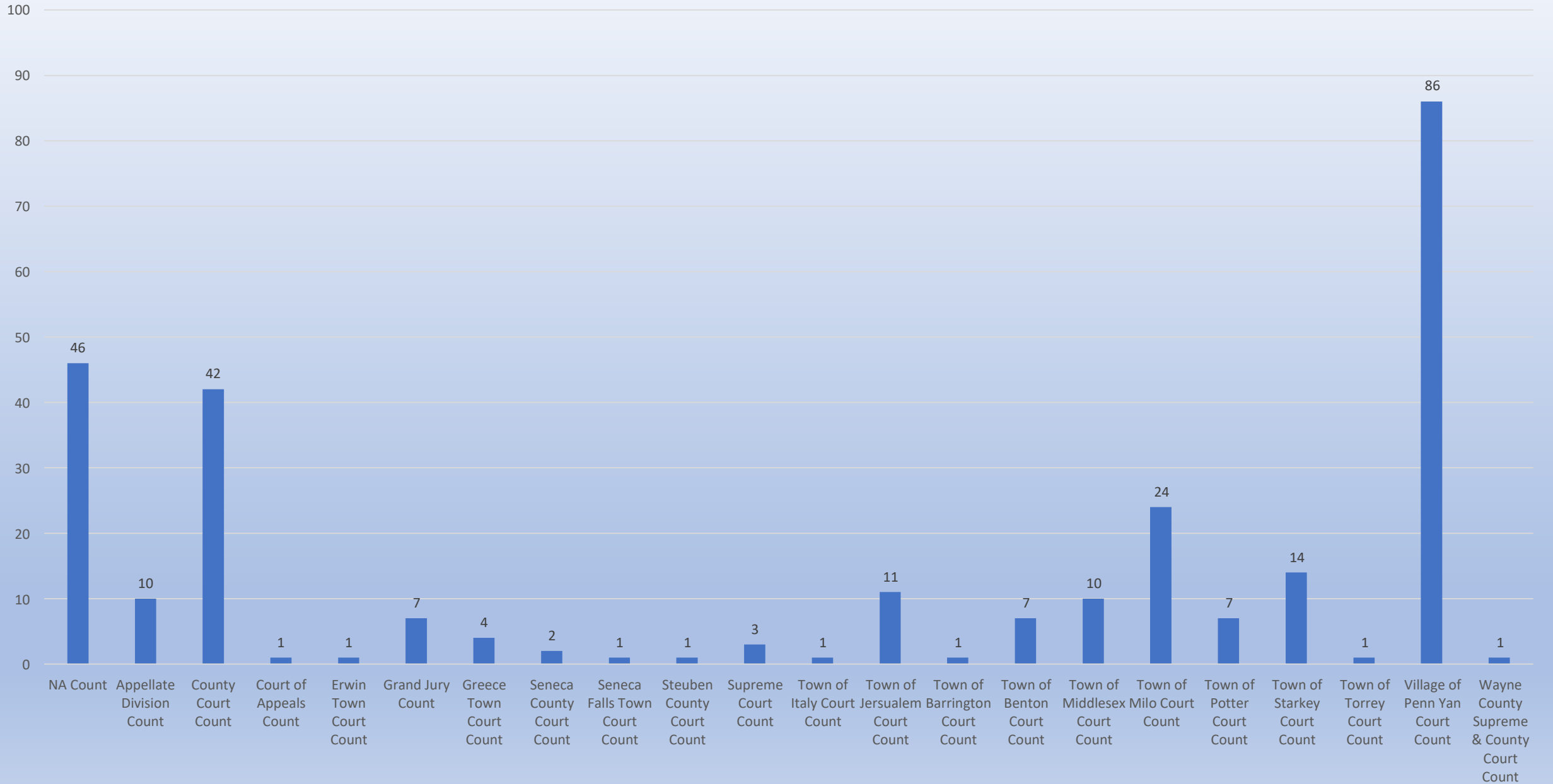


- Appeal Count
- Arrest Warrant Count
- Bench Warrant Count
- Investigation Count
- Open Count
- Open Incomplete Count
- SCOFF Count

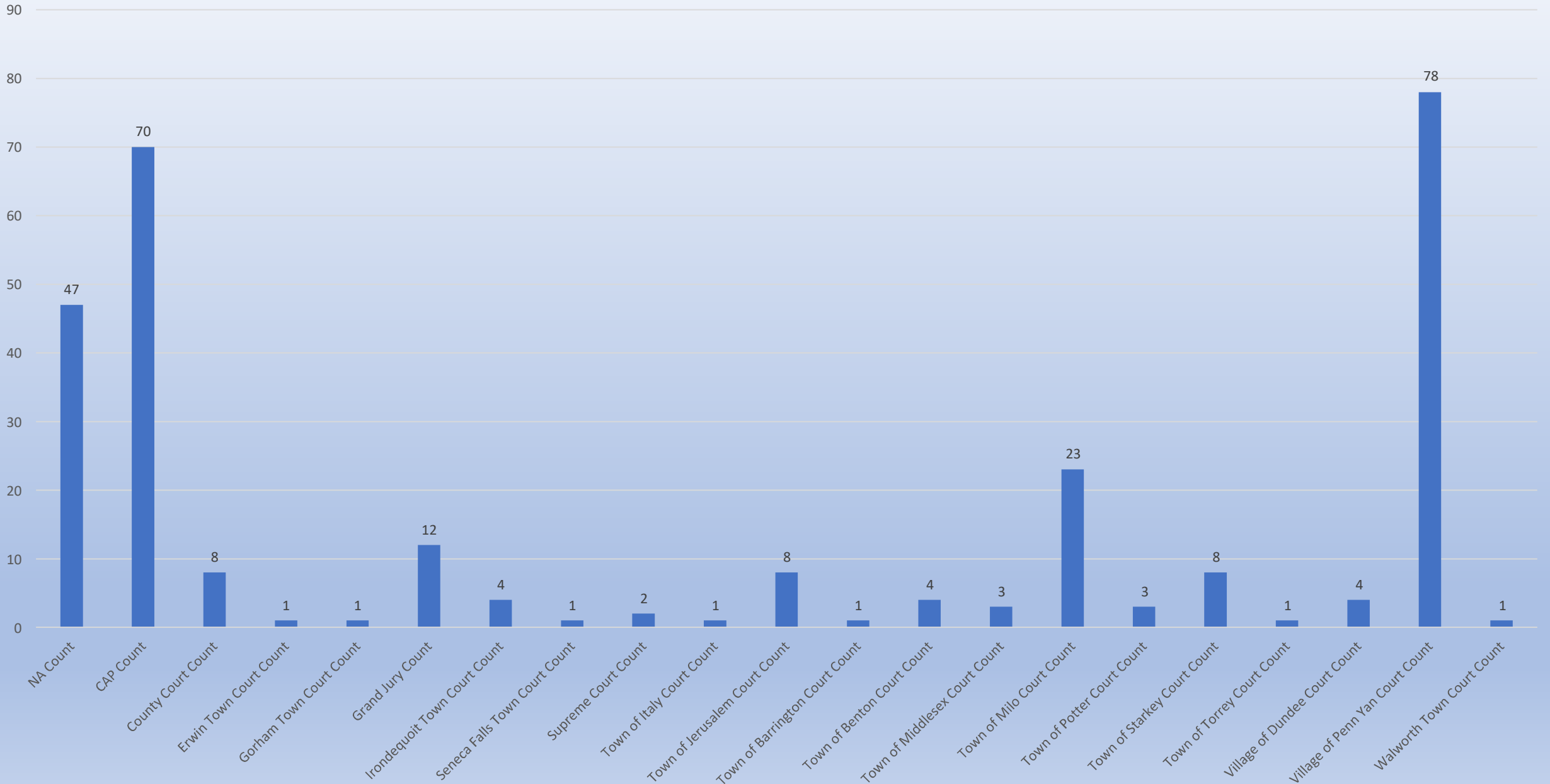
Case Type - 281 Cases



Current Jurisdiction



Initial Jurisdiction



	24-Nov	24-Dec	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	25-Jul	25-Aug	25-Sep	25-Oct	25-Nov	25-Dec	Year to date Total
<u>OPENED CASES</u>															
AUO/Unregistered	1	0	3	1	4	2	0	1	2	2	0	1	0	0	16
CAC Investigation			1	0	1	1	1	0	1	2	1	1	0	3	12
Domestic Violence Felony	3	4	0	1	1	3	1	1	1	5	0	0	0	0	13
Domestic Violence Misdemeanor	5	0	3	2	3	4	4	3	4	0	3	0	2	1	29
DWI	2	4	1	4	4	3	3	3	4	5	7	1	4	2	41
Investigations	0	5	1	4	0	4	2	1	2	1	1	7	2	3	28
Encon. Offenses	0	0	0	0	0	0	0	0	1	1	0	0	0	0	2
Felony	2	4	1	1	0	2	0	1	5	1	5	4	0	2	22
Felony DWI	0	1	2	1	0	2	0	1	3	2	1	3	0	1	16
Misdemeanor	8	9	9	5	6	10	9	7	6	12	3	4	6	3	80
Sex Offense Misdemeanor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses Felony	0	0	2	1	0	0	0	4	1	1	1	1	1	0	12
TERPO/ERPO	0	0	1	0	0	0	0	0	0	0	0		0	0	1
VOP/VOCD	0	1	3	3	4	7	2	3	5	6	3	6	6	1	49
Violations	5	2	10	10	3	1	5	5	6	1	4	3	4	3	55
Violent Felony	0	2	1	0	1	1	1	0	0	0	1	0	0	2	7
Welfare Fraud Inv.	1	0	8	8	4	12	3	5	9	8	6	1	3	4	71
Total	27	32	46	41	31	52	31	35	50	47	36	32	28	25	454

