

**OFFICIAL MINUTES  
TOWN OF HOLIDAY LAKES, TEXAS  
REGULAR MEETING  
MAY 16, 2023**

**TOWN OF HOLIDAY LAKES**

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, May 16, 2023, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

**INVOCATION AND PLEDGE** – Mayor Pro Tem Disa Schulze.

**Call to Order** – Mayor Norman Schroder called the meeting to order at 7:02 p.m.

**Record Members Present and Establish Quorum** – City Secretary Cindy Clark called roll and established a quorum was present. The quorum included Mayor Norman Schroeder, Mayor Pro Tem Disa Schulze, Alderwoman Roberta Hamby, Alderman Lorenzo Macias Jr., and Alderman Terry Mitchell; Alderwoman Kay Young was absent.

**Approve/Reject: Ordinance 2023-04 Canvassing the 2023 Annual General Election**-After review of said ordinance Alderman Lorenzo Macias made a motion to approve Ordinance 2023-04 Canvassing the 2023 Annual General Election showing the votes as follows: Alderman Position 3: Terry Mitchell 11 Votes, Raul Rodriguez 8 Votes. Alderman Position 4: Kay Young 10 Votes, Manuel Ayala 9 Votes, and Alderman Position 5: Disa Schulze unopposed with 16 Votes. The motion was seconded by Alderwoman Roberta Hamby and carried on a vote of 4 Ayes and 0 Nays.

**Approve/Reject: Minutes of April 18, 2023** – After review of stipulated minutes Mayor Pro Tem Disa Schulze made a motion to approve the minutes as submitted, the motion was seconded by Alderwoman Roberta Hamby and carried on a vote of 4 Ayes and 0 Nays.

**Approve/Reject: Pending Bills and Actual Disbursements for April 2023** – After reviewing submitted Alderman Terry Mitchell made a motion to approve as submitted. The motion was seconded by Alderwoman Roberta Hamby and carried on a vote of 4 Ayes and 0 Nays.

**Presentation of Police Department Report**- Report was presented there were 36 calls for service: 2 Warrants, 18 Traffic Stops, 1 Public Service Request, 1 motorist assist, 4 disturbances, 2 noise complaints, 1 juvenile, 1 Ambulance assist, 1 suspicious person, 1 medical alarm, 1 burn violation, 1 assistance, 1 suicide attempt, and 1 follow-up.

**Public Comments** – The only comment was a question about how many vehicles can be worked on at the same time.

**Approve/Reject: Proposal from Roll-A-Shield:** Of Three-thousand, One-Hundred and Seventeen dollars and Eighty Cents (\$3,117.80) for the shutters needed for the payment windows. After review Mayor Pro Tem Disa Schulze made a motion to approve the purchase. The motion was seconded by Alderwoman Roberta Hamby and carried on a vote of 4 Ayes and 0 Nays.

**Approve/Reject: Travel Trailer Permit-** City Secretary Cindy Clark reported none had been submitted.

**Approve/Reject: Manufactured Home Permit Requests** – Secretary Cindy Clark reported that none had been submitted.

**Presentation of Court Report for February 2023** – City Secretary Cindy Clark presented the Court Report: There were 10 citations issued, all 8 were for traffic violations, and 2 were for City Ordinance violations. The Court collected \$853.00 of that \$239.29 was State Fees, \$141.61 in court costs, \$433.00 in Fines, \$15.32 went to the Technology Fund, \$18.78 went to the Building Security Fund. One person was charged with failure to appear.

**Approve/Reject: Ordinance 2023-05 governing On-Site-Sewage-Facilities (OSSF).** After review of stipulated ordinance Mayor Pro Tem Disa Schulze made a motion to set aside until next month for Attorney Willy to make some desired changes. The motion was seconded by Terry Mitchell and carried on a vote of 4 Ayes and 0 Nays.

**Closed Executive Session** – Mayor Pro Tem Disa Schulze made a motion to adjourn to executive session. Alderwoman Roberta Hamby seconded the motion which carried on a vote of 4 Ayes and 0 Nays. Mayor Norman Schroeder closed the open meeting to go into executive session at 8:45 p.m.

**Action taken as result of closed executive session** – Mayor Norman Schroeder called the open meeting back to order at 9:06 p.m. Secretary Clark was instructed to get with Mr. Gratzner and do the corrections on the W2's and 1099's, then to get busy on the grant information for Mr. Craig. Then Alderman Terry Mitchell made a motion to inform chief Dorsey that City Council was not in favor of the building proposal nor Mr. or Mrs. Torres working here in any capacity.

**Elected Officials Reports** - None were given due to motion to adjourn.

**Adjournment** – Mayor Pro Tem Disa Schulze made a motion to adjourn. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 4 Ayes and 0 Nays. Mayor Norman Schroeder adjourned the meeting at 9:12 p.m.

*Cindy K. Clark*

Cindy Clark, City Secretary

*Norman Schroeder*

Norman Schroeder, Mayor

**ATTEST: THIS IS A TRUE AND ACCURATE COPY OF THE CITY COUNCIL MEETING CONDUCTED ON THE 16<sup>TH</sup> DAY OF MAY 2023.**

*Cindy K. Clark*

Cindy Clark, City Secretary