

**Minutes**  
**Woodbury City Council**  
**Wednesday, March 25, 2026**

Pursuant to the due call and notice thereof, a regular meeting was duly held virtually and at the Woodbury City Hall, 8301 Valley Creek Road, on the 25<sup>th</sup> day of March 2026.

**Call to Order**

Mayor Anne Burt called the meeting to order at 7:30 p.m., and she welcomed those attending the meeting both in person and virtually.

Mayor Burt explained that members of the public may attend the meeting in person and may also join the meeting using a computer, tablet, or smartphone. She stated public comments will be accepted during the meeting both in person and virtually. Virtual questions should be submitted via the online Q&A feature within the virtual meeting link. Questions regarding the meeting will also be taken between the hours of 8:00 a.m. to 4:30 p.m. via email at [council@woodburymn.gov](mailto:council@woodburymn.gov) or at 651-714-3524. Questions received after 4:30 p.m. will be responded to in the next three to seven business days.

Mayor Burt stated that meetings are recorded through True Lens Community Media and are broadcast live and replayed on cable channel 799. Meetings are also available on the City of Woodbury's YouTube channel. Members of the public are welcome to join and have an opportunity to speak in person, or can watch virtually. Virtual questions can be submitted online, and the City Clerk will monitor them throughout the meeting.

**Pledge to Flag**

Audience, staff, and Council pledged allegiance to the flag of the United States of America.

**Roll Call**

Upon roll call the following were present: Mayor Anne Burt, Councilmembers: Kim Wilson, Donna Stafford, and Jennifer Santini. Absent: Steve Morris

Others Present: Ashleigh Sullivan, Assistant City Administrator/City Clerk; Kevin Sandstrom, City Attorney; Jeffrey Dahl, City Administrator; Janelle Schmitz, Community Development Director; Kolten Espinosa, Engineering Project Coordinator; Mike Hejna, Assistant City Engineer; Chris Hartzell, Engineering Director; and Michelle Okada, Parks & Recreation Director.

**Special Order of Business**

**A. Arbor Month Proclamation**

Mayor Burt read a Proclamation declaring April 2026 as Arbor Month in the city of Woodbury.

**Open Forum**

John Sebastian, City resident, stated he is speaking on behalf of the Resolution that residents submitted to the City Council. He explained that on January 14, 2026, hundreds of City citizens filled City Hall to oppose the construction of an ICE detention facility in the community. The turnout was due to highly visible enforcement activity, a closure of local businesses, the detention of residents, and public uncertainty on how ICE operates in the city. He explained that people felt relieved when they heard that the property owner was no longer interested in selling the property to the federal government. He noted that relief is not the same as resolution. Since January, residents have been waiting for something more than updates. He stated residents are waiting for a public position to not support the construction of an ICE detention facility in the city or the use of City resources for ICE operations. Instead, residents have been told that there is no needed act because the position would be performative. He stated that silence is a statement. The end of the surge does not eliminate the risk of a detention facility being built in the State. He added that there is still funding for DHS and detention centers. The confirmation of Markwayne Mullin to lead the DHS does not give people confidence that the brutality of ICE will end anytime soon. The lack of action from the City appears as a quiet acceptance. ICE operations have not ended in the city or the State. Until recently, ICE officers were receiving less than two months of training before being deployed, which is less than what is required for local police. The proposed Resolution does not defy federal law or interfere with lawful enforcement. The Resolution states that the City does not support an ICE detention facility and will not voluntarily make City-owned controlled property available for ICE operations. He noted that one of the Council's core responsibilities is to establish policy and direct action. He urged the Council to pass the Resolution and stand with the residents that they represent, and make it clear that the City does not welcome an ICE detention center in the city.