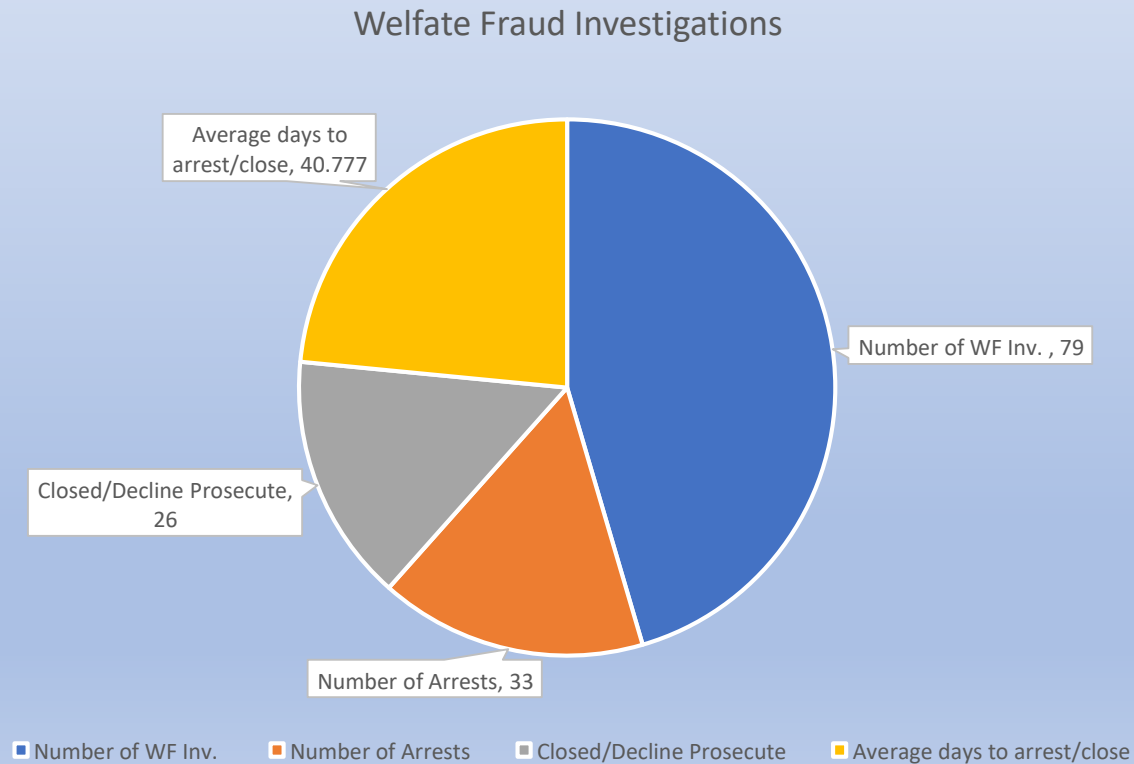
	24-Nov	24-Dec	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	25-Jul	25-Aug	25-Sep	25-Oct	25-Nov	25-Dec	Year to date Total
<u>CLOSED CASES</u>															
AUO/Unregistered	0	2	2	2	1	4	3	1	2	0	0	0	1	1	17
Appeal	0	0	0	0	0	1	1	1	1	2	0	1	1	0	8
Domestic Violence Felony	4	1	4	0	1	3	2	1	0	5	0	4	0	0	20
Domestic Violence Misdemeanor	3	1	1	2	1	5	2	0	1	3	7	1	0	1	24
DWI	2	5	5	4	5	1	6	4	4	1	2	1	5	3	41
Encon. Offenses	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Felony	0	5	2	2	3	2	8	1	1	2	3	0	1	2	27
Felony DWI	1	0	0	0	1	2	3	1	2	2	1	1	2	0	15
Investigations	0	0	2	2	1	2	0	0	1	1	0	2	3	0	14
Misdemeanor	6	1	9	6	11	12	17	4	4	13	2	7	8	2	95
Sex offense felony	0	4	1	0	3	0	0	3	1	0	0	2	1	0	11
Sex Offense Misdemeanor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TERPO/ERPO	1	0	0	0	2	0	0	0	0	0	0	0	0	0	2
VOP/VOCD	1	2	0	5	2	5	5	5	0	5	1	2	5	0	35
Violations	2	1	5	3	6	9	4	2	4	7	2	3	4	1	50
Violent Felony	0	2	0	0	0	2	2	1	2	1	0	0	0	0	8
Welfare Fraud Inv.	0	0	4	2	2	6	3	8	4	5	4	15	4	5	62
Total	20	24	35	28	39	54	56	32	27	47	22	40	35	15	430

Current Events

- *People v. Kelly Anderson* appeal arguments on 1/7/26 before the Court of Appeals.

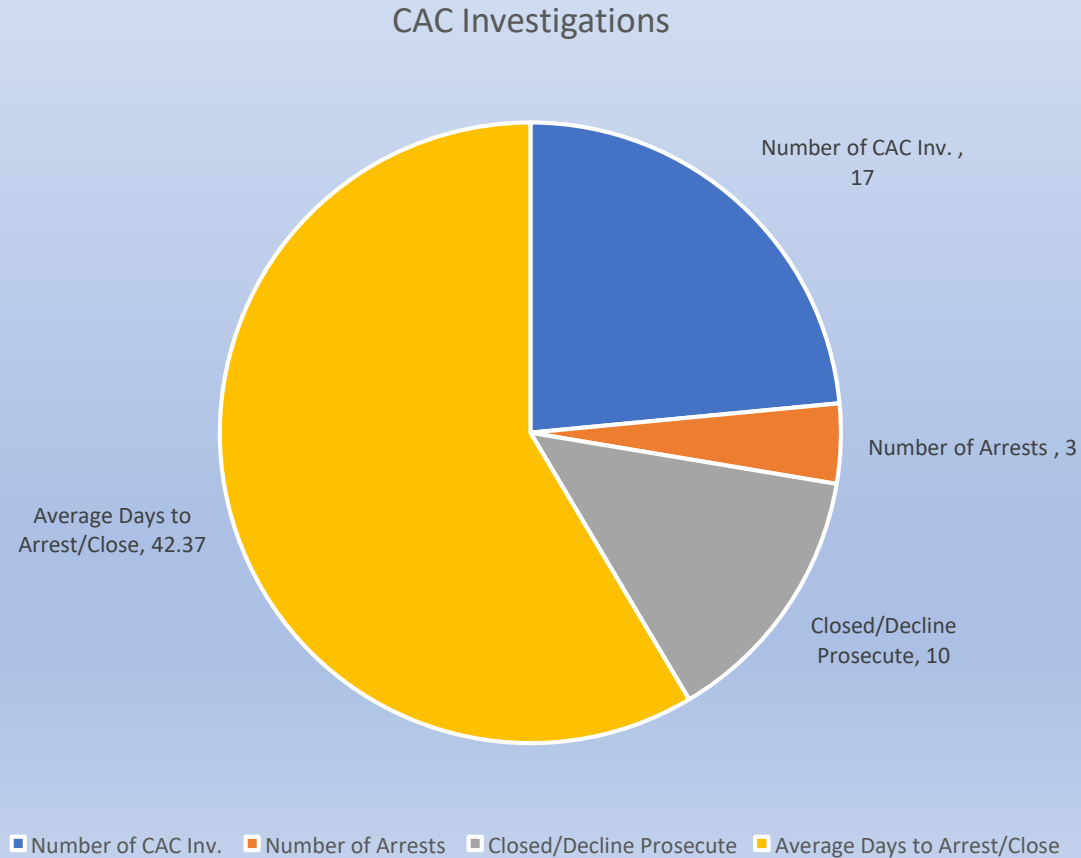
2025 Goals Re-cap

Welfare Fraud Investigations: 14 FEDS, 13 FEDS closed No Arrest. Total of 79 WF Investigations Opened, resulting in 33 arrests.



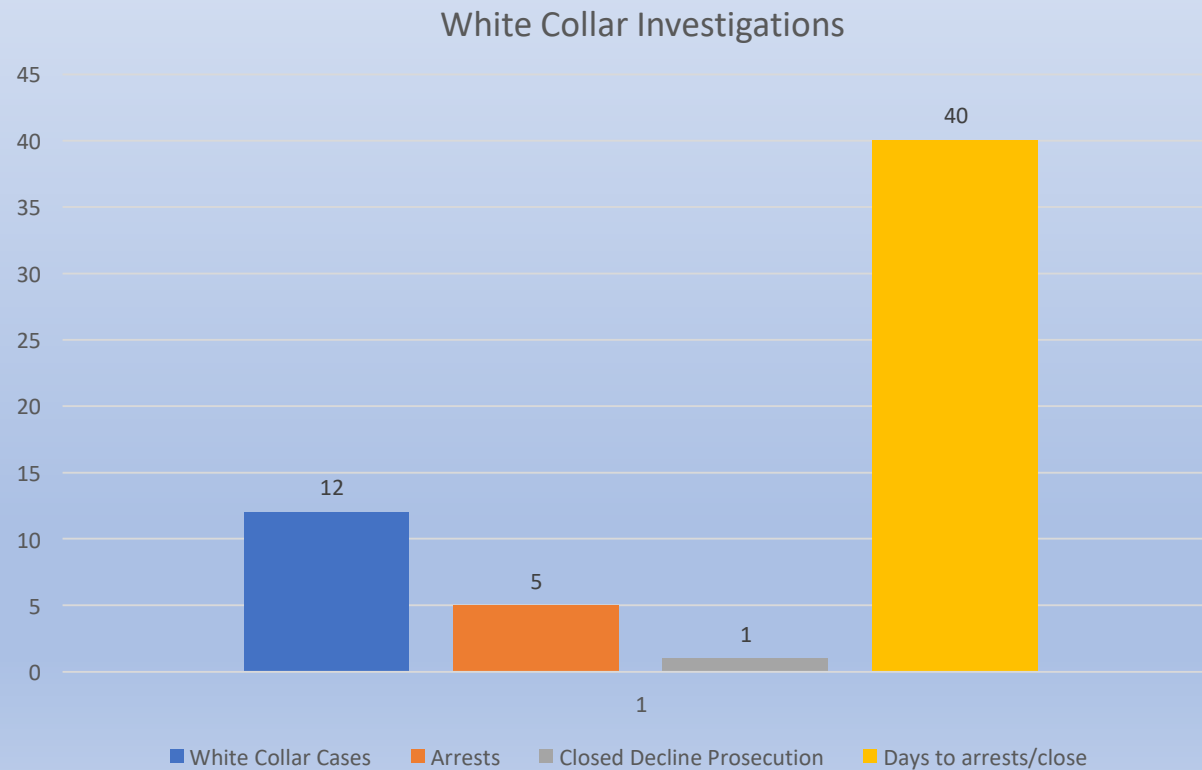
2025 Goals Re-cap

CAC Investigations: Total of 17, 3 arrests.



