



A Tradition of Stewardship  
A Commitment to Service

County Executive Office  
Human Resources Division

1195 Third Street, Suite 110  
Napa, CA 94559  
NapaCountyCareers.com

Main: (707) 253-4303  
Fax: (707) 259-8189

**MINUTES OF THE  
NAPA COUNTY EMPLOYEE RELATIONS PANEL SPECIAL MEETING  
January 26, 2022**

**For the record of the meeting, the Employee Relations Panel meeting was conducted pursuant to California Government Code Section 54953 and Governor's Executive Order N-25-20.  
[All votes done by roll call]**

**1. CALL TO ORDER; ROLL CALL**

The Napa County Employee Relations Panel met on Wednesday, January 26, 2022 via Zoom Meeting. The meeting was called to order at 9:04 a.m. with the following panel members present: Paul Renne, Greg Engel, Sabrina Bucklin, Charlie Sarnik, and John Evans. The following were also present: Christine Briceno (Director of Human Resources), Susie Altman (Deputy County Counsel), and Erlinda Caragan (Principal Human Resource Analyst) and Faye Newton-Shannon (Assistant Director of Human Resources).

**2. PUBLIC COMMENT: None**

**3. DISCUSSION AND POSSIBLE ACTION TO ADOPT PROCEDURES FOR JANUARY 27, 2022 UNIT MODIFICATION HEARING.**

- John Evans made the motion to adopt the proposed procedures for the January 27, 2022 Unit Modification hearing.
- Sabrina Bucklin seconded the motion.
- The Panel unanimously voted to adopt the proposed procedures.

**4. PANEL MEMBER COMMENTS:**

None

**5. PUBLIC COMMENTS:**

None

**6. CONFIRMATION OF DATE, TIME AND PLACE OF NEXT MEETING:**

Thursday, January 27, 2022 at 9:30 a.m.  
Napa County Administration Building  
1195 Third Street, Suite 301, Napa, CA, County Counsel Conference Room 3rd Floor  
Option to attend via Zoom

**7. ADJOURN:**

Meeting adjourned at 9:30 a.m.

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Paul Renne, Chair

ATTEST:

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Erlinda Caragan, Principal HR Analyst