VILLAGE OF LOS LUNAS
REGULAR COUNCIL MEETING AGENDA
Thursday, April 9, 2026 | 6:00PM
Council Chambers | 660 Main Street
Los Lunas, NM, 87031

ATTENTION:

Village Council meetings are also streamed live via Microsoft TEAMS. You may connect with codes that are available on our website **(www.loslunasnm.gov) and/or https://www.loslunasnm.gov/meeting.**

The Village of Los Lunas Council is pleased to have residents of the community take time to attend Village Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Input and Public Hearing proceedings are encouraged to be prepared and will be ***limited to three (3) minutes*** to allow everyone the opportunity to be heard. *Public comments are expected to be constructive and devoid of character assassination.* Questions raised on non-agenda items may be answered at a later date to facilitate proper research. Written comments are welcome and should be given to the Village Administrator prior to the start of the meeting. Written materials will not be accepted during regular agenda items in the interest of time.

Please turn off or mute all electronic devices during the meeting. Your cooperation is appreciated.

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Public Input Forum**

Victoria Archuleta — ***1. Consideration and Approval of Appointments to the Lodgers Tax Advisory Board (Two-Year Terms)***

TAB 1.

ACTION REQUESTED OF COUNCIL: Approve or disapprove.

Cheryl Cates — ***2. Approval of Certificate of Deposit with UMB Bank***

TAB 2.

ACTION REQUESTED OF COUNCIL: Approve or disapprove.

3. Executive Session – pursuant to NMSA 1978 Section §10-15-1(H), the following matters may be discussed in closed session:

TAB 3.

a. Hire Administrative Assistant – Administration Department

4. Approval of Minutes.

TAB 4.

a. Minutes from March 26, 2026, Council Meeting.

5. Adjournment.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to the meeting or hearing at (505) 839-3840.

VILLAGE COUNCIL
AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Title:	Consideration and Approval of Appointments to the Lodgers Tax Advisory Board (Two-Year Terms)
Presenter:	Victoria Archuleta, Senior Economic Developer
Department:	Administration, Economic Development Division
Meeting Date:	April 9, 2026
Action Requested:	☒Approval/Disapproval ☐ Informational ☐Public Hearing ☐Other

OVERVIEW/ ANALYSIS

Review request for approval of five appointments to the Lodgers Tax Advisory Board in accordance with the Lodgers Tax Act, representing the lodging industry, tourism-related businesses, and the general public.

POSSIBLE ACTIONS

- Approve item
- Approve item, with changes
- Deny item
- Postpone item to a future meeting (direct staff to conduct further research)
- Table item for future discussion (direct staff to conduct further research)
- No action at this time

STRATEGIC PRIORITIES ALIGNMENT

☐ I-25 Interchange/Los Lunas Boulevard Corridor Project
☐ Quality of Life Improvements
☐ Infrastructure Improvements
☒ Economic Development
☐ Personnel
☐ N/A

BUDGET IMPACT

TBD

LEGAL REVIEW

☐ Yes, by:

☐ Not applicable

ATTACHMENTS

Loders Tax Advisory Board Appointment Recommendations Letter

April 9, 2026

Mayor Charles Griego & Village Council
Village of Los Lunas
660 Main Street
Los Lunas, NM 87031

RE: Recommendation of Appointments to the Lodgers Tax Advisory Board

Dear Mayor Griego and Council Members,

It is my pleasure to formally recommend the following individuals for appointments to the Village of Los Lunas Lodgers Tax Advisory Board for two-year terms. Each nominee brings valuable experience, community insight, and a strong commitment to supporting tourism and economic development within our community.

In accordance with the requirements of the Lodgers Tax Act, the recommended nominees represent a balanced cross-section of lodging operators, tourism-related or small business owners, and a community member at large:

- **Mr. Santosh Mody**, President, Excel Hospitality, Inc. and Owner, Fairfield by Marriott
- **Mr. Moe Patel**, Owner, Days Inn By Wyndham Los Lunas
- **Ms. Teri Leahigh**, Owner, Teri's Sweet Garden
- **Mr. Arturo Romero**, Owner, local Airbnb
- **Dr. Don Leach**, Community Member At-Large

These individuals have demonstrated a vested interest in the continued growth and promotion of tourism in Los Lunas. Their collective perspectives will provide meaningful guidance on the strategic use of Lodgers Tax funds, including tourism promotion, marketing initiatives, and the evaluation of projects that enhance visitor experiences and economic vitality.