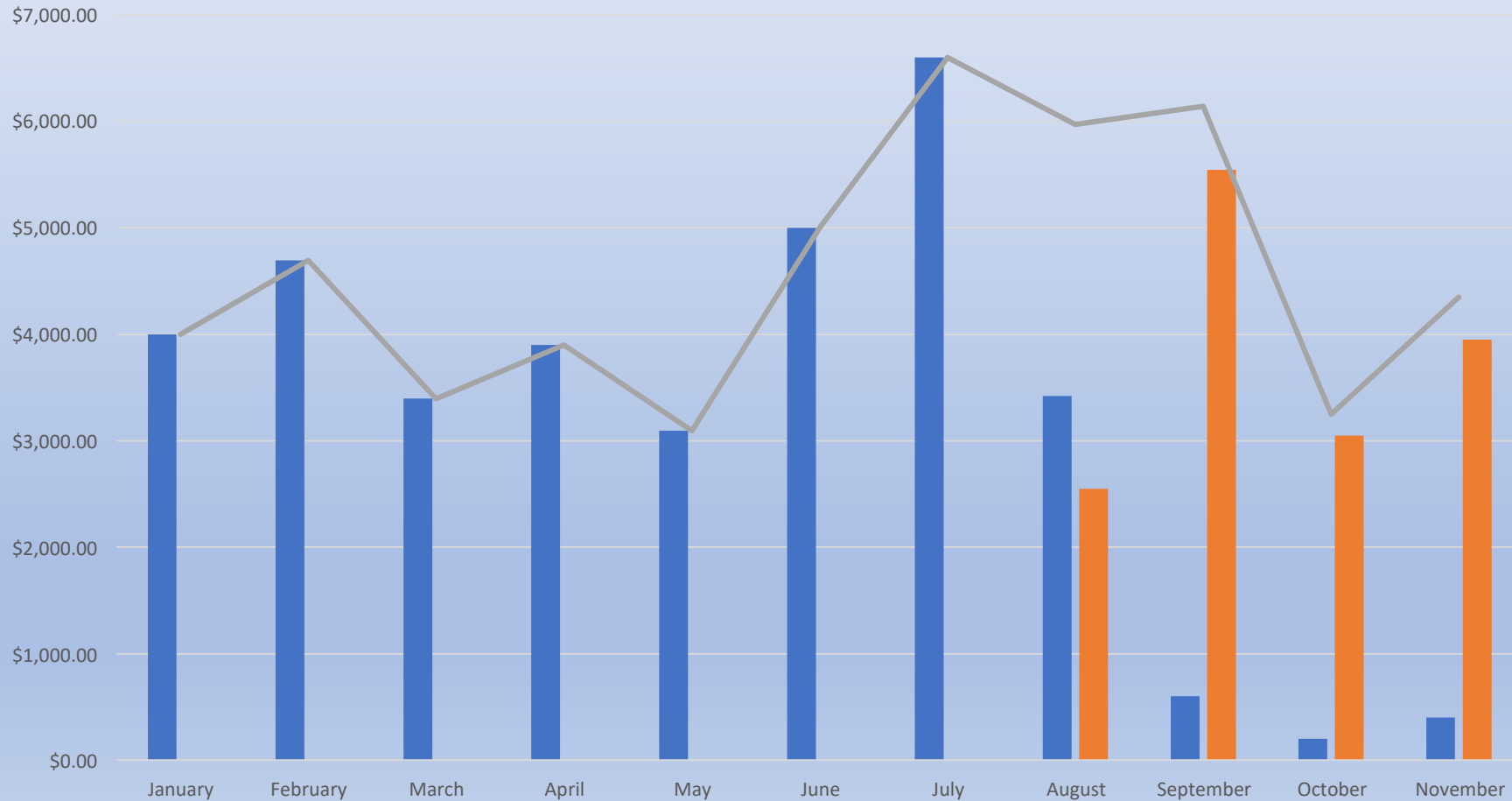
2025 Goals Re-cap

White Collar Investigations: 12 total investigations with 5 arrests.

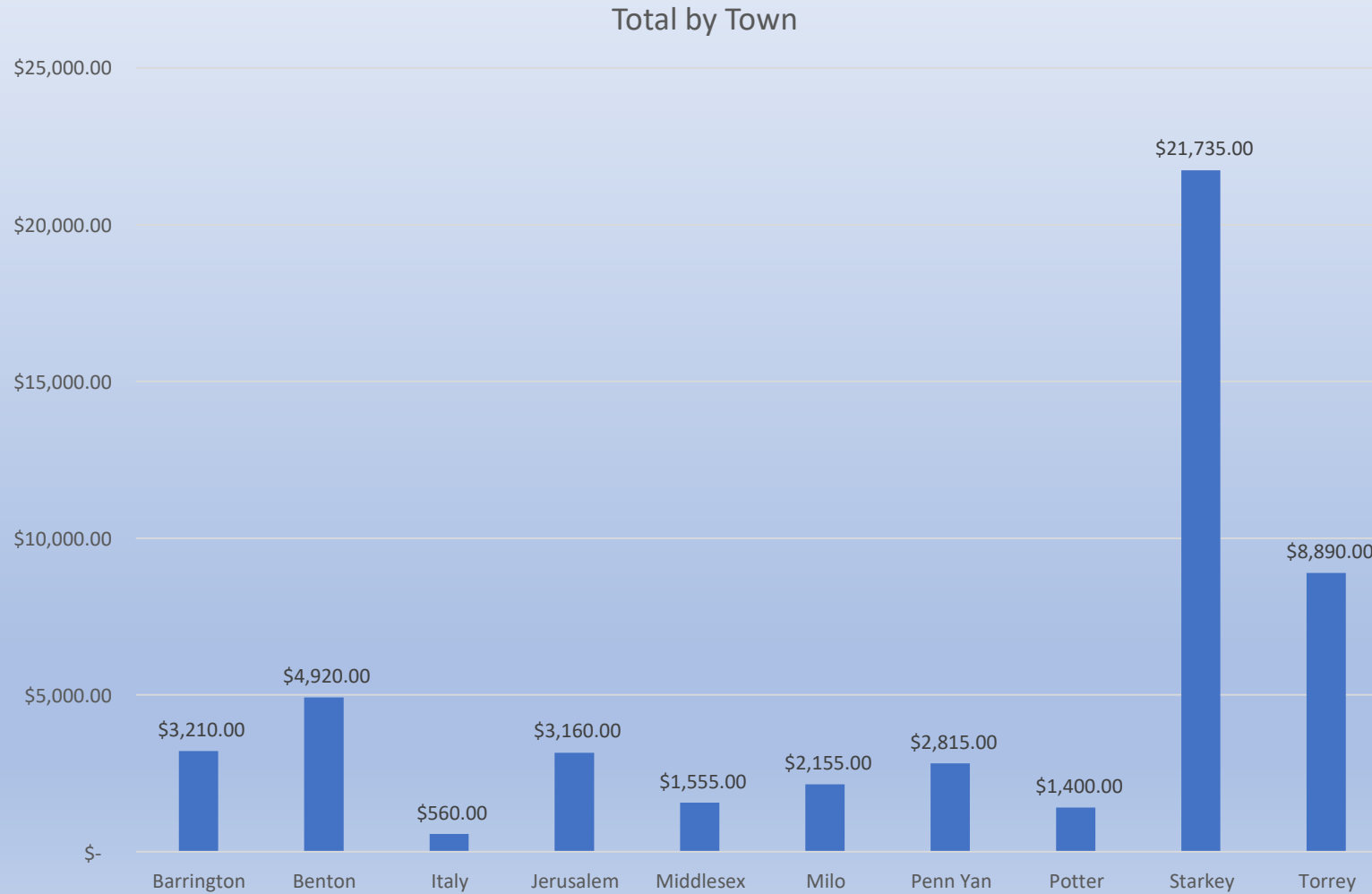


2025 TDP Revenues

Total TDP Revenues = \$50,400



2025 TDP Revenues



2026 Goals

1. Creation of Coordinated Community Response Program (CCR) and “Yates County Special Victims’ Task Force”
2. Automate Reports in PCMS
3. Promote Community awareness regarding Animal Cruelty and enforcement, Bicycle Safety, and White Collar Crime.



YATES COUNTY PROBATION DEPARTMENT

415 Liberty Street
 Suite 126
 Penn Yan, New York 14527
 (315) 536-5155
 fax 536-5508

Alyssa L. Palmer
 Probation Director

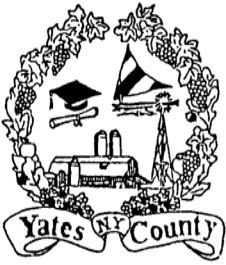
Public Safety Committee Meeting – January 6, 2026

Monthly statistics for November 2025

YATES CO. PROBATION	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
Probationers	127	120	126	124	128	129	127	130	129	122	120	123	122
Investigations monthly	0	5	10	5	6	7	3	5	12	8	14	12	8
investigations year to date	94	99	10	15	21	28	31	36	48	56	70	82	90
Violation of Probation	0	1	3	2	4	1	3	0	6	4	4	7	0
VOP year to date	24	25	3	5	9	10	13	13	19	23	27	34	34
Pre-Trial Release	6	5	4	5	4	4	4	4	4	6	8	7	7
Leandra's Law													
Conditional Discharge	29/11	32/13	35/16	36/17	35/16	36/17	38/18	41/18	39/18	37/16	38/16	41/17	39/16
Probation	30/2	30/2	31/2	29/2	30/2	33/2	31/2	33/2	36/2	36/2	37/2	38/3	38/3
payment plan cases	9/4	11/6	13/7	12/8	11/7	11/7	11/7	11/7	9/6	9/6	9/6	11/7	12/7
waiver cases	6/3	6/3	6/3	7/3	7/3	7/3	7/3	8/3	7/3	7/3	7/3	7/3	6/3

2025 Goals:

1. **Staff Training**
 - a. **GOAL:** Complete 300 hours of training
 - i. **PROGRESS:** 280.25 hours completed
 - ii. **Training Topics:** Psychological First Aid; Mandated Reporter; Human Trafficking; Empowering Family Voice; Transforming Negative Self Talk; Strangulation, Traumatic Brain Injury, and the Justice System; J-SOAP II
2. **Transition case files to electronic format**
 - a. **GOAL:** Utilize Caseload Explorer as permanent index filing system in electronic format



YATES COUNTY PROBATION DEPARTMENT

415 Liberty Street
Suite 126
Penn Yan, New York 14527
(315) 536-5155
fax 536-5508

Sharon A.H. Dawes
Probation Director

- i. **COMPLETED:** New cases as of 2025 – permanent index filing is 100% electronic in Caseload Explorer
 - b. **GOAL: Transition all closed files to electronic system**
 - i. **PROGRESS:** Ongoing – Continuing to transfer closed files and financial files into Laserfiche
- 3. **Juvenile Resources**
 - a. **Prevention Educator**
 - i. **GOAL:** Refer at least 20 youth (between Probation, DSS, & Community Services) to PT Caseworker Assistant for Cognitive Behavioral Intervention curriculum
 - ii. **COMPLETED:** 37 Referrals
 - b. **RTA funding for treatment**
 - i. **GOAL:** Provide funding assistance for at least 2 youth to attend treatment
 - ii. **COMPLETED:** Provided funding for 5 youth to complete a problem sexual behavior evaluation
 - iii. **GOAL:** Provide funding for access to treatment for at least 2 youth
 - iv. **PROGRESS:** No assistance for access to treatment has been requested

2026 Goals:

- 1. Staff Training
 - a. Career advancement: Officers have identified interest in completing an Instructor Development Course (IDC) for career advancement
- 2. DNA Collection
 - a. Maintain 100% DNA collection for 2026
- 3. Increased engagement with Adult Interactive Journaling



Ryan Bailey
Deputy Director OES
ryan.bailey@yatescountyny.gov

Yates County
Office of Emergency Services



Brian C. Winslow
Director OES/Fire Coordinator
brian.winslow@yatescountyny.gov



David Dowdle
Deputy Director EMS
david.dowdle@yatescountyny.gov

939 Rt. 14A ♦ Penn Yan, NY 14527 ♦ (315) 536-3000 ♦ Fax: (315)536-5191

January 6, 2026

OEM & FIRE

MEETINGS

- 4 County Mtg.'s (PS, Legislature, Management & County Administrator)
- Lake District Ontario County (Ryan attended)

TRAINING

- Fire Officer 1 - YC OES- completed
- Swift water rescue-OES & Keuka Lake Channel-completed

GENERAL

- 4 County HAZMAT meeting via phone
- NYSEMA board meeting
- Had another Fire facility meeting
- Doug Rap & Matt & Joe Reed and I went to look at Steuben bldg..

RESPONSE

- Structure fire at the Greenidge Facility-Dresden F.D. w/mutual aid
- Structure fire Rt. 54 Penn Yan F.D. w/2nd alarm
- PIMVA Pre Emption Rd. Benton F.D.
- Assisted West Lake Rd. F.D. w/PIMVA w/entrapment

E.M.S.