Suzi Hun, City resident, thanked the Council for their work. She noted that the Arbor Month Proclamation speaks about planting trees to promote the well-being of future generations. She asked the Council to consider the Resolution to limit ICE activity in the city. She highlighted Ryan Ecklund, who was forcibly removed from his car, thrown to the ground, shackled, and held for 10 hours without being charged. She

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explained that it makes her feel less safe, and it is not law and order. She commented that she knows she is not alone because 600 neighbors packed City Hall on January 14<sup>th</sup> to oppose a detention center in the city. She mentioned that she has 15 years of experience as a history educator at the Minnesota Historical Society and now runs a small consultancy on building a more human economy. She stated she wants Woodbury to thrive economically, and detention centers put pressure on them to fill them. Human rights conditions inside detention centers are extensively documented by journalists, medical professionals, and faith leaders who have called the practices a violation of human dignity. St. Paul has passed an Ordinance barring ICE from City property and is joined by a coalition of over 20 suburbs. She reviewed the history of Japanese American internment, which is universally recognized as one of the gravest civil rights failures in American history. A majority of people detained during the Metro Surge have no criminal record. Due process is fundamental to democracy, and what has happened to Ryan Ecklund and many others violates the principles on which the Country was built. The neighbors are asking the Council to protect the people who live in their shade.

Larry Wicks, City resident, stated that when he moved to the city in 1987, the community was not diverse. He noted that the community is more diverse now. He noted it is great that there are signs that say everyone is welcome. He explained that what the community has experienced lately is not a welcoming environment. He stated it would add insult to injury if a detention center were allowed to be built in the community. He explained that the city has improved since 1987, but it is still not perfect. There are things that can be put in place that make sense, such as passing the Resolution to make a clear statement. He urged the Council to pass the Resolution out of respect for all residents in the community. He explained that he does not believe there can be justice and liberty for all if the City allows a facility like a detention center. He urged the Council to pass the Resolution.

Mayor Burt explained that the Council cannot pass the Resolution during the meeting because they have not read the Resolution, and it is not included in the agenda. The Council will review the Resolution and get back to the community. She thanked the community for sharing thoughts and concerns. Staff will follow up in a few days. She updated the community that the City did not want a detention facility in the community. The City researched the tools that were available to stop it from taking place. Due to pressure from the City and the residents, the property owner decided not to pursue it. The impact of Metro Surge went beyond the detention center. The tactics that were happening at the federal level were unprecedented and caused many residents to feel fear and anxiety. As a result, the City took several actions in response to ICE's presence in the community, including releasing statements from the Mayor and Police Chief, and creating a list of FAQ's on the City's website regarding immigration enforcement and the resources available. She added that the City worked with the League of Women Voters to host an online forum to answer questions to help provide clarity and hear from the community directly. City leadership collaborated with Washington County staff to deliver food door-to-door to residents in the East African community. The City had thoughtful conversations with the Public Safety Multicultural Advisory Committee about the topic and answered questions. She mentioned that the City held community conversations to provide updates and answer questions, and to reassure the community that law enforcement was there to serve the community with compassion and was not in collaboration with ICE. She added that the City hosted a breakfast for faith leaders to address the impacts on the community and discuss ways to collaborate to support the needs of the community. City leadership met with Washington leadership and the Washington County Sheriff to discuss recovery efforts, including rental assistance, and to support the community. There were many discussions with business owners to understand the impact on employees and businesses. She thanked the community for their engagement on the issue and for using their voices. She added that the City would continue to look into ways to support the community.

Mayor Burt explained that she would share her personal opinion and stated that the Country has a messed-up immigration system. She noted that there are many residents who have come to the city in a variety of ways and have lived in the city for years, and have created families and community. She urged the community to work with the federal government representatives to fix the immigration system. She added that everyone is dealing with the consequences of an immigration system that has gone awry. She asked the City Attorney or City Administrator to speak about what the City can do legally.

City Administrator Jeffrey Dahl explained that the City has a unique experience with ICE because of the detention center. He stated that it was a real proposal that the federal government was trying to build a detention center in the city. Through the process, staff learned that the City is limited in what it can do and what it can impede and enforce. Federal supremacy laws are real, which means the City is limited and cannot tell federal agents to leave the community or not to build a detention center in the city. He explained that ultimately, it is working with the State and local representatives that will help keep ICE out of the community.

City Attorney Kevin Sandstrom agreed with what Mayor Burt and Mr. Dahl said. He explained that due to the supremacy laws, the City is limited in what it can do. He added that the City has persuasive power and used that power to do what it could to stop the detention center from being built in the city.

Councilmember Wilson asked what the City's limits were. Mr. Sandstrom replied that the City does not have zoning control over what the federal government decides to do. The federal government has the power of condemnation, which means it can take private property for public use. Councilmember Wilson asked if the City had authority to say ICE cannot use City property for staging. Mr. Sandstrom replied that some cities have done that, and the City would have the ability to request or enact that. The federal government cannot control what the local government does. He mentioned that he thought it was possible to enact a ban on ICE using City property, but it would be a challenge to enforce it. Councilmember Wilson asked if there was anything else the City could or could not do regarding ICE. Mr. Sandstrom replied that a lot of it is confidential or attorney work product and would not discuss it publicly.

