

Governmental Body: Winterset City Council

Date of Meeting: March 2, 2026

Time of Meeting: 7:00 PM

Place of Meeting: City Hall - 124 W Court Ave

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

- 1) Call to order**
- 2) Pledge of Allegiance**
- 3) Roll call**
- 4) Adopt agenda**
- 5) Public Comment**
- 6) Consent Agenda**
  - a) City Council Meeting Minutes from February 16, 2026
  - b) Parks and Recreation Board minutes from February 11, 2026
  - c) Tree Commission Minutes from February 4, 2026
  - d) Library Board Minutes from February 18, 2026
  - e) Special Class B Retail Native Wine License Renewal - Evergreen and Lily Floral Studio & Gifts
  - f) Special C Retail Alcohol License Renewal - The Warehouse on 2nd
- 7) Claims**
  - a) Claims in the amount of \$48,525.21
- 8) Reports from City Boards and Departments**
  - a) Street Superintendent Ryan Flaherty
  - b) Library Director Dave Hargrove
  - c) Park & Recreation Director Sky Smothers
  - d) Fire Chief Jayson McDonald
  - e) Police Chief Ryan Pittman
  - f) City Administrators Report
- 9) Public Hearing**
  - a) Public hearing on the proposed amendment to the Winterset Urban Renewal Area
- 10) Resolutions and Actions**
  - a) Resolution No. 2026-10 Resolution to Approve Urban Renewal Plan Amendment for the Winterset Urban Renewal Area
  - b) Resolution No. 2026-11 Resolution setting the date for a public hearing and additional action on proposal to enter into a General Obligation Urban Renewal Loan Agreement and to borrow money thereunder
  - c) Resolution No. 2026-12 Resolution For Setting The Date Of Public Hearing For The Proposed Property Tax Levy 2026-2027 Budget
  - d) Resolution No. 2026-13 A Resolution Approving The Tentative Collective Bargaining Agreement Between The City Of Winterset, Iowa And Teamsters Local 238
  - e) Resolution No. 2026-14 to Award RFP for Auditing services to Deman CPA LLP
- 11) Closed Session**
  - a) Per Iowa Code § 21.5(1)(c), government bodies may hold closed sessions to discuss strategy with legal counsel regarding active or imminent litigation if open discussion would disadvantage the body's position.
- 12) Council Considerations, Discussions, and Work Session**
- 13) Adjournment**

DATE POSTED: February 27, 2026

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Andrew Barden, City Administrator/City Clerk

The City Council of the City of Winterset, Iowa met on March 3, 2026 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Pro Tem Fairholm and recited the pledge of allegiance.

PRESENT: Michael Cook, Christopher Fairholm, Michael Eller Mike Fletcher, Mary Ann Orr

ABSENT: Mayor Leners

Mayor Pro Tem asked for a motion to adopt the presented agenda. There being no further additions or deletions to the agenda and no further discussion, Council Member Cook made a motion, seconded by Council Member Eller. On roll call vote, all Council Members present voted Aye.

Whereupon Mayor Pro Tem declared that the motion carried.

**Public Comment** - Individuals wishing to speak shall sign up prior to the meeting. When called upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and not disrespect individuals.

The Mayor Pro Tem noted that no one had signed up for public comment at this time.

**Consent Agenda**

**CONSENT ITEMS**

The Mayor Pro Tem stated that the minutes of the February 16, 2026 City Council meeting were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Orr and seconded by Council Member Fletcher to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

**Claims**

The claims submitted are in the amount of \$48,525.21

The Mayor Pro Tem called for a report on the claims. Council Member Eller stated that he reviewed the claims and moved to approve the following list of claims. Council Member Cook seconded the motion. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

GENERAL

POLICE:

Galls LLC, uniforms	152.95
Madison County Sheriff, dispatch services	7,500.00
Winterset Municipal Utilities, utilities	101.80

FIRE:

