

1 **PRESENT:** Mayor William L. Lewis, Jr.; Commissioners Danny Walsh, Brenda Wilson,
2 Tyrone Cantey, Mark Larkin, and Cynthia Evans-Robinson
3

4 **STAFF**

5 **PRESENT:** Interim City Manager Randy Martin; Assistant City Manager Cindy Morgan;
6 City Attorney Cliff Parson; Information Technology Director Chad Ives; Police
7 Chief Mike Broadwell; Fire Chief Tom Dorn; Planning Director Katrina
8 Marshall; Finance Officer Kimberly Walters; Public Services Director Patrick
9 Lee; Tourist & Event Center Director Pam Holder; Human Resources
10 Director/PIO Greta Meadows; and City Clerk Mary Weigl
11

12 Mayor Will Lewis called the regular meeting of the Havelock Board of Commissioners to order
13 at 7:02 p.m. on February 23, 2026, at the Havelock City Hall with a quorum present. At this
14 time, Mayor Lewis called for a moment of silence, followed by the pledge of allegiance.
15

16 **REGULAR & CONSENT AGENDA**
17

18 City Clerk Mary Weigl presented the Board of Commissioners with the Regular Agenda and
19 the Consent Agenda for their review and approval. Commissioner Cantey made a **motion to**
20 **adopt the Regular and Consent Agenda as presented.** Commissioner Wilson seconded and
21 the motion carried unanimously. (5-0) The motion included the following approvals:
22

23 **Regular Agenda as presented.**
24

25 **Consent Agenda as presented:**

- 26 • **Minutes of the February 9, 2026, Board of Commissioners Workshop Meeting**
27

28 **PUBLIC COMMENTS**
29

30 Prior to discussing the agenda topics, Mayor Lewis stated he would like to give the public an
31 opportunity to address the Board of Commissioners on any issue. Anyone providing a public
32 comment was asked to speak their name and address for the record and noted that comments
33 would be limited to five (5) minutes. In summary, it was further explained that the Board would
34 take all comments and questions very seriously and would assign follow-up as necessary to City
35 staff. As a result, the following individual appeared before the Board this evening.
36

37 **Mr. Anthony Ouellette, 1 Evelyn Circle, Havelock, NC:** Mr. Ouellette stood before the Board
38 this evening on behalf of the Havelock Animals Association. He shared that the association was
39 established in August of last year and works closely with Havelock Animal Control by
40 providing equipment, transport assistance, spay and neuter services, vaccinations, and other
41 necessary supplies. Mr. Ouellette reported that the association has opened a pet pantry at Willow
42 Oaks in Jackson Trailer Park and has surpassed 1,000 followers on Facebook, reflecting strong
43 community support. He presented the City of Havelock with a \$1,000 donation to assist with
44 vaccines and pet medications for Havelock Animal Control.
45

46 Mr. Ouellette also announced an upcoming flash tattoo fundraiser scheduled for May 3 at
47 Immortal Tattoo.
48

49 **RECOGNITIONS/PRESENTATIONS:**
50

51 **KEY TO THE CITY PRESENTATION: COLONEL BRENDAN C. BURKS**
52

53 Mayor Lewis officially presented Havelock's Key to the City to Colonel Brendan C. Burks,

63 million fitness center. Major modernization efforts, including the \$1.1 billion F-35 Transition
 64 Program and the \$600 million Hurricane Florence Recovery Program, led to the repair of 185
 65 buildings and the construction of critical new facilities, including two purpose-built fire stations
 66 and a state-of-the-art air traffic control tower.

67
 68 **MONTHLY FINANCIAL PRESENTATION:**
 69 **JANUARY 2026 REPORT**

70
 71 Finance Director Kimberly Walters appeared before the Board of Commissioners this evening
 72 to present the January 2026 monthly financial report. The Finance Director as of this writing
 73 does not have any items on the watch list. The Board's questions and comments on the report
 74 were solicited and welcomed.

