

Governmental Body: Winterset City Council

Date of Meeting: March 16, 2026
Time of Meeting: 7:00 PM
Place of Meeting: City Hall - 124 W Court Ave

The public is welcome and encouraged to attend this meeting.

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

- 1) Call to Order**
- 2) Pledge of Allegiance**
- 3) Roll Call**
- 4) Adopt Agenda**
- 5) Public Comment**
- 6) Consent Agenda**
 - a) City Council Meeting minutes from March 3, 2026
 - b) Utility Board Meeting minutes from February 17, 2026
 - c) Tobacco License Renewal - Hy-Vee Inc
 - d) Appoint Mathew Floden to Board of Adjustment
 - e) Reappoint Kevin Boyle to International Friendship Commission
 - f) Appoint Matt Sheridan to International Friendship Commission
- 7) Claims**
 - a) Claims in the amount of \$852,168.67
- 8) Reports from City Boards and Departments**
 - a) Madison County Development Group Executive Director Ryan Marquardt
 - b) Winterset Airport Board Chairperson Dave LaGrange
 - c) Winterset/USW Wastewater Superintendent Nic Smith
 - d) STRAND- Taylor Hopper
 - e) City Administrators Report
- 9) Presentations**
 - a) Winterset Cemetery and its impact
 - b) City Revenue Report
- 10) Resolutions and Actions**
 - a) Res No. 2026-15 A Resolution to support a community event
 - b) Res No. 2026-16 A Resolution Approving A Professional Agreement With CliftonLarsonAllen Wealth Advisors (CLA) LLC
 - c) Approval of Pay App #8 for WWTF
- 11) Council Considerations, Discussions, and Work Session**
- 12) Adjournment**

DATE POSTED: March 13, 2026

Andrew Barden, City Administrator/City Clerk

The City Council of the City of Winterset, Iowa met on March 16, 2026 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Leners and recited the pledge of allegiance.

PRESENT: Christopher Fairholm, Michael Eller Mike Fletcher, Mary Ann Orr

ABSENT: Michael Cook

The Mayor asked for a motion to adopt the presented agenda. There being no further additions or deletions to the agenda and no further discussion, Council Member Fairholm made a motion, seconded by Council Member Orr. On roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried.

Public Comment - Individuals wishing to speak shall sign up prior to the meeting. When called upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and not disrespect individuals.

A citizen at 721 E Fillmore spoke in opposition of the Fieldhouse and provided rhetorical questions and disagreement with pending council action upon such. Further discussion included disapproval of the pending item for consideration and the community event designation given for the fireworks demonstration.

Consent Agenda

- City Council Meeting minutes from March 3, 2026
- Utility Board Meeting minutes from February 17, 2026
- Tobacco License Renewal - Hy-Vee Inc
- Appoint Mathew Floden to Board of Adjustment
- Reappoint Kevin Boyle to International Friendship Commission
- Appoint Matt Sheridan to International Friendship Commission

The Mayor stated that the minutes of the March 3, 2026 City Council meeting were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Fletcher and seconded by Council Member Fairholm to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Claims

The claims submitted are in the amount of \$852,168.67

The Mayor called for a report on the claims. Administrator Barden requested the Claim paid to ICAP be reduced to 187,250.00, where other premiums were included in the total and were not due at this time. Council Member Eller stated that he reviewed the claims and moved to approve the following list of claims. Council Member Orr seconded the motion. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

GENERAL

POLICE:

Galls LLC, pants	139.10
Madison Co Treasurer, gasoline	1,353.90
Mediacom, phone/internet service	511.15
Payroll Account, salaries	26,581.11
Quality Car Care, repairs	70.95
Stryker, repairs	1,350.00
Summit Veterinary Services, supplies/wellness exam	579.96
T-Mobile, phone service	1,398.20

FIRE:

Brittains Standard Parts, repairs	35.61
Fareway Stores Inc, supplies	170.96
Quality Car Care, repairs	3,169.67
Waste Management of Iowa, garbage service	28.77

ADMINISTRATION:

ICAP, insurance renewal	187,250	195,917.00
Payroll Account, salaries		7,478.93
Winterset Madisonian, publications		13.62

BUILDING INSPECTOR:

Payroll Account, salaries	554.47
Veenstra & Kimm Inc, building permit fees	3,988.00