I am confident that this group will serve with integrity and dedication, ensuring that Lodgers Tax investments align with the Village's goals of strengthening our tourism economy and supporting local businesses.

Thank you for your consideration of these recommendations. I respectfully request approval of these appointments at an upcoming Village Council meeting.

Sincerely,

Victoria Archuleta, MBA
Senior Economic Developer
Economic Development Division
Administration Department
e: archuletav@loslunasnm.gov
o: 505-839-5654

loslunasnm.gov

VILLAGE COUNCIL
AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Title:	Approval of Certificate of Deposit with UMB Bank
Presenter:	Cheryl Cates & Vanessa Montoya
Department:	Finance
Meeting Date:	April 9, 2026
Action Requested:	☒Approval/Disapproval ☐ Informational ☐Public Hearing ☐Other

OVERVIEW/ ANALYSIS

Approval of the opening of a new Certificate of Deposit (CD) account with UMB Bank in the amount of $200,000, for a term of six (6) months, with a maturity date of September 13, 2026. The account will earn interest at a rate of 3.25%. Approval is requested to proceed with the establishment of this account in accordance with the bank's requirements.

POSSIBLE ACTIONS

- Approve item
- Approve item, with changes
- Deny item
- Postpone item to a future meeting (direct staff to conduct further research)
- Table item for future discussion (direct staff to conduct further research)
- No action at this time

STRATEGIC PRIORITIES ALIGNMENT

☐ I-25 Interchange/Los Lunas Boulevard Corridor Project
☐ Quality of Life Improvements
☐ Infrastructure Improvements
☐ Economic Development
☐ Personnel
☒ N/A

BUDGET IMPACT

LEGAL REVIEW

☐ Yes, by:

☒ Not applicable

ATTACHMENTS

(R 02/2021)

Time Deposit Book Entry Receipt

Date:

Account Information

Branch 879
Account # 74278168790
Account Title
TIN/SSN 856003007
Deposit Amount $ 200000.00
Term 6 Months
Issue Date 03-13-2026
Maturity Date 09-13-2026

Interest Information

Interest Rate 3.25%
Annual Percentage Yield (APY) 3.28%
Payment Frequency 00: At Maturity
Payment Method:
[ ] Compound (Add back to account)
[X] Credit Account # 5200462471
[ ] Mail Check
Automatic Renewal: [ ] Yes [X] No
If no, disposition of principal at maturity:
[ ] Credit Account #
[ ] Mail Check

Your deposit described above is a Time Deposit Account (TDA). A physical certificate has not been and will not be issued. This receipt is evidence of your TDA with UMB Bank, n.a. Your TDA is not transferable. Your TDA is subject to the terms set forth in the Bank's *Deposit Account Agreement* (previously called *Important Information Regarding Your Deposit Accounts*), which is also provided at the time the account is opened. Interest is paid on the balance of the Time Deposit regardless of the product.

Time Deposits	Minimum / Maximum Opening Deposit
Standard	$500 minimum / $99,999 maximum
Jumbo	$100,000 minimum

Transaction Limitations: After the TDA is opened, you may not make deposits into or withdrawals of principal from the TDA until its maturity date. You may, however, have interest transferred on a monthly, quarterly, semi-annual, or annual basis by credit to a checking or savings account you have at the Bank, or on a quarterly, semi-annual, or annual basis by check.

Early Withdrawal Penalties: The Bank makes no express or implied agreement to pay a TDA prior to maturity. Such consent by the Bank to pay before maturity shall be solely within the Bank's discretion and may be given only at the time a request for early withdrawal is made by the depositor. In the event of withdrawal of all or any portion of the principal (excluding credited interest) in your TDA before maturity, the following Early Withdrawal Penalties will be imposed on the amount withdrawn, calculated at the interest rate being paid on the TDA (1 month is equal to 30 days in a 360-day year). Upon the death of any owner thereof or if such owner is declared legally incompetent, the TDA may be paid prior to its maturity with no forfeiture of interest, notwithstanding anything stated herein to the contrary.