MEETINGS:

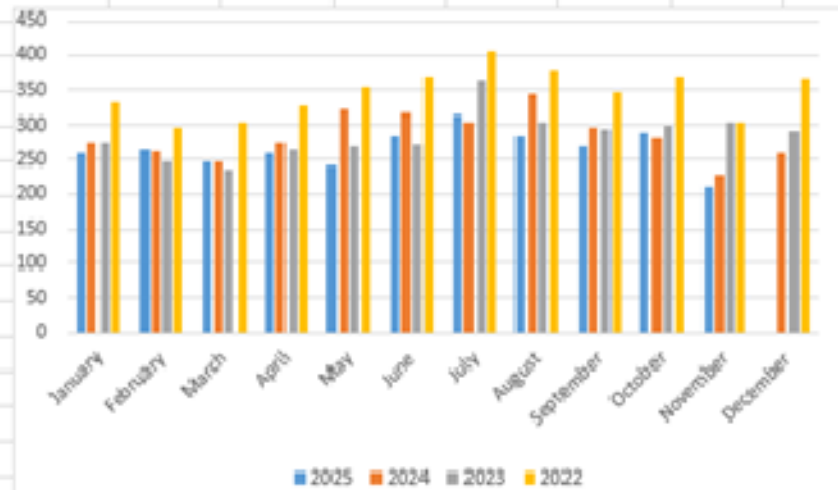
- Fire Training Facility - Several
- Tech Rescue Grant – Several – Grant Application Submitted
- Working with Bellona FD to set up CME program/vehicle certification.

TRAINING

- CFR Original is getting close to wrapping up.
- CFR Core Refresher is scheduled for February – March in Bellona- Awaiting Approval

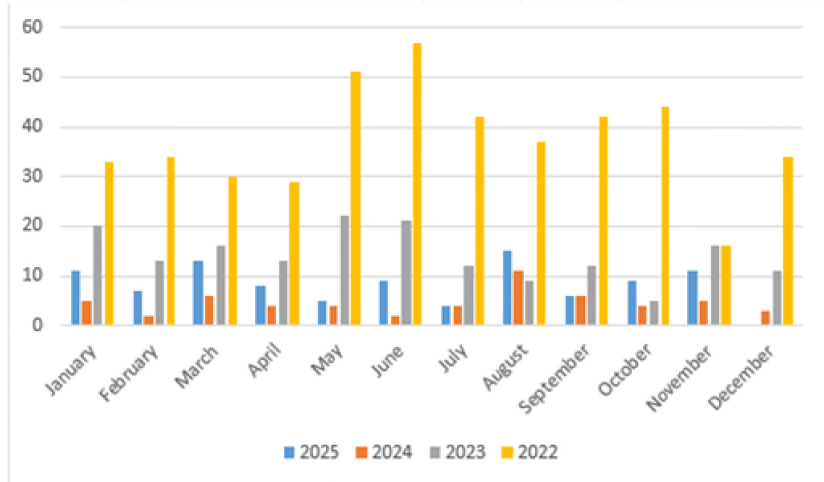
Monthly Call Totals

	January	February	March	April	May	June	July	August	September	October	November	December	Total
2025	260	265	246	260	241	285	314	285	269	289	212		2926
2024	275	261	247	275	323	318	304	344	296	281	228	260	3412
2023	273	245	235	263	269	271	365	304	293	298	305	292	3413
2022	331	296	304	326	355	371	406	381	346	369	305	367	4157



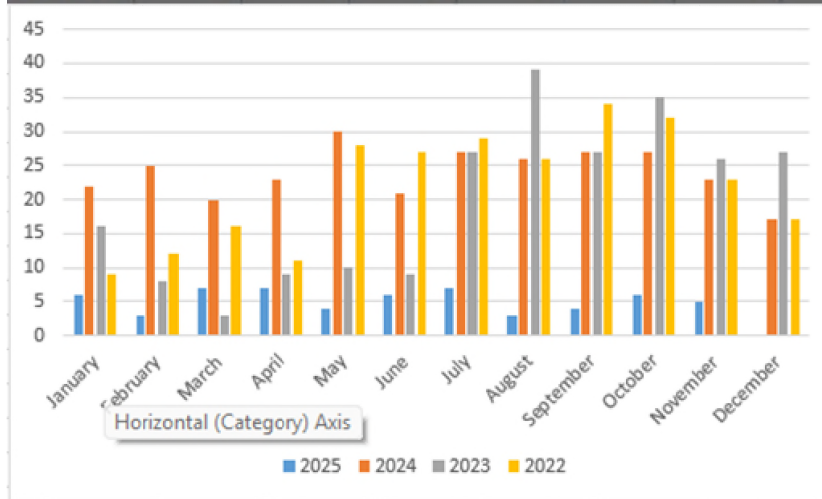
Delayed Response Report

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Barrington	2	0	1	2	0	2	1	1	3	0	2		14
Benton	0	0	0	0	0	0	1	0	0	0	0		1
Italy	0	1	1	0	0	0	0	0	0	0	0		2
Jerusalem	0	0	0	0	0	0	0	0	1	0	0		1
Middlesex	0	0	0	0	0	0	0	0	0	0	2		2
Milo	0	0	0	0	0	0	0	0	0	0	0		0
Potter	0	0	0	0	0	0	1	0	0	0	0		1
Starkey	2	1	2	2	2	3	4	1	5	4	3		29
Torrey	0	0	0	0	0	0	0	0	0	0	0		0
Dresden	0	0	0	0	0	0	0	0	0	0	0		0
Dundee	6	5	9	3	3	3	7	12	3	5	4		60
Penn Yan	1	0	0	1	0	0	0	1	0	0	0		3
Rushville	0	0	0	0	0	0	0	0	2	0	0		2
Subtotal	11	7	13	8	5	9	13	15	14	9	11	0	115
2024 Totals	5	2	6	4	4	2	4	11	6	4	5	3	56



Dropped Call Report

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Barrington	1	1	0	0	0	1	1	0	0	2	1	0	7
Benton	0	0	0	0	0	0	1	0	0	0	0	0	1
Italy	0	1	4	2	0	0	0	0	0	0	0	0	7
Jerusalem	0	0	0	0	0	0	0	0	0	0	1	0	1
Middlesex	0	0	0	1	0	0	0	0	1	0	2	0	4
Milo	0	0	0	0	0	0	0	0	0	0	0	0	0
Potter	0	0	0	0	0	0	0	0	1	0	0	0	1
Starkey	1	0	0	2	0	3	1	1	1	1	0	0	10
Torrey	0	0	1	0	0	0	0	0	0	0	0	0	1
Dresden	0	0	0	0	0	0	0	0	0	0	0	0	0
Dundee	4	1	2	1	4	2	1	1	1	1	1	0	19
Penn Yan	0	0	0	1	0	0	3	1	0	2	0	0	7
Rushville	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	6	3	7	7	4	6	7	3	4	6	5	0	58
2024 Totals	22	25	20	23	30	21	27	26	27	27	13	17	288





Yates County EMS

January 2026 Meeting

Category	November
Dundee	27
Keuka Park	22
Medic62/PSB	5
Totals	54

Category	November
Transport by this EMS Unit (This Crew Only)	17
Transport by this EMS Unit, with a member of another crew	1
Transport by Another EMS Unit	2
Transport by Another EMS Unit, with a member of this crew	5
Patient Refused Transport	8
Non-Patient Transport (Not Otherwise Listed)	0
No Transport.	21
Totals	54

Complaint	November
Abdominal Pain/Problems	0
Airmedical Transport	0
Allergic Reaction/Stings	0
Animal Bite	0
Assault	0
Automated Crash Notification	0
Back Pain (Non-Traumatic)	0
Breathing Problem	5
Burns/Explosion	0
Carbon Monoxide/Hazmat/Inhalation/CBRN	0
Cardiac Arrest/Death	0
Chest Pain (Non-Traumatic)	0
Choking	0
Convulsions/Seizure	0
Diabetic Problem	1

Drowning/Diving/SCUBA Accident	0
Electrocution/Lightning	0
Eye Problem/Injury	0
Falls	6
Fire	1
Headache	0
Healthcare Professional/Admission	0
Heart Problems/AICD	1
Heat/Cold Exposure	0
Hemorrhage/Laceration	2
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0
Medical Alarm	0
No Other Appropriate Choice	0
Overdose/Poisoning/Ingestion	0
Pandemic/Epidemic/Outbreak	0
Pregnancy/Childbirth/Miscarriage	0
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	2
Sick Person	9
Stab/Gunshot Wound/Penetrating Trauma	0
Standby	0
Stroke/CVA	1
Traffic/Transportation Incident	6
Transfer/Interfacility/Palliative Care	0
Traumatic Injury	2
Unconscious/Fainting/Near-Fainting	0
Unknown Problem/Person Down	0
Well Person Check	0
Totals	36

APPOINT MEMBERS TO THE YATES COUNTY EMS ADVISORY BOARD

RESOLVED, that the following people be appointed to the Yates County EMS Advisory Board for the term 01/01/2026 – 12/31/2026

Christy Buono	Edward Allen	Dundee Fire Department Emergency Squad
Jason Johnson	Jonathan Wood	Middlesex Valley Vol Ambulance Corps
Mary Starkweather	Laura Moore	Penn Yan Area Volunteer Ambulance Corps
Amy Vargeson	Jeremy Hares	Yates County Emergency Medical Services

Jeremy Martin	Bellona Vol Fire Company
Melody Huttar	Benton Fire Department
Matthew Kelly	Branchport/Keuka Park
Jonathan Granger	Dresden Fire Department
Kevin Zimmerman	Himrod Fire Department
Sergei Mays	Middlesex Hose Company
Vacant	Penn Yan Fire Department
Angela Laffler	Potter Fire Department
Dawsen Christensen	Rushville Fire Department
Vacant	West Lake Road Fireman’s Association
Joseph Axtell	At Large Delegate

Brian Winslow	Fire Coordinator	Yates County
Jason Bassett	Chief Dispatcher	Yates County
David Dowdle	EMS Coordinator	Yates County
Vacant	SSMH	Finger Lakes Health
Rick Willson	Legislature	Yates County Legislature

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Yates County Office of Emergency Services Director

Resolution No.

Authorize Chair to Sign Memorandum of Understanding for Ambulance Housing

WHEREAS, Yates County Emergency Medical Services operates an ambulance in the Dundee area, and;

WHEREAS, The Village of Dundee is willing to allow Yates County to house an ambulance and applicable staff within their Ambulance building at no cost to the County, subject to terms mutually agreed upon within a Memorandum of Understanding between the Village of Dundee and Yates County;

BE IT RESOLVED, That after approval from the County Attorney, the Chair is authorized to sign the Memorandum of Understanding between the Village of Dundee and Yates County;

BE IT FURTHER RESOLVED, That a copy of this resolution be sent to the Director of Emergency Services, County Attorney, and the County Administrator.



Diane DiFabio
Deputy Director
dcaves@yatescounty.org

Yates County
Office of Emergency Services



Brian C. Winslow
Director OEM/Fire Coordinator
BrianW@yatescounty.org



Ryan Bailey
EMS Coordinator
rbailey@yatescounty.org

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2025 GOALS: Update

1. START PLANNING FOR FIRE TRAINING FACILITY

Start working on and develop a plan for the new Yates County Training facility. This will be a 2-stage plan one of planning & design. The 2nd stage will be construction.

