



**THE DOWNTOWN DEVELOPMENT AUTHORITY
MEETING AGENDA**

111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
6:30 P.M. Tuesday, January 20, 2026

1. Call to Order
2. Roll Call
3. Approval of the Previous Meeting Minutes
4. Public Comments
5. Agenda Items
 - a. DDA Finance Subcommittee appointment
 - b. Charlotte Regional Outreach Alliance - Marketing Plan through CharlotteRising discussion
 - c. 2026/27 Budget preparation
 - d. Standard Claims Approval
 - e. Finance report
6. Board Member Comment
7. Next Meeting Agenda Discussion
8. Adjournment



**THE DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
(UNAPPROVED)**

111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
6:30 P.M. Tuesday, November 18th, 2025

1. Call to Order - 6:32 PM
2. Roll Call - Present: Chair John Laupp; Vice-Chair Keisha Howe; Robert Phillips; Courtney Mead; Amy Ramos

Absent: Mayor Tim Lewis; Nicole Christensen; Anthony Caporali

City Representatives present: Salena Benavidez - Community Development Director; Anthony Rodriguez - City Council liaison
3. Approval of the Previous Meeting Minutes - Motion by Howe, supported by Mead. All in favor, zero nays.
4. Public Comments - N/A
5. Agenda Items
 - a. Michigan Downtown Association Conference key takeaways

Christensen was to present a report regarding the Michigan Downtown Association Conference attended early this month. However, Christensen was absent.

Phillips moved to table this agenda item, seconded by Howe. All in favor, zero nays.
 - b. Selection of project from the Downtown Development Plan

Discussion took place on different potential projects that fall within the Downtown Development Plan.

Howe made a motion to prioritize the Downtown Food and Drink Week and Downtown Beach Market Plaza improvements, Mead seconded. Discussion included items to be potentially included in these 2 projects. These 2 projects fall within the Marketing and Placemaking sections of the Development Plan, respectively. All in favor, zero nays.

- c. Create Downtown Development Plan Project Subcommittee

Beach Market Development Sub-Committee created by Chair Laupp. Mead agreed to lead the sub-committee. Chair Laupp will be a member.

Downtown Food & Drink Development Sub-Committee created by Chair Laupp. Howe agreed to lead the committee. Members will include Ramos and Caporali.

The sub-committees will give regular reports to the Board.

- d. Create Beautification Subcommittee

Chair Laupp noted this is moot at this time

- e. Create Promotions Subcommittee

Chair Laupp noted this is moot at this time

- f. Coordinate a strategy sharing session for local civic groups

Discussion about creating an event hosted by the DDA for fraternal and nonprofit groups serving Charlotte. Intent is to help foster relationships and possible collaboration amongst these entities.

Director Benavidez noted the Community Room at the West Side Fire Station can be used for this event.

List of possible entities/organizations is still being prepared. No contacts made as of yet. Chair Laupp and Mead will be working on this list.

- g. Discussion for the upcoming two vacant seats on board

The Board has one current open seat (Pray resignation). Phillips is resigning from the Board effective end of December. These seats ideally should be filled by those having an interest in property in the District or residents of the District.

Mayor Lewis has asked the Board to generate a list of interested candidates who would fit and benefit the Board as members. The list would be presented to him for his selection of nominees.

- h. Consider assisting the Department of Public Works with cost of decorations for downtown

DPW Director Whitney has advised all decorations outside of lights in the trees fall to the DDA. They will still change the banners but there will be a charge.

Mead moved the DDA fund wrapping of light poles in downtown, to be installed by the DPW in an amount not to exceed \$500; Ramos seconded. Additional discussion included that the Love 4 Charlotte Business Group is donating \$200 to the DDA to assist with this expense. All in favor; zero nays.

Mead left the meeting which caused a lack of a quorum.

- i. Standard Claims Approval
Tabled due to lack of quorum.
 - j. Finance report
Tabled due to lack of quorum
6. Board Member Comment - NA
 7. Next Meeting Agenda Discussion
 - a. What role does the DDA play, if any, in the redevelopment of vacant buildings
 8. Adjournment - 7:50 PM

Charlotte Regional Outreach Alliance DRAFT 1.11.2026

Purpose of the Initiative

Multiple organizations continuously have the same challenge: we know how to do marketing and outreach, but we simply don't have the time to do so in a systematic, disciplined way to get key messages to the right audiences regularly.