If the maturity date of the time deposit is:	Early Withdrawal Penalty is equal to the following:
At least 7 but less than 32 days	All interest that would have been earned on the amount withdrawn at maturity
At least 32 but less than 90 days	All interest that would have been earned on the amount withdrawn in 1 month
At least 90 days but less than 360 days	All interest that would have been earned on the amount withdrawn in 3 months
At least 360 days but less than 900 days	All interest that would have been earned on the amount withdrawn in 6 months
900 days or longer	All interest that would have been earned on the amount withdrawn in 12 months

Interest: You will be paid the rate indicated until the maturity date of the TDA. If you have chosen above to add your earned interest to your original deposit so that it may compound, the same interest rate which is paid on the principal amount of your TDA will be earned on all interest after compounding. Compounding frequency of "maturity" for time deposits with terms of more than one year assumes that interest will be compounded at least annually and again at maturity. The APY shown above assumes that interest will remain on deposit until maturity, and any withdrawal will reduce earnings. If you were to close your account before accrued but unpaid interest is credited to the TDA, then you would receive any accrued but unpaid interest that exceeds the calculated early withdrawal penalty. We use the daily balance method to calculate the interest on your TDA. This method applies a daily periodic rate to the principal in the TDA each day. Interest on time deposits having a maturity of one year or more will be compounded and credited monthly, quarterly, semi-annually, or annually at your discretion. If your interest compounding frequency changes during the term, your APY may change. Interest begins to accrue on the business day you deposit non-cash items (i.e. checks).

If so called, the deposit evidenced hereby and any interest retained for compounding will cease to earn any further interest on the effective date of such call.

Renewals: If selected, your TDA will automatically renew for a like term and at a rate to be determined by the Bank. However, you will have a grace period of ten (10) calendar days after the maturity date to withdraw the funds in your TDA without penalty. If your TDA does not automatically renew, it will not earn interest after its maturity. You will be sent notices of maturity and interest earned if your TDA has a maturity of longer than 1 month. **Special Notice for Legal Entities**: By your completing and providing to the Bank your Certification of Beneficial Ownership for Legal Entity Clients, you agree to notify the Bank of any change in such beneficial ownership information during the term, and any renewals, of this TDA.

MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, MARCH 26,2026

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, March 26, 2026 in regular session at 6:00PM. Roll call was taken, and the following were present: Mayor Charles Griego, Councilor Gino Romero, Councilor Christopher Ortiz, Councilor James Runyon & Councilor Matthew Chavez. The meeting was conducted in person and recorded through TEAMs.

Mayor:	Charles Griego
Mayor Pro Tem:	Christopher Ortiz
Council:	Matthew Chavez
	James Runyon
	Gino Romero

Also present were: Gregory D. Martin, Mykayla Moody, Craig Donohue, and Emily Flores. In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

1. ***2026-2028 Planning & Zoning Commissioner Appointments***
2. ***Library Department Records Destruction***
3. ***Administration Department Records Destruction***
4. ***EXECUTIVE SESSION:***
    a. ***Hire Commercial Driver – Solid Waste Division/Public Works Department.***
    b. ***Hire Solid Waste Laborer – Solid Waste Division/Public Works Department.***
    c. ***Hire Part-Time Recreation Aide – Recreation Division/Parks & Recreation Department.***
    d. ***Hire Recreation Coordinator – Recreation Division/Parks & Recreation Department.***
    e. ***Hire Certified Police Officer – Police Department***
5. ***APPROVAL OF MINUTES:***
    a. ***Minutes from March 12, 2026, Council Meeting***
6. ***ADJOURNMENT.***

- **CALL MEETING TO ORDER.**

At 6:00PM, Mayor Griego brought the meeting to order and welcomed the audience.

- **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Craig Donohue to lead the Council and TEAMS participants in the Pledge of Allegiance.

- **PUBLIC INPUT FORUM.**

Mayor Griego asked the audience if there was anyone who wanted to address the council that did not have an item on the agenda – There were none.

1. *2026-2028 Planning & Zoning Commissioner Appointments*

Mr. Alex Ochoa presented item one. We have 2 districts and 1 At Large up for appointment for the 2026-2028 term. For District 1, Councilor Ortiz recommended the reappointment of Commissioner Michael Doyle. Mayor Griego asked for a motion to reappoint Mr. Doyle.

APPROVAL:	Motion to approve.
MOVED:	Councilor Ortiz
SECONDED:	Councilor Chavez
CARRIED:	Motion passed on a vote of **4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST**.

For District 3, Councilor Chavez recommended the new appointment of Arthur Gearlan for the position. Mayor Griego asked for a motion to appoint Mr. Gearlan.