Status: Meeting with vendors and working on floor plans.

2. APPLY FOR OUR RECERTIFICATION FOR STORM READY

Apply for our recertification for Yates County to be Storm Ready County meeting the National Weather Service standards.

Status: We have received this recertification.

3. IMPLEMENT RSI (Rapid Sequence Intubation) PROGRAM FOR YCEMS

Includes policy development, purchasing of equipment and meds and implementation.

Status: Yates County Ambulance received their RSI cert w/Dave and one other member being certified.



Yates County
Office of Emergency Services



Ryan Bailey
Deputy Director OES
Ryan.bailey@yatescountyny.gov

Brian C. Winslow
Director OEM/Fire Coordinator
Brian.winslow@yatescountyny.gov

Davis Dowdle
Deputy Director EMS
David.dowdle@yatescountyny.gov

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2026 GOALS:

1. BUILD NEW FIRE TRAINING FACILITY

Start site prep work and start the build of new training facility.

2. WORK ON JULY 4TH, 2026 PLAN

Work on a plan for the 250th anniversary similar to Eclipse planning.

3. DEVELOPE A COUNTYWIDE EMS COORDINATION PLAN

Develop a Countywide EMS plan to outline and coordinate response countywide for all municipalities. This is a new State law.



Yates County Sheriff's Office
Penn Yan, NY 14527
Court Security Division

MONTHLY ACTIVITY REPORT/COB Post
November 2025

Date: 12/1/2025

To: Sheriff Ryan

From: Sgt. Bacher

Re: Court Security highlight for the COB campus post

Calls for Service: 2

- CR# 2025-11329, Suspicious mail to Board of elections. Turned over to CID for examination.
- CR# 2025-11458, Duress alarm in Workforce Development. Toddler hit the button
- Building Closed on 11/28/25 for the day after Thanksgiving

Security Checks within the COB Post/Campus: 222, Interior-124, Exterior-98

These checks were performed but not limited to the following:

- Fire/Safety checks
- Suite check ins
- Legislative meetings
- General building sweeps
- Perimeter/parking areas
- Courtyard areas

Respectfully Submitted on: 11/3/25

Sgt. William C. Bacher

<u>CATEGORY</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<i>Sheriff's Office ARRESTS, ETC</i>												
Criminal arrests	17	20	17	12	13	13	17	22	13	15	7	13
Number of charges	30	43	29	29	22	24	31	58	37	31	17	42
Yates County resident	16	10	16	10	9	8	11	17	7	7	7	5
Non-Yates Coiunty resident	1	10	1	2	4	5	6	5	6	8	0	8
Number of Males	10	9	14	8	12	10	13	15	12	11	5	7
Number of Females	7	11	3	4	1	3	4	7	1	4	2	6
Number of White Race	16	19	15	12	10	10	16	22	11	13	7	9
Number of Black Race	1	1	2	0	3	3	1	0	2	0	0	1
Number of Other Race	0	0	0	0	0	0	0	0	0	2	0	3
Number of Hispanic	0	0	0	0	0	0	0	0	0	0	0	0
Number of Non-Hispanic	17	20	17	12	13	13	17	22	13	15	7	13
Vehicle & Traffic Tickets issued	87	62	61	53	123	85	91	84	109	132	70	84
Traffic Stop/Warning etc.	255	201	279	212	362	267	295	238	368	340	192	164
Navigation related Appearance tickets	0	0	0	0	2	3	12	10	1	0	0	0
DWI related arrests	3	2	1	1	1	3	2	4	4	4	1	1
<i>Sheriff's Office RECORDS DIVISION</i>												
Sex Offenders in county	86	87	84	85	84	85	82	82	80	78	78	86
Pistol permits/amends processed	11	4	5	2	2	1	1	1	1	0	0	15
FOIL requests	44	60	66	44	66	43	51	47	35	74	49	43
FOILS for a county agency	12	22	16	10	23	10	19	9	11	35	18	7
Fees Collected	\$14	\$91	\$86	\$98	\$59	\$56	\$49	\$38	\$139	\$68	\$40	\$153
Miles traveled by agency vehicles	42,665	38,243	44,519	44,696	45,197	40,571	45,631	42,463	53,783	49,460	39,802	35,935
<i>Sheriff's Office CIVIL DIVISION</i>												
Total legal papers served	52	53	58	53	42	54	68	65	55	51	36	40
Family Court Summons	24	6	7	16	12	21	14	24	13	16	10	10
Bail Monies paid to courts	\$0	\$2,000	\$2,005	\$6,000	\$1,500	\$0	\$0	\$500	\$8,000	\$500	\$10	\$1,000
Fees paid to County	\$1,835	\$1,946	\$2,722	\$3,156	\$1,983	\$2,865	\$2,126	\$3,199	\$2,370	\$3,000	\$2,014	\$1,716
Evictions	1	2	6	9	2	0	4	4	2	7	1	0
Monies Collected	\$22,380	\$24,144	\$24,909	\$38,354	\$21,149	\$36,110	\$22,368	\$37,751	\$31,933	\$24,631	\$19,175	\$21,767

<u>CATEGORY</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>
<i>Sheriff's Office ANIMAL CONTROL DIVISION</i>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>

Complaints investigated	20	25	62	37	45	53	34	44	50	37	40	28
Animal bite cases	8	3	0	4	3	1	3	6	6	4	0	8
Dog's impounded	7	6	14	10	7	11	6	8	9	9	6	2
Dog's redeemed by owner	1	5	7	1	2	4	6	2	1	5	0	1
Complaints on other animals (not dogs)	3	7	20	8	13	20	12	16	25	11	8	12
Dog's transferred to HSYC for adoption	4	3	7	6	3	3	5	3	7	4	6	0
Animals taken for cremation	0	0	15	0	0	0	0	0	0	0	0	0
Miles driven	3,842	3,157	2,747	3,828	4,206	4,130	3,524	3,567	3,661	4,124	3,655	3,681
Fees Collected	\$0	\$60	\$255	\$110	\$50	\$165	\$430	\$85	\$0	\$215	\$25	\$25

Sheriff's Office COUNTY JAIL DIVISION

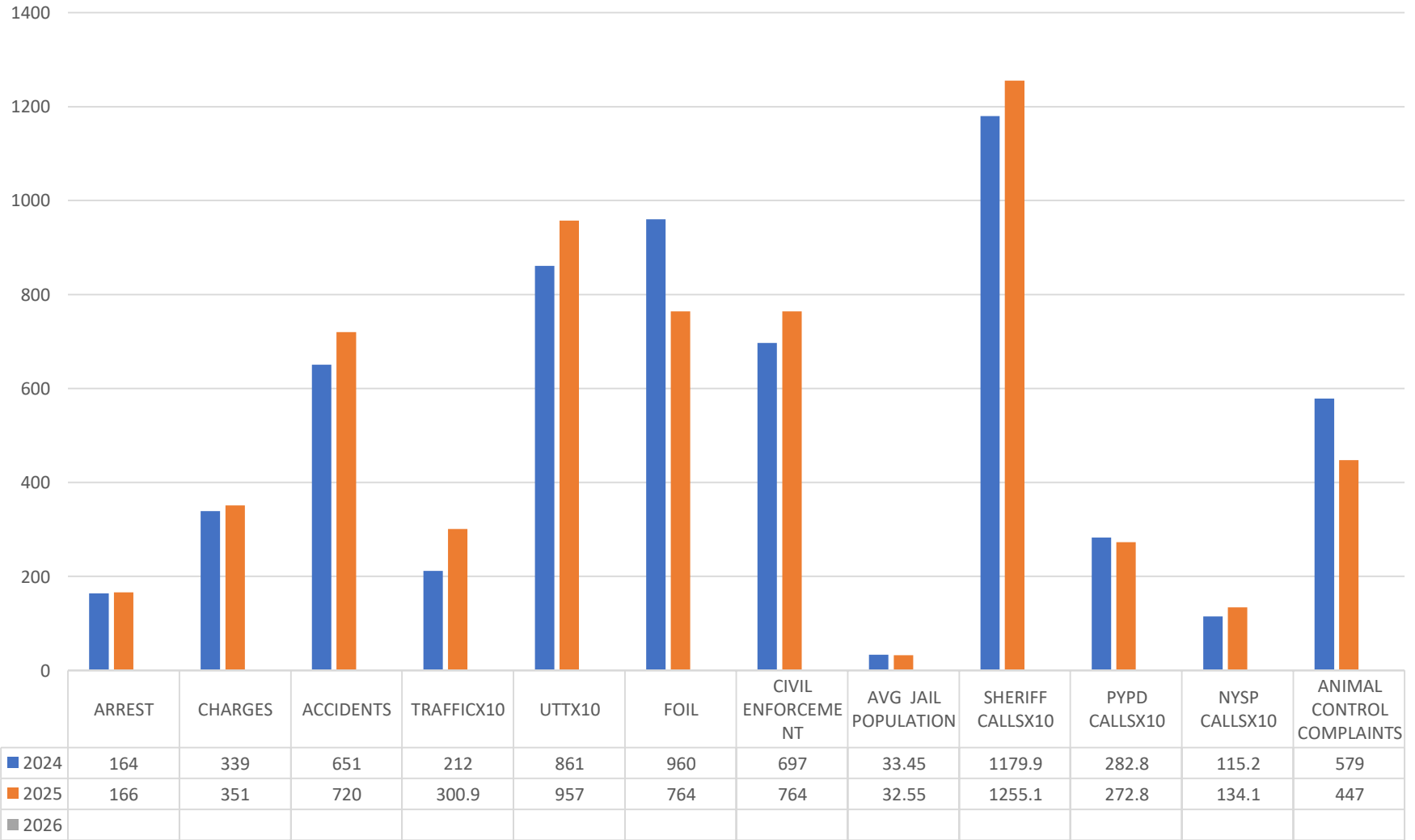
Male prisoners admitted	13	11	8	11	9	5	16	16	15	7	8	8
Female prisoners admitted	4	2	4	3	0	1	2	2	1	6	1	3
Race = white	14	7	10	10	7	6	13	16	11	11	6	7
Race = Black	3	5	2	4	2	0	5	2	5	2	2	4
Race = Other	0	1	0	0	0	0	0	0	0	0	1	0
County of Yates resident	8	6	9	7	4	4	8	9	9	5	4	4
County of Yates non-resident	9	7	3	7	5	2	10	9	7	8	5	7
Average daily population	34	32	34	32	30	32	31	35	36	32	30	32
Highest population any day	38	35	35	35	33	34	37	38	39	33	32	34
Central Arraignment Court appearances (YCPSB)	12	9	9	6	9	9	13	12	16	6	6	9
Central Arraignment corr. officer hours	8	6	6	4	5	6	8	7	11	4	5	6
Pre-arraignment arrests holding (Lock-up)	12	9	10	6	9	8	13	12	15	6	6	11
Inmates transferred to Psych Ctrs	0	0	0	0	0	0	0	0	0	0	0	0
Inmates boarded out	0	0	0	0	62	0	6	5	3	4	3	0
Inmate examinations/case mgmt by jail nurse	105	77	91	73	75	75	100	84	94	99	73	68
Meals served	3,116	2,696	3,146	2,853	2,772	2,874	2,900	3,269	3,204	2,955	2,689	2,999
Transports or escort local, etc.	46	24	30	27	14	17	35	40	42	40	39	30
Transport to federal court	30	22	21	22	17	18	16	17	19	15	81	18
Transports to virtual court	0	0	0	0	0	0	0	0	0	0	0	0
Jail visitors for inmates	168	160	224	150	160	154	136	256	230	192	229	150
Jail incident reports	15	10	7	13	15	9	38	23	12	18	34	17
Jail Miscellaneous/DNA collection	3	0	3	4	1	3	6	7	1	0	3	0
SWEAP inmates	0	0	0	0	0	0	0	0	0	0	0	0
SWEAP man-hours	0	0	0	0	0	0	0	0	0	0	0	0
Worksites involved	0	0	0	0	0	0	0	0	0	0	0	0