As a result, a coalition of Charlotte-area nonprofits and other organizations is launching a coordinated community messaging and event-promotion system to strengthen visibility, boost attendance, and streamline communication across organizations. The program will be administered through Charlotte Rising and a cross-organization outreach committee, with unified tools, branding, and monthly coordination. Currently, the committee may include DDA, Chamber of Commerce, Charlotte Rising, Charlotte Rotary.

Core Services

- ***Shared Event Intake System*** – A unified Google Form/Airtable feeding into CharlotteRising.org via Locable, which will be a community information hub; includes coalition partner training and technical support.
- ***Monthly Outreach*** – Direct contact with ~10 organizations each month to gather event information and ensure clear, complete submissions.
- ***Bi-Monthly Email Newsletter*** – Monthly community newsletter featuring events, themes, and nonprofit updates.
- ***Social & Digital Hubs*** – Centralized branded social media, email, and text channels, focusing on regional awareness, growth of subscribers, and volunteer recruitment.
- ***Social Media Management*** – Manage social media presence with 1-2 posts a week on Facebook, Instagram and X. Includes scheduled posts, community engagement, and event promotion to maintain consistent visibility and grow local awareness.
- ***Press Releases & Partner Communications*** – Prepared and distributed as needed.
- ***Bi-Monthly Posters & Flyers*** – Artful, branded community event posters and window flyers, with ad-supported layouts.

Power-Up Packages (additional services for specific events at additional fee)

- ***Flyer/poster Design*** – Design unique flyers tailored to a specific event or business, featuring personalized branding, messaging, and visuals for both print and digital use. All content must be provided by the business. 1 round of revisions.
- ***Digital Graphic Design*** – Produce a complete suite of digital assets, including motion and still graphics optimized for social media, websites, and digital advertising to maximize event visibility and engagement.
- ***Digital Event Advertising*** – Develop and manage targeted Facebook (Meta) and Google ad campaigns to promote events to local audiences. Includes ad setup, optimization, and performance tracking for 1 month. Additional ad management can be done an additional charge per month depending on campaign

length desired. Please note: this cost does not include ad spend, which will be determined by client needs.

- **Event Photography** – Capture professional photos that showcase the energy, people, and key moments of an event. Deliver edited images ready for use in social media, newsletters, and future promotions. Assumes 2 hours of coverage, travel, and editing of photos.
- **Event Videography** – Film and produce short-form video content that highlights the event experience, ideal for social media, recaps, and digital storytelling. Includes filming, editing and formatting for multiple platforms. (Note: cost varies significantly based on a variety of factors; prices given here reflect recent projects of similar scope.)

Expected Outcomes

- Greater community visibility and vitality.
- Increased event attendance and nonprofit participation.
- Improved regional awareness of Charlotte as a destination.
- Growth of centralized digital hubs into a sustainable long-term platform.
- Centralized way for organizations to collaborate and get more value for time and dollars spent.

Metrics & Reporting -- Track on a bi-monthly basis:

- Inputs: number of events submitted, number of participating organizations.
- Outputs: newsletters, posters, flyers, social reach, press releases.
- Outcomes: subscriber growth, engagement metrics, visitor counts, quarterly vitality reports, and an annual regional awareness survey.

Program Delivery Approach

Addis proposes an integrated, full-service communications system including:

- **Event intake redesign & training** (Locable-integrated Google Form).
- **Monthly outreach** to nonprofits to identify upcoming events, news, etc.
- **Bi-monthly newsletters, posters, and flyers** designed in a cohesive, branded style.
- **Bi-monthly press releases** aligned with the event cycle.
- **Social media management**, including templates or full weekly posting.

Core Service Costs (Annual Estimate)

Addis estimates **105-165 hours per year**, billed at \$155/hour or at a discounted \$140/hour for prepaid blocks.

This is NOT an annual commitment. We can prepay for blocks in 10-hour increments.

- **Estimated annual range: \$14,700 - \$25,575**

Funding Model – The program will be funded through:

- Charlotte Rising general fund
- Lead organizations' contributions

- Annual participation fee from other organizations (includes organization in monthly check-in and regular coalition outreach efforts)
- Advertising revenue from posters/flyers, posts, etc.
- Optional Power-Up purchases, available to businesses, festivals, and other organizations
- Sponsorship packages

2026 Outreach Power Ups (sample)

Tier 1: Community Partner (\$50/month) Annual Outreach Package

Ideal for: Small businesses, startups, or those looking for basic exposure in the region.

