



LOCAL BUILDING AUTHORITY OF  
AMERICAN FORK CITY  
JANUARY 28, 2025  
NOTICE AND AGENDA

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*\*Notice of Electronic Meeting\**

One or more City Council members may be physically absent from this meeting but may participate electronically.

ANNUAL MEETING

Notice is hereby given that the Annual Meeting of the Local Building Authority of American Fork City will be held on January 28, 2025, in the American Fork City Hall, 31 North Church Street, commencing at 6:55 p.m. The agenda shall be as follows:

1. Roll call
2. Approval of the June 11, 2024, meeting minutes.
3. Approval of the September 24, 2024, meeting minutes.
4. Report of the President.
5. New business.
6. Adjournment.

Dated this 23rd day of January 2025.

/s/ Terilyn Lurker  
Secretary/Treasurer



# UNAPPROVED MINUTES

LOCAL BUILDING AUTHORITY OF  
AMERICAN FORK CITY  
JUNE 11, 2024  
MINUTES

Members Present:

Bradley J. Frost	Chairman
Staci Carroll	Board Member
Ryan Hunter	Board Member
Tim Holley	Board Member
Ernie John	Board Member
Clark Taylor	Board Member

Staff Present:

David Bunker	City Administrator
Loralee Miller	Executive Assistant
Anna Montoya	Finance Director
Terilyn Lurker	City Recorder
Patrick O'Brien	Development Services Director
Sam Kelly	Public Works Director
George Schade	IT Director
Cameron Paul	Police Chief

Also present: Josh Walker, Conor Robbins

The Local Building Authority of American Fork City held a public hearing in conjunction with a special session on June 11, 2024, in the American Fork City Hall, 31 North Church Street, commencing at 6:56 p.m.

## PUBLIC HEARING

- Receive public comment on the fiscal year ending June 30, 2025, Local Building Authority budget.  
There were no public comments.

## SPECIAL SESSION

- Roll Call  
Roll call was taken by Chairman Frost.
- Review and action on a resolution adopting the Local Building Authority of American Fork budget for fiscal year ending June 30, 2025.

# UNAPPROVED MINUTES

1 **Board Member Taylor moved to adopt Resolution No. 2024-BA-01R approving the**  
2 **Local Building Authority of American Fork budget for fiscal year ending June 30,**  
3 **2025. Board Member John seconded the motion. Voting was as follows:**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Clark Taylor, Board Member
<b>SECONDER:</b>	Ernie John, Board Member
<b>YES:</b>	Holley, Taylor, John, Hunter, Carroll

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9 3. Review and action on the approval of the May 14, 2024, Building Authority minutes.  
10 **Board Member Hunter motioned to approve the January 23, 2024, annual meeting**  
11 **minutes. Board Member Holley seconded the motion. Voting was as follows:**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ryan Hunter, Board Member
<b>SECONDER:</b>	Tim Holley, Board Member
<b>YES:</b>	Holley, Taylor, John, Hunter, Carroll

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17 4. Adjournment  
18 **Board Member John moved to adjourn the meeting. Board Member Hunter**  
19 **seconded the motion. All were in favor.**

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21 Meeting adjourned at 6:58 p.m.



# UNAPPROVED MINUTES

LOCAL BUILDING AUTHORITY OF  
AMERICAN FORK CITY  
SEPTEMBER 24, 2024  
MINUTES

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Members Present:

- Bradley J. Frost                      Chairman
- Staci Carroll                          Board Member
- Tim Holley                              Board Member
- Clark Taylor                           Board Member

Members Absent:

- Ernie John                              Board Member
- Ryan Hunter                           Board Member

Staff Present:

- David Bunker                          City Administrator
- Stephanie Finau                      Deputy Recorder
- Cherylyn Egner                        Legal Counsel

The Local Building Authority of American Fork City met in a special session on Tuesday, September 24, 2024, at the American Fork City Hall, 31 North Church Street, commencing at 6:46 p.m.

SPECIAL SESSION

1. Roll Call

Roll call was taken by Chairman Frost.

2. Consideration and action to enter into a closed session to discuss items described in Utah State Code 52-4-204 and 52-4-205.

**Board Member Taylor moved to enter into a closed session at 6:47 p.m. Board Member Holley seconded the motion. Voting was as follows:**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Clark Taylor, Board Member
<b>SECONDER:</b>	Tim Holley, Board Member
<b>YES:</b>	Staci Carroll, Tim Holley, Clark Taylor
<b>ABSENT:</b>	Ryan Hunter, Ernie John

The American Fork Local Building Authority entered into a closed session at 6:47 p.m. to discuss the purchase, sale, or lease of real property. Those present included Chairman Frost, Board Member Carroll, Board Member Holley, and Board Member Taylor. Also

# UNAPPROVED MINUTES

1 present included City Administrator David Bunker, Legal Counsel Cherylyn Egner, and  
2 Deputy Recorder Stephanie Finau.

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4 The closed session was audio recorded as required by law.

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6 **Board Member Taylor moved to enter back into regular session at 6:51 p.m. Board**  
7 **Member Holley seconded the motion. Voting was as follows:**

8	<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
9	<b>MOVER:</b>	Clark Taylor, Board Member
10	<b>SECONDER:</b>	Tim Holley, Board Member
11	<b>YES:</b>	Staci Carroll, Tim Holley, Clark Taylor
12	<b>ABSENT:</b>	Ryan Hunter, Ernie John

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14 3. Adjournment

15 **Board Member Carroll moved to adjourn the meeting. Board Member Taylor**  
16 **seconded the motion. All were in favor.**

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18 The meeting adjourned at 6:51 p.m.