District 5 Washington County Commissioner Michelle Clasen came to the podium and explained that Washington County and the City worked hard on an agreement opposing the ICE detention center. In addition, they ideated on what to do if the detention center came into the city. She explained that they have learned that the detention centers have become jails, which is more expensive than she originally thought. It

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would cost millions of dollars if a detention center came into the city. The County Board did a letter of opposition, which is what they are asking the City Council to do. She asked the City to consider the Resolution, as other cities have done. She explained that she is getting hundreds of emails asking that the City do more. She asked the Council if they were reading all of the emails. She noted that she listened to over an hour of testimony yesterday and did not limit speakers but instead allowed people to talk. She added that she cried listening to the testimonies. She asked the City to pass a Resolution like other cities are doing.

Mayor Burt thanked the community for their thoughts and explained that the Council would consider the comments and read the Resolution.

**Consent Agenda**

- Item A            1. Approval of Council Workshop Minutes— March 11, 2026  
                      2. Approval of Council Minutes – March 11, 2026

Item B            To adopt a motion to appoint Richard Freese to the 2050 Comprehensive Plan Task Force as the PNRC representative. Staff further recommend authorizing the Parks and Recreation Director to make future changes to the Park and Facility Long Range Plan Focus Group composition as needed.

Item C            To adopt the following resolution **Resolution 26-25**

**Resolution of the City of Woodbury, Washington County, Minnesota, approving the Water Wise Implementation Program Cooperative Agreement between South Washington Watershed District and the City of Woodbury, and approving the associated budget amendment.**

Item D            To adopt the following resolution **Resolution 26-26**

**Resolution of the City of Woodbury, Washington County, Minnesota awarding the Powers Lake Lift Station Rehabilitation Project construction contract to Minger Construction Company, authorizing the Mayor and City Administrator to sign said contract, amending the Storm Water Utility Fund Budget, and authorizing the use of the Central District Trunk Storm Sewer Fund.**

Item E            To adopt the following resolution **Resolution 26-27**

**Resolution of the City of Woodbury, Washington County, Minnesota accepting grant funds from Washington County for the 2026 SHIP Grant and approving the associated budget amendment.**

Item F            To adopt a motion to renew the liquor licenses of the businesses on the attached list in Council Letter 26-56 for the period of April 1, 2026, through March 31, 2027.

Item G            To adopt a motion to renew the tobacco license of the business on the attached list in Council Letter 26-57 for the period of April 1, 2026, through March 31, 2027.

Item H            The abstract of bills includes payments made from the operating or project budgets for expenses of the city. The expenditures are from all funds of the city. Any purchased contracts requiring signature of the mayor and City Administrator is hereby approved. Staff recommends approval of the abstract of bills for February 27, 2026, for \$853,640.65, and for March 6th, 2026, for \$9,525,099.28.

Councilmember Wilson asked if there were any previous violations on the liquor licenses that are getting renewed. Assistant City Administrator/City Clerk Ashleigh Sullivan replied that part of the process of issuing a new license or renewing a license is to check previous violations.

Councilmember Santini moved, seconded by Councilmember Stafford, to approve the Consent Agenda items.

**Voting via voice:**

- Kim Wilson – aye
- Donna Stafford – aye
- Steve Morris – absent
- Jennifer Santini – aye
- Anne Burt – aye

**Public Hearings**

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**A. Consider Approval of Special Assessments for 2026 Roadway Rehabilitation Project**

Mayor Burt declared the public hearing open.

Councilmember Wilson wondered if items 7a and 7b could be switched since she did not understand how special assessments could be approved before the contract is approved. City Engineer Chris Hartzell replied that the project moves forward with the assessments. Mayor Burt agreed and explained that this is the order the City has always done. Councilmember Wilson stated that she felt like it was the wrong order.

Engineering Project Coordinator Kolten Espinosa stated the purpose of the meeting was to hold the assessment hearing, share the project background, accept written objections, certify the assessment roll, and approve the associated Resolution. He showed the Council the project location. He reviewed the public engagement and noted that there were neighborhood meetings in March 2025 and March 2026, and held a neighborhood questionnaire in the summer of 2025. There have been 38 questionnaire responses, 20+ email or phone calls, and multiple in-person forms. There have been 70+ meeting attendees, and 4,500+ letters sent to the community to provide updates on the project.

