



25 January 2023

**EMERGENCY MEDICAL SERVICES ADVISORY BOARD
17 JANUARY 2023 PUBLIC HEARING MINUTES**

EMSAB Members: Mary Egeland Jennifer Grinage Serena Tschirgi
Laura Gifford Mike Larson

EMSAB members attended the January 17 meeting in the LFD Station I Training Room at 12:07 p.m. Mary Egeland and Jennifer Grinage attended via Zoom. Also present were Staff Liaison Greg Rightmier, Council Liaison Kasee Forsmann and Fire Department Assistant Danel Arnzen, who took notes.

Old Business:


- Tschirgi made a motion to approve the October 27, 2022 minutes; the motion was seconded by Gifford and approved by the board.
- Staff Liaison Rightmier presented the annual report (see attached).
 - EMS calls increased by 5% in 2022.
 - Ambulance billing personnel transferred from the finance department to the fire department.
 - Hired the new administrative assistant Danel Arnzen.

New Business:

- Tschirgi made a motion to re-elect Larson as EMSAB chair. The motion was seconded by Gifford and approved by the board. Tschirgi moved to re-elect Gifford as vice-chair; seconded by Larson. Gifford serving as vice-chair for the next year, was approved by the board.

**NEXT EMSAB MEETING IS TUESDAY, APRIL 18, 2023 AT 12:00 PM
IN THE STATION I TRAINING ROOM**

Submitted by:


Gregory V. Rightmier, Staff Liaison

1/25/23
Date


Danel Arnzen, Recording Secretary

1/25/23
Date

GVR: da

c: Kari Ravencroft, City Clerk
Dan Johnson, Mayor
Kasee Forsmann, Council Liaison
Kayla Hermann, City Attorney



EMSAB

**ANNUAL
REPORT
2022**



COVID...

The department kept busy keeping up with CDC guidelines as the virus fluctuated throughout the year. At year end, the mask mandate was lifted and the pandemic SOP archived.



AMERICAN LEGION AWARDS



Paramedic of the Year
Engineer Kirby Ockwell



Firefighter of the Year
Captain Nate Metcalf



EMT of the Year
Captain Chris Jacks

AMBULANCE BILLING TO LFD

Ambulance Billing personnel, Amy Paris and Liz Waits were transferred from the finance department to under the fire department in August 2022. This move led to improved reporting and statistic gathering along with better communication with crews.

The upcoming retirement of Liz Waits in the spring of 2023 led to a rethink of the billing process.

After many hours of research and review, LFD decided to hire a 3rd party EMS billing company to bill for patient transports. Amy Paris will be the liaison between the company and the medics and will relocate to fire admin.

