

# **SUPERVISORS NOTEBOOK**

*A Digest of Legislative Activities*

For the Month of

***March 2019***

*The following minutes were not available at the time this packet was published:*

*Planning, Economic Development, Environmental and Intergovernmental Affairs – 2/21/19*

*Highway, Buildings, and Grounds – 2/20/19*

*Government Operations – 2/28/19*

*Finance, Ways and Means – 9/28/17, 10/26/17, 11/16/17, 12/5/17, 12/19/17, 6/28/18, 2/28/19*

*Administration and Oversight – 2/21/19*

*Criminal Justice, Public Safety and Emergency Communications – 2/21/19*

*Solid Waste and Recycling – 2/26/19*

*Health and Human Services – 2/26/19*

PUBLIC UTILITY SERVICES COMMITTEE  
MEETING MINUTES

December 18, 2018 –Large Conference Room #250

Supervisor	Present	Absent	Late	Time In	
Shwartz			X	12:34	(Conference call)
Bradstreet	X				
DiVeronica	X				
Jones			X	12:50	(in Committee mtg)
Magliocca	X				

**PRESENT:**

**Committee:** Eve Ann Shwartz, Roger Bradstreet, Rocco DiVeronica, Dave Jones, and Joe Magliocca.

**County Staff:** Melissa Martel Felton(12:35), Paul Lutwak(12:36), Sebastian Piedmont(12:35), Mark Scimone(12:34), and Gwen Williamson

**Partial Meeting Attendees:** John Becker, and John Salka

Meeting called to order at 12:31 by Roger Bradstreet.

The Committee unanimously approved the November 26, 2018 meeting minutes on a **MOTION** by DiVeronica and seconded by Magliocca at 12:31 P.M 3/0/0

A-1: The Committee approved a resolution supporting NYS Legislation to Replace VDER with a Better System of Compensation for Renewable Energy Generators on a **MOTION** by DiVeronica and seconded by Magliocca. 12:33 3/0/0

A-2: The Committee reviewed the Revised Draft of the Broadband RFP. There were several small changes and revisions requested to enhance clarity and define intent. DiVeronica made a **MOTION** and Bradstreet seconded to send these revisions to Bill Buchan so that he can update the document and forward it to Laurie Winters, who will get it posted as a DRAFT RFP. **MOTION** carried 4/0/0 at 12:48 P.M. There was discussion reviewing the timeframe (as set forth in the November 26, 2018 minutes) as follows: meeting today to review and amend the draft, Bill to make the changes and release it (as a DRAFT RFP) for posting by Laurie Winters on or about the 3<sup>rd</sup>/4<sup>th</sup> of January for a period of 45 days; then following the comment period, prepare, approve and submit the FINAL RFP to purchasing for publishing.

A-3: Shwartz and Scimone reported on information learned from a conference call with Tom Congdon: Public Service Commission – NYS Department of Public Service. (DPS)

- 1) Each town with a franchise agreement in place should be able to request a map regarding service in their community. There is a DPS regulation for that purpose. Melissa Martel Felton will follow up with Mr. Congdon to get more information on how to obtain a copy of this regulation and how it may be helpful to Madison County.
- 2) There are numerous law-suits currently occurring between PSC and Charter Spectrum regarding Charter's failure to fulfill its agreement with the PSC to add 145,000 new passings in Upstate NY and its false advertising claims. The DPS staff continues to press for enforcement of the law and of Charter's expanded service commitments made as part of their original agreement with NYS.
- 3) Proprietary information by service providers and vendors is NOT unusual.

Jeff Nordhaus may be able to provide data on existing infrastructure. Mark Scimone will check on this today.

Lutwak suggested taking what we have learned and use it to refine and enhance the language in the collective franchise agreement.


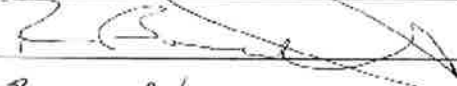
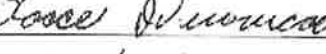


Lutwak noted that Rochester is one of the test sites for 5G right now. He contends that this is very good for New York and could be a huge game-changer for us in the future.

The next meeting is tentatively set for January 22, 2018 at 9:30 A.M. in COB Conference Room #250.


The meeting was adjourned on a **MOTION** by DiVeronica and seconded by Bradstreet at 1:02 P.M. 5/0/0

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	18-Dec-18
Eve Ann Shwartz	
Roger Bradstreet	
Rocco DiVeronica	
Dave Jones	
Joe Magliocca	

Others Present:

 - Planning  
Sebastian Piedmont - County Atty  
Melissa E. Martin Selton - County Attorney  
Tom Jones - Surrogate

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# Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes  
January 17, 2019*

PRESENT: Chairman Pete Walrod  
Vice Chairman Roger Bradstreet  
Supervisor Dan Degear  
Supervisor Tom Boylan  
Supervisor Loren Corbin

ALSO: Board Chairman John Becker  
District Attorney William Gabor  
Emergency Management Director Ted Halpin  
Winbourne Consultant Lisa Madden  
Winbourne Consultant Sharon Counterman  
Emergency Management Fire Coordinator Doug Shattuck  
Sheriff Todd Hood  
Undersheriff RJ Lenhart  
County Attorney Tina Wayland-Smith  
Public Information Officer Samantha Field  
Supervisor Ron Bono

The meeting was called to order by Chairman Paul H. Walrod at 9:00 a.m. in the Supervisors Large Conference Room.

## **Minutes:**

The minutes of the December 18, 2018 meeting were unanimously approved on the motion of Vice Chairman Roger Bradstreet and second of Dan Degear.

## **District Attorney:**

District Attorney Bill Gabor presented the following resolution to the Committee:

### **Authorizing the Chairman to Sign Agreement with Onondaga County for Autopsy Services.**

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Corbin.

District Attorney Bill Gabor said he received a phone call from Assemblyman John Salka to ask his concerns regarding Criminal Justice issues. Gabor states that was refreshing to have the opportunity to do so.

## **Emergency Management:**

Emergency Management Director Ted Halpin presented the following resolutions to the Committee:

### **Authorizing Modification of Agreement with Beebe Construction Services, In. (Truss Placards).**

The Committee unanimously approved the resolution on the motion of Degear and second of Boylan.

**Authorizing Modification of Agreement with HJ Brandeles Corp. (Drinking Fountain).**

The Committee Unanimously approved the resolution on the motion of Degear and second of Boylan.

**Authorizing Modification of Agreement with Knapp Electric, Inc. (Ceiling Projectors & Screens).**

The Committee Unanimously approved the resolution on the motion of Degear and second of Boylan.

**Authorizing Modification of Agreement with Knapp Electric, Inc. (Carbon Monoxide Detectors).**

The Committee Unanimously approved the resolution on the motion of Degear and second of Boylan.

**Authorizing Approval and Adoption of Fire Mutual Aid Plan.**

The Committee Unanimously approved the resolution on the motion of Bradstreet and second of Walrod.

**Authorizing the Chairman to Enter into an Agreement (Wilmac Company).**

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Degear.

**Authorizing Chairman to Enter into an Agreement with Cedar Path Solutions Group.**

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Emergency Management Director Ted Halpin introduced Lisa Madden and Sharon Counterman from Winbourne Consulting to share information about the 911 Study for Regional Emergency Communication Consolidation Analysis.

Lisa Madden states a year ago there was consideration to start looking into consolidating the 911 center with Onondaga County. Lisa stated their goals are safety for the citizens, officers and the staff. There will be a survey sent out asking for feedback. This is the first County to County consolidation.