Mr. Espinosa reviewed the public process and Council interactions. He noted that the meeting actions included authorizing the preliminary report (February 2024), setting the Public Hearing date (May 2025), holding the public improvement hearing and selecting the design consultant (June 2025), and holding the assessment hearing (March 2026). Other interactions in the capital improvement planning process included the Council workshop regarding trail/sidewalk improvements (January 2025) and the Council memo to affirm Afton Road trail alignment (February 2025).

Mr. Espinosa stated the general scope of the project for adjoining neighborhoods includes full-depth pavement replacement, spot curb replacement, ADA improvements, trail replacement, minor storm sewer improvements, drain tile installation, water main realignment (1100 LF), sanitary sewer realignment (885 LF), and sanitary and water main service connections. The general scope for Afton Road includes full-depth pavement replacement, spot curb replacement, ADA improvements, minor water main, sanitary, and storm sewer improvements, utility adjustments, trail replacement, and trail extension (900 LF).

Mr. Espinosa shared the City funding sources. The total project costs based on the lowest bid are \$7,865,675. The 2026 adopted budget for the project was \$8460,000. Special assessments are 25% of the total project cost. The proposed assessments for a single-family property would be \$3,242 per unit for adjoining neighborhoods and \$3,517.13-\$7,034.26 per unit along Afton Road. The proposed assessment for multi-family properties is \$2,338.29 per unit for Adjoining Neighborhoods and \$287.33 per unit for Artis Senior Living. The proposed assessment for utility service connections is \$2,749.03 per unit (14 units total) and will vary for commercial and public/semi-public properties.

Mr. Espinosa stated that special assessments are a charge imposed on properties for a certain improvement. It benefits the owners of the selected properties, and it is a levy used by the City to finance or partially finance a certain public improvement. The assessment hearing will be held prior to the project being awarded. There is a 30-day no-interest payment period. Payments can be made over 15 years, and the first payment would be due with the first half of the property tax payment in 2027. The interest rate will be 4.50%. He encouraged residents to reach out to the City and to sign up for InTouch for weekly updates.

Staff recommended to hold the assessment hearing, acknowledge objections to the special assessment, certify the assessment roll, and adopt the resolution to award the construction contract to Northwest Asphalt, Inc., amend the budgets affected by the 2026 FFP, and authorize an agreement with Bolton and Menk, Inc.

Mayor Burt stated that a policy has been established and is followed every year.

Robert Kohler, City resident, stated that there was a project about 18 years ago where new streets, curbs, and 10-foot concrete slabs were installed. He noted that his driveway is the only one that has a crack in the concrete. He explained that if the city redid the road again, he would get the same crack in his driveway. He noted that he got a new driveway last year and left photos for the Council. Mayor Burt asked staff to explain what would be happening to the end of people's driveways that are included in the project. Mr. Espinosa replied that the staff would be doing spot curb repairs. Councilmember Wilson asked if driveway aprons usually get replaced or if it would just be curbs. Assistant City Engineer Mike Hejna replied that there will be a meeting where construction impacts will be discussed because every block is different. There will be a construction inspector who will put a notice on property owners' doors to address specific concerns during the construction process. He added that there will be opportunities for residents to meet with staff and the construction team.

Karen Bauman, City resident, explained that she cares about what things look like and asked the Council to ensure that when grass is replaced, it looks like grass. She mentioned that she has seen weeds grow up from the grass that has been replaced.

Joe Leo, City resident explained that he lives in a townhome and does not own the parking area, pays the association fees, and only owns the inside. He wondered if he should be assessed the same as a homeowner who can park on the street, or if a portion of the association dues could go towards the assessment. He wondered if the association board should be covering some of the costs. He explained that he is in a middle unit and cannot really use the road. Mr. Hejna replied that the City assesses based on policy that says any property that either has direct access or private street access to the public roads. There is a different rate for multi-family properties because there is generally less

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frontage. Mr. Leo asked if there are payment plans and if he could make payments past 2026. Mr. Hejna replied that payments made in the first 30 days have no interest, or they can be applied to the property taxes and can be paid over 15 years. City Engineer Chris Hartzell added that any portion of it can be paid, and the remaining balance can be financed over 15-years.

