

## BELGRADE PARK AND RECREATION BOARD AGENDA

Tuesday, April 11th, 2023 @ 6:30

Belgrade City Hall 91 East Central Ave, Belgrade MT 59714

Watch live at <https://www.belgrademt.gov/357/Watch-Live-Meetings>

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### 1. Call To Order

- Pledge of Allegiance
- Roll Call

### 2. Approval Of Minutes

#### 2.1. Minutes December 2022

Documents:

[MINUTES DECEMBER 2022.PDF](#)

### 3. Public Forum

*Please state your name and address in an audible tone of voice for the record. This is the time for individuals to comment on matters falling within the purview of the Belgrade Parks & Recreation Board not already on the agenda. Please limit your comments to three minutes.*

### 4. Reports

#### 4.1. Reappointment- Vivian Crouse

Documents:

[ITEM SUMMARY-REAPPOINT VIVIAN CROUSE.PDF](#)

### 5. Discussion

#### 5.1. Discuss - Belgrade Baseball

Documents:

[ITEM SUMMARY- DISCUSS BELGRADE BASEBALL.PDF](#)

#### 5.2. Discuss/Motion- Term Expiration: Diana Perry

Documents:

[ITEM SUMMARY- TERM EXPIRATION - DIANA PERRY.PDF](#)

### 6. For Your Information

7. Items For Next Agenda

8. Set Next Meeting

9. Adjourn

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**BELGRADE PARK AND RECREATION BOARD**  
**MEETING MINUTES**  
**Belgrade City Hall**  
**December 13<sup>th</sup>, 2022**  
**6:30 PM**

Park and Recreation Board Chairperson Perry called the meeting to order at 6:33p.m. Park Board (PB) members in attendance were Chairperson Diana Perry, Council member Renea Mattimoe, and Board members Vivian Crouse, Emily Decker, and Nick Bates arrived late.

City staff in attendance were Public Works Director Steve Klotz, Public Works Admin Assistant Lisa Blank.

**Action:** Board member Crouse motioned to approve November 2022 minutes. Board member Decker seconds the motion. All in favor; Council member Mattimoe abstained.

**Public Forum:**

No comments offered during Public Forum.

**Reports:**

**Director's Report:**

The Finance department is working on new method for accepting donations for the Splash Park, but currently there is no time frame for this solution.

The Ice-skating rinks are (almost) skateable. Kiwanis has had skaters already and Winter Park is about one week out to build thickness. Then the ice can be maintenance by a Zamboni-like vehicle by the City.

The Parks Maintenance District bond will be proposed to City Council in January.

**Discussion:**

**Belgrade Baseball / Long Term Lease**

Chairperson Perry asked if there had been any comments submitted to Lisa Blank? Also, she pointed out a couple of text edits where Forney had not yet been replaced with Belgrade in the rough draft.

Chairperson Perry did ask how the City will prove that Belgrade Baseball is responsible for any garbage issues that might come up? Also she wondered how the separate fee for concessions will be set up and what about if Belgrade Baseball does not use the concessions every time? Lastly, she asked why the City will require proof of state and federal tax records?

Board member Bates asked about the process to finalize the lease- does it go to Legal then Belgrade Baseball?

Director Klotz clarified that the lease will first go to Belgrade Baseball for their input, then to legal for finalization. He hopes to have the conversation in January with Belgrade Baseball. He also stated that the user fee is intended to be more for the use of water, electricity, supplies, maintenance of the field, etc

and not for concessions. He was not sure why the City needed tax information from Belgrade Baseball, but maybe it is for liability issues.

Council member Mattimoe reflected on the development of the long-term lease and how it is just the beginning of developing a boiler plate form for future uses of the Parks.

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**Draft for Development of Park Proposals**

Director Klotz informed Park Board that the proposal is now with the Review Committee for the Community Development Director and the City Engineer to come up with regulations for the Developer's use. He will continue to give updates as the process goes along. Once the Park dedication section is available, the Park Board will get a chance to review it and give input.

Chairperson Perry asked if there was a draft to be submitted to Park Board for review?

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**Term Expiration- Vivian Crouse**

Chairperson Perry asked Board member Vivian Crouse if she would like to continue to be on the board?

Board member Crouse did state that she would like to continue with Park Board.

Director Klotz clarified that is Vivian Crouse wants to continue as a board member for Park Board, a recommendation is needed from Park Board to City Council.

Council member Mattimoe recommended reappointment of Vivian Crouse to the Park and Recreation Board.

Board member Decker seconds the motion. All is Favor.

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**For Your Information:**

Chairperson Perry expressed her like for the Christmas Convoy and the nice job Belgrade Community Coalition did putting it together.

Council member Mattimoe also liked how the library offered a social event to enjoy extended festivities.

**Item for Next Agenda:**

Discuss Belgrade Baseball Rough Draft con't  
Discuss Draft Development of Park Proposal- Director's Report

**Set Next Meeting:**

Tuesday, January 10 @ 6:30pm

**Adjourn:**

Council member Mattimoe motions to adjourn, Board member Crouse seconds- All in favor! 6:59pm

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Diana Perry  
Park Board Chairperson

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Lisa Blank  
Admin. Assist. Public Works



## Parks and Recreation Agenda Item Summary Report

Meeting Date:			
Submitted by:			
Consent	Discussion Only	Public Hearing	Action/Discussion
Item Title:			
Suggested Motion:			

Item Summary:



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