GARBAGE FUND

SOLID WASTE/GARBAGE:

Payroll Account, benefits	178.60
Payroll Account, salaries	1,074.48
Waste Management of Iowa, garbage services	37,725.08

INTERNAL SERVICE FUND

ADMINISTRATION:

Agriland FS Inc, ice melt	484.98
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Granite Telecommunications, utilities	132.34
MMIT Business Solutions Group, monthly contract	1,210.78
Waste Management of Iowa, garbage service	29.88
Xplor Pay, fees	49.93

ROAD USE TAX

ROADWAY MAINTENANCE:

Carquest of Winterset, repairs	75.42
Farmers Electric Coop Inc, utilities	216.23
Payroll Account, salaries	9,324.91
R & B Tire and Auto, repairs	660.00
Simon Welding, supplies	5.82
Waste Management of Iowa, garbage service	116.92

SNOW REMOVAL:

Payroll Account, salaries	131.20
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SEWER UTILITY FUND

SANITARY SEWER:

Allender Butzke Engineers Inc, WWTF Improvements	385.52
CenturyLink, phone service	15.35
Cintas Corporation, first aid supplies	11.83
Farmers Electric Coop Inc, utilities	216.22
IA Assoc of Municipal Utilities, dues	530.00
Microbac Laboratories Inc, lab testing	1,396.40
Payroll Account, benefits	366.05
Payroll Account, salaries	2,189.94
U S Water Services Corporation, contract labor	28,204.32
Waste Management of Iowa, garbage service	473.59
Woodruff Construction LLC, WWTF Pay App 7	381,792.63

SEWER IMPROVEMENT PROJECT

SANITARY SEWER:

Strand Associates Inc, engineer fees	134,498.80
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TRUST & AGENCY

POLICE:

Payroll Account, benefits	4,397.08
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ADMINISTRATION:

Payroll Account, benefits	1,337.21
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ROADWAY MAINTENANCE:

Payroll Account, benefits	1,595.76
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Receipts from previous month:

General Fund:	\$39,367.96
Special Revenue Fund:	\$0.00
TIF Special Revenues Funds:	\$16,533.55
Debt Service Funds:	\$16,094.19
Capital Project Funds:	\$0.00
Enterprises Funds:	\$0.00

Reports from City Boards and Departments

Madison County Development Group Executive Director Ryan Marquardt provided written activity report, highlighting the GMCCF grant is being tabulated. Other business opportunities were presented, and potential developers and industries have been in talks.

Winterset Airport Board Chairperson Dave LaGrange was absent. Administrator Barden reminded council of the John Wayne Birthday fly-in breakfast and the Fly Iowa events occurring this year; at the request of Mr. LaGrange.

Winterset/USW Wastewater Superintendent Nic Smith reported repairs and equipment breakdowns at the plant. Increased amount of flow following the rains over the weekend leaning toward I/I and a new product being used to make sewer pipe repairs. Smith reported safety training and an emergency call out for the crew in the last month.

STRAND- Taylor Hopper was absent, Administrator Barden shared the update. Concrete pours continue, submittals have been delayed but the construction timeline is unaffected, and incorrect construction documents have led to delays and increased cost for properly sized equipment.

City Administrators Report included report to council and highlighting projects such as the street and WWTF, attendance at obligatory meetings, and communication with staff, elected, appointed, and citizens on various topics. Further reporting an impressive amount of insurance premium cost savings due to transitioning insurance providers and safe work practices.

Presentations

Winterset Cemetery and its impact was presented by Parks and Recreation Director Sky Smothers. Noting, the Winterset Cemetery Association has requested consideration and the recommended approval from the Parks and Recreation Board to assume responsibilities for the cemetery on January 1st, 2027. The request comes with an estimated increase of \$74,000 to this year's budget and assumption of all assets. A letter was provided by email and referenced during discussion. A formal resolution of adoption would follow by Attorney Rosien for formal acceptance.

City Revenue Report was provided by Administrator Barden. The City administration department requested 659,679 dollars (a \$73,345 reduction) and prioritization on contracted services with increased online accessibility for residents. Further discussion included Garbage and Wastewater- enterprise funds and the fund balance and contractual cost of such. A general request spreadsheet was discussed and an impactful revenue included by department. Further discussion of the FY 26-27 proposed property tax levy included the reduction of the levy by \$0.26, a reduction of insurance premiums by \$19,708, and an increase in property valuations of over \$6.8 million dollars resulting in just \$34,936 additional dollars. Further discussion included the union wage and fringe benefit increases associated and the cost more than available. More discussion will be held on April 6th at 6 p.m.