- **Organization Name Placement:** Listed on the Charlotte Rising website, social media, and select printed materials, downtown kiosks.
- **Access to website event feed:** Ability to connect to the Charlotte Rising Locable website to automatically share events, business information, etc.
- **Event Participation:** Opportunity to have banner/sign posted at select Charlotte Rising events.
- **Social Media Spotlights:** Quarterly social media mention or push of the partner's promotion.

Tier 2: Community Builder (\$200/month) Annual Outreach Package

Ideal for: Mid-sized businesses, professional services, and those wanting stronger branding in the region.

- **All Tier 1 Benefits**, plus:
- **Logo Exposure:** Logo, business name and QR code the Charlotte Rising website, social media, and select printed materials, downtown kiosks.
- **Street Cups Sponsorship:** Business name printed on official annual social district drinking cups.
- **Event Sponsorship:** Listed as an official sponsor for one key annual event (with stage mentions and branding).
- **Featured Content:** One dedicated organization profile article and video on the Charlotte Rising website and social media.
- **Digital Advertising:** Inclusion in Charlotte Rising's email and digital promotions.

Tier 3: Legacy Builder (\$500/month) Annual Outreach Package

Ideal for: Businesses and organizations looking for major brand integration.

- **All Tier 1 & 2 Benefits**, plus:
- **Major Event Sponsorship:** Named as a *presenting sponsor* for a signature event with top-tier branding (e.g., "Shadow Season Presented by [Your Business]").
- **Monthly Check-in:** Prominent Included in monthly round up of news and events for inclusion in regular outreach activities.
- **District Cup Exclusivity:** Sole branding on specialty Social Region cups for a designated period or event.
- **Street Cups Sponsorship:** Business name printed on official annual social district drinking cups.
- **Media Exposure:** Featured in press releases and media outreach efforts for Charlotte Rising initiatives.
- **Priority Event Participation:** First-choice space placement and banner placement opportunities at Charlotte Rising gatherings (partner provides the banner).
- **Customized Engagement:** One exclusive promotional collaboration (e.g., branded giveaway, region-wide discount program, or special event tailored to their brand).

Additional Outreach Power-Ups

- Signature Event Title Sponsorship: (\$5,000 - \$20,000)
- Branded Infrastructure Opportunities (Benches, Bike Racks, Lighting, Murals, etc.): (\$2,500 - \$10,000)
- Exclusive Reusable Social District Cup Branding for One Year: (\$5,000)
- Digital graphic suite of assets: \$900 (1 revision)
- Poster or flyer design: \$1000 each

- Digital ad campaign management: \$1,400 (ad spend not included)
- Event/organizational photography: \$900
- Event/organizational videography: \$2,950
- Event/organizational email, social media, and PR blast: \$500
- Enhanced visibility for 2 months on flyers, kiosks, online: \$500

Memorandum of Understanding

To: Charlotte Rising

From:

Date: January 12, 2026

RE: Charlotte Regional Outreach Alliance

Purpose of the Initiative

Multiple organizations continuously have the same challenge: we know how to do marketing and outreach, but we simply don't have the time to do so in a systematic, disciplined way to get key messages to the right audiences regularly.

As a result, a coalition of Charlotte-area nonprofits and other organizations is launching a coordinated community messaging and event-promotion system to strengthen visibility, boost attendance, and streamline communication across organizations. The program will be administered through a cross-organization outreach steering committee, with unified tools, branding, and monthly coordination.

The outreach steering committee will work to identify target demographics, identify primary communication channels, establish key messages/images, establish policies/procedures, and share information and upcoming events on a monthly basis.

Participation on the outreach steering committee has several benefits:

1. Opportunity to share information about their organization and membership on a monthly basis to be promoted through the core services of the Alliance.
2. Influence to better shape regional perceptions about Charlotte in an intentional, disciplined way
3. Opportunity to build greater awareness of upcoming events, services, and programs to increase attendance, participation, volunteerism, and economic vitality of the community.
4. Ability to provide clear, measurable value to organizational members and stakeholders by promoting their events and information through the core services on a monthly basis.

5. Ability to provide lower cost, high quality marketing services and sponsorship opportunities to organizational members and stakeholders as needed without those members and stakeholders needing to find and place a professional firm on retainer.