APPROVAL:	Motion to approve.
MOVED:	Councilor Romero
SECONDED:	Councilor Runyon
CARRIED:	Motion passed on a vote of **4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST**.

For the At Large position, Mayor Griego recommended the reappointment of Commissioner Sandra Goldberg. Mayor Griego asked for a motion to reappoint Ms. Goldberg.

APPROVAL: Motion to approve.
MOVED: Councilor Ortiz
SECONDED: Councilor Chavez
CARRIED: Motion passed on a vote of **4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST**.

2. Library Department Records Destruction

Ms. Cynthia Shetter presented item two. She asked for approval of the destruction of the daily cash receipts from July 2011 – December 2022 that have reached their retention period. Mayor Griego asked for a recommendation.

APPROVAL: Motion to approve.
MOVED: Councilor Ortiz
SECONDED: Councilor Runyon
CARRIED: Motion passed on a vote of **4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST**.

3. Administration Department Records Destruction

Mr. Gregory Martin presented item three. He asked for approval of the destruction of the IPRA requests (both hard copy and electronically) from January 2024 – February 2025 that have reached their retention of one year after file is closed. Mayor Griego asked for a recommendation.

APPROVAL: Motion to approve.
MOVED: Councilor Runyon
SECONDED: Councilor Chavez
CARRIED: Motion passed on a vote of **4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST**.

4. EXECUTIVE SESSION.

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in a closed session: Hiring of a Commercial Driver, Solid Waste Laborer, Part-Time Recreation Aide, a Recreation Coordinator, and the Ratification of a Certified Police Officer.

APPROVAL: Motion to approve
MOVED: Councilor Ortiz
SECONDED: Councilor Runyon
CARRIED: Motion passed on a vote of 4(Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST. 6:10 PM

At 6:40 PM, Mayor Griego asked for a motion from Council to reconvene after discussion: Hiring of a Commercial Driver, Solid Waste Laborer, Part-Time Recreation Aide, a Recreation Coordinator, and the Ratification of a Certified Police Officer.

APPROVAL: Motion to approve.
MOVED: Councilor Ortiz
SECONDED: Councilor Runyon
CARRIED: Motion passed on a vote of 4(Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST.

Regarding the Commercial Driver – Mayor Griego recommended Truett Hardy.

APPROVAL: Motion to approve.
MOVED: Councilor Ortiz
SECONDED: Councilor Chavez
CARRIED: Motion passed on a vote of 4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST.

Regarding the Solid Waste Laborer – Mayor Griego rerecommended George Wheeler.

APPROVAL: Motion to approve.
MOVED: Councilor Romero
SECONDED: Councilor Ortiz
CARRIED: Motion passed on a vote of 4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST.

Regarding the Part-Time Recreation Aide– Mayor Griego rerecommended Renzo Camello.

APPROVAL: Motion to approve.
MOVED: Councilor Runyon
SECONDED: Councilor Chavez
CARRIED: Motion passed on a vote of 4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST.

Regarding the (2nd) Part-Time Recreation Aide – Mayor Griego rerecommended Dominic Storey.

APPROVAL: Motion to approve.
MOVED: Councilor Ortiz
SECONDED: Councilor Chavez
CARRIED: Motion passed on a vote of 4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST.

Regarding the Recreation Coordinator– Mayor Griego rerecommended Vincente Armijo.

APPROVAL: Motion to approve.
MOVED: Councilor Runyon
SECONDED: Councilor Chavez
CARRIED: Motion passed on a vote of 4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST.

Regarding the Ratification of a Certified Police Officer – Mayor Griego rerecommended David Roybal.

APPROVAL: Motion to approve.
MOVED: Councilor Chavez
SECONDED: Councilor Runyon
CARRIED: Motion passed on a vote of 4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST.

5. MINUTES

Mayor Griego asked if there were corrections to the Council minutes of March 12, 2026 – there were none.

APPROVAL: Motion to approve.
MOVED: Councilor Ortiz
SECONDED: Councilor Chavez
CARRIED: Motion passed on vote of 4 (Councilor Romero – yes; Councilor Ortiz – yes; Councilor Runyon – yes; Councilor Chavez – yes) FOR AND 0 AGAINST.

6. ADJOURNMENT.

Council meeting adjourned at 6:43 PM.

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Gregory D. Martin, Village Administrator **Charles Griego, Mayor**