

**OFFICIAL MINUTES  
TOWN OF HOLIDAY LAKES, TEXAS  
REGULAR MEETING  
DECEMBER 19, 2023**

**TOWN OF HOLIDAY LAKES**

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, December 19, 2023, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

**INVOCATION AND PLEDGE** – Mayor Pro Tem Disa Schulze.

**Call to Order** – Mayor Norman Schroder called the meeting to order at 7:00 p.m.

**Record Members Present and Establish Quorum** – City Secretary Cindy Clark called roll and ascertained a quorum was present. The quorum included Mayor Norman Schroeder, Mayor Pro Tem Disa Schulze, Alderwoman Roberta Hamby, Alderman Lorenzo Macias, Alderman Terry Mitchell, and Alderwoman Kay Young.

**Approve/Reject: Minutes of November 21, 2023** – After review of stipulated minutes Alderman Terry Mitchell made a motion to approve the minutes as submitted, the motion was seconded by Alderman Lorenzo Macias and carried on a vote of 4 Ayes and 1 Nays.

**Approve/Reject: Pending Bills and Actual Disbursements for November 2023** – After reviewing submitted Alderwoman Kay Young made a motion to approve as submitted. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 5 Ayes and 0 Nays.

**Presentation of Police Department Report-** Officer Dodd submitted the report as follows. There were 33 Calls for Service: 2-1050 unknowns, 6 follow-ups, 1 warrant service, 2 ambulance assist, 1 loose livestock, 1 agency assist, 2 animal complaints, 1 animal welfare, 1 business check, 5 traffic stops, 2 flag downs, 1 public service, 1 loud music, 1 overdose, 1 fire, 1 burning complaint, 1 neighbor complaint, and 1 cruelty to animal call. The vehicles were driven 1123.9 miles and used 18.1 gallons of gasoline.

**Presentation by Chief Dorsey about a Program Budget-** The presentation was made by Assistant Chief Dunlap as Chief Dorsey was unable to attend. I am not sure if everyone has a letter so they can follow along with me. “See attached Letter”. Once we are in this process of doing these grants, we must make sure that we are following all guidelines. We need to have the building in the name of the police department to receive these grants. These grants will help ensure that we are not depleting city funds. When we cannot get what we need we let everyone down. Doing this will stop us from depleting city funds and allow us to get the

equipment that the department needs. It will make the police department more independent and allow us to get vehicles, better radios, and whatever we need including emergency boats, training. This is our main goal to make sure we are not depleting city funds. Then Mayor Pro Tem Schulze asked what would happen if the department were depleted, then what happens to the building? Assistant Chief Dunlap stated that the outgoing administration would have to sign the building over to the city. Mayor Pro Tem Schulze then stated that the taxpayer money would be spent to connect water, power, internet, and phones. We must have independence. A resident asked could they do a year or three-year contract? Then what we need to have in place is that whoever the outgoing administrator of the police department is must sign over all property to the Town of Holiday Lakes for use or disposal as deemed necessary. Assistant Chief Dunlap stated what he meant by independent is that they would no longer require funds for the town to operate. Mayor Pro Tem Disa Schulze stated that we need to speak to a lawyer to get all the paperwork together and all I's doted, and all t's crossed. The police department can never be self-supporting. Grant funds must be tracked separately. Grants would help to alleviate the burden on the city. To do that correctly Mayor Pro Tem Disa Schulze will contact Danbury and see how they handle funds for the police department. Having said that to make sure we are covered we need to speak to an attorney and auditor to make sure everything is spot on. Unless the town is involved it would be like they were running their own business. More discussion was had. If you bring a flash drive, I will download the recording of the meeting. Or I can email the recording to you upon written request.

**Public Comments** – Mr. Hamby asked, why do we not have term limits? Because it is not required. The term limits come from the voting public and are when people vote for other people in. The requirements are listed in the Local Government Code Title 2. Organization of Municipal Government Subtitle B. Municipal Form of Government, Chapter 22. Aldermanic form of Government in a Type A Municipality. There was a question about the community center and funds to replace that. She was informed that the Town did not accept the funds for the community center since it would have to be put back the way it was. Even the municipal building funds were refused, and we made the building better and did not put it back the way it was. As per the audit we are behind due to COVID, however all funds are accounted for. We still have the money to do the roads, however the right thing is not to patch the roads but to do the complete road surface. Alderwoman Kay Young reported the final completion for the bridge has been done. We are now waiting on the Texas General Land Office. Then they must still get bids for the work and that it may be in June of 2024 before they get started on rebuilding the roads. Alderman Terry Mitchell stated it is normally seven years from incident to completion. Again, recording available upon written request.

**Book Swap and food pantry to be located at City Hall-** Upon review of request Mayor Pro Tem Disa Schulze made a motion to approve to proposal. The motion was seconded by Alderwoman Roberta Hamby and carried on a vote of 5 Ayes and 0 Nays.

**Travel Trailer Permits-** Secretary Cindy Clark reported that none had been submitted.

**Manufactured Home Permits-** Secretary Clark reported that none had been submitted.

**Presentation of Court Report for October 2023** – City Secretary Cindy Clark presented the Court Report: There were no traffic citations issued. The Court collected \$467.00 of that \$171.25 were State Fees, \$84.01 in court costs, \$196.34 in Fines, \$6.92 went to the Technology Fund, \$8.48 went to the Building Security Fund. One citation was paid. One warrant was issued.

**Closed Executive Session** – Mayor Pro Tem Disa Schulze made a motion to adjourn to executive session, the motion was seconded by Alderman Lorenzo Macias and carried on a vote of 5 Ayes and 0 Nays. Mayor Schroeder adjourned to executive session at 8:38 p.m.

**Action taken as result of closed executive session** – Mayor Norman Schroeder call the open meeting back to order and 8:54 p.m. He asked if there was any action as the result of the executive session. Mayor Pro Them Disa Schulze made a motion in institute a new drug free policy and concur with the law, this would include employees and elected officials. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 5 Ayes and 0 Nays.

**Elected Officials Reports** – Street lights at Duffy and Casey have still not been installed. Sullivan @ Kelly, Kelly @ O’Leary Ln., and CR 30 N @ FM 521 the lights are all out. The light at Creekside @ Corral has a bad ballast or sensor it keeps going off and on. Someone needs to let TNMP know that our children are having to wait for buses in the dark and that if one of them gets hurt we will hold them responsible.

**Adjournment** – Mayor Pro Tem Disa Schulze made a motion to adjourn. The motion was seconded by Alderwoman Roberta Hamby and carried on a vote of 5 Ayes and 0 Nays. Mayor Norman Schroeder adjourned the meeting at 8:56 p.m.

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Julia Guevara , City Secretary

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Norman Schroeder, Mayor

**ATTEST: THIS IS A TRUE AND ACCURATE COPY OF THE CITY COUNCIL MEETING CONDUCTED ON THE 19<sup>th</sup> DAY OF DECEMBER 2023.**

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Julia Guevara, City Secretary