To participate on the outreach steering committee, this organization agrees to the following:

1. Designate an individual or their designee to be the authorized representative of the organization on the steering committee who will attend regular meetings of the steering committee.
2. Submit information on upcoming events and information on a monthly basis for inclusion in the core services.
3. Support the development of policies, procedures, and pricing for marketing services through the alliance.
4. Collaborate with other members of the steering committee to determine priority audiences, key channels, key messages, and key images to support the branding and objectives of the Alliance.
5. Financially support the hiring of a professional firm and other vendors and provide oversight of the same.
6. Commit up to \$_____ per year to fund the program for the first year and provide payments within 15 days of invoice.
7. Oversee funds received through this program through advertising, power ups, sponsorships, and other efforts for the exclusive promotion of Charlotte.
8. Receive distribution of such funds in proportion to their annual pledge if the steering committee votes to disband the Alliance.

Authorized Signature
Printed Name
Organization
Date



EXHIBIT A



STANDARD CLAIMS APPROVAL FORM

Name of Board/Commission/Authority Downtown Development Authority

Meeting Date of Approval , January 20, 2026 Quorum Present? Yes No

Location of Meeting Council Chambers - 111 E. Lawrence Ave., Charlotte, MI 48813

SECTION I - CLAIMS DETAIL

Payee/Vendor	Description of Expense	Invoice# or Date	Amount	GL Code
John Laupp	Reimbursement for ribbons from Hobby Lobby for downtown poles		\$170.32	248-728.000-731.000
Amazon	Ribbons from Amazon for downtown poles	11/20/2025	\$132.90	248-728.000-731.000

Attach all supporting documentation (invoices, receipts, contracts, etc.).

SECTION II - BOARD APPROVAL CERTIFICATION

By signing below, the undersigned certifies that:

- The above claims were reviewed and approved by a majority vote of the board/commission/authority at a duly noticed public meeting;
- The expenditures comply with the City of Charlotte Purchasing Policy;
- Supporting documentation is attached for all claims.

Approved by Board/Commission on (date):

Chair or Authorized Officer Signature:

Printed Name:

Title:

SECTION III - CITY REVIEW
(to be completed by Finance Department)

Documentation verified Yes No Date: _____ Initial: _____

Claim(s) approved for processing Yes _____ Initial: _____
 No Date: _____

Returned for clarification Yes No Date: _____ Initial: _____

Finance Department notes:

74.85

69.86

144.71

8.68 TAX

153.39

HOBBY LOBBY

Super Savings, Super Selection!

8110 W. Saginaw Hwy, Suite A
Lansing, MI 48917
(517) 622-0004

S-362 R-1 T-5371 CYNTHIA J SALE

104000000 Christmas 74.85
Christmas 50% (\$9.99 - \$5.00)
15 @ 4.99 each

104000000 Christmas 69.86
Christmas 50% (\$9.99 - \$5.00)
11 @ 4.99 each

104000000 Christmas 3.99
Christmas 50% (\$7.99 - \$4.00)

SUBTOTAL 148.70
TAX TOTAL 8.92

TOTAL 157.62

VISA 157.62

ACCOUNT #: *****2898

AUTH#: 11191C

ACCT: VISA INSERTED

VISA CREDIT

CARD # *****2898 EXP **/**

REF # AUTH # RESP 00

160811241042 11191C ISO 00

AID: A0000000031010

TSI: 6800 ARC: CUR:0840

TVR: 8000008000

APP: VISA CREDIT

IAD: 06011203A0A000

CHANGE DUE 0.00

Number of Items Purchased: 30

HOBBY LOBBY

Super Savings, Super Selection!

8110 W. Saginaw Hwy, Suite A
Lansing, MI 48917
(517) 622-0004

S-362 R-3 T-1358 MISTY E SALE

104000000 Christmas 5.99
Christmas 50% (\$11.99 - \$6.00)
104000000 Christmas 9.98
Christmas 50% (\$9.99 - \$5.00)
2 @ 4.99 each

SUBTOTAL 15.97
TAX TOTAL 0.96

TOTAL 16.93

VISA 16.93

ACCOUNT #: *****9735

AUTH#: 05588D

ACCT: VISA INSERTED

CHASE VISA

CARD # *****9735 EXP **/**

REF # AUTH # RESP 00

103511241042 05588D ISO 00

AID: A0000000031010

TSI: E800 ARC: CUR:0840

TVR: 0000008000

APP: VISA CREDIT

IAD: 06021203A0A002

CHANGE DUE 0.00

Number of Items Purchased: 3



Invoice

Invoice # 16JN-N76G-7XNQ | November 20, 2025

For customer support, visit www.amazon.com/contact-us.

