

Regular Meeting Minutes  
Monday July 8th, 2024  
6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Marshall, Weber, Wagner, Newton and Moeller. City staff present were City Clerk Rebecca Schau, Police Chief Brad Roberts, Public Works Director Todd Herdrich & Librarian Sunny Robbins. Others in attendance – Nadine Allen, Bill Dains, Janet Haeffner & Tony Keefe.

Motion by Moeller, second by Marshall to approve the agenda: all ayes.

Citizen comments – Two residents expressed concerns regarding city office employee & hiring of a fulltime clerk. Resident expressed concerns with speed limit on Mill St near Railroad Park as well as questioning if city staff is requirement to live within city limits.

Motion by Newton, second by Wagner to approve the minutes of the June '24 meeting: all ayes.

Motion by Marshall, second by Moeller to approve the June '24 financial reports: all ayes.

Motion by Moeller, second by Wagner to approve the June '24 disbursements and July '24 bills to be allowed: all ayes.

Discussion was held regarding deputy clerk position.

7:47pm City Clerk left the meeting. Public Works Director continued the meeting minutes.

Motion by Wagner, second by Newton to table Deputy Clerk position.

Motion by Marshall, second by Weber to table sewer cleaning contract.

Police Chief gave update on nuisance properties.

Police Report – There were 72 calls for service, 18 traffic stops and 6 citations. 38 building checks were done during the day & nighttime hours.

Water / Sewer Superintendent Report – received sealcoat bid for this summer, came in under budgeted price. Mini Excavator was received and is in operation.

There being no other business to come before the Council, motion by Marshall, second by Wagner, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_, Dave Ellingboe, Mayor

Attest: \_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General \$59,602.32 Capital Equipment Reserve \$0 Road Use Tax \$14,110.62 Employee Benefit \$478.31 Local Option Sales Tax \$7995.50 Debit Service \$923.06 Rathbun \$0 ARPA \$0 Water \$24,346.51 Water Sinking USDA \$1,816.00 Sewer \$31,434.74 Sewer Sinking \$143,967.45. **Summary of All Disbursements:** General \$40,688.78 Capital Equipment Reserve \$0 Road Use Tax \$4,358.16 Employee Benefit \$2673.07 Local Option Sales Tax \$24,000.00 Debit Service \$ Capital Project Fund \$0 Rathbun -\$0 ARPA \$0 Water \$25,073.23 Water Sinking \$1,816.00 Sewer \$154,932.90 Sewer Sinking \$143,967.45.

ACCESS	copies	382.38
AFLAC	AFLAC	80.76
ALLIANT ENERGY	electric	5,014.00
BLUE TOP EXCAVATING LLC	contractor fees	17,243.07
CITY OF WEST POINT	fuel	42.63
CORDRAY HEATING & COOLING	replaced capacitor	90.95
DAILY DEMOCRAT	advertising	233.82
DEMCO	supplies	455.51
EXCEL IT SERVICES	computer/server	4,589.43
FRENCH-RENEKER-ASSOCIATES	engineer fee	1,428.76
GRRWA	GRRWA	953.00

HUFFMAN'S FARM AND HOME	marking paint	74.97
INGRAM Library Services	books	643.14
IOWA DEPARTMENT OF REVENUE	tax	1,367.00
IOWA DNR	dues	97.10
IOWA ONE CALL	one call	26.10
JACOBS CONTRACTING	repair roof	248.00
JOHN HUNOLD	cabinet storage	5,400.00
JSPARKS	art class	135.00
KARL CHEVROLET	repairs	425.00
KEMPKERS TRUE VALUE	water postage for shipping	12.45
KOHLMORGAN HAULING	trash pickup	5,440.00
LYNCH DALLAS, P.C.	Attorney	34.70
MARTIN EQUIPMENT	mini	40,125.00
MASTERCARD	supplies	1,503.51
MCFARLAND - SWAN OFFICE CITY	office supplies	99.09
Microbac Laboratories Inc	water test	17.50
MIDAMERICAN ENERGY	gas	63.67
MUNICIPAL SUPPLY	charger	167.83
POPULAR WOODWORKING	magazine	18.00
RATHBUN REGIONAL WATER	June water	5,846.40
REBECCA SCHAU	Allowance	250.00
RSM US PRODUCT SALES	Microsoft 365	115.00
SHIELD TECHNOLOGY CORP	renewal	500.00
SUNNY ROBBINS	Allowance	250.00
T.H.E. COMPANY	mower seal	8.95
T-MOBILE	Chiefs cellphone	120.10
TODD HERDRICH	cell phone	300.00
USDA RURAL DEVELOPMENT	loan payment	1,816.00
USPS	postage	185.50
VERIZON BUSINESS	Data-Toughbook-reser	40.01
VERTICAL COMMUNICATIONS	City Phone	56.67
WEX BANK	Fuel	591.19
WINDSTREAM	City Internet	291.52
EFTPS	FICA	4,329.85
IPERS	IPERS	3,092.22
Payroll		19,324.00
		123,529.7