Glenn Olson, City resident, asked if the assessment was determined by the City's finance department or the State's finance department. Mr. Espinosa replied that it was determined by the City's finance department. Mayor Burt asked how the policy determines it. Mr. Hartzell read the policy and noted that the assessment rate is based on the project cost, including the estimated rate of interest on bonds that the project is assessed. No surcharge shall be placed upon the interest rate to finance bond administration or issuance costs. Mr. Olson explained that he lives in a cul-de-sac and assumed there would be a number of days when the road cannot be driven on. He wondered if the police would patrol the areas where cars would need to park on the street during the construction. Mr. Hejna replied that there would be a pre-construction meeting where staff would provide information regarding access. He stated most residents would have access during construction, and the City would work with anyone with mobility constraints to ensure there is access to their property. Mr. Hartzell encouraged residents to work with the construction team if there are any issues that come up during construction. Mr. Olson asked how he would be able to park in front of his property. Mr. Hartzell replied that residents will have access to their properties and will have to work around construction vehicles during certain periods of the day. Mr. Olson explained that he may opt to park his vehicle on Tower Drive and expressed concern about theft and asked whether police would be patrolling the area. Mr. Hartzell replied that staff would coordinate with Public Safety as needed.

Mayor Burt moved, seconded by Councilmember Santini, to close the public hearing.

Councilmember Wilson stated that this is the time for residents to submit an objection to the special assessment. Mayor Burt mentioned she had received four objections.

Voting in Favor:     Wilson, Stafford, Santini, Burt  
Absent:               Morris

Mayor Burt opened opportunity for discussion and questions from the Council.

Councilmember Wilson asked if the project was one project split into two. Mr. Espinosa replied that it is one combined project with two locations. The reason that there is a slight difference in the assessments is due to the classification of Afton Road. Councilmember Wilson asked what the assessment costs were for the single-family properties. Mr. Espinosa replied that the proposed assessments for the Adjoining Neighborhoods were \$3,242 per unit, and the assessments for Afton Road are \$3,517.13-\$7,034.26 per unit. Councilmember Wilson explained that the numbers do not match her current report. Mr. Hejna noted that there is a typo, and the Adjoining Neighborhood assessments are \$3,424 per unit.

Councilmember Stafford wondered how the special assessments were divided on Afton Road with Royal Oaks Elementary and the single-family homes. Mr. Hejna replied that the project would not be in front of Royal Oaks Elementary.

Councilmember Santini mentioned that the interest rates seemed higher this time. Mr. Hartzell replied that he asked the Finance CFO Controller about it and noted that the interest rate during the last assessment hearing was 3.5%. Councilmember Wilson mentioned that there would be some properties on Dunmore road and Rimbly Road that would be assessed higher due to the water main being moved. She asked if each townhome would have its own water shut off, or if it was one shut off to the entire building. Mr. Espinosa replied that there is a combination of single-family and multi-family homes that are receiving the improvement. There are a variety of ways that the homes had connections to the water main.

Councilmember Santini moved, seconded by Councilmember Stafford,

To adopt the following resolution

**Resolution 26-28**

**Resolution of the City of Woodbury, Washington County, Minnesota approving the special assessments for the 2026 Roadway Rehabilitation Project.**

Mr. Sandstrom noted that there was one written objection received from The Grove Church. Mayor Burt added that she received three additional objections. Mr. Sandstrom suggested reading the names so that it is acknowledged that the City has considered the objections. Mayor Burt stated that objections included Kimberly Simmons, 7874 Dunmore Road, Cynthia Darrell, 7583 Dunmore Road, and Karen Bauman, 7894 Dunmore Road.