Mr. Halpin met with Police and Fire Chiefs and will be speaking with IT and GIS.

**Sheriff's Office:**

Sheriff Todd Hood presented the following resolutions to the Committee:

**Authorizing Modification of the 2019 Budget – Inmate Hair Cuts.**

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

**Authorizing Chairman to Enter into Memorandum of Understanding with Psychiatry Faculty Practice, Inc.**

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Corbin.

**Authorizing Chairman to Enter into Agreement with Kelly Springer, Registered Dietician.**

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

**Authorizing Chairman to Renew an Agreement with Madison-Oneida BOCES.**

The Committee unanimously approved the resolution on the motion of Degear and second of Boylan.

**Authorizing Chairman to Renew an Agreement with the New York State Division of Homeland Security and Emergency Services.**

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Sheriff Todd Hood reports information regarding 4<sup>th</sup> Quarter STOP DWI from BRIDGES.

Dan Degear asked how the recruiting for School Resource Officers (SRO) was progressing. Undersheriff RJ Lenhart report there are three to four retired officers that applied, overall there is not a great response and they may recanvas. Schools interested are DeRuyter, Chittenango, Hamilton and Morrisville. Contracts will be sent to the Superintendents of the School Board to agree upon. Attorney Tina Wayland-Smith says the contracts will be uniformed regarding duties.

**Other Committee Business:**

Chairman Paul H. Walrod presented the following resolutions to the Committee:

**Authorizing the Chairman to Enter into an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2017-2020 (2<sup>nd</sup> UQI & CR Grant).**

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

**Preferred Agenda:**

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Degear and second of Walrod.

**Adjournment:** The Committee adjourned at 10:06 a.m. on the motion of Chairman Walrod and second of Boylan.

**Next Meeting Date:** Thursday, February 21, 2019 at 9:00 a.m.

*Respectfully submitted by Luann Bargabos on behalf of Chairman Paul H. Walrod and approved on February 21, 2019.*

# Administration and Oversight Committee

*Meeting Minutes*

*January 17, 2019*

COMMITTEE: Chairwoman Yvonne Nirelli  
Vice Chairman Pete Walrod  
Supervisor Ronald Bono  
Supervisor Thomas Boylan  
Supervisor David Jones

OTHERS: Board Chairman John Becker  
Board Vice Chairman Daniel Degear  
Supervisor John Reinhardt  
Supervisor Roger Bradstreet  
Supervisor Richard Bargabos  
Supervisors Alexander Stepanski  
Supervisor Mary Cavanagh  
Purchasing Agent Laurie Winters  
Elections Commissioner Kelley Hood  
Director of Labor Relations Ryan Aylward  
Personnel Officer Eileen Zehr  
County Attorney Tina Wayland-Smith  
Public Information Officer Samantha Field

Chairwoman Yvonne Nirelli called the meeting to order at 11:37 a.m. in the Supervisors large conference room.

## **Approve Minutes:**

The minutes of the January 3, 2019 meeting were unanimously approved on the motion of Chairwoman Nirelli and second of Vice Chairman Walrod.

## **Purchasing:**

Purchasing Agent Laurie Winters stated that we are finalizing our vehicle lease agreement with Enterprise Fleet Management. As part of the agreement, Enterprise will sell our used vehicles as they can sell them for more than the County could recoup. Towns will still have the option to purchase at fair market value. Proceeds will be set aside for future vehicle needs if the agreement with Enterprise ends. Supervisor Bono made a motion to approve the language in the Enterprise Fleet Management agreement; seconded by Supervisor Jones and unanimously approved.

## **Elections:**

Elections Commissioner Kelley Hood informed the Committee that the bill passed for early voting and other election reforms along with the additional costs associated with meeting the new election requirements. Nirelli recommended submitting a letter and resolution to NYSAC Executive Director Stephen Acquario to request state funding to cover the costs of the early voting legislation.

Supervisor Jones made a motion to prepare a resolution calling on Governor Andrew Cuomo and State Legislators to include funding in the 2019-20 State Budget to cover the cost of implementing early voting, otherwise it will be one more unfunded state mandated cost on local property taxpayers; seconded by Supervisor Bono, and unanimously approved.

Elections ordered 50 new voting machines and will be determining the disposal of the old machines. The new machines are the only certified machines in New York State. Hood invited the supervisors to visit the Elections Office to see the new technology.

Hood informed the Committee that Elections Commissioner Laura Costello was invited to attend the Governor's State of the State and that Deputy Elections Commissioner Ann Jones has retired and the office is currently short staffed.

**Executive Session:**

A motion was made by Vice Chairman Walrod to enter into executive session at 11:52 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Bono seconded the motion and it was unanimously carried.

A motion was made by Vice Chairman Walrod to exit executive session at 12:18 p.m. Supervisor Boylan seconded the motion and it was unanimously carried.

**Other Committee Business:**

In regards to the property purchase for the new Highway garage, Vice Chairman Walrod reminded the Committee of Supervisor Boylan request that documentation on all of the properties that were considered and a report identifying the overall financial savings with the chosen property be provided for review before the agreement is finalized. Board Vice Chairman Degear stated that it was an extensive site selection process and documentation and appraisals would be made available for review.

Elections is currently renting temporary storage space for their voting machines at Kenwood through November 2019 and Hood inquired whether future storage options were being considered with any new construction projects. Degear and Bono stated that storage options for Elections' machines would be looked at within the new Highway garage and Fire Training Facilities projects.

**Next Meeting:** Thursday, February 21, 2019 at 11:30 a.m.

**Motion to Adjourn:** The Committee adjourned at 12:24 p.m. on the motion of Supervisor Bono and second of Supervisor Boylan.

*Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on February 12, 2019.*



**Solid Waste and Recycling Committee Meeting  
January 22, 2019 – Department of Solid Waste  
Scalehouse Conference Room,  
County Landfill**

The meeting was called to order by Chairman James Goldstein at 9:03 a.m.

*Those attending were Chairman James Goldstein; Solid Waste Committee Members Eve Ann Schwartz, Rick Bargabos, and Mary Cavanagh; and Solid Waste Director Amy Miller. Others present were Solid Waste Deputy Director Gregory Gelewski, Solid Waste Recycling Coordinator Kristin Welch, Public Information Officer Samantha Field, and Solid Waste Office Assistant Sarah Gaudin.*

Approve Minutes

**Motion** by M. Cavanagh to approve the December 4, 2018 Solid Waste & Recycling Committee meeting minutes as presented, seconded E.Shwartz and carried.

A.Miller introduced the County's new Recycling Coordinator, Kristin Welch.

Resolutions

**Motion** by E.Shwartz to approve a Contract with Mr. Bults, Inc. for Oneonta Biosolids Transportation, seconded by M. Cavanagh and carried.

**Motion** by E.Shwartz to approve a Contract with Casella Recycling LLC for the Sale of Recycled Paper from the Recycling Facility, seconded by R. Bargabos and carried.

**Motion** by M. Cavanagh to approve a Contract with Scale Service and Supply for Scale Certification, Maintenance, and On-Call Services, seconded by E. Shwartz and carried.

**Motion** by M. Cavanagh to approve a Contract with E-Waste+ for Battery and Bulb Recycling Services seconded by R. Bargabos and carried.

**Motion** by E.Shwartz to approve a Contract with J&R Fuller Trucking, Inc. for Hauling Shredded Tires, seconded by M. Cavanagh and carried.