	2025	2025	2025	2025	2025	2025	2025	2025	2025	2025	2025	2024
Sheriff's Office COURT SECURITY DIVISION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC

Visitors to Courthouse	1,565	1,404	1,506	1,498	1,849	1,698	1,625	1,329	1,384	1,769	1,137	1,264
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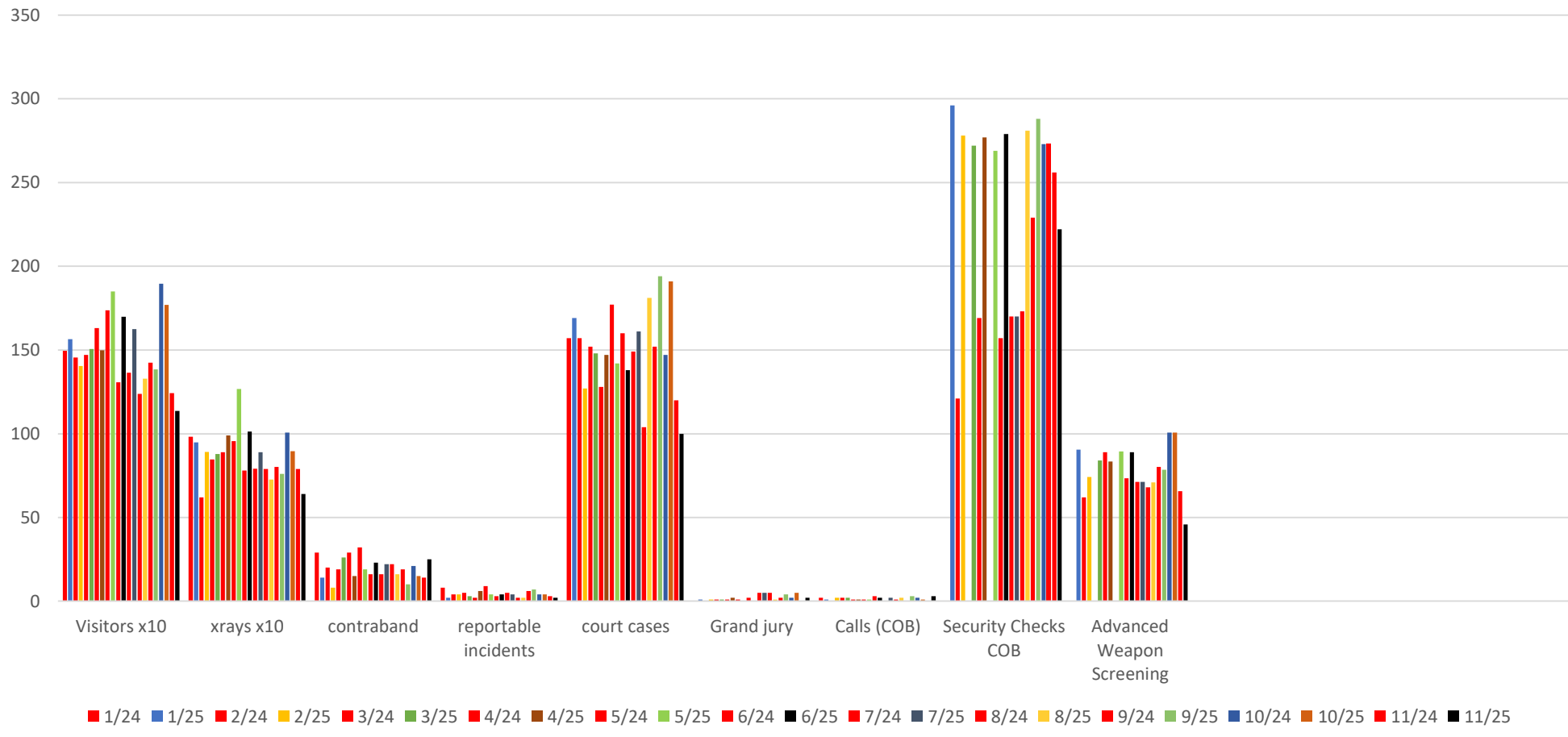
Xrays conducted	948	892	880	991	1,267	1,014	891	726	760	896	640	825
Contraband held	14	8	26	15	19	23	22	16	10	15	25	14
Reportable Incidents	2	4	3	6	5	4	4	2	7	4	2	7
Calls at COB	1	2	2	1	1	2	2	2	3	1	3	2
Court cases assigned	169	127	148	147	141	138	161	181	194	191	100	123
Grand Jury appearances	1	1	1	2	1	0	5	1	4	5	2	2
Sheriff's Office 911 DISPATCH DIVISION Police/Fire/EMS												
CATEGORY												
YCSO	1,068	940	1,131	990	1,172	1,268	1,295	1,173	1,199	1,294	1,021	928
PYPD	240	266	235	216	321	298	320	298	287	285	247	196
NYSP	63	82	146	140	171	136	153	128	101	112	109	104
Encon	0	0	3	4	0	2	3	0	4	1	4	1
Law Enforcement Total:	1,371	1,288	1,515	1,350	1,664	1,704	1,771	1,599	1,591	1,692	1,381	1,229
EMS Illness calls	137	128	142	125	99	127	142	161	117	116	114	148
EMS Injury calls	25	80	69	83	81	35	95	68	72	102	28	54
EMS Mutual Aid	10	4	8	6	5	9	17	12	4	7	7	9
EMS Other	110	70	65	79	89	144	82	65	89	87	89	69
EMS Total:	282	282	284	293	274	315	336	306	282	237	238	280
FD EMS/First Responder related	43	49	55	59	54	66	43	63	55	55	43	48
Fire alarms	27	17	21	24	21	35	30	26	20	27	20	23
Structure fire FD dispatches, etc.	6	9	13	5	8	6	9	3	13	2	12	17
Mutal Aid calls	11	10	17	8	10	16	23	25	14	12	11	11
Other	54	54	88	76	87	84	100	79	49	61	52	34
Fire Department Total:	141	139	194	172	180	207	205	196	151	157	138	133
TOTAL LE/EMS/FD CFS THRU E911:	1,794	1,709	1,993	1,815	2,118	2,226	2,312	2,101	1,941	2,086	1,757	1,642
Dispatch Telephone useage												
Wireline inbound	4,171	3,982	4,451	4,216	4,479	4,908	4,626	4,569	4,205	4,005	3,635	4,014
Wireless inbound	1,332	1,414	1,447	1,495	1,719	2,029	2,149	1,986	1,747	1,745	1,487	1,423
Voip inbound	202	186	202	324	199	226	201	163	230	199	186	222
Internal	1	5	9	7	7	8	6	7	2	0	9	1
Misc.	14	21	29	23	28	41	37	31	28	36	53	21
Outgoing call count	1,781	1,792	1,895	1,776	1,726	2,149	2,433	2,053	1,684	1,821	1,691	1,818
TOTAL	7,501	7,406	8,041	7,879	8,168	9,372	9,458	8,813	7,903	7,811	7,068	7,499