75
 76 The January 2026 report was shared as:
 77

**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 January 2026
 GENERAL FUND**

Revenues			
Source	Budget	Actual	Percentage
Ad Valorem Taxes	\$ 7,185,360	5,669,037	79.49%
Sales Tax	3,665,000	2,659,728	72.49%
Motor Vehicle Tax	1,079,743	609,429	56.44%
Municipal Vehicle Fee 2026	60,000	49,178	81.47%
Powell Bill	695,118	574,072	84.13%
Intergovernmental Revenues	237,362	103,035	43.41%
Permit Fees	136,700	114,711	83.91%
Rents & Concessions	1,483,650	792,817	54.17%
EMS Revenues	2,267,282	1,109,383	48.93%
Interest	160,000	388,989	241.87%
Other	2,600,088	85,108	2.93%
Total Revenues	20,050,293	12,177,486	60.73%
Expenditures			
Departments	Budget	Actual	Percentage
Governing Body	286,659	120,188	41.93%
ACT Expenses	21,490	18,422	85.72%
Administration	1,607,678	614,483	38.21%
Finance & Revenue	675,985	(85,022)	-12.58%
Legal	135,000	60,144	44.55%
Information Technology	1,031,178	568,796	55.18%
Planning	574,047	288,967	50.34%
Police	3,936,606	2,268,837	57.63%
Animal Control	132,445	74,190	56.02%
Fire & EMS	4,872,754	2,898,638	59.49%
Public Works	348,717	190,241	54.87%
Street Lighting	208,000	88,787	43.09%
Garage	189,741	92,417	48.71%
Streets-Nonpowell	1,707,189	550,797	32.28%
Powell Bill	662,618	146,588	22.12%
Public Buildings	715,767	425,228	59.41%
Recreation	2,087,490	1,416,628	67.86%
Interfund/Hurricane	630,659	395,157	62.66%
Total Expenditures	20,050,293	10,133,463	50.54%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ 2,044,023	

Actual expenses include encumbrances some of which are for the entire year.

78
 79 Ms. Walters reported that revenues from ad valorem taxes and sales tax are on track. Interest
 80 revenue is higher than originally estimated but remains below the amount received at this time
 81 last year. Overall revenue percentages appear lower than expected due to the use of fund
 82 balance, transfers, and grant funding. Expenditures are expected to increase next month as
 83 payments are made for the paving contract and other ongoing projects.
 84

**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 January 2026
 WATER FUND**

Revenues
 Source Budget Actual Percentage

86 Revenues in the Water Fund are on track, and expenditures are consistent with budget
 87 expectations.
 88

**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 January 2026
 SEWER FUND**

Revenues			
Source	Budget	Actual	Percentage
Sewer Revenue	\$ 6,050,000	\$ 4,003,093	66.17%
System Development Fees		63,479	0.00%
Reconnect Fees	40,000	24,282	60.71%
Interest	75,500	63,700	84.37%
Other	2,771,626	198,924	7.18%
Total Revenues	8,937,126	4,353,479	48.71%
Expenditures			
Departments	Budget	Actual	Percentage
Plant	3,938,153	2,262,348	57.45%
Collection	4,998,973	3,304,349	66.10%
Total Expenditures	8,937,126	5,566,697	62.29%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ (1,213,218)	

Actual expenses include encumbrances some of which are for the entire year.

89
 90 Revenues in the Sewer Fund are on track; however, expenditures are higher than anticipated
 91 due to vehicle purchases.
 92

**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 January 2026
 SOLID WASTE**

Revenues			
Source	Budget	Actual	Percentage
Solid Waste Revenue	1,469,404	\$ 980,079	66.70%
Total Revenues	1,469,404	980,079	66.70%
Expenditures			
Departments	Budget	Actual	Percentage
Solid Waste	1,469,404	1,249,035	85.00%
Total Expenditures	1,469,404	1,249,035	85.00%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ (268,956)	

Actual expenses include encumbrances some of which are for the entire year.

93
 94 Revenues in the Solid Waste Fund are on track. Expenditures reflect remaining salary
 95 obligations and payments associated with the GFL contract.
 96

**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 January 2026
 Stormwater**

Revenues			
Source	Budget	Actual	Percentage
Stormwater Revenue	756,087	\$ 383,545	50.73%
Total Revenues	756,087	383,545	50.73%

**CITY OF HAVELOCK
 BUDGET VERSUS ACTUAL
 January 2026
 TOURIST AND EVENT CENTER**

Revenues			
Source	Budget	Actual	Percentage
Building Rent	80,000	\$ 48,545	60.68%
ABC Sales	16,000	16,785	104.90%
Exhibit Revenue	30,600	11,596	37.90%
Transfer from General Fund	388,707	388,707	100.00%
Other	181,028	22,809	12.65%
Total Revenues	696,335	488,540	70.16%
Expenditures			
Departments	Budget	Actual	Percentage
Center	608,013	287,160	47.23%
Exhibits	88,322	41,656	47.16%
Total Expenditures	696,335	328,817	47.22%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ 159,724	

Actual expenses include encumbrances some of which are for the entire year.