Brittains Standard Parts, repairs	62.55
Card Services, supplies	392.91
CenturyLink, phone service	309.85
Country Cycle, repairs	338.90
Mediacom, phone/internet service	579.56
MMIT Business Solutions Group, monthly contract	40.00
Orkin, pest control	1,112.72
Unplugged Wireless LLC, base radio	350.52
Verizon Wireless, cellular service	611.68
Winterset Municipal Utilities, utilities	273.71

ADMINISTRATION:

Iowa League of Cities, conference	310.00
Office of Auditor of State, filing fees	1,250.00
SICOG, membership	9,367.75
Winterset Madisonian, publications	351.08

ECON. DEVELOPMENT:

Madison County Alliance Group, appropriation	4,697.92
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AIRPORT:

Winterset Airport Authority, appropriation	5,055.83
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INTERNAL SERVICE FUND

ADMINISTRATION:

Ahlers & Cooney PC, professional services	814.50
D&D Pest Control, pest control	45.00
First Citizens Bank & Trust Co, copier lease	1,218.23
GreatAmerica Financial Services, server lease	317.93

Mediacom, phone/internet service	564.99
MMIT Business Solutions Group, monthly contract	36.49
Quadient Finance USA Inc, postage	600.00
Quill Corporation, office supplies	285.22
Warren Water District, reading fees	25.00
Winterset Municipal Utilities, utilities	1,494.90

ROAD USE TAX

ROADWAY MAINTENANCE:

Bomgaars Supply, supplies	66.87
Winterset Municipal Utilities, utilities	1,595.89

SEWER UTILITY FUND

SANITARY SEWER:

Allender Butzke Engineers Inc, WWTF Improvements	790.04
Utility Equipment Co, Repairs	205.24
Winterset Municipal Utilities, utilities	7,505.18

**Reports from City Boards and Departments**

Street Superintendent Ryan Flaherty provided written report to council highlighting collaboration with Parks and Recreation expanding and improving parking at Giffin field with dirt and rock. Other information provided included snow costs for this year with comparable amounts and differing amounts. Further discussion about sod repair was held.

Library Director Dave Hargrove reported hosting tax prep assistance program. Preparing for construction of small group meeting spaces. Preparing a Library Early Out (LEO) program for Fall 2026. Just completed state library accreditation process: Winterset has an outstanding library!

Park & Recreation Director Sky Smothers provided updates on the design and review, grant applications have been submitted. Park improvements include Giffin Field parking lot, playground equipment clean up, tree trimming, new lighting at city park, and new pedestals at camping sites. Assistance from WMU Electric and Street Department was noted and appreciated. Recreation programs included COED volleyball, youth basketball, baseball clinic, basketball camp, youth tee ball, and completed programs include father-daughter dance, mother-son nerf war. Pool passes are on sale and staffing is full. Easter egg hunt is on April 4, 2026 at 11 a.m. Friends of the Parks and Recreation have met and surpassed their fundraising goal for Carver Park allowing improvements to amenities and ensuring the mural is painted. Further efforts include the flower fund and increasing the plants for the coming year from years past.

Fire Chief Jayson McDonald was unable to attend but did provide report via Administrator Barden including calls for service (29) and 21 of those being grass fires. Further noting a new member, Zach Rinkert was welcomed to the ranks.

Police Chief Ryan Pittman provided written report and highlighted community involvement, training completed, 20 parking citations during snow event, and pending hiring a officer.

City Administrators Report was provided to council and included the efforts of city staff and appreciation. Remarking of obligatory meeting attendance, assistance to citizens, business owners, and elected persons on a variety of items, and completing required reports and correspondence.

**Public Hearing**

Public Hearing on the proposed amendment to the Winterset Urban Renewal Area

A motion was made by Council Member Orr to enter into public hearing; the motion was seconded by Council Member Cook There being no further discussion; on roll call vote, all Council Members present voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

Public Hearing was entered at 7:19 p.m.

Notice of Publication was on file; no written protests were received.

A citizen from 54 E Washington expressed discontent with the pending amendment and concerns related to property tax rates, inflation, and cost being too high.

