

## MALVERN VILLAGE REGULAR COUNCIL MEETING

October 7, 2024

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Craig DeLong, Hubbard, Holmes and Wadsworth, were in attendance. Wackerly was absent. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Holmes, second by Craig DeLong to accept Wackerly's absence. All council members approved.

Motion by Holmes, second by Hubbard to approve the minutes from the regular meeting of September 16, 2024. All council members approved.

### **CITIZEN COMMENTS:**

**LEGISLATURE:** Motion by Burgess, second by Holmes to suspend rule 731.17 for Resolution 2024-16 (Budget Commission Tax Levies) and Resolution 2024-19 (Accepting ARC Grant). All council members approved.

Motion by Burgess, second by Holmes to adopt Resolution 2024-16, A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. All council members approved.

Motion by Burgess, second by Holmes to adopt Resolution 2024-19, A Resolution accepting the \$400,000 grant from the Appalachian Regional Commission for the construction phase of the Waterline Replacement Project Phase 2 for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Burgess, second by Hubbard for the first reading of Resolution 2024-17, A Resolution authorizing the Mayor to purchase gift cards for employees for Thanksgiving and Christmas in appreciation of the work they do for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Burgess, second by Holmes for the first reading of Resolution 2024-18, A Resolution recognizing the volunteer work of Justin Lucas and Brandon Melville in helping the Service Department for the Village of Malvern, Carroll County, Ohio. All council members approved.

**PARK:** Hubbard asked when the portable restrooms would be removed. It was discussed that all extra restrooms are usually removed at the end of October and two (2) will remain near the pavilions for the winter. She also discussed the Cross County meet and noted that they had a good turnout. DeLong explained that there was another issue with the Cross County team and the same dog in the park during the meet. Kaltenbaugh discussed the issue with the Sheriff's office. It was further discussed that issues with dogs should contact the Dog Warden. Council discussed that leash rules, Neading provided ORC 955.22, requiring dogs to be on a leash no longer than six (6) feet in public places.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the Revenue, Appropriations, Fund Status, Receipts, and Payments as of 10/7/2024. She explained that Foster is working through the conversion process with GASI, and is transferring histories of water accounts. Neading had a call with the State Auditors regarding the bidding for the 2023/2024 audit. On the call, the participating Villages were asked to provide additional details to better assist the firms bidding and clear understanding of what the needs for each Village will be. Neading completed paperwork for the Appalachian Regional Commission for the grant funding that was

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received. She also continues to work on the paperwork for the Army Corps funding. Neading completed the annual Public Unit Attestation for the Ohio Pooled Collateral System, which verifies bank account information and contact information for the Village. Neading received notice from UAN that computers and printers will be replaced in the first quarter of 2025. It was discussed that Trick or Treat is always the last Thursday of October, so it will be held on October 31<sup>st</sup> from 5:00-6:30pm.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh reported that the Service Department repaired water leaks, read meters, completed the hydrant flushing, and installed the leaf box and started leaf pickup. He discussed that the lights in the park are working and the lights on the bridge are working and look really nice. He noted that the Service Department has been working hard and getting a lot accomplished. He reported that the Service Line Inventory is complete and explained if there is galvanized pipe going into a property it will need to be updated in the next three years. He discussed that grant money has come in, and Pam Ewing is still working on other grants. Derik spoke with the EPA regarding Phase 2 and is still hopeful for additional funds from them and still believes it is a possibility to get full funding for the project. Kaltenbaugh spoke to EMA regarding the safety siren and is still working to determine which system would be best to move forward with. He also discussed that a special pole will need to be installed, he was reaching out to AEP to see if they would be willing to donate the pole. He also discussed that the company we purchased the siren through is who installs the pole and siren, and it was included in the price of the siren.

**MAYOR:** DeLong discussed that there are two (2) lights downtown that are not working. Kaltenbaugh will have Sheets look at them. DeLong discussed that Wackerly had asked him about the water spigot at the American Legion pavilion, he is concerned that it is leaking and needs replaced. DeLong discussed the new safety siren and explained that it is very large with sixteen (16) speakers, so it should be able to be heard across town with no issues. DeLong asked Kaltenbaugh if the water listening device that was purchased has been used. Kaltenbaugh explained that he needed to have the Service Department trained on how to use it properly. DeLong discussed that Dick Ferguson had left information for an oil and gas company to reach out to, but discussed that there was nothing the Village could change, as we were already in a lease.

**COUNCIL:** Holmes discussed the curb at Porter and Morges, it appears as though it was hit and broke off and needs to be reformed and a new curb poured. He also asked about the lights at the basketball court, they were not on at dark. Craig DeLong will check the timers.

Craig DeLong reported that he attended the most recent Fire Board meeting and there had been sixteen (16) incidents since the last meeting.

**FINANCE:** Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$16,033.02 pre-approved by the Finance Committee 9/30/24, \$1,215.88 on 10/7/24. Also, \$10,674.63 in payroll pre-approved by the Finance Committee and paid 9/26/24. All council members approved.

**QUESTIONS:**

**ADJOURNMENT:** Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

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**Next regular council meeting will be Monday, October 21, 2024 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer