

PLANNING, ZONING & BUILDING COMMISSION

CITY HALL

January 8, 23

The City of Cortland Planning, Zoning & Building Commission met on Monday, January 8, 2024 at 6:50 P.M. at the City Administration Building, 400 N. High Street, Cortland, Ohio. In attendance were the following board members: Chairman Don Fatobene, Curt Moll, Sally Lane and Frank Daugherty. Also present were Mayor Deidre Petrosky, Law Director Patrick Wilson, Service Director Kim Blasco and the following individuals:

James Piper	110 Dornoch	Cortland
George & Linda Drew	155 St. Andrews	Cortland
Dick McClain	309 Copperlake East	“
Rob Viers	183 St. Andrews	“
Harry King	179 St. Andrews	“

**Don Fatobene:** I'd like to call to order the Cortland Planning, Zoning & Building Commission for a Public Hearing. **01-24 Public Hearing** – The purpose of the hearing is to consider a zone change request for various lots of Walnut Run Resources, on St. Andrews from Service to R-12. (Known as Fairway #2.) Public Hearing at 6:50 p.m. If there is not a representative here, do we still hold the public hearing?

**Patrick Wilson:** That is up to you; my recommendation is that you not hold it. That then would spill over into your regular meeting which without a public hearing, you can't consider their request.

**Don Fatobene:** Okay, no one is here to represent them.

**Patrick Wilson:** We didn't get notice of that?

**Don Fatobene:** With that we will adjourn the public hearing.

A motion was made by **Curt Moll** and seconded by **Frank Daugherty** to adjourn the 01-24 Public Hearing.

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**The City of Cortland Planning, Zoning & Building Commission met on Monday, January 8, 2024 at 7:00 P.M. at the City Administration Building, 400 N. High Street, Cortland, Ohio. In attendance were the following board members: Chairman Don Fatobene, Curt Moll, Sally Lane and Frank Daugherty. Also present were Law Director Patrick Wilson, Mayor Petrosky, Service Director Kim Blasco and the following individuals:**

**James Piper**

**110 Dornoch**

**Cortland**

**Don Fatobene:** I'd like to call to order the Planning, Zoning and Building Commission regular meeting. Can I get a roll call please.

**Roll Call:** Brian Hodor, absent; Sally Lane, here; Curt Moll, here; Frank Daugherty, here; and Don Fatobene, here.

**Don Fatobene:** Next I'd like to ask for the **Approval of Commission Minutes for December 11, 2023 meeting.**

A motion was made by **Curt Moll** and seconded by **Frank Daugherty.**

**Roll Call:** Don Fatobene, yes; Sally Lane, yes; Curt Moll, yes; Frank Daugherty; yes. **MOTION APPROVED.**

**Don Fatobene:** Seeing that we have no Old Business, we will move right to New Business. **02-24 Zone Change** – the request is to consider a zone change for various lots of Walnut Run Resources, on St. Andrews from Service to R-12. (Known as Fairway #2.) I believe that we have to table this because there was no one here to represent.

**Curt Moll:** I move to table it because there was no one here to represent.

**Frank Daugherty:** I second that.

**Don Fatobene:** Roll call please.

**Roll Call:** Sally Lane, yes; Don Fatobene, yes; Curt Moll, yes; Frank Daugherty; yes. **MOTION APPROVED.**

**Don Fatobene:** Moving on to **03-24 New Sign** – Ground mounted, electronic, 72"x 36", 18 sq.ft., LED, located at the High School. Do we have someone here to let us know what is going on with that? Come to the podium and state your name.

A motion was made by **Curt Moll** and seconded by **Frank Daugherty.**

**Jim Piper:** Jim Piper, I live at 110 Dornoch. I was the one that put in for the variance that was to allow the sign. We had the meeting before to go over it. It is ordered through Mike Makes Signs and he indicated that it would be February or March before it would be ready for install. Lakeview is going to get electricity out to the area. They are going to go through the parking lot from one of their light poles.

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**Don Fatobene:** We went over this last meeting, does anyone have any questions? It's pretty straight forward.

**Curt Moll:** I want to reiterate what we said at the last meeting; we'd like you to follow the guidelines of operating the sign.

**Jim Piper:** Yes, I've communicated that. Kim had given me a nice list of those and I forwarded those to the principal and vice-principal. It's up to them to do it and they have assured me, that is their intention.

**Don Fatobene:** I don't see any problems with them. Any other questions? Can I get a roll call.

**Roll Call:** Curt Moll, yes; Frank Daugherty, yes; Sally Lane, yes; Don Fatobene, yes. **MOTION APPROVED.**

**Don Fatobene:** Moving on to item **04-23 New Sign** – Ground mounted, 72"x24", 12 sq.ft., internal LED, 300 Hillman. Once again, briefly state what the sign is going to be.

A motion was made by **Curt Moll** and seconded by **Frank Daugherty.**

**Jim Piper:** They are getting the electricity to it and late February, early March for install. After they install it, the high school is planning on putting landscape block foundation around it and small evergreens with stone. Trying to keep it low maintenance but keep it nice.

**Kim Blasco:** Just to add, this second sign is going on top of the electronic sign. It will say Lakeview High School and is internally lit.

**Don Fatobene:** Any questions on that sign? No, can I get a roll call.

**Roll Call:** Curt Moll, yes; Don Fatobene, yes; Sally Lane, yes; Frank Daugherty, yes. **MOTION APPROVED.**

**Don Fatobene:** Does anyone else have anything they'd like to bring in front of the board tonight? Any issues, questions? Motion to adjourn.

A motion was made to adjourn by **Sally Lane** and seconded by **Curt Moll.**

**Roll Call:** Sally Lane, yes; Don Fatobene, yes; Curt Moll, yes; and Frank Daugherty, yes. **MOTION APPROVED.**

**Meeting Adjourned: 7:06 pm**

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Chairman

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Date

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Secretary

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