Resolutions and Actions

A motion was made by Council Member Eller to approve Resolution No. 2026-15 a Resolution to Support a Community Event seconded by Council Member Fairholm. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-15

RESOLUTION TO SUPPORT A COMMUNITY EVENT

WHEREAS Tony Wenck (organizer) desire to host a no admission cost, community special event on June 6th, 2026, at the real property 206 State Hwy 92, parcel 820004500213000 (property); and

WHEREAS the organizers desires to host alcohol consumption, food trucks, kids activities/amusement, live band, and fireworks demonstration; and,

WHEREAS the State of Iowa Alcohol Beverage Division (ABD) will be consulted for sales of alcohol, and customary application filed for Council approval in the future; and,

WHEREAS food truck permits shall be suspended per (Title II, Chapter 1, Section 2.114, Section 2) so long as the special event committee (organizer) "the committee files with the City Administrator a list of peddlers and/or transient merchants and the item or items of goods and/or services being sold by each vendor during the special event" and shall comply with Title II, Chapter 1, Section 2.114; and,

WHEREAS, the only place a carnival is permitted is in the Industrial District per (Chapter 12, Section 4.12055, A, 27), and Special Exception Uses for the Commercial Zoning District do not include the Industrial District primary purposes, nor list carnival as an allowable Special Exemption, therefore, Chapter 12, Section 4.12055, A, 27 shall be suspended for the property on June 7st, 2025, from the hours of 12:01 p.m. to 11:59 p.m.; and,

WHEREAS the noise ordinance (Title III, Chapter 4, Section 3.409(2)) shall remain in effect and the organizers expressed the desire to notify adjacent residential property owners of the event and plan to minimize disturbances; and,

WHEREAS, a portion of the fireworks ordinance shall be suspended on June 6th 2026, from the hours of 6 p.m. to 11:59 p.m. (Title III, Chapter 14 Sections 3.1403 (E), all other sections are withstanding and in effect, furthermore, the organizers shall provide written consent of the real property owner, consultation with the Fire Chief, and proof of insurance prior to the event.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Winterset, Iowa that the Community event shall be authorized so long as the specific criteria and requirements are met as documented in this resolution for the above-mentioned date and times.

Passed and approved this 16th day of March 2026.

Thomas J Leners, Mayor

ATTEST:

Andrew Barden, City Administrator/ City Clerk

A motion was made by Council Member Fletcher to approve Resolution No. 2026-16 a Resolution Approving a Professional Agreement with CliftonLarsonAllen Wealth Advisors (CLA) LLC seconded by Council Member Fairholm. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-16

A RESOLUTION APPROVING A PROFESSIONAL AGREEMENT WITH CliftonLarsonAllen WEALTH ADVISORS (CLA) LLC

WHEREAS, the City previously employed a finance officer to provide internal reconciliations, accounting work, and monthly expense and revenue reports; and,

WHEREAS, The City of Winterset has obligations as requirements to provide reconciliations and monthly and annual financial reports; and,

WHEREAS, the City of Winterset desires CLA, LLC to perform professional accounting services as outlined in the proposal.

THEREFORE BE IT RESOLVED by the City Council of the City of Winterset, Iowa shall enter the agreed upon professional accounting agreement with CLA LLC with an amount of \$1,575 per month.

Passed and approved this 16th Day of March 2026.

Thomas J. Leners, Mayor

ATTEST:

Andrew Barden, City Administrator/City Clerk

A motion was made by Council Member Fairholm to approve Pay App #8 for WWTF seconded by Council Member Orr. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Council Considerations, Discussions, and Work Session

Mayor Leners remarked prior citizens requesting snow not impeded on the use of the dog park expressed appreciation for city crews relocating and not continuing to pipe snow in the area of concern, Mayor Leners thanked the city staff as well.

The Adjournment

There being no further business, Council Member Fairholm then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Eller. All Council Members voted Aye.

Whereupon the Mayor declared that the motion carried, and the meeting was adjourned at 8:02 p.m.

Thomas J. Leners, Mayor

ATTEST:

Andrew Barden, City Administrator/City Clerk