

THURSDAY, FEBRUARY 12, 2026

MEETING MINUTES

The regular meeting of the Everett Charter Review Committee was called to order at 4:30 p.m., February 12, 2026, by Jennifer Gregerson, in the 10th floor Mayor Conference Room located at City Hall 2930 Wetmore Ave.

Committee Members Present: Brady Begin, Randy Bolerjack, Leland Dart, Grant Harrington, Emily Hoke, Shari Ireton, Tom Norcott, Zsofia Pasztor, Mason Rutledge, Rod Sniffen, Elizabeth Stenhouse, John Traynor, Eli Vasquez, and Deb Williams.

Committee Members Absent: None.

City Staff: Mayor Cassie Franklin, Jennifer Gregerson (Government Affairs Director), Ashleigh Scott (Legal Administrator), and Ramsey Ramerman (Deputy City Attorney).

OPENING REPORTS

Introduction of Committee Members: The meeting opened with each Charter Review Committee member introducing themselves, sharing their professional and personal backgrounds, and explaining their motivations for joining the committee, including their interest in contributing to the improvement and clarity of the city charter.

Welcome from Mayor Franklin: Mayor Franklin expressed gratitude to the new City Charter Review Committee members for their volunteer service, shared details about the City of Everett's form of government and noted that the City Charter is reviewed only once every ten years. The mayor asked committee members to consider current state laws, research comparable cities, and ensure that any proposed improvements keep the charter flexible, simple, and clear.

CITY ATTORNEY BRIEFING

Deputy City Attorney Ramsey Ramerman provided an overview of the Charter Review Committee's responsibilities and emphasized the importance of compliance with the Open Public Meetings Act, and the Public Records Act. He also addressed questions from committee members regarding these requirements, ensuring clarity on legal obligations and best practices.

COUNCIL RESOLUTION

Resolution 8261, adopted by the City Council, formally establishes the Charter Review Committee and outlines its responsibilities and procedures. The Committee's mission is to review and evaluate the City of



Everett Charter, gather public input, and, when appropriate, recommend changes through a vote of ten members. These efforts are guided by a code of conduct that promotes shared principles and collaboration, culminating in a written recommendation to the Mayor and City Council.

SELECTION OF THE 15TH COMMITTEE MEMBER

Jennifer Gregerson outlined the process for selecting the 15th member of the Charter Review Committee. Members discussed several applicants for the appointment, including Jon Gebow, Janice Greene, Alan Rubio, Demi Chatters, and Nathan Shelby.

Committee Members selected Alan Rubio, by majority vote, as the 15th committee member, and Nathan Shelby, by a majority vote, as the alternate.

CHAIR ELECTIONS

Jennifer Gregerson provided an overview of the duties and responsibilities associated with serving as Chair of the Charter Review Committee. Members engaged in a discussion about who would be best suited for the role and willing to take on commitment and responsibility. Rod Sniffen volunteered to serve as Chair.

Committee Members selected Rod Sniffen, by majority vote, as Chair of the committee.

Jennifer Gregerson outlined the responsibilities of the Vice Chair of the Charter Review Committee. Committee members engaged in a discussion about the position, asking who was interested in taking on the role and why they felt they would be a good fit. This allowed members to share their motivations and qualifications further before moving forward with the selection process. Deb Williams and Eli Vasquez volunteered.

Committee Members selected Eli Vasquez, by majority vote, as Vice Chair of the committee.

DISCUSSION OF MEETING SCHEDULE AND SELECTION OF DATE FOR NEXT MEETING

Chair Rod Sniffen and Jennifer Gregerson reviewed the Charter Review Committee schedule and discussed the date for the next meeting with members. After considering availability, Chair Sniffen announced that committee meetings will be held on the 2nd and 4th Thursday of each month from 4:30 p.m. to 6:00 p.m., with additional meetings to be scheduled as needed for more in-depth discussions.

The next meeting is set for Thursday, February 26, 2026, from 4:30 p.m. to 6:00 p.m. in the Mayor's Conference Room on the 10th floor at City Hall 2930 Wetmore Avenue.

STAFF PRESENTATION OF CHARTER TOPICS TO REVIEW

Jennifer Gregerson outlined future meeting topics that were recommended by city staff for potential changes, including:

Article II: 2.2 Eligibility for Office

Article III: 3.2 Council Meetings



Article IV: 4.2 Appointive Officers and 4.14 Contracts and Documents

Article VII: 7.5 Library Director Duties and Powers

Article VIII: Civil Service – Conformity to State Law and Modernization

Article XI: Direct Legislation – Initiative Thresholds

She encouraged committee members to review the current city charter thoroughly and bring forward any provisions they believe should be improved, removed, or altered in any way.

ADJOURN

The meeting was adjourned at 6:15 p.m.

