

**NOTICE OF REGULAR PUBLIC MEETING
TOWN COUNCIL
TOWN OF HOLIDAY LAKES, TEXAS**

Notice is hereby given that a Regular meeting of the Town Council of the Town of Holiday Lakes, Texas, will be held at 7:00 pm on Tuesday, October 28, 2025, at the Holiday Lakes Municipal Building, 195 North Texas Avenue, within the corporate limits of said town, at which time the following business will be considered and/or acted upon:

Invocation and Pledge of Allegiance

Call to order.

Record Members Present and Establish Quorum

Action Item 1: Approve/Reject: Minutes of Meeting on September 23, 2025.

Action Item 2: Approve/Reject: Pending bills and Actual Disbursements (aka: Financial Report) for September 2025.

Presentation of Police Department Report

Action Item 3: Approve/Reject: Police Department Policy and Procedure Manual

- a. Policy 4.9 – Community Outreach and Customer Service
- b. Policy 5.1 – Department Records
- c. Policy 7.14 – Vehicle Operation
- d. Policy 7.15 – Vehicle Pursuits
- e. Policy 7.18 – CJIS Security
- f. Policy 7.27 – Collision Investigation

Presentation of Court Report

Action Item 4: Approve/Reject: Appointment of Mayor Pro Tem

Action Item 5: Approve/Reject: Auditor Engagement Letter for the Audit for the FY22

Action Item 6: Approve/Reject: Prosecutor for Holiday Lakes Municipal Court

Action Item 7: Approve/Reject: Police Vehicle Update: Ford Explorer

Action Item 8: Approve/Reject: Building Application Permit(s)

Action Item 9: Approve/Reject: Travel Trailer Permit(s)

Action Item 10: Approve/Reject: Manufactured Home Permit(s)

- a. 307 Duffy Lane

Action Item 11: Closed Executive Session: In accordance with the Open Meetings Act, Texas Government Code 551.074, to discuss: Appointment, Employment, Evaluation, Compensation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or Hear complaints or charges against a Public Officer or Employee.

- g. Employee Compensation
- h. Police Chief Final Appointment
- i. Office Hours on Thursdays

Action Item 12: Action to be taken as the result of closed executive session.

Action Item 13: Elected Officials Reports: Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lighting; House Numbering; Code Enforcement; Ordinances; Regulations; Building Repair & Maintenance; Grants; and Roads & Drainage:

- A. Mayor Norman Schroeder
- B. Alderwoman Joyce Carr
- C. Alderman Lorenzo Macias Jr.
- D. Alderman Terry Mitchell
- E. Alderwoman Kay Young
- F. Alderwoman Dani Chandler

Action Item 14: Public Comment

Action item 15: Adjournment

NOTE: ITEMS NOT NECESSARILY DISCUSSED IN THE ORDER THEY APPEAR ON THE AGENDA. TOWN COUNCIL, AT ITS DISCRETION, MAY TAKE ACTION ON ANY OR ALL ITEMS LISTED AT ANY TIME DURING THE MEETING.

CERTIFICATION

I certify that a copy of the above October 28, 2025 Regular Council Meeting Agenda Notice of items to be considered for the Town of Holiday Lakes, Town Council was posted on the front door of the Municipal Building and in the bulletin board located by the mailboxes on the south side of the Holiday Lakes Municipal Building on October 21, 2025 and on the webpage of the Town of Holiday Lakes, Texas, all locations convenient and readily accessible to the General Public at all times.

Sabrina Dodd

Sabrina Dodd, Administrative Assistant