**Motion** by M. Cavanagh to approve Solid Waste Disposal Agreement – Bristol Trash & Recycling LLC and Bryant Property Maintenance, seconded by R,Bargabos and carried.

**Motion** by R. Bargabos to approve a 2018 Budget Modification for Host Community Benefit Payment seconded by E.Shwartz and carried.

**Motion** by E.Shwartz to approve a Contract Extension with St. Pauly Textiles, Inc. for the Sale of Recycled Textiles, seconded by M. Cavanagh and carried.

**Motion** by E.Shwartz to approve a Contract Extension for Agricultural Land Lease with Spring Water Farm, seconded by R. Bargabos and carried.

**Motion** by E.Shwartz to approve 2019 Budget Modification to correct Gas & Electric omission, seconded by M. Cavanagh and carried.

**Motion** by R. Bargabos to have the above resolutions put on the preferred agenda, seconded by M. Cavanagh and carried.

#### HHW /E-Waste DEC Grant Applications

A. Miller asked for committee consent to move forward on the DEC grant applications for household hazardous waste and electronic waste. The committee members supported the submission of these grant applications.

#### 2019 Department Goals

A. Miller presented a handout with the 2019 Department Goals which include: 1) simplify recycling message/launch new tools/engage community, 2) improve transfer station signage, and 3) focus on implementation of landfill best management practices.

#### Department Website / Recycling Discussions

A. Miller discussed new website features, including a "How do I recycle / dispose of" search tool, that will be more user-friendly for residents. The Department is also working on a refrigerator magnet and brochure. The plan to have these improvements ready to launch by Earth Day (April 22, 2019).

#### Landfill Updates/ Miscellaneous

A. Miller updated the Committee that the radiation detection system is installed and operational.

G. Gelewski is still working on maximizing landfill gas from the current wells.

The final RFP for Plastic to Energy will be released 1/30/19.

A. Miller updated the Committee on the different options for janitorial services for the Department. The Committee suggested having the Facilities Department take over this responsibility.

A. Miller informed the Committee she received a letter from the NYSDEC requiring sampling of Emerging Contaminants at the East Side Landfill / Superfund Site.

The results from the Request for Proposals for Engineering, Surveying, and Laboratory Testing will be discussed at the February Committee meeting.

A. Miller suggested that we need to move forward with revising the Local Law for proper enforcement. This will be discussed in more detail at a future Committee meeting.

#### Next Meeting Date

9am Tues., February 26, 2019 in the Supervisors Conference Room, County Office Building

#### Adjourn

**Motion** to adjourn made by M. Cavanagh, seconded by R. Batgabos and carried. The meeting was adjourned at 10:37 am

*Respectfully submitted by Amy Miller, Director of Madison County Department of Solid Waste.*

HEALTH AND HUMAN SERVICES COMMITTEE  
Tuesday January 22, 2019  
Large Conference Room

**Committee Members Present**

Alex Stepanski, Chairman, Town of Stockbridge  
James Goldstein, Vice-Chairman, Town of Lebanon  
Eve Ann Shwartz, Town of Hamilton  
Loren Corbin, Town of Brookfield

**Others Present**

Eric Faisst, Director, Public Health Services  
Michael Fitzgerald, Commissioner, Social Services  
Teisha Cook, Director, Mental Health Services  
Tina Wayland-Smith, County Attorney  
Mark Scimone, County Administrator  
Samantha Field, Public Information Officer  
Beth Piersall, Confidential Secretary, Mental Health Services

**Call Meeting to Order**

Chairman Alex Stepanski called the meeting to order at 11:00 a.m., indicating that there was a quorum for the Health and Human Services Committee.

**Approve Minutes**

The Health and Human Services Committee reviewed the meeting minutes for December 18, 2018. A motion to approve the minutes as written was made by Vice Chairman Goldstein seconded by Supervisor Shwartz and carried unanimously.

**Social Services**

Commissioner Fitzgerald presented the Expenditure and Refund Summary. At this point Social Services is within limits.

Commissioner Fitzgerald reported that Supplemental Nutrition Assistance Program (SNAP, formerly known as Food Stamps) benefits are being impacted by the federal government shutdown. The roughly 4,000 households containing about 6,500 county residents received their February benefits last week, nearly two weeks ahead of the earliest issuance date. It is critical that recipients, many of whom are elderly, disabled or working parents, understand that the early issuance is intended to cover all their food needs for the entire month of February. Further, Commissioner Fitzgerald told the Health and Human Services Committee that the month of March is still largely unknown. If the federal government remains in shutdown status, there will be no benefits issued to eligible households. The loss in benefits to Madison County residents is estimated to be \$1 million per month. If the shutdown continues into March, families that have food emergencies would have to come to DSS in Wampsville and apply for cash assistance to sustain their families.

The cash assistance would likely have no federal match due to the shutdown. State agencies are coordinating with the federal authorities and hopefully the shutdown is resolved before we get to March.

Commissioner Fitzgerald noted that at the February meeting, Tina Louis, Director, Youth Bureau and Melissa Maine, Deputy Commissioner for Family Services will provide a presentation outlining their services.

Commissioner Fitzgerald presented the following resolutions to the Committee:

**Authorizing the Modification of the 2019 Adopted Budget for funding Received through the National Center on Child Abuse and Neglect (NCCAN)**

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

**Authorizing the Modification of the 2019 Adopted Budget**

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

**Authorizing the Modification of the 2019 Adopted Budget**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

**Authorizing the Chairman to enter into an Agreement with One Circle Foundation, Inc.**

A motion was made by Supervisor Corbin to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

**Authorizing the Chairman to enter into an Agreement with Hampton Inn and Suites Cazenovia**

A motion was made by Supervisor Corbin to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

**Authorizing the Chairman to enter into an Agreement with Thomson Reuter-West Publishing Company**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

**Mental Health**

Director Teisha Cook presented the following resolutions to the Committee:

**Authorizing the Modification of the 2019 Adopted County Budget**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Chairman Stepanski and carried unanimously.

**Authorizing the Chairman to enter into an Agreement with Fordham University**

A motion was made by Supervisor Corbin to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

## **Public Health**

Director Eric Faisst presented the following resolutions to the Committee:

### **Reappointing Samuel Barr, DMD to the Madison County Board of Health**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Chairman Stepanski and carried unanimously.

### **Reappointing Dr. Rachel Elder to the Madison County Board of Health**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Chairman Stepanski and carried unanimously.

### **Reappointing Wendy Cary to the Madison County Board of Health**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Chairman Stepanski and carried unanimously.

### **Authorizing Attendance at Out-of-State Conference**

A motion was made by Supervisor Corbin to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

### **Authorizing the Chairman to enter into a Purchase Agreement and support with Knowledge Capital Alliance (VMSG Performance Management Software)**

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Director Faisst offered to provide a demo outlining the VMSG Performance Management Software for the Committee at the February meeting. This software assists Public Health in tracking performance and the information obtained may be linked to our success plan.

Director Faisst reported that Alex Coyle, Health Statistician at Public Health has resigned. They have filled the position and the new person will begin on February 28<sup>th</sup>.

Public Health is providing assistance to the Oneida City School district in establishing a school based health clinic. The clinic would provide dental, health and behavioral health services. This discussion is in preliminary stages at this time.

## **Preferred Agenda**

The Committee unanimously agreed to include all resolutions in their Preferred Agenda, upon motion by Supervisor Shwartz and seconded by Supervisor Corbin.