YEARLY COMPARISON

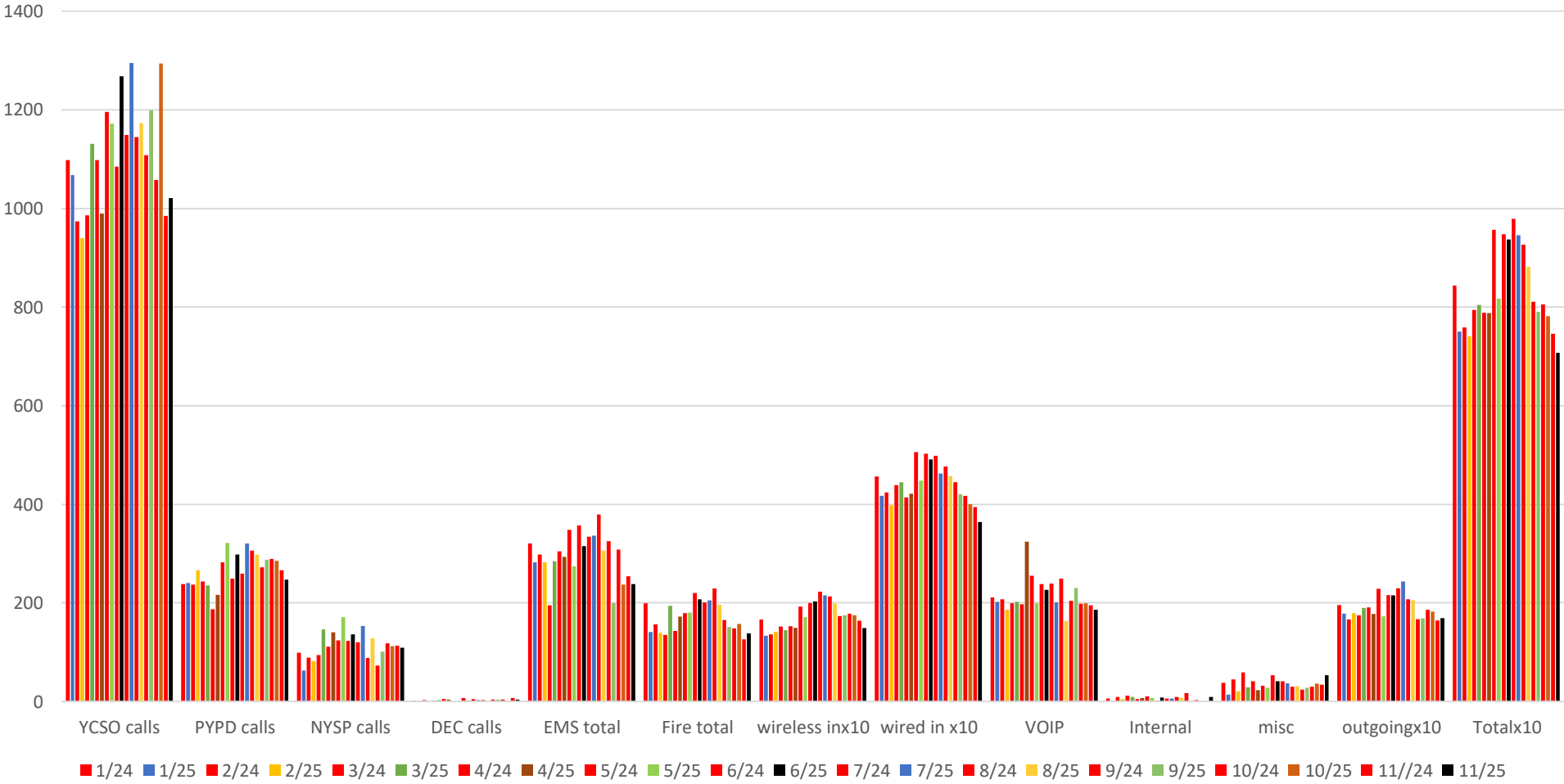


■ 2024 ■ 2025 ■ 2026

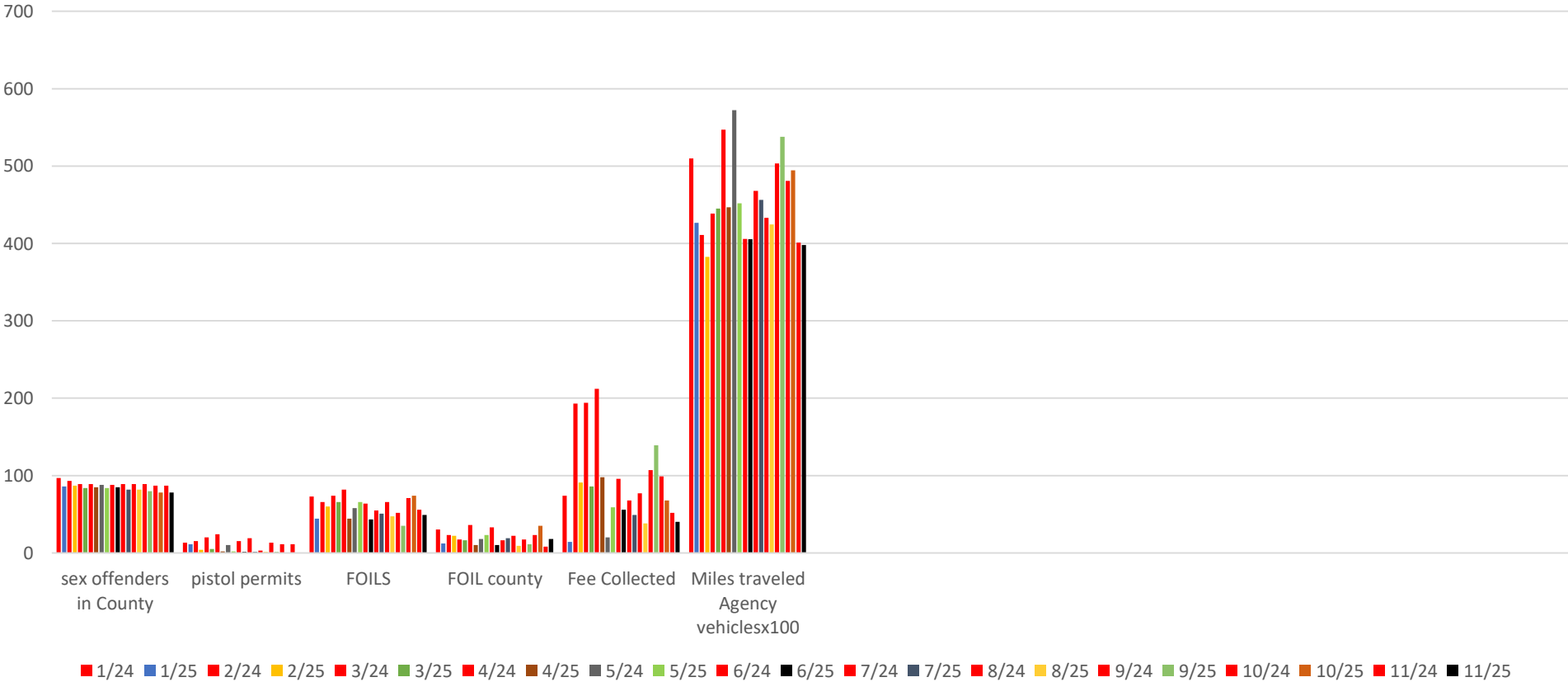
Court Security 2025YTD



E911 2025 YTD



Records 2025YTD



YCSO Appropriations 2025

		25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	25-Jul	25-Aug	25-Sep	25-Oct	25-Nov	24-Nov	24-Dec	2024 Totals
Boarding:															
USM - A3150.44389		\$56,100.00	\$45,100.00	\$50,050.00	\$44,990.00	\$52,910.00	\$55,660.00	\$58,190.00	\$47,740.00	\$44,770.00	\$38,500.00	\$37,070.00	\$55,550.00	\$54,340.00	\$531,080.00
NYS DOCCS - A3150.43389														\$1,500.00	\$0.00
Ontario - A3150.42260				\$2,100.00	\$3,000.00	\$3,100.00	\$3,000.00	\$3,100.00	\$3,100.00	\$5,100.00	\$3,200.00	\$3,000.00	\$3,000.00	\$200.00	\$28,700.00
Oswego - A3150.42260															\$0.00
Tompkins - A3150.42260															\$0.00
Seneca - A3150.42260		\$4,590.00	\$4,760.00	\$2,210.00				\$3,300.00	\$6,820.00	\$5,060.00	\$3,410.00	\$3,300.00	\$2,295.00	\$2,635.00	\$33,450.00
Schuyler - A3150.42260															\$0.00
TOTAL BOARDING		\$60,690.00	\$49,860.00	\$54,360.00	\$47,990.00	\$56,010.00	\$58,660.00	\$64,590.00	\$57,660.00	\$54,930.00	\$45,110.00	\$43,370.00	\$60,845.00	\$58,675.00	\$593,230.00
Transportation/Other:															
State Ready - A3150.43389		\$519.40	\$64.40	\$3,400.00			\$70.00		\$552.30	\$66.50	\$70.70		\$68.34	\$251.25	\$4,743.30
Transport	Other														\$0.00
Transport - A3150.44389	USM	\$9,046.93	\$6,075.11	\$5,964.53	\$4,810.58	\$5,006.05	\$4,334.95	\$4,831.88	\$5,426.47	\$4,266.12	\$3,535.56	\$3,897.10	\$7,069.34	\$4,289.53	\$57,195.28
Lockup PYPD															\$0.00
FLACRA - A3150.42260					\$838.00			\$838.00						\$838.00	\$1,676.00
TOTAL		\$9,566.33	\$6,139.51	\$9,364.53	\$5,648.58	\$5,006.05	\$4,404.95	\$5,669.88	\$5,978.77	\$4,332.62	\$3,606.26	\$3,897.10	\$7,137.68	\$5,378.78	\$63,614.58
SCAAP					\$3,085.00										\$3,085.00
Miscellaneous															\$0.00
TOTAL		\$ -	\$ -	\$ -	\$3,085.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,085.00
TOTAL ALL		\$70,256.33	\$55,999.51	\$63,724.53	\$56,723.58	\$61,016.05	\$63,064.95	\$70,259.88	\$63,638.77	\$59,262.62	\$48,716.26	\$47,267.10	\$67,982.68	\$64,053.78	\$659,929.58
															\$325,500.00
															\$334,429.58
SSA Incentive Payment															
Inmate Tablets		\$777.87	\$659.62	\$841.67	\$836.94	\$802.72	\$1,121.99	\$1,044.81	\$932.86	\$1,193.56	\$1,140.57		\$970.76	\$754.38	\$9,352.61
Inmate Telephone		\$3,583.20	\$2,838.56	\$3,772.64	\$3,180.16	\$3,310.24	\$3,963.04	\$4,380.48	\$4,175.04	\$5,038.72	\$4,351.84		\$4,187.20	\$2,956.96	\$38,593.92
OT ACTUALS															
LE O/T HOURS		319	301	341	288	353	366	364	379	380	341	241	438	281	3,430
LE HOL. O/T HRS		258	110	0	0	133	0	130	20	102	127	379	341	149	878
DISPATCH O/T HOURS		299	282	296	274	355	213	247	287	237	433	387	285	340	2,924
DISPATCH HOL. O/T HRS		121	60	0	0	56	0	52	0	56	56	189	143	58	401
CO FT O/T HOURS		783	697	1006	902	828	495	652	939	922	972	810	644	614	8,195
CO FT HOL. O/T HRS		374	208	0	0	199	0	194	52	143	193	494	595	146	1,363
CO P/T O/T HOURS		24	42	32	19	10	0	0	0	8	6	11	87	27	140
CO P/T HOL. O/T HRS		32	16	0	0	0	0	8	0	0	4	76	33	48	60
TOTAL O/T HOURS		2209	1715	1675	1482	1933	1074	1647	1677	1847	2131	2585	2565	1662	17,390
CO P/T REG HOURS		375	472	525	551	256	304	269	267	674	512	566	352	429	4,203
Boarded Out \$:															
Wayne															\$0.00
NYSOMH							\$80,612.70	\$10,364.49							\$90,977.19
Ontario		\$8,200.00	\$4,600.00	\$6,500.00	\$8,700.00	\$6,200.00	\$8,000.00	\$4,700.00					\$8,000.00		\$46,900.00
Seneca								\$5,940.00	\$6,490.00	\$3,740.00	\$4,730.00	\$8,250.00			\$29,150.00
Steuben					\$600.00										\$600.00
Total		\$8,200.00	\$4,600.00	\$6,500.00	\$9,300.00	\$6,200.00	\$8,000.00	\$91,252.70	\$16,854.49	\$3,740.00	\$4,730.00	\$8,250.00	\$8,000.00	\$0.00	\$159,377.19

	JAN	FEB	MAR	APR	TOTAL
CO Total REG HOURS	8088	7375	7299	7142	29904.00
TEMP FT CO REG HRS	285	296	385	411	1377.00
CO Total O/THOURS	1,177	1,096	914	858	4045.00
TEMP FT CO OT HRS	24	19	60	75	178.00
CO P/T REG HOURS	210	100	279	246	835.00
CO P/T O/T HOURS	32	20	60		112.00



PUBLIC SAFETY COMMITTEE
SHERIFF'S AGENDA
January 6, 2026

RESOLUTIONS/DISCUSSIONS/UPDATES

NONE

General agency statistics November 2025 bar graph report added month of previous year noted in red
Categories by budget:

- Corrections
 - Staffing: Continue to try to fill full time vacancies
 - Emily Parkhurst recently graduated the academy- Congrats to Officer Parkhurst
 - Jail Population report: 29.77 average
 - Boarded in feds AVG: 11.13
 - Boarded in non-fed AVG: 0
 - Boarded out: 2
 - COB monthly activity report attached
 - Court report attached
 - Jail incident- medical emergency- staff handled well resulting in successful outcome. Investigation being conducted by CID
- Sheriff/Law Enforcement/Administrative
 - Sheriff, Undersheriff, Lt. Cunningham and Lt. Campbell attended reaccreditation ceremony in Albany for receipt of award- congratulations and thanks to the hard work of Undersheriff, CATS, and Conf. Sec. to Sheriff on hard work to complete
 - Sheriff, Undersheriff assisted with Christmas toy deliveries- 35 families were visited by staff. Event has continued to grow over the years with many children provided toys, games, etc. Deputy Spaulding did a great job with organization on short notice
 - Sheriff, Undersheriff, and Chief attended service for Sheriff Yessman
 - Sheriff and Undersheriff attended DARE graduation Dundee
- E911 Dispatch
 - Dispatch Vacancy filled start date December 31st- we are full at this time.
 - FTO's continue to train