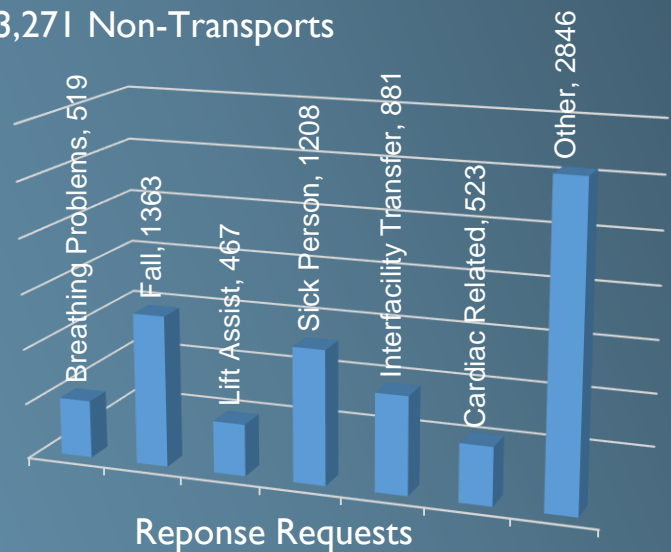


FY22 EMS CALLS

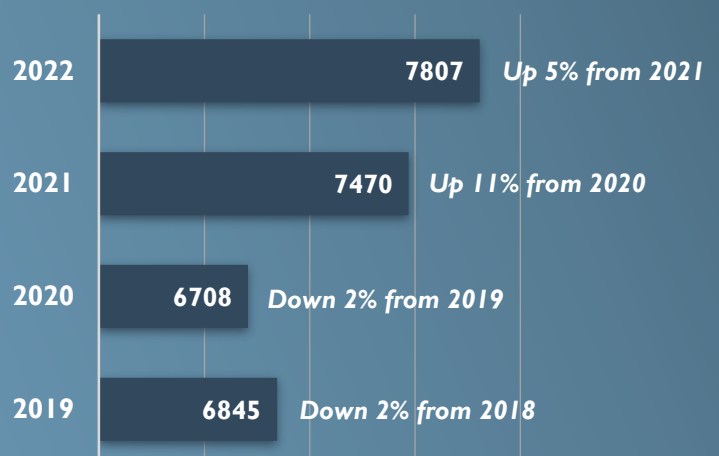
7807

4,536 Transports

3,271 Non-Transports



5-Year Call Volume





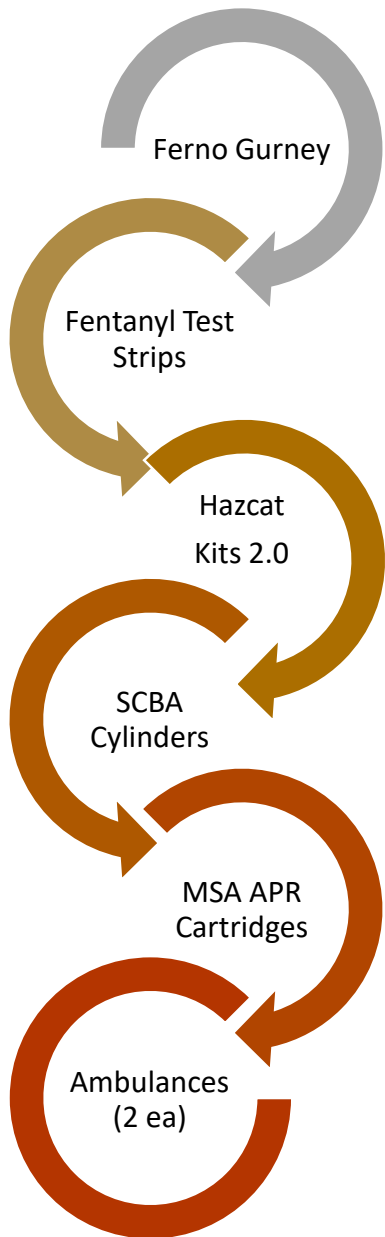
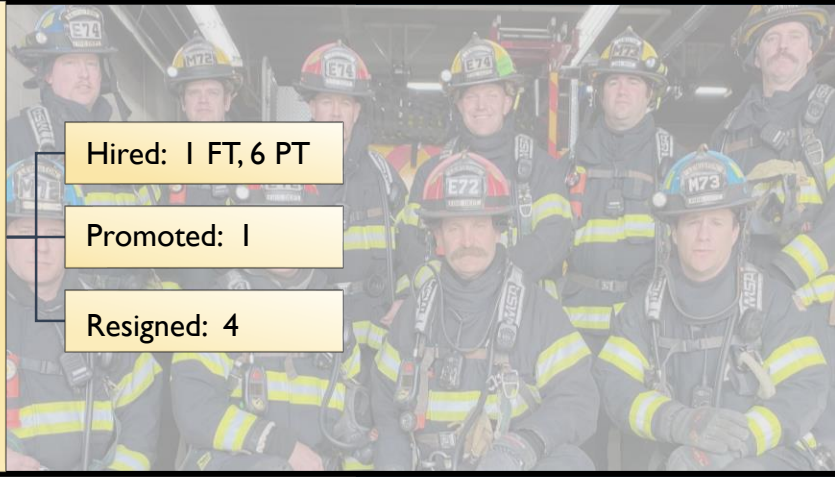
New Administrative Assistant Danel Arnzen

Personnel Changes

Hired: 1 FT, 6 PT

Promoted: 1

Resigned: 4



2022 Highlights...

- ✓ Idaho GEMT legislation passed
- ✓ Revised Asotin County EMS Protocols distributed
- ✓ EMS contracts updated
 - Asotin County Unincorporated
 - Whitman County District 14
- ✓ City Council approved EMSAB's proposed increase in ambulance rates effective October 1, 2022
- ✓ Firefighter Burke is now a certified Ferno gurney technician
- ✓ LFD partnered with LPD for Active Shooter training
- ✓ Five LFD members are in the process of training for their paramedic certification
- ✓ A complete reorganization of the EMS supply room was finished in 2022. This was the catalyst for a new inventory program that will use scanning to help keep supplies available and up-to-date
- ✓ LFD purchased two new inventory programs and a rostering program. These will be huge time savers for all members.

ITEMS RECEIVED IN FY23