

## Minutes

### **Call to Order**

The meeting was called to order by the Committee Chairman Mr. Dunnill at 9:00 am.

### **Roll Call**

The following committee members were present: Mr. Dunnill, Mr. Hess, Dr. Polk (Zoom), Ms. Parker, Mr. Miller, Mr. Hunter, Ms. Foster, Mr. Lowey, Mr. Lewellen, Mr. Benoit, Mr. Alexander-Hildebrand, & Mr. Long

### **Members Absent**

Mr. Sirois, Ms. Webber & Mr. Marion

### **Quorum: Yes**

### **In Attendance**

- Board Members: Mr. Kerkstra
- Department Heads: Colton Ekhoﬀ, Nick Africano, Steve McCarty, Lori Gadbois, Delbert Skimerhorn, Ben Wilson, Anita Speckman, Eric Cavender, Dan Henrickson, Erich Blair, Michael Downey, Ted Workman

### **Media: None**

### **Public Comment: None**

### **Approval of Minutes: February 19, 2026**

**Mr. Lowey made a motion to approve the minutes and Mr. Lewellen seconded it. Motion carried with a voice vote.**

### **Presentation:**

- Kankakee County Convention & Visitors Bureau Inc. IGA

Angelina Greer the Executive Director from Visit Kankakee County presented on a proposed Intergovernmental Agreement for 2026-2029. The annual membership fee is \$70,000.00 with a 3% annual escalator and \$5,000.00 per hotel within the county jurisdiction. The County will also have two board members on the Visit Kankakee County Board of Directors per the new IGA.

**Mr. Hunter made a motion to approve the IGA and terms provided. The motion was seconded by Mr. Lewellen. Motion carried with a roll call vote of 12 ayes and 0 nays. Voting aye were Mr. Dunnill, Mr. Hess, Dr. Polk, Ms. Parker, Mr. Miller, Mr. Hunter, Ms. Foster, Mr. Lowey, Mr. Lewellen, Mr. Benoit, Mr. Alexander-Hildebrand, & Mr. Long.**

### **Auditor – Auditor Colton Ekhoﬀ**

- Monthly Claims – February 2026

Mr. Ekhoﬀ stated there were 556 claims processed with a total dollar amount of \$9,971,868.90.

**Ms. Parker made a motion to approve the claims and Mr. Lowey seconded it. Motion carried with a roll call vote of 12 ayes and 0 nays. Voting aye were Mr. Dunnill, Mr. Hess, Dr. Polk, Ms. Parker, Mr. Miller, Mr. Hunter, Ms. Foster, Mr. Lowey, Mr. Lewellen, Mr. Benoit, Mr. Alexander-Hildebrand, & Mr. Long.**

### **Treasurer’s Office – Treasurer Nicholas Africano**

- County Treasurer’s Report – February 2026
- County Collector’s Report – February 2026
- Monthly Resolutions for March 2026

Mr. Africano reviewed his monthly reports with the committee. The new website is under development and tax bills should be sent out on or around May 25, 2026.

**Mr. Lewellen made a motion to combine and approve the reports and Mr. Hunter seconded it. Motion carried with a voice vote.**

### **Finance Department – Director Steve McCarty**

- Miscellaneous Financial Reports & Discussion

Mr. McCarty reviewed the reports with the Committee.

- Cash Flow Update

Mr. McCarty stated there are no cash flow issues to report at this time.

- Draft FY25 Year-End Update

SKDO reported a positive year end FY2025 fund balance of around \$350,000.00. More detail will be available once the final audit report is finished. Auditors are on site currently and will be in the coming weeks continuing their work.

- FY25 General Fund Contingency Budget Amendment

Mr. McCarty explained this allows for internal adjustments to reallocate funds. There is no change to the overall budget number.

**Mr. Lewellen made a motion to approve and Mr. Lowey seconded it. Motion carried with a roll call vote of 12 ayes and 0 nays. Voting aye were Mr. Dunnill, Mr. Hess, Dr. Polk, Ms. Parker, Mr. Miller, Mr. Hunter, Ms. Foster, Mr. Lowey, Mr. Lewellen, Mr. Benoit, Mr. Alexander-Hildebrand, & Mr. Long.**

**Old Business:** None

**New Business:**

- Setting the Salary for the Kankakee County Clerk
- Setting the Salary for the Kankakee County Treasurer
- Setting the Salary for the Kankakee County Sheriff
- Setting the Salary for the Kankakee County Board (odd numbered districts), County Board Chairman, and County Board Vice-Chairman

Ms. Speckman provided details to the committee on the process of setting the salaries and how the determination was made as to what the salary for each position should be. The elected officials salary must be set 180 days prior to the term of office starting.

**Mr. Alexander-Hildebrand made a motion to combine and approve setting the salary for the Kankakee County Clerk, Kankakee County Treasurer, Kankakee County Board (odd numbered districts), County Board Chairman and County Board Vice-Chairman. Mr. Lewellen seconded the motion. Motion carried with a roll call vote of 11 ayes and 0 nays. Voting aye were Mr. Dunnill, Mr. Hess, Ms. Parker, Mr. Miller, Mr. Hunter, Ms. Foster, Mr. Lowey, Mr. Lewellen, Mr. Benoit, Mr. Alexander-Hildebrand, & Mr. Long.**

**Mr. Hunter made a motion to set the salary for the Kankakee County Sheriff at 80% of the rate set by the State of Illinois. Ms. Parked seconded. Motion carried with a roll call vote of 11 ayes and 0 nays. Voting aye were Mr. Dunnill, Mr. Hess, Ms. Parker, Mr. Miller, Mr. Hunter, Ms. Foster, Mr. Lowey, Mr. Lewellen, Mr. Benoit, Mr. Alexander-Hildebrand, & Mr. Long.**

**Executive Session – Pending Litigation – 5 ILCS 120/2 (c)(11)**

**Mr. Miller made a motion to enter Executive Session for Pending Litigation at 9:44 am. Mr. Hess seconded the motion. Motion carried with a roll call vote of 11 ayes and 0 nays. Voting aye were Mr. Dunnill, Mr. Hess, Ms. Parker, Mr. Miller, Mr. Hunter, Ms. Foster, Mr. Lowey, Mr. Lewellen, Mr. Benoit, Mr. Alexander-Hildebrand, & Mr. Long.**

Mr. Hunter made a motion to exit Executive Session at 10:10 am. The motion was seconded by Mr. Lowey and approved by a voice vote.

- Adoption of an Updated Financial Policy and Procedures Manual

**Ms. Foster made a motion to approve of the updated financial policy and procedures manual settlement pending court approval and Mr. Lewellen seconded. Motion carried with a roll call vote of 11 ayes and 0 nays. Voting aye were Mr. Dunnill, Mr. Hess, Ms. Parker, Mr. Miller, Mr. Hunter, Ms. Foster, Mr. Lowey, Mr. Lewellen, Mr. Benoit, Mr. Alexander-Hildebrand, & Mr. Long.**

**Adjournment**

**Mr. Hess made a motion to adjourn at 10:11 a.m. and Mr. Long seconded it. Motion carried with a voice vote.**

Aaron Dunnill, Committee Chairman

Joanne Langlois, Executive Coordinator

<https://www.youtube.com/@kankakeecountyboard2034>