Prior Year Revenue:			
Source	Budget	January 2025 Actual	Percentage
Building Rent	80,000	\$ 48,806	60.76%
ABC Sales	13,000	23,791	183.01%
Exhibit Revenue	56,800	9,803	17.23%
Transfer from General Fund	339,897	339,897	100.00%
Other	117,983	26,802	22.55%
Total Revenues	607,780	448,699	73.83%

101 Building Rent Fund revenues are approximately the same as this time last year. ABC sales
 102 continue to exceed projections, and exhibit revenue is slightly increased. Expenditures in this
 103 fund are consistent with expectations.
 104

105
 106 **MCCOTTER CANAL BANK STABILIZATION:**
 107 **ADDITIONAL ARPA GRANT FUNDING AND CONTRACT AMENDMENT**

108
 109 The McCotter Canal Bank Stabilization Project is a critical infrastructure and resiliency
 110 initiative designed to address ongoing erosion and improve long-term system stability along
 111 McCotter Canal.
 112

113 The original project funding totaled \$3,115,500; however, this amount was insufficient to cover
 114 full construction costs, including stabilization work within the bid documents; therefore, Area
 115 Six (6) was removed from the original project scope.
 116

117 Recognizing the importance of completing all identified stabilization areas, the City, in
 118 partnership with Hazen and Sawyer, applied for additional ARPA funding. The City was
 119 subsequently awarded \$1,347,087 in additional ARPA grant funds, which has been approved
 120 by NCDEQ. Trader Construction Company has agreed to amend its subtotal to include all
 121 project areas, including Area six (6), for a revised construction subtotal of \$4,092,940. With the
 122 inclusion of a 5% contingency, the total construction cost is \$4,297,587. The completion of Area
 123 six (6) ensures full implementation of the originally engineered stabilization plan and
 124 strengthens the City's long-term resiliency strategy.

135 Cantey seconded and the motion carried unanimously. (5-0)

136
137 Resolution 26-R-01 reads:

138
139 **CITY OF HAVELOCK RESOLUTION # 26-R-01**
140 **RESOLUTION OF AMENDED AWARD**
141 **MCCOTTER CANAL BANK STABILIZATION PROJECT**
142

143 *WHEREAS, the City of Havelock, North Carolina received bids, pursuant to duly advertisement notice*
144 *therefore, for construction of the McCotter Canal Bank Stabilization Project; and*
145

146 *WHEREAS, Trader Construction Company was the lowest responsible bidder for the McCotter Canal*
147 *Bank Stabilization Project; and*
148

149 *WHEREAS, the previous funding offer amount of \$3,115,500 was not enough to cover the cost of*
150 *construction of Area 6 of the canal; and*
151

152 *WHEREAS, the North Carolina Department of Environmental Quality Division of Water Infrastructure*
153 *has approved a funding modification of \$1,347,087; and*
154

155 *WHEREAS, the Trader Construction Company total amended construction award amount including a*
156 *5% contingency for all areas, including Area 6, is now \$4,297,587; and*
157

158 **NOW, THERE FORE, BE IT RESOLVED THAT THE AMENDED AWARD** *is made to the lowest bidder in*
159 *the Total Bid Amount of \$4,297,587.*
160

161 **BE IT FURTHER RESOLVED,** *that the Board of Commissioners of the City of Havelock does hereby*
162 *accept the New Total Funding Offer Amount of \$4,462,587 as detailed below.*
163

164 *Name of Contractor: Trader Construction Company Amount: \$4,297,587*
165

166 **ADOPTED,** *this the 23rd day of February, 2026.*
167

168 In relation, a Commissioner's motion and a second was also sought to adopt Resolution #26-R-
169 02 Amendment #1 McCotter Canal Bank Stabilization Project and Amendment #1 to the Capital
170 Project Ordinance.
171

172 At this time, Commissioner Wilson **made a motion to adopt Resolution #26-R-02**
173 **Amendment #1 McCotter Canal Bank Stabilization Project and Amendment #1 to the**
174 **Capital Project Ordinance.** Commissioner Larkin seconded and the motion carried
175 unanimously. (5-0)
176

177 Resolution 26-R-02 reads:

178
179 **CITY OF HAVELOCK RESOLUTION #26-R-02**
180 **RESOLUTION BY GOVERNING BODY OF RECIPIENT**
181 **AMENDMENT #1 MCCOTTER CANAL BANK STABILIZATION PROJECT**
182