## **Motion to Adjourn**

There being no further business to discuss, a motion to adjourn the meeting was made by Supervisor Corbin at 11:45 a.m., seconded by Supervisor Shwartz and carried unanimously.

**Next meeting:** February 26, 2019 at 11:00 a.m.

*Respectfully submitted by Beth Piersall for Chairman Alexander R. Stepanski*

## **Highway, Buildings and Grounds Committee**

*Minutes, January 23, 2019 Regular Meeting*

**PRESENT:** Chairman Ronald Bono, Vice Chairman Alexander Stepanski  
Supervisor Rocco DiVeronica

**ABSENT:** Supervisors Roger Bradstreet & William Zupan

**ALSO:** Director of Public Facilities John Regan, Highway Operations  
Manager Rich Durant, Deputy Highway Superintendent Brad  
Newman, First Assistant County Attorney Jeffrey Aumell,  
County Administrator Mark Scimone, Maintenance Supervisor  
Dave Reiss, Public Information Officer Samantha Field, Fire  
Coordinator Doug Shattuck, Emergency Management Director  
Ted Halpin, County Treasurer Cindy Edick, Director of Finance  
Lou Anne Randall,

**Call to Order:** The meeting was called to order at 2:00 p.m. in the Supervisors  
Large Conference Room by Chairman Ronald Bono.

**Minutes:** The committee unanimously voted to approve prior meeting minutes  
for November 28, 2018, December 12, 2018, December 28, 2018 & January 3,  
2019.

### **COURTHOUSE:**

**Discussion:** County Historian Matt Urtz presented power point on the  
Courthouse historic paintings. He is in possession of 26 paintings of former  
members of the Madison County Bar (judges, DA's, lawyers, etc). These paintings  
were displayed throughout the entire old courthouse. Several paintings have been  
repaired/restored through a free partnership with Buffalo State College which is  
ongoing until all paintings have been retouched. These paintings can all be  
displayed as is. Two of the paintings are in need of extreme repair and are not able  
to be displayed at this time. Matt would like to have the paintings evaluated (at a  
cost) to determine what it would take to restore these paintings.

**Resolution:** The Committee unanimously approved a resolution authorizing  
the chairman to enter into an agreement with West Lake Conservators for paintings  
evaluation not to exceed a cost of \$1,500 on the motion of Vice Chairman  
Alexander Stepanski and second of Supervisor Rocco DiVeronica.

### **HIGHWAY**

**Discussion:** The new proposed Highway Facility status was discussed. The initial layout that was done by MRB included the entrance/exit location to be near the neighboring residential property. The neighbor was not in favor and suggested using the west end. After re-layout and Chairman Ron Bono speaking with Heritage Farms and neighboring farmer it was determined the west end would be the preferred option. Chairman Bono is working on acquiring the properties from all 3 land owners. A couple additional property locations were suggested. It was determined that the Town of Eaton is not interested in a shared garage and this would be a Madison County building only.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with NYSDOT for Bolivar Rd. Bridge replacement project on the motion of DiVeronica and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with NYSDOT for Boston St. Bridge replacement project on the motion of Stepanski and second of DiVeronica.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County snow Removal on the motion of Stepanski and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.01 and enter into an agreement with DH Smith Co Inc. for bridge components on the motion of DiVeronica and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.02 and enter into an agreement with Chemung Supply for Concrete Horizontal Elliptical Parts on the motion of Stepanski and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with S&W Services for fuel system support on the motion of DiVeronica and second of Stepanski.

**Discussion:** The Committee reviewed the listing of surplus county property also the Bobcat Skid-Steer Loader & Caterpillar Loader from Highway the Department. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

**Highway Highlights:** Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

**BUILDINGS & GROUNDS:**

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for BOE Machine Storage Rent on the motion of Stepanski and second of DiVeronica.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for ARE Park Water/Sewer District on the motion of DiVeronica and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with DSi Recycling Systems for Water oil Burner replacement on the motion of DiVeronica and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with King & King Architect for HVAC System Upgrades on the motion of DiVeronica and second of Stepanski.

Director of Facilities John Regan stated that the HVAC study that King & King were contracted to perform has been done. Recommendations have been made to improve the HVAC system in the County Office Building. Would like to contract King & King to engineer the project.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Action Fire for fire system testing on the motion of Stepanski and second of DiVeronica.

**Discussion:** The Committee reviewed the listing of surplus county property from Facilities Department. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$416.98 with Beebe Construction Services on the motion of DiVeronica and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$3,541.65 with Knapp Electric on the motion of DiVeronica and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$4,252 with HJ Brandeles on the motion of DiVeronica and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$4,731.33 with Knapp Electric on the motion of DiVeronica and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$1,033.21 with Knapp Electric on the motion of DiVeronica and second of Stepanski.

**Buildings & Grounds Highlights:** Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

**Discussion:** A listing of building improvement projects were presented to the committee in ranking of priority and where County Treasurer Cindy Edick determined funding would come from. After review and discussion it was determined the committee would like to proceed with all listed projects in 2019 with the exception of the BOE storage building. The committee advised Edick to draft budget modification to present to FWM committee for approval.

**Central Service:** Monthly report was reviewed.

**Preferred Agenda:** The Committee unanimously approved all resolutions except for the contingency budget modification for the preferred agenda on the motion of Stepanski and second of DiVeronica.

**Next Meeting:** Wednesday, February 20, 2019 @ 2:00 p.m.

**Adjournment:** The meeting was adjourned at 4:25 p.m. on the motion of DiVeronica and second of Stepanski.

***Respectfully submitted February 15, 2019, by Holly R. Fleming for Chairman Ronald Bono.***

## Highway Highlights January 23, 2019

1. Crews have been working on regular winter road maintenance including plowing, drainage, shoulders, trees, mailboxes, etc.
2. We are working with John Regan to develop a plan for radio tower access in winter months.
3. 3 Plow trucks lost control on Ice Monday night Tuesday morning January 7-8.
4. New Plow trucks ordered will be from Mack rather than International.
5. Morrisville Highway Facility progress.

## Facilities Updates

1/23/19

### Maintenance Staff:

DSS – Built two nursing rooms on each floor and working on replacing the countertops in the restrooms. Building a Surplus Room for Purchasing in the basement of D.S.S...

Vets Building – Paint walls and add chair rail in ten offices for Probation Department.

Sheriff Department- Remove shelving in Evidence Storage Room patches and paint walls for work out room Maintenance Building.

### Facilities Projects:

- Courthouse Project – Exterior Masonry complete. Existing courthouse wood trim complete starting install of doors and hardware. Existing courtrooms gypsum finishes complete, painting complete and ceilings complete. South addition painting and ceilings complete. Installation of Terrazzo flooring ongoing. North addition interior painting complete installation of grid ceilings ongoing.
- Fire Training Classroom – Building framing complete, roof ice and water complete, insulation in walls and ceiling complete. Plumbing, Mechanical and Electrical rough –in is complete. Concrete slab on grade poured 1/22/19.
- D.S.S. Front Entrance Project – submittals to King and King for approval is ongoing work to commence end of March.
- Delphi Falls Park – LVT flooring to be redone G&P Flooring to start A.S.A.P.
- Lincoln / Lennox Water District 1 –
- C.O.B. H.V.A.C. Project – To go to the Committee with design cost 1/23/19. If approved at Committee 5months is needed for engineering design. Bid Date potentially August 1<sup>st</sup>.

