



YATES COUNTY LEGISLATURE
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Leslie Church
Chairwoman
Emilee D. Miller
Clerk

FINANCE COMMITTEE MINUTES-MARCH 3, 2026
NONIE FLYNN, VICE COMMITTEE CHAIR

MEMBERS PRESENT: Nonie Flynn, Rick Willson, George Lawson, Doug Paddock, Bill Holgate (Zoom)

MEMBERS ABSENT: Dan Banach

OTHERS PRESENT: Leslie Church, Jesse Jayne, Dick Harper, Terry Button, Leigh MacKerchar, Ed Bronson, Pat Killen, Jessica Mullins, Emilee Miller, Meghan Kincaid, Jeff Ayers, Leigh Battin, Pat Christensen

Vice Committee Chair Flynn called the meeting to order at 2:02 p.m.

Flynn & Willson will sign the audit this month.

Minutes of the December 9th, January 6th, & February 3rd meetings were approved as submitted.

PUBLIC COMMENT: Jim McMullen, Coach and Equipment, advocated for Lakemont Landing, speaking in favor of additional housing to increase potential job pool.

Bill Middlebrook, Penn Yan Aero, spoke in favor of additional housing to increase the potential job pool.

2nd ESD COUNTY INFRASTRUCTURE GRANT -Village of Penn Yan: Melissa Gerhardt, Director of Public Works

Ms. Gerhardt spoke and answered questions in regards to the Wastewater Treatment Plant 2nd Forcemain project.

2nd ESD COUNTY INFRASTRUCTURE GRANT -Lakemont Landing: Kate Cronin, Devon Corbin, & Roger Brandt

Ms. Cronin, Ms. Corbin, and Mr. Brandt spoke and answered questions in regards to the Lakemont Landing Housing project.

REAL PROPERTY: Meghan Kincaid

Ms. Kincaid reviewed/reported on the following topics and the report was accepted as information:

- Village Tax Bills
 - Preliminary paperwork and totals have been sent out to the villages
- New Veterans 100% Disability Exemption
 - Chapter amendment signed for the law, no longer a local option
- Taxable Status Date/Exemption Applications
 - Exemption forms due to town assessors by March 1st
- Parcel Combination Request Forms

Agendas, Minutes, Audio, and more at <https://www.yatescountyny.gov/AgendaCenter/Finance-Committee-8>

- 3/17- Plans and Specs Meeting – RUS in attendance
- 3/31 - Bid Packet complete w full BOM- Ads for bid start
- 4/14 - Pre bid meeting
- 4/28 - Open bid
- 5/11 - Resolution to award bid
- Permits and Material orders will dictate start and end of contract
 - ❖ Expect ~80 day construction window.
- Permitting
 - Will move forward on permit requests when the build of Phase 3 is firmed up
 - ♦ Anticipate 7 DOT crossing permits and 11 RR crossing permits (Norfolk Southern and Finger Lakes RR)
- Empire
- Nokia Equipment
- COB POP AC
- Engineering
 - New engineering contracts for Phase 3 decommissioning, Phase 3 backbone, and additional grant work pending per last month’s Resolution
 - Weekly engineering meetings will start again with the start of the Phase 3 build
- Marketing
- Overall Schedule

Phase	Construction Window	Collect Orders	Install Orders (start)
1A Backbone	1Q 23-Q1 24	NA	NA
1B Middlesex	2Q 24 – 4Q 24	1Q25	July 2025
2 Italy, NE Penn Yan	2Q 25 – 4Q 25	4Q 25	4Q 25
3 SE Penn Yan, Dundee	2Q 26 – 3Q26	3Q 26	4Q 26

- Financial Reporting
 - RUS has changed their rules on getting reimbursed for materials. Until now materials had to be on a contract to be funded
 - ♦ That rule was done away with
 - ♦ YC will seek to get all the money it can for purchased materials asap
- Materials & Storage
- Make-Ready Construction
 - In close-outs on 24 Apps
- Grant Applications

Ms. Flynn questioned the Committee to see if the following resolution(s) should proceed to the Legislative Meeting. After discussion/edits, there were no official objections.