Invoice summary

Payment due by December 20, 2025

Item subtotal before tax	\$ 132.90
Shipping & handling	\$ 0.00
Promos & discounts	\$ 0.00
Total before tax	\$ 132.90
Tax	\$ 0.00
Amount due	\$ 132.90 USD

Account # A264N6SLCWDWHU

Payment terms Net 30

Purchase date 19-Nov-2025

Purchased by Stephanie Whitney

Registered business name

City of Charlotte, Michigan

Bill to

City of Charlotte, Michigan

Accounts Payable

111 E. Lawrence Ave.

Charlotte, MI 48813

Ship to

Brandon Youngs

301 Tirrell Highway

Charlotte, Michigan 48813

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc
 Bank name Wells Fargo Bank
 ACH routing # (ABA) 121000248
 Bank account # (DDA) 41630410522872913
 SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
 PO Box 035184
 Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 CT CRAFT LLC Satin Snowflakes Christmas Wired Ribbon 2.5" x 10 Yards White with Royal Blue for Christmas Home Décor Gift Wrapping Bow Making Wreath DIY Crafts ASIN: B07K1W6HZR Order # 112-5636466-7348200 Sold by: Chen Li Kuei	10	\$13.29	\$132.90	0.000%

Total before tax	\$132.90
Tax	\$0.00

Amount due \$132.90

248-728.000-731.000
Page 1 of 2

FAQs

How is tax calculated?

Visit <https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190>

How are digital products and services taxed?

Visit <https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ>

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

REVENUE AND EXPENDITURE REPORT

Balance As of 12/31/2025

GL Number	Description	25-26 Amended Budget	YTD THRU 12/31/2025 Increase (Decrease)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY						
Account Category: Revenues						
Department: 000.000						
248-000.000-402.000	CURRENT PROPERTY TAXES	13,000.00	11,483.20	0.00	1,516.80	88.33
248-000.000-451.000	SPECIAL ASSESSMENT REVENU					
12/19/2025	ARB SUMMARY ARB 12/19/2025		4,082.18	Invoice #: '' Customer #: ''		
12/23/2025	ARB SUMMARY ARB 12/23/2025		837.21	Invoice #: '' Customer #: ''		
12/26/2025	ARB SUMMARY ARB 12/26/2025		578.91	Invoice #: '' Customer #: ''		
12/29/2025	ARB SUMMARY ARB 12/29/2025		12,059.88	Invoice #: '' Customer #: ''		
12/29/2025	GJ ADJUST ALLOWANCE FOR DOUBTFUL ACCOU		(1,259.00)	JE# 0000013547		
248-000.000-451.000	SPECIAL ASSESSMENT REVENU	0.00	16,299.18	16,299.18	(16,299.18)	100.00
248-000.000-569.003	STATE GRANT - OTHER	0.00	235.70	0.00	(235.70)	100.00
248-000.000-665.000	INTEREST INCOME	2,000.00	353.36	0.00	1,646.64	17.67
Total Dept 000.000		15,000.00	28,371.44	16,299.18	(13,371.44)	189.14
Revenues		15,000.00	28,371.44	16,299.18	(13,371.44)	189.14
Account Category: Expenditures						
Department: 728.000 ECONOMIC DEVELOPMENT						
248-728.000-731.000	MATERIALS & SUPPLIES	22,000.00	14,080.12	0.00	7,919.88	64.00
248-728.000-810.000	CONTRACTUAL SERVICES					
12/09/2025	AP BECKETT & RAEDER		549.00	Inv #: '20251211' Vendor 'BECKETT & RAEDER		
248-728.000-810.000	CONTRACTUAL SERVICES	20,000.00	5,292.67	549.00	14,707.33	26.46
248-728.000-900.000	PRINTING & PUBLISHING	350.00	294.62	0.00	55.38	84.18
248-728.000-941.000	MVP EQUIPMENT RENTAL	701.00	0.00	0.00	701.00	0.00
248-728.000-960.000	DUES & SUBSCRIPTIONS	500.00	0.00	0.00	500.00	0.00
248-728.000-965.000	CONFERENCES & TRAINING					
12/23/2025	AP INDEPENDENT BANK		593.48	Inv #: '5867-11/14/2025' Vendor 'INDEPENDE		
248-728.000-965.000	CONFERENCES & TRAINING	4,299.00	593.48	593.48	3,705.52	13.81
Total Dept 728.000 - ECONOMIC DEVELOPMENT		47,850.00	20,260.89	1,142.48	27,589.11	42.34
Expenditures		47,850.00	20,260.89	1,142.48	27,589.11	42.34
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		15,000.00	28,371.44	16,299.18	(13,371.44)	189.14
TOTAL EXPENDITURES		47,850.00	20,260.89	1,142.48	27,589.11	42.34
NET OF REVENUES & EXPENDITURES:		(32,850.00)	8,110.55	15,156.70	(40,960.55)	