- C.O.B. Terrazzo Project – Murnane Construction removed tile 1/19 and 1/21/ 19 entire 2<sup>nd</sup> floor tile removal complete, contractor to start bead blasting floors on 1/24 thru 1/28.
- C.O.B. Exterior Limestone Cleaning Project to be bid March 14.
- Public Health Renovation for Fitness Area Project – Bid Date April 4<sup>th</sup>.
- Public Health Workspace Review and Security Improvements Project – Bid Date May 5<sup>th</sup>.
- Mental Health Department Security Improvement Project – Bid Date April 11<sup>th</sup>.
- D.A. Space Project – Bid Date April 11<sup>th</sup> the D.A. space and Mental Health Project will be one project.
- B.O.S. Space Project – Received proposal from B. R. Johnson need two additional proposals.
- Building #10 Patrol – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window. (Awaiting price information from Armor One)
- Jail Security Walls – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail. ( Awaiting information from Captain Flynn)
- Veterans Memorial – Received stencil from Pexton Memorial I need to schedule concrete removal and installation of new concrete foundation.
- Highway Garage – CNY Pomeroy Appraisers Bill Benedict and I met 1/16 at the property in Town of Eaton. Bill thinks they will have the appraisal complete in two weeks 1/30.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL  
AND INTERGOVERNMENTAL AFFAIRS  
MEETING MINUTES

January 24, 2019 – 10:30 P.M.- Conference Room #250

Supervisor	Present	Absent	Late	Time In
MOSES	X			
Jones		X		
Magliocca	X			
Reinhardt	X			
Zupan		X		

**PRESENT:**

Committee: Cliff Moses, Joe Magliocca, and John Reinhardt

Absent: . Dave Jones, and Bill Zupan

County Staff: Karin Bump, Cindy Edick, Jenn Farwell, Samantha Field, Melissa Martel Felton, Scott Flaherty, KippHicks, Scott Ingmire, Becky Marsala, Sebastian Piedmont, Tom Reichel, Mark Scimone(10:56), and Gwen Williamson

Meeting called to order at 10:32 P.M. by Moses.

A-1: The Committee unanimously approved the December 4<sup>th</sup> 2018 and January 3<sup>rd</sup> 2019 meeting minutes on a **MOTION** by Reinhardt and seconded by Magliocca at 10:33 A.M. 3/0/0

A-2: Scott Ingmire presented the Sales Tax Update as provided by Cindy Edick. The Actual Sales Tax Receipts data shows a deficit of approximately .67 percent for the year. Cindy sent an explanation for this decrease noting that there was a prior period adjustment in 2017 of \$1,597,227.00 resulting from an audit. The audit occurred in 2017 for the periods prior to 2013. While considering this adjustment, 2018 actually finished up in very good shape as compared to 2017.

A-3: Tom Reichel presented the Career Center Update. Unemployment started in January at 7.1 percent and dropped to only 4.4 percent in December of 2018. The center saw 7,431 visitors in 2018 per the 2018 Usage Overview Report. Reichel distributed the US Employment Snapshot which shows employment figures on a national basis.

A CFA grant has been awarded for \$96,000.00 and will be used to provide specialized training for 19 people in the areas of heavy equipment operators and CDLB drivers. MVCC and BOCES will work together to provide the training. This is a phenomenal opportunity for free intensive training, at no cost to the trainee which will result in immediate employment. Tom expressed gratitude to Kipp Hicks for his help making this happen, and Hicks returned the praise to the Workforce Development team. The program will be for Central NY Counties and interested parties can call the Career Center. There will be a public release soon.

A-4: Kipp Hicks presented the IDA Update. Canastota Wind Power is working on upgrades and reopening the Fenner Wind Farm with updated turbines. PILOT agreements are in discussion with all parties involved. The City of Oneida is requesting additional funding for sewer extensions due to the original estimates for infrastructure being obsolete (and therefore too low). The IDA is working on funding opportunities to help bridge the gap. Hicks will be keeping his eye on the Governor's Executive Budget which just came out. It shows potential for large amounts to be allocated for infrastructure and high tech projects. The "Plastic and Waste Tires to Energy" project is still moving forward. Mike Magnusson of KJM will be working with the Village of Chittenango on certain revolving loan funds that need to be more active, to prevent these funds from being unused or reverting back to the State.

A-5: Karin Bump presented the CCE Update. Karin noted that the Governor's Executive Budget included \$4 million for Cornell Cooperative Extension in the past and they are requesting that amount to be doubled in the SUNY budget through County Law 224 – Aid to Localities for Cornell Cooperative Extension. This additional funding would allow each County to hire an additional educator. CCE is watching the legislative interest increase in all thing “hemp” related. There will be a “Wood Lot” workshop on Saturday at the Walrod Farm to highlight wood lots as a possible income source for struggling farms. There will an Agricultural Mental Health Awareness meeting on February 1<sup>st</sup> in Morrisville. (See CCE Facebook or Website for information). There are upcoming workshops on identifying welfare and neglect issues pertaining to livestock and farm animals. The workshop in February will focus on equine, and the one in March will be about dairy. CCE has contacted Ted Halpin to help organize training of emergency response teams and law officers who may be called to a farm in the event of an emergency.

Jennifer Farwell presented the AED Update. The AED is administering a “mini” grant they received from Chobani. They will be providing lessons and information to 10 chosen producers who will (upon completion of this training) receive \$1500.00 each business to help them put these new skills into practice. AED held the first hemp growers meeting which had 98 attendees from 17 different counties. Three panelists spoke to help inform potential growers and provide accurate and real information and dispel any myths or unknowns about hemp production. CNY Hemp Processing had their ribbon cutting and they were selected to receive a CFA grant for expansion in 2020. There will be a new Statewide organizational agency for oversight regarding cannabis; similar to other “authority” organizations. There followed discussion regarding current and proposed legislation. There will be a meeting regarding Open Farm Day on February 12<sup>th</sup> to start planning for 2019 Open Farm Day to be held on July 27<sup>th</sup>.

A-6: Scott Flaherty presented the Tourism Update. Scott distributed a report showing the marketing traffic overview. The report contained graphs comparing 2017 targeted marketing results with 2018 results. Scott explained the tracking information as well as the various campaign topics; such as romance, weddings, meetings, and groups. A group handout was designed and shared that will be distributed at specific large events. Scott announced that yesterday was a meeting to work on the 5 year strategic plan. He said there were many interesting, exciting, and scary takeaways but it went well. One of the goals is to choose a new tag line that will lend itself to all facets of the marketing plan. Flaherty shared a few of the Food and Beverage 2.0 passports. There are 27 partners this time and it will be interesting to see how the sweepstakes component affects the project. Participants will still have discounts offered, but there is no purchase necessary to receive the stamps.

A-7: Scott Ingmire presented the Delphi Falls Update. A letter from the Office of Parks and Recreation was received regarding the grant. There will be a meeting set up with the trail design firm soon. Planning received a bill for County taxes due on the Delphi Falls property. Becky Marsala explained that the parcel was still in taxable status on March 1<sup>st</sup>. There was discussion on how to handle the bill and it was suggested that it get paid in full now, and a resolution could be considered to reimburse a portion back if appropriate.

Becky Marsala provided an update on a parcel in Madison (102-1-55) that she had brought before this committee at a prior meeting for consideration for inclusion in the auction. She contacted Joe Wisinski about it. He said it is an old gravel bed and the highway department will be doing a road project in that area and plans to pull gravel from there. It was determined that the parcel will not be included in the auction at this time.