A motion was made by Council Member Eller to exit public hearing; the motion was

seconded by Council Member Fletcher. There being no further discussion; on roll call vote, all Council Members present voted aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

Public Hearing was exited at 7:21 p.m.

## **Resolutions and Actions**

A motion was made by Council Member Eller to approve Resolution No. 2026-10 a Resolution to Approve Urban Renewal Plan Amendment for the Winterset Urban Renewal Area seconded by Council Member Cook. At which time Administrator Barden reminded council of previous URA amendments to add the city property to the URA. This action would amend the Urban Renewal Area Plan for previously explained area and grant the authority to utilize Tax Increment Funds under Chapter 403 of the Iowa Code for incurrence of debt obligation and reimbursement. Further discussion related to the city council committing \$16M of TIF funds to the project and charged the fundraising committee to produce the \$4M balance or reduce the project costs. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

### **RESOLUTION NO. 2026-10**

Resolution to Approve Urban Renewal Plan Amendment for the Winterset Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa cities by Chapter 403 of the Code of Iowa (the "Urban Renewal Law"), a municipality must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the municipality and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

WHEREAS, this City Council of the City of Winterset, Iowa (the "City"), by prior resolution established the Winterset Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of Project and initiatives therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which authorizes the undertaking of a new urban renewal project (the "Project") in the Urban Renewal Area consisting of using tax increment financing to pay the costs of constructing a municipal fieldhouse and police department building; and

WHEREAS, notice of a public hearing by the City Council on the proposed Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Council has conducted said hearing on March 2, 2026; and

WHEREAS, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to the Amendment were mailed to Madison County and the Winterset Community School District; the consultation meeting was held on February 12, 2026; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Winterset, Iowa, as follows:

Section 1. The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

Section 2. It is hereby determined by this City Council as follows:

A. The Project proposed under the Amendment conforms to the general plan for the development of the City;

B. The Project proposed under the Amendment is necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives; and

C. It is not intended that families will be displaced as a result of the City's undertaking under the Amendment. Should such issues arise with future projects, then the City will ensure that a feasible method exists to carry out any relocations without undue hardship to the displaced and into safe, decent, affordable and sanitary housing.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved March 2, 2026.

ATTEST:

Andrew J. Barden, City Administrator/City Clerk

A motion was made by Council Member Eller to approve Resolution No. 2026-11 a Resolution setting the date for a public hearing and additional action on proposal to enter into a General Obligation Urban Renewal Loan Agreement and to borrow money thereunder seconded by Council Member Fletcher. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

RESOLUTION NO. 2026-11

Resolution setting the date for a public hearing and additional action on proposal to enter into a General Obligation Urban Renewal Loan Agreement and to borrow money thereunder

WHEREAS, the City of Winterset (the "City"), in Madison County, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, proposes to enter into a general obligation urban renewal loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$20,000,000, pursuant to the provisions of Sections 384.24A and 384.24.3(q) of the Code of Iowa, for the purpose of paying the costs, to that extent of, undertaking the Municipal Fieldhouse and Police Department Building Project, an urban renewal project in the Winterset Urban Renewal Area which was authorized by action of the City Council on March 2, 2026 (the "Project"), and in lieu of calling an election thereon, the City desires to institute proceedings to enter into the Loan Agreement by causing a notice of such proposal to be published, including notice of the right to petition for an election, under the provisions of Sections 384.24.3(q) and 384.26 of the Code of Iowa, and it is now necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Loan Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Winterset, Iowa, as follows:

Section 1. This City Council shall meet on April 6, 2026, at the City Hall, Winterset, Iowa, at 7 o'clock p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement described in the preamble hereof.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Loan Agreement, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than ten (10) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A  
LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT  
NOT TO EXCEED \$20,000,000  
(GENERAL OBLIGATION)

The City Council of the City of Winterset, Iowa (the "City"), will meet on April 6, 2026, at the City Hall, Winterset, Iowa, at 7 o'clock p.m., for the purpose of instituting proceedings and taking action on a proposal to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder, in a principal amount not to exceed \$20,000,000, for the purpose of paying the costs, to that extent of, undertaking the Municipal Fieldhouse and Police Department Building Project, an urban renewal project in the Winterset Urban Renewal Area which was authorized by action of the City Council on March 2, 2026.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A and Section 384.24(3)(q) of the Code of Iowa and will constitute a general obligation of the City.

