

Nortonville Public Library
Board Meeting Minutes
June 24, 2020

Members Present: Sarah Diehl, President, Marian Nolting, Vice-President, Jason Harris, Pete Scott, Mayor, Nancy Belveal, Secretary, Jordan Pantle, Interim Library Director

Absent: Jessica Peterson, Dave Sharp, Vernon Kraxner

Call to Order: 6:40 p.m.

Public Patrons Present: Barb Polson, City Clerk

Minutes: Previous minutes were reviewed
Sarah made the motion to accept minutes
– Levi seconded the motion
Motion passed

Treasurer's Report: Report reviewed
Nancy made the motion to accept the report
Levi seconded the motion
Motion passed

Library Director's Report:

Summer reading kicked off June 13th but it was a no show. Since then, more have shown up and signed up for the prize drawing and even more sign ups after each activity since. The Atchison Salvation Army accepted all the purged books, and all were delivered to that facility by Levi Harris and his brother. Heather Trinkle has again volunteered her services to lead Storytime on July 7 at 10:00 a.m.

Unfinished Business:

New Business: The snack program will start on June 29 from 3:30-4:30 p.m. The pre-school providers will be notified.

Discussion centered on the adjustments to be made to the Library operation in regard to the present COVID-19 situation.

- Beginning June 29, 2020, the following procedures will be implemented

- The drop box will continue to be the only depository for all returning items
- Twenty people will be allowed in the Library with no time restrictions
- Two staff members will be on duty during business hours
- Patrons' temperatures will be taken before entering the Library and anyone with a temp of 99 degrees and above will be sent home with a note. The Library will purchase a touchless thermometer for this purpose.
- All patrons' names and time of arrival and departures will be documented
- Four computers will be available for usage. The computers will be situated 6 feet apart.
- The back door will remain locked but there are signs posted that patrons can call staff for assistance to use the back door.
- The toys will be put back out for use. Staff will continue to be diligent in disinfecting all surfaces and toys.

Adjourn:

Sarah made the motion to adjourn

Pete seconded the motion

The motion passed

Meeting adjourned at 7:25 p.m.

Next meeting is scheduled Wednesday, July 22, 2020