

**OFFICIAL MINUTES
TOWN OF HOLIDAY LAKES, TEXAS
REGULAR MEETING
NOVEMBER 16, 2021**

TOWN COUNCIL MEETING

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, November 16, 2021, A. D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said Town.

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Pro Tem Disa Schulze

CALL TO ORDER – Mayor Norman Schroeder called the meeting to order at 7:31 p.m.

RECORD MEMBERS PRESENT AND ESTABLISH QUORUM – Acting Town Secretary Julie Guevara called roll and ascertained a quorum was present. Quorum included Mayor Norman C. Schroeder, Mayor Pro Tem Disa Schulze, Alderman Lorenzo Macias, Alderwoman Kay Young, and Alderman Terry Mitchell.

APPROVE/REJECT - PROPOSED MINUTES OF REGULAR COUNCIL MEETING OF SEPTEMBER 21, 2021 – After review of stipulated minutes, Mayor Pro Tem Disa Schulze made a motion to approve the minutes of the regular council meeting of October 19, 2021, as submitted. Alderman Terry Mitchell seconded the motion which carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT - PENDING BILLS AND ACTUAL DISBURSEMENTS SEPTEMBER 2021 – After a brief discussion, Mayor Pro Tem Disa Schulze made a motion to approve Pending Bills and Actual Disbursements for September 2021 as submitted. Alderwoman Kay Young seconded the motion which carried on a vote of 4 Ayes and 0 Nays.

PRESENTATION BY REPRESENTATIVE FROM VERKADA SECURITY SYSTEMS – After the presentation it was the consensus of council to lay aside a vote until after the free trial, so they could see exactly the capabilities of the system.

APPROVE/REJECT - CHANGE ORDER FOR WATER TANK #1 REPLACEMENT – After a short discussion Mayor Pro Tem Disa Schulze made a motion to approve the change order approving the additional \$15,000 dollars in cost due to rising cost of steel. Alderwoman Kay Young seconded the motion which carried on a vote of 4 Ayes and 0 Nays.

PUBLIC COMMENTS – There were no public comments.

APPROVE/REJECT TRAVEL TRAILER PERMITS AND/OR PERMIT RENEWALS –

1. Suellen Chaney – After some discussion Mayor Pro Tem Disa Schulze made a motion to approve the permit, with the following stipulations. 1. Ms. Chaney was given two (2) weeks to get a roll of dumpster. If that condition is met then she would have three (3) months to begin work, if work has begun then she can apply for additional time. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 4 Ayes and 0 Nays.

2. Orasio Rodriguez – After a brief discussion Mayor Pro Tem Disa Schulze made a motion to approve Mr. Rodriguez’s permit for Six (6) Months. The motion was seconded by Alderman Terry Mitchell and carried on votes of 4 Ayes and 0 Nays.

APPROVE/REJECT MANUFACTURED HOME PERMITS FOR HOMES MORE THAN FIVE YEARS OLD – Acting Secretary Julie Guevara reported none had been submitted.

POLICE DEPARTMENT REPORT –Cop. Bilbrey presented the report for October 2021 we had 25 total calls: 3 Traffic Stops, 2 Public Service, 1 Ambulance, 1 Disturbance, 1 Animal, 1 Vicious, Animal 1 Animal Pickup, 1 Agency Assist, 2 Welfare Checks, 1 Civil Standby, 2 Calls for Information, 1 Repossession, 1 Vehicle in Distress, 2 City Ordinance Violations, 2 Suspicious Person or Vehicle, 1 Loud Music and 2 Trespassing. The vehicles were driven 771.1 miles and used 48.2 gallons of fuel. Officers worked a total of 907 hours. Chief Torres asked City Council to make the following paid holidays for the police officers: New Year’s Eve, Independence Day Eve, Thanksgiving Eve, Christmas Eve and Christmas Night. The rate of pay for the officers will be set at Twenty-Five Dollars (\$25) per hour. He also asked for the City to purchase 1 mobile radio and 5 handheld radios at a cost of Twenty-One Thousand Dollars (\$21,142). Mayor Pro Tem Disa Schulze made a motion to approve the Twenty-Five Dollars (\$25) per hours for the stipulated holidays, to be paid as 1099’s wages and stated overtime would not be paid for the holidays, and for the purchase of the requested radios at a cost not to exceed Twenty-Two Thousand Dollars. The motion was seconded by Alderwoman Kay Young and carried on a vote of 4 Ayes and 0 Nays.

APPROVE/REJECT/DISCUSSION – Deposit and Cost to rent City Hall/Community Center for parties. - After some discussion it was the consensus of City Council to postpone this discussion until the building is actually ready to be rented.

Approve/Reject Resolution 2021-06 Casting Ballot for Brazoria County Appraisal District Board of Directors 2022-2023 – After some discussion it was the consensus of City Council to cast their one (1) vote for Susan Spoor, and to approve resolution 2021-06 as submitted.

CLOSED EXECUTIVE SESSION - IN ACCORDANCE WITH THE OPEN MEETINGS ACT, SECTION 551.074, TEXAS GOVERNMENT CODE, CONCERNING EMPLOYEE PERFORMANCE EVALUATION, COMPENSATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL – Mayor Pro Tem Disa Schulze made a motion to adjourn to executive session, and motion was seconded by Alderwoman Kay Young. Mayor Norman Schroeder adjourned the meeting for executive session at 9:15 p.m.

DISCUSSION AND ACTION ON ITEMS CONSIDERED IN EXECUTIVE SESSION – Mayor Norman Schroeder called the open meeting back to order at 9:42 p.m. at that time Mayor Pro Tem Disa Schulze made a motion to approve a 3% incentive pay for all employees or a minimum of \$350.00 for those employees who had not earned enough to make the minimum.

ELECTED OFFICIALS’ REPORTS – Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lights; House Numbering; code Enforcement; Ordinances; Regulations; Building Repair & Maintenance; Grants; and Roads and Drainage: None reports given due to motion to adjourn.

ADJOURNMENT – Mayor Pro Tem Disa Schulze made a motion at adjourn. The motion was seconded by Alderwoman Kay Young and carried on a vote of 4 Ayes and 0 Nays. Meeting adjourned at 9:47 p.m.

Cindy K. Clark

CINDY K CLARK
TOWN SECRETARY

Norman Schroeder

NORMAN C. SCHROEDER
MAYOR

ATTEST: THIS IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE TOWN COUNCIL MEETING CONDUCTED ON THE 16th DAY OF DECEMBER 2021.

Cindy K. Clark

CINDY K CLARK
TOWN SECRETARY