**Voting via voice:**

Kim Wilson – no  
Donna Stafford – aye  
Steve Morris – absent  
Jennifer Santini – aye  
Anne Burt – aye

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**B. Consider Approval of 2026 Roadway Rehabilitation Project: Award Contract; Amend Budget; Select Consultant for Construction Administration Services (Item is not a Public Hearing. Council action needed after close of the 2026 Roadway Rehabilitation Project Assessment Hearing)**

Councilmember Santini moved, seconded by Councilmember Stafford,

To adopt the following resolution

**Resolution 26-29**

**Resolution of the City of Woodbury, Washington County, Minnesota awarding the construction contract to Northwest Asphalt, Inc. in the amount of \$6,292,540.31 for the 2026 Roadway Rehabilitation Project and authorizing the Mayor and City Administrator to sign said contract, amending the 2026 Street Reconstruction/Maintenance Fund Budget, and authorizing the Mayor and City Administrator to execute a professional engineering services agreement with Bolton & Menk, Inc., in the amount of \$608,218 for construction administration services for the 2026 Roadway Rehabilitation Project.**

**Voting via voice:**

Kim Wilson – aye  
Donna Stafford – aye  
Steve Morris – absent  
Jennifer Santini – aye  
Anne Burt – aye

**Discussion**

**A. Consider Adoption of Ordinance Amending Chapter 16 – Parks and Recreation and Chapter 14-Motor Vehicles and Traffic**

Parks and Recreation Director Michelle Okada stated the Council provided direction to staff on February 25, 2026. The direction included updating ordinances using PNRC recommendations, except for the helmet provision, and finalizing it with the City Attorney to review and provide recommendations. The Council directed staff to follow standard public processes for the ordinance update and asked to add clarifying language with examples of prohibited modes (i.e., golf carts) related to (recreational) motor vehicles. The direction included reviewing ordinance language related to authority to restrict devices during large events, or tournaments, and reviewing ordinance language related to rental-type operations on City-owned property and right of way.

Ms. Okada reviewed the proposed and posted updates of the ordinance and noted that there is updated language in Chapter 14. She noted that the updated definitions in Chapter 14 include bicycle, electric-assisted bicycle, motorized foot scooter, and motor vehicle. She mentioned that Section 14-38a has not changed. Section b offers the definition of motor vehicle, including examples of what is prohibited and removes the word recreational. Section c exempts motorized foot scooters from section 14-38(b).

Ms. Okada reviewed Section 16.40—hours and access and noted that the City Attorney suggested including language so that there is no question about the authority the City has. Mayor Burt asked if the authority would be used for large City events and tournaments. Ms. Okada agreed and explained that it would be for specific occasions and areas.

Ms. Okada reviewed the rental operations and explained that Section 16-64 addresses unlawful sales, adding that additional zoning through Community Development includes restrictions and oversight on public-right-of-way uses and exterior structures.

Ms. Okada explained that this would not be the last time that she would be before the Council regarding the matter, since there is State legislation that is being proposed. She added that staff is working with neighboring cities regarding a helmet Ordinance and waiting to see what the State might do. Mayor Burt mentioned that the Council has discussed the item in a workshop and thanked staff for the Parks and Natural Resources Commission for their recommendation. She explained that the Council held off on a helmet ordinance to see what the State was going to do.

Ms. Okada reviewed options the Council could take and mentioned that staff has a proposal for the ordinance amendments that the Council directed staff to go through the process. She added that staff would like to hear from the Parks and Natural Resources Commission for further consideration. She asked the Council how they would like to proceed. Mr. Sandstrom explained that since the helmet Ordinance is not included in the current Ordinance, staff would want to ensure that the language is accurate and correct, and it could be included in a future amendment.

Councilmember Wilson explained that the item had to be addressed because there was a lot of confusion about what is and is not acceptable. There is a helmet law in place for individuals under the age of 18 on motorized foot scooters. She mentioned that it is a piece that the City could educate the public on. Mr. Dahl noted that Senator Hemmingsen-Jaeger was in the audience and had an update on the legislation.

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Senator Hemmingsen-Jaeger explained that due to the tied House and one vote majority in the senate, it has been difficult to get anything passed this year. She encouraged Woodbury to be a leader to move forward with something.

Councilmember Santini stated she supported the changes but did not feel like they went far enough.