ACCOUNT BALANCE (MTD/YTD ACTIVITY) REPORT FOR CHARLOTTE CITY

Balance As of 12/31/2025

GL Number	Description	25-26 Amended Budget	Beg. Balance 07/01/2025	Activity For 12/31/2025 Increase (Decrease)	THRU 12/31/2025 Increase (Decrease)	YTD 12/31/2025 Normal (Abnormal)	YTD Balance 12/31/2025 Normal (Abnormal)
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY							
Account Category: Assets							
Department: 000.000							
248-000.000-001.000	CASH - POOLED ACCOUNT		76,758.06	(1,142.48)		(8,050.34)	68,707.72
248-000.000-041.000	ALLOWANCE FOR UNCOLLECTIBLE AR		0.00	(1,259.00)		(1,259.00)	(1,259.00)
248-000.000-042.000	ACCOUNTS RECEIVABLE INVOICES		75.00	0.00		0.00	75.00
248-000.000-045.000	SPECIAL ASSESSMENTS REC DIST		4,218.14	17,558.18		17,143.90	21,362.04
248-000.000-141.000	FIXED ASSET CONTROL		214,777.00	0.00		0.00	214,777.00
Total Department 000.000:			295,828.20	15,156.70		7,834.56	303,662.76
Assets			295,828.20	15,156.70		7,834.56	303,662.76
Account Category: Liabilities							
Department: 000.000							
248-000.000-202.000	ACCOUNTS PAYABLE		1,288.75	0.00		(1,288.75)	0.00
248-000.000-214.601	DUE TO MOTOR VEHICLE POOL		0.00	0.00		1,012.76	1,012.76
Total Department 000.000:			1,288.75	0.00		(275.99)	1,012.76
Liabilities			1,288.75	0.00		(275.99)	1,012.76
Account Category: Fund Equity							
Department: 000.000							
248-000.000-390.000	FUND BALANCE		298,861.89	0.00		0.00	298,861.89
Total Department 000.000:			298,861.89	0.00		0.00	298,861.89
Fund Equity			298,861.89	0.00		0.00	298,861.89
Account Category: Revenues							
Department: 000.000							
248-000.000-402.000	CURRENT PROPERTY TAXES	13,000.00	0.00	0.00		11,483.20	11,483.20
248-000.000-451.000	SPECIAL ASSESSMENT REVENUE	0.00	0.00	16,299.18		16,299.18	16,299.18
248-000.000-569.003	STATE GRANT - OTHER	0.00	0.00	0.00		235.70	235.70
248-000.000-665.000	INTEREST INCOME	2,000.00	0.00	0.00		353.36	353.36
Total Department 000.000:		15,000.00	0.00	16,299.18		28,371.44	28,371.44
Revenues		15,000.00	0.00	16,299.18		28,371.44	28,371.44
Account Category: Expenditures							
Department: 728.000 ECONOMIC DEVELOPMENT							
248-728.000-731.000	MATERIALS & SUPPLIES	22,000.00	0.00	0.00		14,080.12	14,080.12
248-728.000-810.000	CONTRACTUAL SERVICES	20,000.00	0.00	549.00		5,292.67	5,292.67
248-728.000-900.000	PRINTING & PUBLISHING	350.00	0.00	0.00		294.62	294.62
248-728.000-941.000	MVP EQUIPMENT RENTAL	701.00	0.00	0.00		0.00	0.00
248-728.000-960.000	DUES & SUBSCRIPTIONS	500.00	0.00	0.00		0.00	0.00
248-728.000-965.000	CONFERENCES & TRAINING	4,299.00	0.00	593.48		593.48	593.48
Total Department 728.000:		47,850.00	0.00	1,142.48		20,260.89	20,260.89
Expenditures		47,850.00	0.00	1,142.48		20,260.89	20,260.89