A-8: The Committee authorized a resolution reappointing John Becker, Kipp Hicks, Scott Ingmire, Joseph Magliocca, Mary Ann Messinger, Cliff Moses, and Joseph Wisinski to the Central New York Regional Planning and Development Board on a **MOTION** by Magliocca and seconded by Reinhardt at 11:17 A.M. 3/0/0

A-9: The Committee approved a resolution authorizing submission of a grant application to the New York State Office of Community Renewal for Community Development Block Grant Funding on a **MOTION** by Magliocca and seconded by Moses at 11:18 A.M. 3/0/0

A-10: The Committee approved a resolution authorizing the Chairman to sign the Multi-jurisdictional Chief Elected Officials Agreement for the operation of programs funded under the Workforce Innovation and Opportunity Act (WIOA) for the Local Workforce Development Area of Herkimer, Madison & Oneida Counties on a **MOTION** by Reinhardt and seconded by Magliocca at 11:20 A.M. 3/0/0

A-11: The Committee authorized a resolution adopting the inclusion of certain parcels of predominately agricultural land in Certified Agricultural Districts on a **MOTION** by Magliocca and seconded by Reinhardt at 11:21 A.M. 3/0/0

A-12: The Committee authorized a resolution appointing Steven J. Potter to the Madison County Industrial Development Agency on a **MOTION** by Reinhardt and seconded by Magliocca at 11:22 A.M. 3/0/0

A-13: Magliocca made a **MOTION** and Reinhardt seconded that all of the above resolutions are to be included in the preferred agenda with the possible exception of the agricultural district resolution depending on the recommendation of Cindy Urtz; motion carried at 11:23 A.M. 3/0/0

A-14: New Business: Scott Ingmire announced that the Buy Madison consultant will be coming to the next Planning Committee meeting on February 21<sup>st</sup>. After that meeting, a meeting with the Chambers in the county will take place to get the program moving forward.

A-15: The next scheduled meeting of the Planning Committee will be February 21, 2019 at 10:30 A.M. in the Supervisors' Conference Room #250.

A-16: The meeting was adjourned on a **MOTION** by Reinhardt and seconded by Magliocca at 11:25 A.M.

Respectfully submitted: Gwen Williamson



**MADISON COUNTY BOARD OF HEALTH**  
**Monday, January 28, 2019**  
**Madison County Health Department, Wampsville, NY**

**BOARD OF HEALTH MEMBERS PRESENT**

Alex Stepanski, Board of Supervisors Representative  
Wendy Cary – Vice President  
Travis Hall, Clinical Psychologist  
Jennifer Meyers, MD  
Sam Barr, DMD  
Rachel Elder, MD

**NOT PRESENT**

Ofrana Reid, MD  
John Endres, DVM – President

**OTHERS PRESENT**

Eric Faisst, Director of Public Health  
Dr. R. Seelan Newton, Medical Consultant  
Geoff Snyder, Director of Environmental Health  
Katie Mungari, Director of Community Health  
Shawn Prieto, Director of Administrative Services  
Rosanne Lewis, Director of Children with Special Health Care Needs  
Deanna Matt, Confidential Secretary to the Director of Public Health

VP Cary called the meeting to order at 6:30pm indicating that there was a quorum. The Board reviewed the December 2018 minutes. Motion to approve the minutes was made by Supervisor Stepanski, seconded by Dr. Barr, and approved by all.

**Audit of Claims**

The record of claims was distributed for review and discussion.

- This January has been slow, as purchasing was halted for the County in December.
- Not much has been paid out by the department
- Preschool – November and December bills are all in, we are catching up. A meeting later in the month allows for bills to get in
- Admin costs are up – over the night of 12/30 the vaccine fridge temperature dropped dramatically resulting in a loss of \$40,000 in vaccines, \$24,000 of which were purchased by the county. This is the 3<sup>rd</sup> time this has happened, though no reasonable explanation was found for the issue. We are looking into going into a 5-6 year cycle of new purchase of vaccine fridge – precautionary. A claim has been put into our insurance – still in process and we are waiting to hear back.

Motion to Accept Audit of Claims made by Dr. Hall, 2<sup>nd</sup> by Dr. Meyers, All in Favor

## Strategic Items

- Healthy Workplace
  - Pilot Sites are in the data collection phase, and will be meeting in February
  - Conference Planning continuing to move forward – subcommittees have been established, and marketing plan have begun, as well as the acquisition of speakers
  - Website being set up for IWH
- Dental Health
  - Small work groups have met for 3 different interventions – feedback has been positive, and things are moving forward
  - Next meeting to be held 2/8
  - 3 topics have been chosen: Fluoridation, Provider Varnishing, Dental Screening
- Individual Water Systems
  - Program is moving forward, there have been 9 field visits – all showing consistent findings, 5 of which tested positive for contaminants
  - Need more awareness in the community. The division is working on finding different ways to promote the program – advertising, marketing, etc. Mike is putting together a presentation for town offices to promote the program – willing to promote anywhere in the town, and open to present to anyone
  - Per BOH request last month, a report of seasonality has been provided with findings as follows:
    - Summer/Fall – 86% found
    - Spring – 19% found
  - \$28,000 of the grant has not been used, has been determined that the balance will be allowed to rollover for the next couple of years
- CHA/CHIP
  - Moving onto 4 assessments
    - Community Themes & Strengths (2 combined)
    - Forces of Change
    - Public Health Systems
  - Meetings coming up for all assessments
  - Getting surveys out to the communities
  - Email has been sent to the BOH with the topics for assessment determination

## Reports

- County
  - County level T21 has been put on hold – NYS initiating state level legislation. Included in the 2019 state budget, including many changing regulations. BOH will send a letter of support to the state on behalf of support from the county.
  - Further discussion occurred in regards to T21 regulations and our part in the state's plan – also the Oneida Nation's part in the legislation.

- Director's Report
  - The department is in the process of filling 4 vacancies
    - Health Statistician Alex Coyle's last day was January 23, and was replaced with Erica Bryson on January 28<sup>th</sup> – whom the BOH will meet at next month's meeting
      - Erica has some background at the DOH as an intern this past summer. She worked with Alex on the lung cancer public profile published in 2018, and she will be working on the ACES profile for 2019, in which she has some background in.
    - EI Service Coordinator interviews are being held, and we have received the list of those who passed the test
    - Nurse position has had a resume submitted for
      - We are short nurses even more so with 1 having retired on the 26<sup>th</sup>, and the other out on medical leave for 8-10 weeks. Plan is in place for families to still have contact.
    - Environmental Health OAI – list received of those who passed the test as well
  - The Annual Report in process
  - Healthy Workforce Department goals has been updated
  - Draft of Oral Health profile is in the works
  - State Budget being looked over, and includes PH items as follows:
    - T21
    - NYC cuts
    - Affordable Health care
    - Lower blood lead level (though Madison County already has the same level as standard for further service)
    - Perinatal Centers – telehealth
    - Development in Medical Marijuana focus
      - Note: Morrisville State has a medical marijuana program pending
- City of Oneida – No Report
- Medical Director's Report
  - Flu is prevalent in Madison County with 70+ new cases in the county
  - Keeping abreast on the Brucella outbreak due to raw milk consumption in Pennsylvania
  - Credentialing of new Doctor for Infectious Disease
    - VOTE: Motion to accept made by Dr. Barr, 2<sup>nd</sup> by Dr. Elder, All in Favor
- President's Report – No Report

### **Old Business**

Results of Hearing regarding Fastrac Inc. violation of ATUPA law. Vote to occur for resolution to impose fine after hearing. Initial fine \$350, addition of \$125 for Hearing Officer, Total fine after hearing \$500.