Councilmember Santini moved, seconded by Councilmember Wilson,

To adopt the following ordinance

**Ordinance 2076**

**Ordinance of the City of Woodbury, Washington County, Minnesota, amending City Code Chapter 16 – Parks and Recreation, and Chapter 14—Motor Vehicles and Traffic.**

**Voting via voice:**

Kim Wilson – aye  
Donna Stafford – aye  
Steve Morris – absent  
Jennifer Santini – aye  
Anne Burt – aye

Mayor Burt invited the chair of the Parks and Natural Resources Commission to share more. Parks and Natural Resources Commission Chair Anna Doherty explained that the Commission worked with staff to review existing Ordinances alongside State statutes related to e-transportation. The review focused on public safety, enforceability, clarity for users, and public education. The Commission recommended updating regulations to include class 3 electric-assisted bicycles and permit motorized foot scooters defined by State law. She thanked the Council for accepting the recommendations. The Commission strongly recommends requiring helmets for riders under the age of 18 using electric-assisted bicycles. The Commission acknowledges the challenges of enforcement and that class 3 electric-assisted bicycles can reach maximum speeds of almost 30 miles per hour, and there are other safety standards for other vehicles reaching those speeds. She added an understanding that public education would be more effective than issuing citations. The Commission feels that the requirement appropriately falls under the same standards of enforcement. The Commission feels that it is a way to be a leader in the County in educating and requiring safety standards for young riders. The requirement supports the overall safety of riders while also aligning with similar rules for motorized foot scooters. The Commission unanimously requested that the staff return it to the Council for additional consideration. The Commission asks the Council to reconsider the recommendation to include a helmet requirement for riders under the age of 18 using electric-assisted bicycles in support of rider safety.

Mayor Burt noted that it may be worth a brief discussion if the State is not moving forward with anything. She added that the Council wanted there to be consistency between communities, but that it would be worth discussing. Councilmember Santini pointed out that it would be worth several communities coming together to support a similar Ordinance. She stated she would like the item to come back to the Council because there could be new information, and the Council could give a different directive.

Councilmember Wilson pointed out that it can make it easier on parenting because it would be the law for the City. She noted that the Council is not elected to be parents and is elected to represent what is best for the City. She mentioned that motorcyclists do not have to wear helmets in the State. She asked how old someone had to be to be able to ride an e-bike. Ms. Okada replied that someone must be 15 years old, and 12 years old to ride a motorized scooter. She added that there is a helmet law for motorcyclists under the age of 18. Councilmember Wilson expressed concern regarding the challenges of having an Ordinance that is different than the surrounding communities.

Councilmember Santini expressed concern regarding consistency and mentioned that it did not make sense to have e-scooters and e-bikes have different rules. Mayor Burt encouraged everyone to wear a helmet. Councilmember Stafford explained that she thinks neighboring communities are waiting to see what the City does and will follow right behind the City.

Mr. Dahl asked for consensus from the Council on the timing they preferred. Councilmember Wilson stated that the Council discussed waiting until the State made a decision. Mayor Burt agreed that the Council had previously agreed to that and noted that the Council could change the directive to introduce the topic to a workshop in a future meeting. Mr. Dahl suggested the Council address it in a workshop at the staff's earliest convenience. Mayor Burt agreed. She asked what the speed limit is for trails. Ms. Okada replied that there is no State and City speed limit on trails. The Ordinance states that individuals need to ride according to the conditions of the space that they are riding in. Councilmember Stafford asked if the ordinance would affect golf carts in golf courses. Ms. Okada replied that it would not impact golf carts on golf courses, but under the new Ordinance as directed by Council, it is listed as prohibited on the trails.

**City Administrator's Report**

Mr. Dahl promoted the Woodbury Community Expo on Saturday at the M Health Fairview Sports Center, which will have 170 businesses and organizations in attendance, and include entertainment. He acknowledged that one of the patrol K9's has been battling a significant internal injury and noted that it looks like the K9 will make a full recovery. City staff hosted an open house yesterday at Central Park and announced this year's water treatment pipeline and plant project, and the fiber-optic cable that is going to be constructed in the City. There will be ongoing

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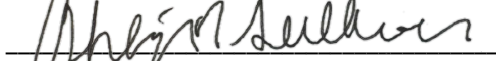
updates as construction ramps up. He noted that staff spoke with representatives regarding the impacts that ICE has had on the community and was able to thank the representatives for \$3.5 million for the public safety building, and Weir Drive. The City is advocating for just under \$10 million this year for the public safety technology enhancements and security, the trail along Weir Drive, and the public water infrastructure.

**Adjournment**

Mayor Burt moved, seconded by Councilmember Wilson, to adjourn the meeting at 9:12 p.m.

Voting in Favor:     Wilson, Stafford, Santini, Burt  
Absent:                Morris

Respectfully submitted,



Ashley Sullivan, Assistant City Administrator/City Clerk

Approved by the Woodbury City Council on April 08, 2026.