183 *WHEREAS, the City of Havelock has received an earmark for the American Rescue Plan (ARP) funded from*
184 *the State Fiscal Recovery Fund established in Session Law (S.L.) 2022-74 to assist eligible units*
185 *of local government with meeting their water/wastewater infrastructure needs, and*
186

187 *WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan*
188 *(ARP) funding in the amount of \$4,462,587 to perform the work detailed in the submitted*
189 *application, and*
190

191 *WHEREAS, the City of Havelock intends to perform said project in accordance with the agreed scope of*
192 *work,*
193

194 **NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF**

205 *make the assurances as contained above; and to execute such other documents as may be required by the*
206 *Division of Water Infrastructure.*

207
208 **ADOPTED**, this the 23rd day of February 2026.

209
210 Amendment #1 to the Capital Project Ordinance reads:

211

CITY OF HAVELOCK
BOARD OF COMMISSIONERS
AMENDMENT 1 CAPITAL PROJECT ORDINANCE
MCCOTTER CANAL BANK STABILIZATION PROJECT

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, North Carolina, that the following Capital Project Fund is hereby established:

- Section 1. The Board of Commissioners hereby creates a Capital Project Fund for the purpose of stabilizing McCotter canal bank and reconstructing the access road. Cost will include design and construction along with associated improvements to stabilize the canal bank and road.
- Section 2. The Board of Commissioners hereby authorizes said Project to be known as CAPITAL PROJECT – MCCOTTER CANAL BANK STABILIZATION PROJECT. This project includes preliminary costs and associated activities for the project. Total cost for the project is estimated to be \$4,267,587.
- Section 3. The Fund shall begin in fiscal year 2023-2024 and remain operational for the life of the project or December 31, 2026.
- Section 4. Revenue for this fund shall come from the following sources:

\$4,267,587 Stormwater Infrastructure Investments (LASII) Grant from the American Rescue Plan Act (ARPA) through NC Department of Environmental Quality (DEQ).

Section 5. This Ordinance shall become effective upon adoption. Adopted the 23rd day of February 2026.



CITY OF HAVELOCK

BY: Wayne Weigl
Mayor

Wayne Weigl
City Clerk

212
213 **CITY PARK CHRISTMAS TREE**

214
215 As discussed during this fiscal year’s budget meetings, the City’s existing Christmas tree display
216 at City Park has reached the end of its useful life and no longer reflects the quality and visual
217 impact desired for our annual holiday programming. As a result of its condition, the Board
218 proactively allocated \$25,000 in the CIP for its replacement.

219
220 During staff’s research of commercial-grade options designed for municipal and large-scale
221 public event use, it was identified that post-holiday pricing is currently available, resulting in
222 an estimated \$10,000–\$15,000 in immediate savings compared to regular pricing, which begins
223 around \$40,000 depending on the package selected. The proposed replacement was intended to
224 enhance holiday events, improve the overall aesthetics of City Park, reduce staff time associated
225 with installation and breakdown, and provide a durable, long-term solution with an anticipated
226 lifecycle of (ten) 10+ years.

227
228 Three options were provided for the Board’s consideration this evening:

229

232 Staff requested the Board's authorization to utilize the allocated \$25,000 in CIP funds to replace
233 the City's Christmas Tree with Purchase Option #1, consisting of a 22-foot panel tree with a
234 heavy ornament package, 5-foot tree topper, and 4-foot decorative drum base.

235
236 With little discussion on the matter, Commissioner Walsh **made a motion to utilize the**
237 **allocated \$25,000 in CIP funds to replace the City's Christmas Tree with Purchase Option**
238 **#1, consisting of a 22-foot panel tree with a heavy ornament package, 5-foot tree topper,**
239 **and 4-foot decorative drum base, with the difference being funded by existing Parks &**
240 **Recreation funds.** Commissioner Wilson seconded and the motion carried with Commissioner
241 Larkin opposing. (4-1)

242 243 **INTERIM CITY MANAGER'S REPORT**

244
245 Please find below brief selected report items that may be of interest. Mr. Martin is open to
246 provide further details or respond to questions that may arise from this meeting report.