VOTE: Motion to accept made by Dr. Barr, 2<sup>nd</sup> Dr. Hall, all in favor

Stray voltage on farm in Eaton has been taken over by the state, and is being brought to a civil trial.

Motion to adjourn made by Dr. Elder, 2<sup>nd</sup> by Dr. Hall, All in Favor – 7:18 pm

**Next Meeting February 25, 2019 @ 6:30 pm**  
**Madison County Department of Health – Large Conference Room**

*Respectfully submitted by Deanna Matt*

# Finance, Ways and Means Committee

*Meeting Minutes*

*January 31, 2019*

- PRESENT: Chairman John A. Reinhardt  
Vice Chairman Yvonne Nirelli  
Supervisor Richard Bargabos  
Supervisor Clifford Moses  
Supervisor Mary Cavanagh
- ALSO: Board Vice Chairman Daniel Degear  
County Administrator Mark Scimone  
Finance Director Lou Ann Randall  
Assistance Finance Director Keith Lummis  
Treasurer Cindy Edick  
County Clerk Michael Keville  
Supervisor David Jones  
Supervisor Pete Walrod  
Supervisor Ronald Bono

Chairman John A. Reinhardt called the meeting to order at 9:02 a.m. in the Supervisors Small Conference Room.

I. Approval of Minutes:

Motion by R. Bargabos to approve the minutes of the December 4, 2018 and December 18, 2018 meetings; second by Y. Nirelli. Motion unanimously carried.

II. County Clerk:

Mortgage Tax Proposal

With the expected increase in unfunded mandates from the State, County Clerk Mike Keville recommends acquiring funds through other means than increased property taxes. Keville would like the Board to consider a .25% County mortgage tax. If this tax was in place in 2018, it would have brought in approximately \$459,000. This tax would be included with closing costs and provide long term property tax relief. County Administrator Mark Scimone stated that a mortgage tax proposal was looked at previously, but the Senate did not approve. Scimone will consult with NYSAC to see if these proposals are being currently being approved, and bring it back to committee for further discussion next month.

III. County Treasurer:

2018 Sales Tax Report

Treasurer Cindy Edick presented the analysis of the final sales tax receipts for 2018. The significant decrease in the December 13 distribution is due to the receipt of a \$1,597,227 prior period adjustment that was received in 2017. According to the NYS Department of Taxation and Finance, this payment was the result of an audit that occurred in November 2017, and the adjustment was for periods prior to 2013. Despite this, 2018 receipts were only slightly under our receipts from 2017, and \$29M is budget for 2019.

IV. Finance Director:

Department Update

Finance Director Lou Anne Randall reported that W-2s and W-9s have gone out. Work has begun on the AUD with plans to be finished by April. Finance will coordinate with the Treasurer to make sure everything is in before closing out 2018. Scimone stated that a meeting is scheduled for tomorrow with the State auditors to review their findings, and nothing major or fraudulent is expected. Degear will ask that the auditors site specific case law for items they deem a concern.

V. Resolutions:

1. Authorizing attendance at an out-of-state conference (Finance)  
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
2. Authorizing Chairman to sign contracts for not-for-profit organizations for 2019  
Motion by Y. Nirelli to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
3. Modifying the 2018 adopted County budget (Bundle)  
Motion by C. Moses to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
4. Modifying the 2019 adopted County budget (Bundle)  
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
5. Modifying the 2019 adopted County budget for funding received through NCCAN  
Motion by M. Cavanagh to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.
6. Modifying the 2019 adopted County budget (Are Park Water District)  
Motion by C. Moses to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.
7. Authorizing HVAC System upgrades at the County Office Building for the County of Madison, NY at a maximum estimated cost of \$3.5M and authorizing the issuance of \$3.5M bonds to pay costs thereof  
Motion by Y. Nirelli to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
8. Modifying the 2019 adopted County budget (COB HVAC System)  
Discussion: Supervisor Bargabos questioned if the funds could be used in buildings other than the County Office Building if there is money left over. Edick will check into it and get back to the committee.  
Motion by Y. Nirelli to approve the resolution; seconded by C. Moses. Motion unanimously approved.
9. Authorizing the modification of the 2019 adopted County budget (County Buildings)  
Motion by R. Bargabos to approve the resolution; seconded by C. Moses. Motion unanimously approved.

VI. Other Committee Business:

County Facilities Projects

County Administrator Scimone provided a list of County facilities projects with estimated costs, funding source and priority that have been reviewed by Highway, Buildings and Grounds Committee. A storage building for voting machines, with an estimated cost of \$500,000, is being postponed as the storage rental space at \$2,500 per month is adequate at this time. This project will be revisited for 2020. Bargabos questioned where we are at with our statutory debt limit after projects. Edick stated we were at

approximately \$276M at the end of 2017 and will email details to the Committee. The Committee approved budgeting for the proposed projects.

Jail Facility

Supervisor Moses discussed funding for a new jail facility. Degear stated that building a new jail facility is at least five years out and a regional facility may become an option. The proposed marijuana legislation could also provide jail funding if Madison County opts-in for the 2% tax.

Local Law #5 of 1984

The Committee discussed making adjustments to Madison County's tax assessment policy which would require an amendment to Local Law #5 of 1984, A Local Law authorizing the Count of Madison to Share in the expenses of Assessment Review Proceedings and Appeals. County Attorney Tina Wayland-Smith will be asked to bring a proposed Local Law to next Committee meeting. Mike Keville also mentioned the need for language in assessment laws to avoid lights off value of big box stores (Walmart, Lowe's, etc.). He will provide information to all supervisors to consider at the town level. The Committee discussed the option of County-wide assessment. Degear stated that a study was done in the past, but it may be more beneficial as things change. The Board may want to look at this option again.

VII. Preferred Agenda

A motion was made by C. Moses to include resolution numbers 2, 3 and 4 on the Preferred Agenda; second by R. Bargabos. Motion unanimously approved.

VIII. Next Meeting Date: February 28, 2019 @ 9:00 a.m.

IX. Adjournment:

The Committee adjourned at 10:25 a.m. on the motion of C. Moses and second of R. Bargabos. Motion unanimously approved.

*Respectfully submitted by Christine J. Coe on behalf of Chairman John A. Reinhardt and approved on February 28, 2019.*

# MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

WAMPSVILLE, NY 13163

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Ryan D. Aylward

Director of Labor Relations

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## **GOVERNMENT OPERATIONS COMMITTEE**

**January 31, 2019**

### MINUTES

Present: R. Bono, M. Cavanagh, D. Degear, C. Moses and P. Walrod

Also Present: J. Aumell, R. Aylward, R. Bargabos, D. Curtis, J. Hughes, D. Jones, P. Lutwak, Y. Nirelli, L. Randall, M. Scimone and E. Zehr.

D. Degear called the meeting to order at 10:30 a.m.

Motion by P. Walrod. Second by M. Cavanagh. The motion was unanimously approved.

**I. MINUTES** – Minutes from December 18, 2018 & January 10, 2019-Motion by R. Bono to approve the resolution. Second by P. Walrod. The motion was unanimously approved.