It is estimated the annual increase in property taxes, if imposed, on a residential property with an actual valuation of one hundred thousand dollars resulting from the City entering into the Loan Agreement will be \$250.42, however the City Council may determine for any fiscal year while the Loan Agreement is outstanding to budget other available revenues to the payment of some or all of the debt service coming due thereunder.

At any time before the date fixed for taking action to enter into the Loan Agreement, a petition may be filed with the City Clerk of the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City, pursuant to the provisions of

Section 384.26 of the Code of Iowa. If no such petition is filed, at the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Winterset, Iowa.

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Andrew J. Barden, City Administrator/City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$20,000,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the "Bonds"), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Acquisition have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 2, 2026.

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Mayor Pro Tem, Christopher Fairholm

ATTEST:

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Andrew J. Barden, City Administrator/City Clerk

A motion was made by Council Member Eller to approve Resolution No. 2026-12 a Resolution for setting the date of public hearing for the proposed property tax levy 2026-2027 budget seconded by Council Member Orr. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

#### RESOLUTION NO. 2026-12

#### RESOLUTION FOR SETTING THE DATE OF PUBLIC HEARING FOR THE PROPOSED PROPERTY TAX LEVY 2026-2027 BUDGET

WHEREAS the City Council of the City of Winterset have considered the proposed FY 2026-2027 city proposed property tax dollars for the affected levy total on April 6th, 2026; and

WHEREAS Iowa Code 384.15A, 4.a. states, "The Council shall set a time and place for a public hearing on the resolution before the date for adoption of the resolution and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in a newspaper published at least once weekly and having general circulation in the City".

WHEREAS a notice concerning the Proposed Property Tax Levy will be published as required in the City's newspaper of record (Madisonian) between March 17th, 2026 and April 2nd, 2026, as well as on the City's Facebook page(s) and website during the aforementioned time; and

WHEREAS a Public Hearing concerning the proposed city maximum property tax dollars was held on April 6th, 2026 at 6:00 p.m. at the Winterset City Hall, City Council received oral or written objections from any resident or property owner of the City; written comment must have been received at City Hall prior to the beginning of the meeting. All interested persons were invited to attend this meeting. This notice is given by order of the City Council of Winterset, Iowa, in accordance with Section 362.3 and 384.15A, 4.a. of the Code of Iowa; and

NOW THEREFORE, be it resolved by the City Council of the City of Winterset, Iowa, that a public hearing on the matter of Proposed property taxes shall be set and published in accordance with this resolution and a public hearing shall be held on April 6th, 2026 at 6 p.m. in the City Hall.

Passed and approved this 2nd day of March 2026

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Christopher Fairholm, Mayor Pro Tem

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Andrew J Barden,  
City Clerk and Administrator/City Clerk

A motion was made by Council Member Fletcher to approve Resolution No. 2026-13 A Resolution Approving The Tentative Collective Bargaining Agreement Between The City Of Winterset, Iowa And Teamsters Local 238 seconded by Council Member Eller. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

#### RESOLUTION NO. 2026-13

#### A RESOLUTION APPROVING THE TENTATIVE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF WINTERSET, IOWA AND TEAMSTERS LOCAL 238

WHEREAS, the City of Winterset, Iowa ("City") is a public employer within the meaning of Iowa Code Chapter 20; and

WHEREAS, Teamsters Local 238 ("Union") is the certified exclusive bargaining representative for certain employees of the City; and

WHEREAS, the City and the Union have engaged in good faith collective bargaining negotiations concerning wages, hours, and other terms and conditions of employment; and

WHEREAS, the parties have reached a Tentative Agreement setting forth the terms of a successor collective bargaining agreement covering the bargaining unit employees for the period of July 2026 through June 2029; and

