

Regular Meeting Minutes
Monday June 10th, 2024
6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Marshall, Weber, Wagner & Newton present. Moeller was absent. City staff present were City Clerk Rebecca Schau, Police Chief Brad Roberts, Public Works Director Todd Herdrich & Librarian Sunny Robbins. Others in attendance – Nadine Allen, Jim Ramsey, Christina Carroll & daughter.

Motion by Newton, second by Weber to approve the agenda: all ayes.

Citizen comments – Resident expressed concern with a letter she received regarding the chickens on her property as they are her daughters 4H project. Another resident expressed concern of someone dumping fish in the ditch near where they live.

Motion by Marshall, second by Newton to approve the minutes of the May '24 meeting: all ayes.

Motion by Weber, second by Wagner to approve the May '24 financial reports: all ayes.

Motion by Marshall, second by Newton to approve the May '24 disbursements and June '24 bills to be allowed: all ayes.

Motion by Weber, second by Wagner to approve cigarette permit for Dollar General: all ayes.

Motion by Marshall, second by Newton to approve cigarette permit for Caseys: all ayes.

Motion by Marshall, second by Weber to approve cigarette permit for Green Acres: all ayes.

Motion by Newton, second by Weber to approve building permit @ 716 Orchard for ramp: all ayes.

Motion by Marshall, second by Newton to approve Special Class C Retail Alcohol License for Donnellson Ball Association: all ayes.

Motion by Marshall, second by Weber to approve Class C Retail Alcohol License for R&T Stumble Inn: all ayes.

Motion by Weber, second by Newton to approve Resolution No 2024-07 A Resolution authorizing the filing of an application for the Iowa Department of Transportation's State Recreational Trails Program for Construction of Westview Park Trail Phase II: RCV all ayes.

Resolution No 2024-08 A Resolution setting salaries and wages for city employees for FY2024-2025 – tabled until 6/25/24 @ 6pm

Motion by Marshall, second by Weber to approve Chapter 28E Agreement to Provide Police Services between City of West Point, Iowa and The City of Donnellson, Iowa: all ayes.

Mayor appointed Marcus Ledbetter to Board of Adjustments

Motion by Wagner, second by Newton to advertise for fulltime Deputy City Clerk, pay based on experience: all ayes.

June 25th 2024 @ 6pm there will be a special meeting at the Donnellson City Office Building to finalize FY 2024.

Police Report – There were 82 calls for service, 27 traffic stops and 7 citations. 41 building checks were done during the day & nighttime hours. Five arrests were made (2 - domestic abuse assault, 2 – drug related charges and 1 driver license status) The department assisted the Lee County Sheriffs Office with the annual sex offender sweep in the county.

Water / Sewer Superintendent Report – Those that have not returned their lead service line surveys are encourage to do so as soon as possible.

Clerk Report – The city has switched their accounting software to Gworks Cloud, residents are encouraged to sign up for their online account to control their billing preferences and view balance on account.

There being no other business to come before the Council, motion by Marshall, second by Newton, Mayor Ellingboe declared the meeting adjourned: all ayes.

_____, Dave Ellingboe, Mayor

Attest: _____, Rebecca Schau, City Clerk

Summary of All Receipts: General \$36,072.21 Capital Equipment Reserve \$0 Road Use Tax \$10,984.79 Employee Benefit \$1,313.83 Local Option Sales Tax \$11,526.47 Debit Service \$30,987.49 Rathbun \$0 ARPA \$0 Water \$20,964.15 Water Sinking USDA \$1,816.00 Sewer \$27,824.83 Sewer Sinking \$143,229.55. **Summary of All Disbursements:** General \$99,024.92 Capital Equipment Reserve \$0 Road Use Tax \$3,122.46 Employee Benefit \$1,408.22 Local Option Sales Tax \$7,281.89 Debit Service \$30,987.49 Capital Project Fund \$0 Rathbun -\$0 ARPA \$0 Water \$45,493.77 Water Sinking \$1,816.00 Sewer \$153,899.49 Sewer Sinking \$143,229.55.

ACCESS	Copies	58.46
AFLAC	Aflac	80.76
ALLIANT ENERGY	Electric	5,192.39
BRAD ROBERTS	Reimburse	20.00
CESSFORD CONSTRUCTION CO	Rock	643.24
CITY OF WEST POINT	Chiefs Wages /	3,409.30

	Fuel	
CULLEN PEST CONTROL	Annual	180.00
DAILY DEMOCRAT	Proceedings	96.28
DONNELLSON LUMBER CO	Supplies	17.13
DONNELLSON TIRE & SERVICE	Service	325.90
EXCEL IT SERVICES	IT	42.81
GOOD HOUSEKEEPING	Magazine	28.88
GREEN ACRES CLUB	Pool support	1,000.00
GRRWA	Landfill Fees	1,906.00
HUFFMAN'S FARM AND HOME	Supplies	244.30
INGRAM Library Services	Books	617.31
ION ENVIRONMENTAL SOLUTIONS	Testing	426.00
		143,967.
IOWA FINANCE AUTHORITY	Loan Payment	45
IOWA ONE CALL	Testing	32.40
JM ELECTRIC, INC	Electrician	983.70
KEMPKERS TRUE VALUE	Supplies	12.45
KOHLMORGAN HAULING	Trash Service	5,440.00
Lee County Floral	Class	160.50
LYNCH DALLAS, P.C.	Attorney	579.85
Mastercard	Supplies	1,354.06
MCFARLAND - SWAN OFFICE CITY	Supplies	97.98
Microbac Laboratories Inc	Testing	17.50
MIDAMERICAN ENERGY	Gas	75.34
MT. HAMILL ELEVATOR	Weed Spray	410.00
MUNICIPAL SUPPLY	Hydrants	6,347.61
PLAYAWAY PRODUCTS	Audiobooks	2,055.42
POETS & WRITERS	Magazine	11.00
POPULAR WOODWORKING	Magazine	18.00
RATHBUN REGIONAL WATER	Bulk Water	6,460.80
RSM US PRODUCT SALES	IT	103.00
T.H.E. COMPANY	Belt	16.95
T-MOBILE	Cellphone	120.10
TODD HERDRICH	Reimburse	50.00
USA BLUE BOOK	Supplies	646.95
USPS	Postage	193.45
VERIZON BUSINESS	Data Plan	40.01
VERTICAL COMMUNICATIONS	Phone	56.22
WEX BANK	Fuel	948.19
WINDSTREAM	Internet	291.52
		15,797.1
Payroll		5
		200,576.
Total		36