Public Safety Communications

Working on solution for backup site- coordinated effort with IT to find permanent solution to zetron issue

- Animal Control:
 - Beverly Animal Shelter is shutting doors- looking at other options
- STOP-DWI Program
- Campaigns posted
- Coroner:
 - Nothing to report
- Miscellaneous: N/A



Yates County Sheriff's Office
Penn Yan, NY 14527
Court Security Division

MONTHLY ACTIVITY REPORT
November 2025

Total Number of Visitors Screened: 1,137

Total Number of Visitors requiring additional Weapons Screening: 457

Total Number of Contraband / Weapons Vouchered: 25

Total Number of Contraband / Weapons Resulting in Arrest: 0

Total Number of Items that was X-Rayed at the Courthouse: 640

Total Number of Court Ordered Remands by Court Security Officers: 2 males

Total Number and Break Down of Incidents and or Events:

- 2- Brinks escorts
- CR# 2025-11730, escort from court to vehicle, no issues

CSO's provided Security and Support to the following ***In-Person*** Courts:

❖ County Court	22 Appearances'
❖ Family Courts	45 Appearances'
❖ Surrogates Court	0 Appearances'
❖ Supreme Court	9 Appearances'
❖ Hearing Examiner	12 Appearances'
❖ Treatment Court	7 Appearances'
❖ Matrimonial Screening Part	5 Appearances'
❖ Grand Jury	2 Appearances'

Respectfully submitted: *Sgt. William Bacher* 12/1/25

**YATES COUNTY SHERIFF'S OFFICE
CORRECTIONS BUREAU
DAILY INCARCERATED INDIVIDUAL POPULATION DATA
FOR THE MONTH OF NOVEMBER 2025**

DAILY AVERAGE POPULATION:	29.77	
DAILY AVERAGE POPULATION:	<u>PER AGENCY</u>	
	YATES COUNTY	16.64
	FEDERAL	11.13
	BOARDED	2.0
HIGHEST NUMBER OF INCARCERATED INDIVIDUALS DURING MONTH:	32	
LOWEST NUMBER OF INCARCERATED INDIVIDUALS DURING MONTH:	28	
TOTAL NUMBER OF ADMISSIONS DURING MONTH:	9	<u>M</u> 8
		<u>F</u> 1
TOTAL NUMBER OF DAYS BOARDED OUT: (OTHER JAIL)	75	
TOTAL NUMBER OF DAYS BOARDED OUT TO MEDICAL FACILITY:	00	
TOTAL NUMBER OF DAYS BOARDED OUT TO MENTAL HEALTH FACILITY: <i>BREAKDOWN BY NUMBERS:</i>	00	
TOTAL NUMBER OF DAYS COMMITTED INCARCERATED INDIVIDUALS IN OTHER JAILS (NO COST): <i>BREAKDOWN BY NUMBERS:</i>	00	
LOCK UP DETAINEES:		<u>M</u> <u>F</u>
	YCSO: 2	2 00
	PYPD: 3	3 00
	<u>NYSP: 1</u>	<u>1 00</u>
	TOTAL: 6	6 00
NUMBER OF CAP COURT ARRAIGNMENTS:	6	
TOTAL JAIL VISITORS:	229	
YATES COUNTY MENTAL HEALTH VISITS: <i>BREAKDOWN BY NUMBERS:</i>	30	
	(21) INCARCERATED INDIVIDUAL VISITS BY COUNSELOR	
	(5) INCARCERATED INDIVIDUALS SEEN BY PSYCHIATRIST NP	
	(4) INCARCERATED INDIVIDUALS SEEN BY PSYCHIATRIST BY PHONE	
YATES COUNTY PUBLIC HEALTH VISITS: <i>BREAKDOWN BY NUMBERS:</i>	2	
	(2) INCARCERATED INDIVIDUALS SEEN BY PUBLIC HEALTH	
YATES COUNTY MEDICAL STAFF STATISTICS: <i>BREAKDOWN BY NUMBERS:</i>		
	(29) INCARCERATED INDIVIDUALS SEEN BY JAIL DOCTOR/ NP FOR ILLNESS	
	(6) INCARCERATED INDIVIDUALS INITIAL INTAKE PHYSICALS BY DOCTOR/NP	
	(73) INCARCERATED INDIVIDUALS SEEN BY JAIL NURSE (includes those above)	
	(92) CASE MANAGEMENT MADE BY NURSE	
	(18) REFERRALS MADE TO OUTSIDE SOURCES	

NOTE: AVERAGE POPULATION INCLUDING THOSE BOARDED OUT	32.24
HIGHEST POPULATION INCLUDING SWEAP PARTICIPANTS & BOARDED OUT	34.00

PREPARED BY: Sgt. Jordan Gilmartin
DATE: 12/2/2025



Yates County Sheriff's Office

ANIMAL CONTROL SERVICES MONTHLY ACTIVITY REPORT

TO: Sheriff CC: LE Lieut., ATS, and Records Clerk 02-2020

FROM: ACO Thomas Morris *[Signature]* Signature 12/5/25 Date submitted

SUBJECT: Month of November, year 2025 ACO report
This report is due no later than the 10th of the following month.

Animal Complaints handled & investigated Total: 40 Types: Dogs 32 Other: 8

Animal Bite Cases Total: 0 Bites by Dogs: 0 Cats: 0 Others: 0

of Dogs in Pound at first of the month: 2

DOGS IN: # (alive) seized or impounded: 6

ANIMALS IN: # Rec'd or picked up etc. (deceased) Total: 3 Types: Dogs 1 Other 2

DOGS/ANIMALS OUT: ATS, and Records Clerk

of dogs euthanized: 0 Number of dogs deceased in custody: 0

of Animals taken for cremation: 0 Total est. weight at 2025 Trips to Cdga: _____
of the following month

of dogs adopted out by the pound: 0 \$ fees collected: 0

of dogs TOT HSYC for adoption: 6 Types: Dogs 32 Other: 8

of dogs redeemed by owner with no fees collected: 0 Dogs: 0 Cats: 0 Others: _____

of dogs redeemed by owner with fees collected: 1 \$ fees collected \$ 25.00

Total # of dogs (alive) out: 7

Total \$ fees collected and TOT administration \$ 25.00

(Fees = Impounds: \$25.00 Days Boarded: \$ _____ Rabies Vacc: \$ _____ Other: _____)

Miles driven on ACO 5M01 vehicle: 1987 miles 5M05 vehicle: 1668 miles Total: 3655 miles

Other supporting narrative (please attach if any): _____

Reviewed By: *[Signature]* Date: 12/09/25

owner with fees collected: 1 \$ fees collected \$ 25.00



Office of the

YATES COUNTY SHERIFF

Francis E. Ryan

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Penn Yan, New York 14527-1720
Telephone: 315-536-4438

Web site: www.yatescountysheriff.gov Email: sheriff@yatescountyny.gov

Brandon C. Jensen, Undersheriff

PHONES: (315) area code
Emergency 911
Fax 536-5191
Administration 536-5172
Animal Control 694-6077
Civil Division 536-5174
Court Security 536-5107
Criminal Division 536-5176
Dispatcher 536-4439
Jail Division 536-5175
Juvenile Division 536-5177
Marine Division 536-5526
P.S. Comm. Div. 531-3214
Records Division 536-5178
Coroner 536-5172
STOP-DWI 536-5182
Tip Hotline 536-5558
Text Tip "Yates"
847411

County Administrator and Yates County Legislature:

Please see below, our end of year goals and objectives summary.

Goal #1: Fill vacant positions within the Office of the Sheriff

- a. Fill open positions in the jail: **Incomplete. We continue to have turnover with retirements and terminations**
- b. Fill open positions in the E911 center: **complete. For the first time in a few years 911 is full**
- c. Fill Road patrol positions: **Complete. We have one retirement in February and another questionable**

Expected Outcome: **We will continue to aggressively promote and fill vacancies as they come with suitable candidates that have completed an exhaustive background check.**

Goal #2: Complete a revision of the vehicle acquisition / maintenance procedures

- a. Establish a procurement schedule that will allow for usage of equity in vehicles toward new purchase. **Completed**
- b. Reduce repair and maintenance costs by utilizing County Highway for some authorized repairs. **Completed, however we are evaluating costs, will have clearer answer as to cost when full year of usage is completed.**
- c. Establish a secure area to leave county vehicles during repair process. **Completed- while not fenced in, there are adequate security measures at Shared Services Facility for vehicles to be left. (day traffic, security cameras, locked bays if needed)**

Expected Outcome: **Our operational efficiencies have gotten better, and small problems are worked out more efficiently. Our turnaround time on cars has been much better, and the service that is provided by a dedicated mechanic has been beneficial in finding problems before they become major issues. We are also seeing a reduction in misses service appointments. Great cooperation with highway department Sheriff's office.**

Goal #3: Streamline operational efficiencies in recruiting and hiring process for all divisions while retaining standards.

- a. Work with human resources to improve the applicant process: **Completed, operational efficiencies greatly improved, exceptional work and service from HR, Thank you!**
- b. Modernize the means that backgrounds are distributed and completed. **Completed- all agency background investigations are now done Criminal Investigations Division and/ or part time retired investigator. Much more thorough and comprehensive reporting.**
- c. Target recruitment strategies that incorporate in person events as well as social media recruitment. **Completed, however our intention is to continue practice, and seek out addition opportunities moving forward.**

Expected Outcome: **With Human Resources now assisting with the process by sending out and monitoring the return of paperwork, it has allowed us to process investigations faster, thus returning more candidates for positions in a more timely fashion. The partnership between agencies has been beneficial for record keeping as well as processing time for all divisions.**





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December 23, 2025

County Administrator and Yates County Legislature:

Please see below, our end of year goals and objectives summary.

Goal #1: Complete and institute the Eddy Eagle program for gun safety, firearms familiarization class, certification course

Expected Outcome: As gun sales increase the importance of gun safety continues to become more and more important. We would like to provide this training and exposure to Yates County youth, either through the school districts or through presentation on a county level 2 times per year. Provide firearm familiarization class 2x per year, and pistol permit certification to county residents at least 1 time per year.

Goal #2: Modernization and continuity of general orders.

Expected Outcome: Through the accreditation process it was discovered that our general orders are in multiple different formats and require much unnecessary time and effort to make changes and updates to. Through the process of updating we will have a uniform and future friendly format that can be updated easily and frequently as required by best practice issued by state. The current format has not changed in as long as I can remember and is cumbersome to work with.

Goal #3: Digitization of old records

Expected Outcome: We have begun to digitize records in the civil office as we all pistol permits. This is allowing us to free up much needed space. We also have begun some work on other records. By end of year 2026 we would like to have all current records in digital format, and strong headway into digitizing legacy paperwork stored on third floor. As part of this goal, we will pursue a concrete answer to adherence to current records retention rules and destruction of legacy documents to continue to free space.

Respectfully Submitted

Francis Ryan
Sheriff