WHEREAS, the Tentative Agreement has been ratified by the Union membership; and

WHEREAS, the City Council finds that approval of the Tentative Agreement is in the best interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winterset, Iowa, as follows:

1. The Tentative Agreement between the City of Winterset and Teamsters Local 238, attached hereto and incorporated herein by reference, is hereby approved.
2. The Mayor and City Clerk are hereby authorized and directed to execute the final Collective Bargaining Agreement on behalf of the City.
3. The City Administrator and appropriate City officials are authorized to implement the terms of the Agreement consistent with its provisions and applicable law.

Passed and approved this 2nd day of March 2026.

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Christopher Fairholm, Mayor Pro Tem

ATTEST:

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Andrew Barden, City Administrator/ City Clerk

A motion was made by Council Member Orr to approve Resolution No. 2026-14 A Resolution Awarding The Request For Proposals (RFP) For Professional Audit Services To Denman CPA LLP seconded by Council Member Fletcher. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

RESOLUTION NO. 2026-14

A RESOLUTION AWARDING THE REQUEST FOR PROPOSALS (RFP) FOR PROFESSIONAL AUDIT SERVICES TO DENMAN CPA LLP

WHEREAS, the City of Winterset issued a Request for Proposals (RFP) for professional audit services related to the audit of the City's financial statements for the fiscal year ending June 30, 2025; and,

WHEREAS, the Request for Proposals was issued on January 22, 2026, and sealed proposals were received and reviewed after February 20, 2026; and,

WHEREAS, the City received and evaluated proposals based on qualifications, experience with local government auditing, understanding of the scope of work, and overall cost; and,

WHEREAS, Denman CPA LLP submitted a responsive and responsible proposal demonstrating significant experience auditing municipal governments in Iowa and offering a qualified engagement team and comprehensive audit approach; and,

WHEREAS, Denman CPA LLP proposed to perform the audit in accordance with generally accepted auditing standards and Government Auditing Standards, and to provide draft reports and presentation to the City Council consistent with the proposed project schedule; and,

WHEREAS, the proposed fee for the audit of the City's cash-basis financial statements for the fiscal year ending June 30, 2025 is \$27,000, as outlined in the firm's proposal; and,

WHEREAS, the City Council finds that Denman CPA LLP is the most qualified firm and that it is in the best interest of the City to award the contract for professional audit services to Denman CPA LLP.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINTERSET, IOWA, AS FOLLOWS:

The City Council hereby awards the Request for Proposals for professional audit services to Denman CPA LLP for the fiscal year ending June 30, 2025, with the option to extend the engagement in accordance with the terms of the contract, if mutually agreed upon.

The Mayor and City Clerk are hereby authorized and directed to execute the professional services agreement and any related documents necessary to carry out the intent of this Resolution.

The City Administrator is authorized to administer the contract and coordinate the audit process on behalf of the City.

Passed and approved this 2nd day of March 2026

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Christopher Fairholm, Mayor Pro Tem

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Andrew J Barden,  
City Clerk and Administrator/City Clerk

**Closed Session**

Per Iowa Code § 21.5(1)(c), government bodies may hold closed sessions to discuss strategy with legal counsel regarding active or imminent litigation if open discussion would disadvantage the body's position.

A motion was made by Council Member Orr to enter closed session seconded by Council Member Eller. There being no further discussion; on roll call vote, all Council Members present voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried and entered closed session at 7:34 p.m.

A motion was made by Council Member Cook to exit the closed session, seconded by Council Member Eller. There being no further discussion; on roll call vote, all Council Members present voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried and exited closed session

at 7:58 p.m.

**Council Considerations, Discussions, and Work Session**

No discussion was held

**The Adjournment**

There being no further business, Council Member Cook then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Fletcher. All Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried, and the meeting was adjourned at 7:58 p.m.

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Christopher Fairholm, Mayor Pro Tem

ATTEST:

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Andrew Barden, City Administrator/City Clerk