247 248 **1. February 9, 2026, Board of Commissioners Workshop Action**

249
250 For public information purposes, the Board of Commissioners took the following action during
251 their scheduled February 9th workshop:

- 252
253 ■ Harrier Request – TAV-8B 2-Seat Trainer: The Board of Commissioners authorized
254 Staff to formally accept TAV-8B BuNo 163186 from the National Naval Aviation
255 Museum and to coordinate with Fleet Readiness Center East (FRC-East) for restoration
256 and preparation of the aircraft for display at the Tourist & Event Center. The approved
257 scope, including paint, tail flash, and drop tanks, is estimated at \$211,821 and will be
258 funded through the General Fund – Fund Balance. All parties have been notified of the
259 City's acceptance, and we are currently awaiting the official documentation for
260 execution. Once complete and received, the BOC should consider a dedication
261 ceremony.

262 263 **2. Citizens Police Academy**

264
265 The Havelock Police Department is excited to announce the 2nd Annual Citizens Police
266 Academy, beginning March 18, 2026. This complimentary eight-week program will take place
267 every Wednesday evening from 6:00 – 8:00 p.m. Participants will gain insight into daily police
268 operations, special operations, forensics, traffic enforcement, and the K-9 program. Interested
269 individuals are encouraged to apply through the City's website or reach out to the Havelock
270 Police Department at (252) 447-3212. Please note that space is limited.

271 272 **3. Upcoming Meetings/Events**

273
274 Please take note of the following upcoming meetings/events:

- 275
276 ■ *City's Annual Planning Retreat:* As a reminder, the City's Annual Planning Retreat will
277 be held March 4-5, 2026 at the Havelock Tourist & Event Center. City Staff members
278 will be finalizing their presentations next week with the BOC receiving their packet by
279 Friday, February 27, 2026.
- 280
281 ■ *Easter Egg Hunt:* The City's Annual Easter Egg Hunt will be held on Saturday, March
282 28, 2026, at 10:00 a.m. at Havelock City Park. Games, prizes and refreshments will be
283 provided.



285
286

CITY ATTORNEY REPORT/COMMENTS

288

289 City Attorney Cliff Parson reported that he had a great time at the ECAHF Gala on Friday
290 evening.

291

COMMISSIONERS REPORTS/COMMENTS

292

293
294 Commissioner Wilson reported that she enjoyed the ECAHF Gala on Friday evening and
295 thanked the Tourist & Event Center staff for the wonderful job they did decorating for the event.
296 She also expressed her appreciation to Kim for the work she does.

297

298 Commissioner Larkin thanked Tony Ouellette for the work his nonprofit organization, the
299 Havelock Animals Association, does in the community. He also thanked the citizens for
300 attending the meeting and encouraged them to attend the Planning Retreat next week at the
301 Tourist & Event Center.

302

303 Commissioner Larkin also congratulated Colonel Burks on receiving the Key to the City. Lastly,
304 he shared that he is looking forward to traveling to Washington, D.C., this week with
305 Commissioner Cantey and Mayor Lewis.

306

307 Commissioner Evans-Robinson thanked the citizens for attending the meeting. She also
308 reported that she recently attended an ECCOG meeting where an adult care ombudsman was
309 present and spoke to council members regarding advocacy and support for loved ones in home
310 health and nursing home settings.

311

312 Commissioner Cantey echoed Commissioner Larkin's congratulations to Colonel Burks and
313 Tony Ouellette. He thanked the citizens for attending the meeting and expressed his appreciation
314 to Pam and her staff for hosting a spectacular Gala on Friday evening.

315

316 Commissioner Walsh stated that he is thankful for Colonel Burks and expressed his appreciation
317 for the fantastic Gala held this past Friday evening.

318

MAYOR REPORT/COMMENTS

319

320
321 Mayor Lewis stated that a great time was had at the Gala on Friday evening. He commented

BOARD OF COMMISSIONERS
REGULAR MEETING
FEBRUARY 23, 2026
PAGE 9

332

333 **ADJOURNMENT/RECESS**

334

335 With there being no other business to discuss, Commissioner Cantey **moved to adjourn.**
336 Commissioner Wilson seconded, and the motion carried unanimously. (5-0)


337

338 The meeting ended at 7:44 p.m.

339

340 Date approved: 3.23.2026

341



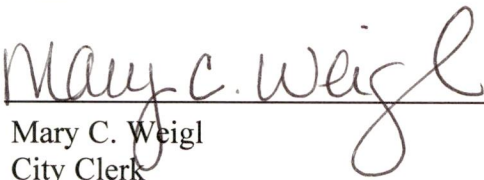
William L. Lewis, Jr., Mayor

342

Attest:

343

344

345 

Mary C. Weigl
City Clerk

346

347