- Resolution Authorizing Procurement of 9 Corning Optical Splitters for the Yates County ReConnect Project (NY1702-A61 & A75)

PLANNING: Jeffrey Ayers

Mr. Ayers reviewed/reported on the following topics and the report was accepted as information:

- Yates County Planning Board
 - 8 Referrals this month, all were found to have no countywide impact

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- April 27th Lulu training on the Land Use Leadership Alliance
- Public Transportation
 - YTS Business
 - Even though Yates County is no longer a 5311 recipient, they still have to have a compliance audit in April
 - ◆ Mr. Ayers indicated that he pushed back as strenuously as he could
 - ◆ NYSDOT decided to give them a modified version of that audit. But, yeah, we'll have to walk through that
 - ◆ Any finding will not be able to be resolved as that Transportation System no longer exists
 - There's one CARES Act payment to YTS that was submitted and they are awaiting reimbursement from the NYDOT
 - RGRTA Business
 - Had a couple meetings with them
 - Unofficially, they are close to signing a lease on a property in Penn Yan
 - More information to come
- Solid Waste
 - At the Legislative meeting next week, they will have the presentation from Genesee Finger Lakes on the Solid Waste Management Plan
 - In the middle of February, the Household Hazardous Waste Grant was submitted
- Natural & Recreational Resources Grant
 - All the award letters have gone out
 - Have all of the acceptance letters, except for Middlesex
- Housing-CDBG
- NYS EFC-Septic System Replacement Grant
 - No updates available
- NYS Parks - Snowmobile Grant
- GIS

Ms. Flynn questioned the Committee to see if the following resolution(s) should proceed to the Legislative Meeting. After discussion/edits, there were no official objections.

- Appoint Member to the Yates County Planning Board (Jack Young, Representing the Village of Dundee)
- Authorize Renewal of Yates County Planning Board Appointment (S. Hullings)
- Authorize Renewal of Yates County Planning Board Appointment (C. Gilman)
- Resolution Authorizing the Chair of the Yates County Legislature to Execute a Letter to New York State Homes and Community Renewal Deobligating Community Development Block Grant Funds

FINANCE: Leigh Battin

Mrs. Battin reviewed/reported on the following topics and the report was accepted as information:

- Annual TASC Meeting
 - Scheduled for March 27th at 10:00 a.m.
 - Reports will be sent by the March 31st deadline
- PILOTS
 - Waiting on 2 PILOT payments
- 2025 Financial Audit
 - Single audits on HEAP and the ReConnect projects
- NYSCTFOA Meeting

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- Short-Term Rental & Deckard Update
 - VRBO has not responded to the Attorney's letter requesting them to give Finance the information needed to process the tax payment that they are sending us
 - They are submitting a check in one large sum, then Mrs. Battin has to subpoena them for the records,
 - They usually send it on the 30th day of the subpoena
 - It only includes the property address and the amount that they're submitting for each property
 - Staff then has to go through the list and figure out what property belongs to who, mark them down as paid, and it is a very timely process
 - Deckard is going well
- 2025 Appropriations
- Sales Tax Report

Ms. Flynn questioned the Committee to see if the following resolution(s) should proceed to the Legislative Meeting. After discussion/edits, there were no official objections.

- 2026 Budget Transfers
- Appropriate Assigned Fund Balance
- Appropriate Aid (Treasurer)
- Appropriate Aid (Social Services)
- Appropriate Aid (Youth Bureau)
- Appropriate Aid (Workforce Development)

TREASURER: Patricia Christensen

Mrs. Christensen reviewed/reported on the following topics and the report was accepted as information:

- Tax Collection 2026
 - Only a few franchises have not paid
 - Online payments that have been collected for January have all been passed on to the townships
- Miscellaneous Items
- Further Discussion
 - Would like the legislature to consider stopping online payments for towns tax collection
 - It's difficult for staff to fix errors, takes a lot of time, etc.

Ms. Flynn questioned the Committee to see if the following resolution(s) should proceed to the Legislative Meeting. After discussion/edits, there were no official objections.

- Authorize the Treasurer to Process RPTL Tax Refunds and Corrections

COUNTY ADMINISTRATOR: Jessica Mullins

Mrs. Mullins revealed that Lakemont Landing received the highest number of votes to be submitted for the County's application for the second distribution for the ESD grant funding.

- The total amounts were Lakemont Landing receiving 377 and Village of Penn Yan received 250
- The significant difference is due to that it helps the housing and employment

LEGISLATIVE CLERK: Emilee Miller

Ms. Flynn questioned the Committee to see if the following resolution(s) should proceed to the Legislative Meeting. After discussion/edits, there were no official objections.

- Authorize the Chair of the Legislature to Sign a Letter of Support for the Yates Community Centers Funding Request to the New York State's Child Care Capital Construction Funding Program
- Adopt Local Law No. 1-2026 Entitled "A Local Law to Override the Tax Levy Limit Established in General Municipal Law Section 3-C"
- Appointment to the Finger Lakes Economic Development Center (Yates County IDA) Board, the Capital Resource Corp. Board and the Finger Lakes Horizon Economic Development Corp.

The meeting was adjourned at 3:22 p.m.

Respectfully submitted,

Emilee D. Miller

Emilee Miller

Yates County Clerk of the Legislature