### **II. RESOLUTIONS**

- A. Retiree Recognitions- Motion by R. Bono to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- B. Authorizing Attendance at an Out of State Conference – Revision for OEM- Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- C. Authorizing Attendance at an Out of State Conference – Finance Motion by P. Walrod to approve the resolution. Second by M. M. Cavanagh. The motion was unanimously approved.
- D. Authorizing Attendance at an Out of State Conference – Public Health- Motion by R. Bono to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
- E. Authorizing the Chairman to Renew an Agreement with the Standard Life Insurance Company of New York for Fully Insured Disability Administration Services- Motion by C. Moses to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- F. Reappointing Member of the Ethics Advisory Council and the Ethics Board- Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- G. Authorizing the Chairman to Renew an Agreement with the YMCA of the Greater Tri-Valley- Motion by P. Walrod to approve the resolution. Second by M. Cavanagh. The motion was unanimously approved.
- H. Authorizing the Modification of the 2018 Adopted County Budget-Pulled Resolution

**III. PREFERRED AGENDA VOTE** Motion by R. Bono to approve resolutions A-G. Second by M. Cavanagh. The motion was unanimously approved.

**IV. OTHER**

- A. Health Insurance Matters – the committee discussed a FOIL request with regard to the information being requested versus what information the county possesses.
- B. Security Work Group – P. Lutwak informed the committee that he was looking for an additional member for the work group which currently consists of M. Scimone, T. Wayland-Smith and himself.
- C. Information Technology Concerns – P. Lutwak shared his concerns regarding patrol car computer hardware and the need for future upgrades and provided the committee with his recommendations for leasing some of this equipment. The committee agreed that upgrades are necessary and that leasing will result in cost savings.

Motion to enter into executive session by R. Bono. Second by M. Cavanagh. The motion was unanimously approved.

**V. MOTION TO ENTER EXECUTIVE SESSION**

- A. Litigation – Jim Hughes
- B. Labor Relations
- C. Negotiations
- D. Personnel Matters

Motion to exit into executive session by C. Moses. Second by P. Walrod. The motion was unanimously approved.

Motion to end the meeting at 12:44 p.m. by D. Degear. Second by P. Walrod. The motion was unanimously approved.

**VI. NEXT MEETING:** Next Committee Meeting: February 28, 2019  
Immediately Following Finance, Ways & Means Committee

# Administration and Oversight Committee

*Meeting Minutes*  
*February 12, 2019*

COMMITTEE: Chairwoman Yvonne Nirelli  
Vice Chairman Pete Walrod  
Supervisor Ronald Bono  
Supervisor David Jones

OTHERS: Board Chairman John Becker  
County Administrator Mark Scimone  
Supervisor Roger Bradstreet  
Planning Director Scott Ingmire  
Treasurer Cindy Edick  
County Attorney Tina Wayland-Smith  
2<sup>nd</sup> Assistant County Attorney Melissa Martel Felton

ABSENT: Supervisor Thomas Boylan

Chairwoman Yvonne Nirelli called the meeting to order at 12:30 a.m. in the Supervisors small conference room.

## **Approve Minutes:**

The minutes of the January 17, 2019 meeting were unanimously approved on the motion of Supervisor Bono and second of Vice Chairman Walrod.

## **Resolutions:**

### **Authorizing a Contract with Madison County Soil and Water Conservation District for Maintenance of the Drainage Network in the Cowaselon Creek Watershed District**

Discussion: Planning Director Scott Ingmire reported that Steve Lorraine from the Soil and Water District has been in contact with the Canastota Conservation Club (CCC) about putting together a plan to do maintenance work on their section of the Childs Ditch. CCC own about 2,000 linear feet of ditch on both sides. Steve Lorraine is in the process of getting bids to do the work, which can begin in three weeks. Bradstreet questioned whether erosion is a concern. Becker stated that erosion control will be addressed. This Committee now constitutes the Cowaselon Creek Water District (CCWD) Board. The Soil and Water District will prepare the plan and do the work and report to the CCWD Board. The County Attorney will reach out for easements as needed.

The Committee unanimously approved the resolution on the motion of Walrod and second of Jones.

Chairman John Becker made a motion to remove *restoration of approximately 920 idle acres and great yields per acre due to improved drainage conditions* from the second whereas, it was seconded by Supervisor Bono and approved by all.

The Committee unanimously approved the resolution as amended on the motion of Walrod and second of Becker.

**Requesting the Waiver of Rule No 24 and No 24-A for the purpose of approving the hire of a Coordinator for the May 2019 Courthouse Celebration Event**

Discussion: County Administrator Mark Scimone informed the Committee that Public Information Officer Samantha Field will be out on maternity leave as of March 8<sup>th</sup>. To avoid all of her work falling onto Scimone's Executive Assistant, especially the coordination of the Courthouse Celebration Event, it is recommended that we enter into an agreement for temporary services between 6-8 hours a week between March 1<sup>st</sup> and May 31<sup>st</sup>. Samantha Field will be off payroll for 12 weeks, which will cover the costs not to exceed \$2,500.

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

**Next Meeting:** Thursday, February 21, 2019 at 11:30 a.m.

**Motion to Adjourn:** The Committee adjourned at 12:47 p.m. on the motion of Supervisor Bono and second of Vice Chairman Walrod.

*Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on February 21, 2019.*

**MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE**

COUNTY OFFICE BUILDING

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Director of Labor Relations

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**GOVERNMENT OPERATIONS COMMITTEE**

**February 12, 2019**

**MINUTES**

Present: R. Bono, D. Degear and P. Walrod

Absent: M. Cavanagh and C. Moses

Also Present: R. Bradstreet, M. Felton, D. Jones, Y. Nirelli, M. Scimone, A. Stepanski,  
T. Wayland-Smith and E. Zehr.

D. Degear called the meeting to order at 12:45 p.m.

**I. RESOLUTIONS**

- A. Authorizing the Modification of the 2019 Adopted Budget – Motion by R. Bono to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
- B. Authorizing the Chairman to Enter into an Agreement – Motion by P. Walrod to approve the resolution. Second by R. Bono. The motion was unanimously approved.

**II. NEXT MEETING:** Next Committee Meeting: February 28, 2019  
Immediately Following Finance, Ways & Means Committee

HEALTH AND HUMAN SERVICES COMMITTEE  
Special Meeting  
Tuesday February 12, 2019  
Supervisors Chambers

**Committee Members Present**

John Becker, Chairman, Board of Supervisors  
Alex Stepanski, Chairman, Town of Stockbridge  
Joe Magliocca, City of Oneida

**Others Present**

Michael Fitzgerald, Commissioner, Social Services  
Teisha Cook, Director, Mental Health Services  
Mark Scimone, County Administrator  
Cindy Edick, Treasurer  
Beth Piersall, Confidential Secretary, Mental Health Services

**Call Meeting to Order**

Chairman Alex Stepanski called the meeting to order at 12:55 p.m., indicating that there was a quorum for the Health and Human Services Committee.

**Mental Health**

Director Teisha Cook presented the following resolution to the Committee:

**Authorizing the Modification of the 2019 County Budget**

A motion was made by Chairman Becker to approve the resolution, seconded by Supervisor Magliocca and carried unanimously.

Director Cook explained that this funding is coming from an existing revenue account. The funding will be used for renovations to provide additional security at the Mental Health Department.

**Motion to Adjourn**

There being no further business to discuss, a motion to adjourn the meeting was made by Chairman Becker at 12:58 p.m., seconded by Supervisor Magliocca and carried unanimously.

**Next meeting:** February 26, 2019 at 11:00 a.m.

*Respectfully submitted by Beth Piersall for Chairman Alexander R. Stepanski*